

**SCHOOLCRAFT COLLEGE**  
JC228 · 18600 Haggerty Rd · Livonia MI 48152-2696

**Board of Trustees Regular Meeting**  
**October 23, 2024**  
**7:00 p.m.**

**MINUTES**

<b>Members Present</b>	Carol Strom, Brett Gierak, Brian Broderick, Terry Gilligan, Dillon Breen, Angela Jaafar, Candy Little
<b>Members Absent</b>	None
<b>Call to Order for Regular Meeting</b>	<p>Chair Strom called the October Regular Board Meeting to order at 7:00 p.m.</p> <p>All members stood and took part in the Pledge of Allegiance.</p>
<b>Introduction of Guests</b>	17 guests were in attendance: Beth LaForest, Megan Monthei, Elizabeth Novak, Ann Huber, Jon Lamb, Patrick Yelsik, Victoria Kerr, Laurie Kattuah-Snyder, Tim Baron, Melissa Schultz, Stacy Whiddon, Jerome Lavis, Lisa Brooker, Dana Coomes, Dan Phelps, Aaron Cope, and Andrew Elliot.
<b>Approval of minutes from the September 25, 2024 Regular Board Meeting</b>	Chair Strom stated the minutes from the September 25, 2024 Regular Board Meeting were approved as presented.
<b>Comments from Trustees</b>	<p>Vice Chair Gierak shared an anecdote regarding a text message from State Representative Haley Stevens and her excitement at seeing a Schoolcraft College Culinary Student on Wheel of Fortune.</p> <p>Trustee Jaafar commented on the official new sign located at the corner of Haggerty Road and Seven Mile Road. Trustee Jaafar stated it's a beautiful sign and she is very proud of the new development.</p> <p>Chair Strom thanked and congratulated all who were involved in the new sign design and construction process.</p> <p>Vice Chair Gierak motioned to amend the agenda to include the following revision: 11-j Consider going into Closed Session under section 8(h) of the Michigan Open Meetings Act to discuss a written legal opinion by the College's General Counsel, Patrick R. Sturdy, regarding updates on Trustee</p>

Onboarding, Bylaw Revisions, and the Unit 17 Development and Educational Partnership with Wayne County Community College District.

**Consider  
Amending the  
Agenda**

**2024-75** Moved by Trustee Gierak, seconded by Trustee Gilligan, that the Board of Trustees amends the agenda to include the following revisions: 11-j Consider going into Closed Session under section 8(h) of the Michigan Open Meetings Act to discuss a written legal opinion by the College's General Counsel, Patrick R. Sturdy, regarding updates on Trustee Onboarding, Bylaw Revisions, and the Unit 17 Development and Educational Partnership with Wayne County Community College District

Ayes: Breen, Broderick, Gierak, Gilligan, Jaafar, Little, Strom

Nays: None

Absent: None

Motion carried

**Audit Report  
2023-2024 –  
Plante Moran,  
PLLC**

Dana Coomes of Plante Moran reported that all of our audits came back with zero findings.

The Board expressed their appreciation for the auditors, Jon Lamb, Lisa Brooker, and their teams for all the hard work that went into the 2023-2024 Audit.

**Report of the  
President**

Dr. Cerny introduced Schoolcraft Athletic Director, Patrick Yelsik, Men's Hockey Team Coach, Dan Phelps, and two Men's Hockey Team Captains, Aaron Cope and Andrew Elliot. Coach Phelps discussed the work put into developing this team and mentioned the team's current six game winning streak.

Patrick Yelsik and the Men's Hockey Team presented Chair Strom with a personalized Schoolcraft College Men's Hockey Team jersey, recognizing her love for the sport.

Dr. Cerny reported on data from the Research and Analytics department regarding a follow-up survey from 2022-2023 graduates.

Dr. Cerny also provided the Board with an overview of this month's President's Report.

**Consider  
Acceptance of  
the 2023-24  
Audit**

**2024-76** Moved by Trustee Breen, seconded by Trustee Little, that the Board of Trustees accepts the 2023-24 Audit Report of the independent auditors, Plante Moran, PLLC, for the fiscal year ending June 30, 2024.

AND that the administration is hereby authorized to publish the results of the 2023-24 Audit, in accordance with the provisions of Public Act 331 (1966).

Ayes: Breen, Broderick, Gierak, Gilligan, Jaafar, Little, Strom

Nays: None

Absent: None

Motion carried

**Consider  
Approval –  
80/20  
Percentage  
Insurance  
Premium**

**2024-77** Moved by Trustee Gilligan, seconded by Trustee Breen, that the Board of Trustees approves the authorization of the 80/20 percentage cost-sharing option between the College as the employer and the employees for medical insurance premiums during the 2025 benefit plan coverage year.

Ayes: Breen, Broderick, Gierak, Gilligan, Jaafar, Little, Strom

Nays: None

Absent: None

Motion carried

**Consider  
Approval –  
Computer and  
Network  
Technology  
Associate  
Degree**

**2024-78** Moved by Trustee Gierak, seconded by Trustee Jaafar, that the Board of Trustees approves the Computer and Network Technology Associate Degree.

Ayes: Breen, Broderick, Gierak, Gilligan, Jaafar, Little, Strom

Nays: None

Absent: None

Motion carried

**Consider  
Approval –  
Computer and  
Network  
Technology  
Certificate**

**2024-79** Moved by Trustee Little, seconded by Trustee Gierak, that the Board of Trustees approves the Computer and Network Technology Certificate.

Ayes: Breen, Broderick, Gierak, Gilligan, Jaafar, Little, Strom

Nays: None

Absent: None

Motion carried

**Consider  
Approval –  
Police Academy  
Skills Certificate**

**2024-80**

Moved by Trustee Breen, seconded by Trustee Jaafar, that the Board of Trustees approves the Police Academy Skills Certificate.

Ayes: Breen, Broderick, Gierak, Gilligan, Jaafar, Little, Strom

Nays: None

Absent: None

Motion carried

**Consider  
Approval of an  
Articulation  
Agreement with  
University of  
Michigan-  
Dearborn for a  
Bachelor of Arts  
in Sports  
Management**

**2024-81**

Moved by Trustee Jaafar, seconded by Trustee Broderick that the Board of Trustees authorizes the administration to enter into an articulation agreement University of Michigan-Dearborn for a Bachelor of Arts in Sports Management.

Ayes: Breen, Broderick, Gierak, Gilligan, Jaafar, Little, Strom

Nays: None

Absent: None

Motion carried

**Consider a  
Ground Lease to  
501(c)(3) - Unit  
17 With a Longer  
Term**

**2024-82**

Moved by Trustee Broderick, seconded by Trustee Little, that the Board of Trustees hereby approves the ground lease for the Parcel of Land described herein for ninety-nine (99) years to Unit 17, Inc.; and

BE IT FURTHER RESOLVED that the Board of Trustees grant the President authority to enter into agreements related to the development of the ground leased land which in his judgment represents the best interests of Schoolcraft College and Unit 17, Inc.

Ayes: Breen, Broderick, Gierak, Gilligan, Jaafar, Little, Strom

Nays: None

Absent: None

Motion carried

**Consider Award  
Third Year  
Probationary  
Status**

**2024-83**

Moved by Trustee Gilligan, seconded by Trustee Gierak, that the Board of Trustees awards a third-year probationary contract to Christina Stansell-Weaver and Danielle Harkins Winter 2025 semester as recommended by the President in accordance with the provisions of the Master Agreement between the Board of Trustees at Schoolcraft College and the Faculty Forum.

Ayes: Breen, Broderick, Gierak, Gilligan, Jaafar, Little, Strom  
Nays: None  
Absent: None

Motion carried

**Consider Award  
Full Status  
Contract**

**2024-84**

Moved by Trustee Broderick, seconded by Trustee Breen, that the Board of Trustees awards a full status contract to Andrew Sayes, Christopher Leirstein, Brett Griffiths and Kelly Warren, beginning in the Winter 2025 semester as recommended by the President in accordance with the provisions of the Master Agreement between the Board of Trustees at Schoolcraft College and the Faculty Forum.

Ayes: Breen, Broderick, Gierak, Gilligan, Jaafar, Little, Strom  
Nays: None  
Absent: None

Motion carried

**Consider Going  
into Closed  
Session**

**2024-85**

Moved by Trustee Breen, seconded by Trustee Broderick, that the Board go into closed session under section 8(h) of the Michigan Open Meetings Act to discuss a written legal opinion by the College's General Counsel, Patrick R. Sturdy, regarding updates on Trustee Onboarding, Bylaw Revisions, and the Unit 17 Development and Educational Partnership with Wayne County Community College District.

**(Roll Call Vote)**

Ayes: Breen, Broderick, Gierak, Gilligan, Jaafar, Little, Strom  
Nays: None  
Absent: None

Motion carried

**Consider  
Reconvening  
into an Open  
Session**

**2024-86**

Moved by Trustee Gierak, seconded by Trustee Broderick, that the Board of Trustees reconvene into an open session.

Ayes: Breen, Broderick, Gierak, Gilligan, Jaafar, Little, Strom  
Nays: None  
Absent: None

**(Roll Call Vote)**

Motion carried

**Adjournment**

Chair Strom adjourned the meeting at 9:05 p.m.

Handwritten signature of Chelsea Willis in black ink.

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Chelsea Willis,  
Associate Secretary

Handwritten signature of Carol M. Strom in black ink.


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Carol Strom, Chair

SCHOOLCRAFT COLLEGE  
18600 Haggerty Road, Livonia, Michigan  
734-462-4467

**CERTIFICATE**

I hereby certify that the attached is a true copy of the approved minutes of the Regular Board meeting held on the 23rd day of October, 2024, and that said minutes have been available for public inspection at the address designated on the posted public notice of said meeting from and after the 29th day of October, 2024.

  
Chelsea Willis, Associate Secretary  
Board of Trustees