



Pharmacy Technician Programs

Information Packet 2023-2024

Program Description

The Pharmacy Technician Skills Certificate (entry-level pharmacy technician) program is designed to prepare students interested in starting a career as a licensed pharmacy technician in either a community (drug store) pharmacy or institutional (hospital) practice setting. The program will combine simulation lab practice with actual practical experience that will provide hands-on training in a single practice setting.

Completion of the Pharmacy Technician Skills Certificate program will prepare students to take the Pharmacy Technician Certification Board (PTCB) exam. Students who successfully complete this skills certificate program and pass the PTCB exam will have earned national designation as a Certified Pharmacy Technician (CPhT) and are eligible to apply for licensure as a pharmacy technician in the State of Michigan. Once national certification and State licensure is obtained, twenty (20) hours of continuing education are required every two (2) years to maintain national certification and licensure.

The Pharmacy Technician Certificate (advanced-level pharmacy technician) program is designed to prepare pharmacy technicians to work in any practice setting, including drug stores, hospitals, compounding, specialty, and other medical settings to help prepare and distribute all medication types, including compounded medications. In this advanced practice program, technicians will build on the knowledge gained in the Skills Certificate program and learn advanced skills in an additional practice setting, such as screening prescription orders for accuracy and completeness, checking the work of other technicians before a final check by a pharmacist, or reconciling medications for patients admitted into a complex medical environment.

Individuals who are currently certified as a Pharmacy Technician may be able to apply up to 16 credits toward the completion of the Pharmacy Technician Certificate. Contact the Pharmacy Technician Program Coordinator for details.

Students who complete this program will have completed the first requirement of eligibility to become recognized as a PTCB Compounded Sterile Preparation Technician. To become recognized as a PTCB Compounded Sterile Preparation Technician, completion of (or enrollment in) a PTCB-recognized sterile compounding training program and one year of full-time continuous compounded sterile preparation (CSP) work experience is required.

Classes for both programs will be taught at the Health Science Center on the Livonia campus. Students can start fall or winter semester.

Students must achieve a 2.5 or higher grade in all Pharmacy Technician courses to progress in the program.

Application Requirements

The Pharmacy Technician Skills Certificate and Certificate Programs requires students to complete a specific list of requirements before being officially admitted into the program. Students are listed in a pre-program code while the application requirements are being met. The full program start date and implementation of program code may be dependent on space availability. Requirements are an application (attached to the end of this packet). To be admitted to the program the student must complete the following:

1. Apply to Schoolcraft College	Apply to Schoolcraft College on-line at schoolcraft.edu/apply .
2. Transcripts	It is recommended that you request official undergraduate transcripts from all colleges and universities previously attended. Transcripts must be sent directly from the issuing college or university to Schoolcraft College. To confirm that transcripts have been received, contact the Answer Center at 734-462-4426.
3. Academic Advising and Assessment	These programs require minimum assessment levels or course work in the areas of math, reading and writing. Students need to meet with an academic advisor to develop an academic plan. They can determine if an assessment test is necessary and if foundation courses are needed. Students with prior college level work or a degree may be exempt from placement testing. Students who have submitted SAT or ACT scores that are less than three years old to the Admissions and Welcome Center may also be exempt from assessment testing. Contact the Academic Advising Office at 734-462-4429 to make an appointment.
4. Cumulative GPA	Attain a cumulative grade point average of <u>2.0</u> or better for all Schoolcraft College courses.

5. Apply to Pharmacy Technician Program	Submit the attached Pharmacy Technician Skills Certificate or Certificate Restricted Enrollment Program Change Form to Academic Advising with appropriate signatures.
6. Program Requirements	<p>After meeting the admission requirements for the Pharmacy Technician Skills Certificate or Certificate Program, students must successfully meet the requirement of the criminal background check and drug screen on the first attempt <i>prior to starting the practical components of the program</i>. Please note marijuana is still prohibited. Additional requirements may need to be completed <i>prior to program practical</i> depending on the location.</p> <p>Required forms may be obtained from the Health Professional Office room HS510 and must be returned by the deadline: 734-462-4770 or healthprofessions@schoolcraft.edu</p>

Program Requirement

Criminal Background Check

Schoolcraft College will process a criminal background check just prior to the start of the practical components of the program.

Drug Screen Test

Students are required to have a negative urine drug screen on the first attempt just prior to the start of the practical components of the program. Test expires after 12 months. Drug screens may need to be repeated throughout the program as required by clinical agencies. Marijuana use is prohibited.

Additional Requirements

Depending on the location that the student completes the practical portion of the program, they may be required to provide proof of vaccinations (e.g. Proof of immunity to measles, mumps, rubella and varicella as well as a record of a Tetanus shot and COVID 19 Vaccination; if there is any risk of blood or body fluid exposure, proof of a hepatitis B vaccination, a positive titer or a signed declination may be required); costs for these additional requirements are the responsibility of the student and not included in the cost of the program.

Estimate of Tuition and Fees

Pharmacy Technician						
	Pharmacy Technician Skill Certificate Hospital or Community (based on 16 credit hours)			Pharmacy Technician Certificate (based on 29 credit hours)		
	<u>Resident</u>	<u>Non-Resident</u>	<u>Out of State</u>	<u>Resident</u>	<u>Non-Resident</u>	<u>Out of State</u>
Tuition	\$2,160.00	\$3,104.00	\$4,240.00	\$3,886.00	\$5,626.00	\$7,772.00
Registration Fee	\$44.00	\$44.00	\$44.00	\$88.00	\$88.00	\$88.00
Service Fee	\$144.00	\$144.00	\$144.00	\$261.00	\$261.00	\$261.00
Instructional Fees	\$176.00	\$176.00	\$176.00	\$319.00	\$319.00	\$319.00
Infrastructure Fees	\$144.00	\$144.00	\$144.00	\$261.00	\$261.00	\$261.00
Course and Learning Management Fees	\$480.40	\$480.40	\$480.40	\$621.40	\$621.40	\$621.40
Additional Expenses (Approximate)	\$245.50	\$245.50	\$245.50	\$245.50	\$245.50	\$245.50
Fingerprint Fee (\$63.00) BLS Fee (\$32.50) State Pharmacy Tech. License (\$150.00)						
Total	\$3,393.90	\$4,337.90	\$5,473.90	\$5,681.90	\$7,421.90	\$9,567.90

The above figures are based on 2023-2024 rates and are subject to change. A Resident student is one whose legal residence is in the school District of Clarenceville, Garden City, Livonia, Northville, Plymouth-Canton, or parts of Novi. All other students are Non-Resident or Out-of- State.
Estimate does not include textbooks.

NOTE

Requirements for admission to the Pharmacy Technician Program are subject to change at any time.

Please contact the Admissions and Welcome Center for updates of any applicable changes.

Phone: (734) 462-4683 Fax: (734) 462-4552

E-mail: admissions@schoolcraft.edu

It is the policy of Schoolcraft College that no person shall, on the basis of race, color, national origin, gender, age, marital status, creed, or handicap, be excluded from participating in, be denied benefits of, or be subject to discrimination during any program or activity or in employment.

Pharmacy Technician Program

Restricted Enrollment Application 2023-2024

The Pharmacy Technician Skills Certificate or Certificate Program requires a Restricted Enrollment Program Change. To begin this program, students must complete the following form, meet with an Academic Advisor, and then submit the completed form to Academic Advising.

Academic Advisor will complete:

ASSESSMENT *the minimum Assessment Scores listed below or successfully complete appropriate developmental courses to improve your skills. Assessment Test Scores are valid for up to three years.*

Student:

has taken the CPT or NGA

has submitted ACT or SAT scores

is exempt from assessment

Minimum Scores:	<i>CPT</i>	<i>NGA</i>	<i>ACT</i>	<i>SAT (March 2016)</i>	<i>Overall HS GPA</i>
Writing	71 +	250	18 +	25+	1.8+
Reading	70 +	250	18 +	25+	1.8+
Math	78+ (Elementary Algebra)	QRAS=250	19 +	25+	1.8+

PROFICIENCY

Student:

has met minimum **English** score
or ⇒

has successfully completed
ENG 055 or higher with a 2.0/C or better

has met minimum **reading** score
or ⇒

has successfully completed
COLLS 053 or higher with a 2.0/C or better

has met minimum **math** score
or ⇒

has successfully completed
MATH 053 or higher with a 2.0/C or better

CUMULATIVE COLLEGE GPA *Attain a 2.0 or better cumulative grade point average.*

Student:

has a cumulative GPA of 2.0 or better

PROGRAM REQUIREMENTS

Student:

Criminal Background Check Form and Drug Screen Authorization are available to be picked up from the Health Professions Office in room HS510: 734-462-4770 or healthprofessions@schoolcraft.edu

All documents must be returned to the Health Professions Office by the deadline given. Students must meet these requirements prior to the start of the practical components of the program.

Academic Advisor Signature: _____ **Date:** _____



Pharmacy Technician Skill Certificate or Certificate Restricted Enrollment Program Change Form

Please Print:

Student Name: _____
Last First Middle Initial

Student Number: _____ or Social Security Number (last four digits) _____

Month and Day of Birth ____/____

Current Academic Program Name: _____

Current Academic Program Number: _____

Choose one:

New Academic Program Name: Pharmacy Technician Skill Certificate

New Academic Program Number: CRT.00349

New Academic Program Name: Pharmacy Technician Certificate

New Academic Program Number: 1YC.00249

Academic Advisor Signature: _____ Date: _____

Student Signature: _____ Date: _____

Return to:

Schoolcraft College
Records 165 McDowell Student Center
18600 Haggerty Road, Livonia, MI 48152
Phone: 734-462-4677
Email: srecord@schoolcraft.edu