

SCHOOLCRAFT COLLEGE

18600 Haggerty Road, Livonia, Michigan 48152-2696

ANIMALS ON CAMPUS – DEFINITIONS, RIGHTS AND RESPONSIBILITIES

1. **PURPOSE:** The definitions, rights and responsibilities outlined in this Procedure implement the requirements established in Board Policy 1093.
2. **SCOPE:** This Procedure applies to all campus-controlled properties, including but not limited to all buildings, grounds, and athletic facilities. This Procedure also applies to all board members, officers, employees, students, volunteers, and members of the public.

3. **DEFINITIONS:**

- A. **SERVICE ANIMAL:** Service Animal means any dog or Miniature Horse that is individually trained to do work or perform tasks for the benefit of an individual with a disability, including a physical, sensory, psychiatric, intellectual, or other mental disability. Other species of animals, whether wild or domestic, trained, or untrained, are not Service Animals for the purposes of this definition. The work or tasks performed by a Service Animal must be directly related to the individual's disability.

Examples of work or tasks include, but are not limited to: assisting individuals who are blind or have low vision with navigation and other tasks, alerting individuals who are deaf or hard of hearing to the presence of people or sounds, providing non-violent protection or rescue work, pulling a wheelchair, assisting an individual during a seizure, alerting individuals to the presence of allergens, retrieving items such as medicine or the telephone, providing physical support and assistance with balance and stability to individuals with mobility disabilities, and helping persons with psychiatric and neurological disabilities by preventing or interrupting impulsive or destructive behaviors. The crime deterrent effects of an animal's presence and the provision of emotional support, well-being, comfort, or companionship do not constitute work or tasks for the purposes of this definition. Dogs whose sole function is to provide comfort or emotional support do not qualify as Service Animals. This definition includes Service Animals in Training.

- B. **SERVICE ANIMAL IN TRAINING:** Service Animals in Training means any dog or Miniature Horse that can become a Service Animal. This occurs when the animal is accompanied by

a person who is training the Service Animal in Training, and the animal is wearing a collar and leash, harness, or cape that identifies the animal as a Service Animal in Training.

- C. **MINATURE HORSE:** A Miniature Horse may be permitted on campus as a Service Animal, if the Miniature Horse has been individually trained to do work and perform tasks for the benefit of an individual with a disability. Prior approval to bring a Miniature Horse on campus as a Service Animal is required. Approval will be based upon the following factors: (1) type, size, and weight of the Miniature Horse and whether the College can accommodate these features; (2) whether the handler has sufficient control of the Miniature Horse; whether the Miniature Horse is house broken; and whether the Miniature Horse's presence in specific campus facilities compromises legitimate safety requirements that are necessary for safe operations.
- D. **CAMPUS COMMUNITY CANINE:** Campus Community Canine refers to a dog owned by Schoolcraft College that serves the purpose of enhancing campus life. These dogs are permitted on campus.
- E. **EDUCATIONAL ANIMALS:** Educational Animal means an animal used in teaching and its presence in the classroom is directly related to a course's learning outcome and linked to a specific assignment identified in the course syllabus. Educational Animal also include those animals brought onto campus in connection with an educational service or activity offered by or through Schoolcraft College. Subject to the disability rights of students, employees and visitors, Educational Animals are allowed on campus.
- F. **EMOTIONAL SUPPORT ANIMAL:** Emotional Support Animal means an animal that has not been trained to do work or perform tasks, but instead, through their presence, provides the handler with a sense of safety, companionship, or comfort. Emotional Support Animals are prohibited on campus.
- G. **PETS:** A pet is any animal kept for ordinary use and companionship. Service Animals, Emotional Support Animals, Community Canines and Educational Animals and Educational Animals are not pets. Pets are prohibited on campus.
- H. **COLLEGE CONTROLLED PROPERTY:** College Controlled Property includes property that is owned or leased by the College, and in the College's possession.

4. **HANLDING REQUIREMENTS:**

- A. **SERVICE ANIMALS:** A Service Animal must be under the control of the person with a disability, or the service animal's handler, and must have a harness, leash, or other tether. If the person with a disability is unable because of a disability to use a harness, leash, or other tether or the use of a harness, leash, or other tether would interfere with the Service

Animal's safe and effective performance of work or tasks, the Service Animal must be otherwise under the control of the person with a disability (e.g., voice control, signals, or other effective means).

The handler of the Service Animal may be either the individual with a disability or a third-party that accompanies the individual with the disability.

Service Animals are not required to wear a vest, ID Tag or specific harness. However, owners of a Service Animal are required to comply with all laws pertaining to animal licensing, vaccination, or owner identification.

Schoolcraft College, its Officers, Employees or Staff are not responsible for the care or supervision of Service Animals.

- B. EDUCATIONAL ANIMAL: An Educational Animal must be under the control of the person responsible for bringing the animal to campus, and when applicable, must have a harness, leash, or other tether. If a harness, leash, or other tether would interfere with the service or educational function of the animal, the animal must be otherwise under the control of the person responsible for the animal. (e.g., voice control, signals, or other effective means).
 - C. CONTROL: An animal is deemed 'under control' if it refrains from barking or making repetitive sounds in settings such as lecture halls, academic buildings, libraries, or other quiet areas. A single bark or barking in response to provocation does not necessarily indicate the animal is out of control.
5. **EXCLUSION OF SERVICE ANIMALS OR EDUCATIONAL ANIMALS:** Schoolcraft College may ask that a Service Animal or Educational Animal be removed from campus when any of one or all of the following conditions exist: (1) the Animal is out of control and its handler does not take effective action to control the Animal; (2) the Animal is not housebroken (i.e. trained so that it controls its waste elimination, absent illness or accident); or (3) the Animal poses a direct threat to the health or safety of others, and when that direct threat cannot be mitigated by reasonable modifications of policies, practices or procedures, or through the provision of auxiliary aids or services.

When an individual with a disability's Service Animal has been excluded from campus, Schoolcraft College shall engage in an interactive process with that individual with a disability to be provided an opportunity to participate in the service, program or activity without having the Service Animal on Campus.

In considering whether an Animal poses a direct threat to the health or safety of others, Schoolcraft College will make an individualized assessment, based on reasonable judgment, current medical knowledge, or the best available objective evidence, to determine: (1) the nature, duration, and severity of the risk; (2) the probability that the potential injury will actually occur;

and (3) whether reasonable modifications of policies, practices, procedures, or the provision of auxiliary aids or services, will mitigate the risk.

Individuals with disabilities accompanied by a Service Animal or Educational Animal are expected to comply with the same Schoolcraft College policies and procedures regarding noise, safety, disruption, and cleanliness as individuals without disabilities.

6. **REASONABLE INQUIRE REGARDING SERVICE ANIMALS:** When it is not obvious that a Service Animal falls within the above definition of Service Animal, Schoolcraft College may only make the following inquiries: (1) whether the Service Animal is required because of a disability; and (2) what work/task the Service Animal has been trained to perform.

Schoolcraft College may not ask about a person with a disability's disability, nor require medical documentation, nor require a special identification card or training documentation for the Service Animal; or ask that the Service Animal demonstrate its ability to perform work or a task.

7. **SERVICE ANIMAL, SERVICE ANIMAL IN TRAINING AND EDUCATIONAL ANIMAL ACCESS:** Service Animal, Service Animal in Training, and Educational Animals are permitted in all areas of Schoolcraft College where members of the public, participants in services, programs or activities, or invitees, as relevant, are allowed to go. This includes, but is not limited to, lecture halls, academic buildings, libraries, public common areas, and/or cafeterias.

8. **FALSE REPRESENTATION OF SERVICE ANIMAL:** It is a violation of Policy 1093 and this Procedure to falsely represent that an animal is a Service Animal or a Service Animal in Training.

9. **INTERFERENCE WITH SERVICE ANIMAL, SERVICE ANIMAL IN TRAINING, CAMPUS COMMUNITY CANINE OR EDUCATIONAL ANIMAL:** Employees, students and visitors are prohibited from impeding or interfering with or attempting to impede or interfere with duties performed by a Service Animal that the person knows or has reason to know is a Service Animal. Impeding or interfering with, or attempting to impede or interfere with includes, but is not limited to, willfully assaulting, beating, harassing, injuring, as well as petting or feeding a Service Animal. Employees, students, and visitors are also precluded from impeding or interfering with or attempting to impede or interfere with Service Animal in Training, Campus Community Canine or Educational Animals.

10. **EMPLOYEE REQUEST FOR SERVICE ANIMAL, OR SERVICE ANIMAL IN TRAINING, IN THE WORKPLACE:** Employees seeking to be accompanied by Service Animal in the workplace should contact the Human Resources Office and follow the process for requesting a disability accommodation:

Human Resources
Grote Center, Room
18600 Haggerty Road
Livonia, Michigan 48152
(734) 462-4408

hr@schoolcraft.edu

11. **CONFLICTING DISABILITIES:**

Students with medical issues impacted by the presences of a Service Animal, Service Animal in Training, Campus Community Canine, or Educational Animal (e.g. respiratory conditions, allergies or psychological conductions) should follow the College's process of requesting a disability accommodation by contacting the College's Disability Support Services Office:

Disability Support Services Office
McDowell Student Center, Room 175
Livonia, Michigan 48152
(734) 462-4330
dss@schoolcraft.edu

Employees with medical issues impacted by the presence of a Service Animal, Service Animal in Training, Campus Community Canine, or Educational Animal (e.g. respiratory conditions, allergies or psychological conductions) should follow the College's process of requesting a disability accommodation by contacting the College's Human Resources Office:

Human Resources
Grote Center, Room
18600 Haggerty Road
Livonia, Michigan 48152
(734) 462-4408
hr@schoolcraft.edu

12. **GRIEVANCE PROCEDURE:**

Any employee, student or other individual who believes that they have been subjected to discrimination and/or harassment based on a disability may promptly report the matter to the College as outlined in Board Policy 1080. Section 1080.2 identifies the individuals to whom a report can be made, as well as the electronic reporting method contained at:

<http://www.schoolcraft.edu/scaware/>

Students with concerns about potential disability discrimination may also contact:

United States Department of Education:
Cleveland Office
U.S. Department of Education
1350 Euclid Avenue
Suite 325
Cleveland, OH 44115
Telephone: (216) 522-4970
Facsimile: (216) 522-2573
Email: OCR.Cleveland@ed.gov

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