

SCHOOLCRAFT COLLEGE
JC228 · 18600 Haggerty Rd · Livonia MI 48152-2696

Board of Trustees Regular Meeting
August 21, 2024
7:00 p.m.

MINUTES

- Members Present** Carol Strom, Brett Gierak, Brian Broderick, Terry Gilligan, Dillon Breen, Angela Jaafar, Candy Little
- Members Absent** None
- Call to Order for Regular Meeting** Chair Strom called the August Regular Board Meeting to order at 7:00 p.m.
All members stood and took part in the Pledge of Allegiance.
- Introduction of Guests** 13 guests were in attendance: Patrick Sturdy, Beth LaForest, Elizabeth Novak, Megan Monthei, Stacy Whiddon, Amy Berendt, Jerome Lavis, Jeff Borton, Brad Stetson, Doug Scoggins, Melissa Schultz, Dawn Magretta, and Joan Gebhardt.
- Approval of minutes from the June 26, 2024 Regular Board Meeting** Chair Strom stated the minutes from the June 26, 2024 Regular Board Meeting were approved as presented.
- Comments from the Audience** Brad Stetson, Faculty Forum President, provided the Board of Trustees with details regarding the Faculty Contract negotiations processes that recently occurred and would be discussed later in the evening.
- Comments from Trustees** Trustees Broderick, Gilligan, Breen, Jaafar, and Little all enjoyed their time at the 2024 MCCA Summer Conference. They received professional development in their roles as Trustees to the College. Trustee Breen was honored with a 5 year service award.
- Report of the President** The August Report of the President highlight a few special stories from the August President's Report.

- Second Reading of Policy 1020 – Civility** **2024-53** Moved by Trustee Broderick, seconded by Trustee Gierak, that the Board of Trustees approves Policy 1020 – Civility.
- Ayes: Breen, Broderick, Gierak, Gilligan, Jaafar, Little, Strom
Nays: None
Absent: None
- Motion carried
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- Second Reading of Revisions to Policy 1030 – Code of Ethics** **2024-54** Moved by Trustee Broderick, seconded by Trustee Little, that the Board of Trustees approves revisions to Policy 1030
- Ayes: Breen, Broderick, Gierak, Gilligan, Jaafar, Little, Strom
Nays: None
Absent: None
- Motion carried
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- Second Reading of Policy 2220 – Core Abilities and General Education** **2024-55** Moved by Trustee Breen, seconded by Trustee Jaafar, that the Board of Trustees approves Policy 2220 – Core Abilities.
- Ayes: Breen, Broderick, Gierak, Gilligan, Jaafar, Little, Strom
Nays: None
Absent: None
- Motion carried
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- Consider Granting a Resolution of Congratulations of Retirement** **2024-56** Moved by Trustee Gierak, seconded by Trustee Breen, that the Board of Trustees offers congratulations to Steven Kaufman, Sheryl Switaj, and Edgars Viksne on their accomplishments and service to the College and extends to them best wishes.
- Ayes: Breen, Broderick, Gierak, Gilligan, Jaafar, Little, Strom
Nays: None
Absent: None
- Motion carried

**Consider
Approval –
Campus Police
Patrol Vehicle**

2024-57 Moved by Trustee Gilligan, seconded by Trustee Little that the Board of Trustees awards a purchase for a 2025 Ford Utility Interceptor AWD Vehicle to Gorno Ford, Woodhaven, Michigan, at a total cost of forty-six thousand dollars (\$46,000.00).

Ayes: Breen, Broderick, Gierak, Gilligan, Jaafar, Little, Strom

Nays: None

Absent: None

Motion carried

**Consider
Approval –
Patient
Simulator
Package**

2024-58 Moved by Trustee Gierak, seconded by Trustee Broderick that the Board of Trustees awards a purchase order for one (1) SimMan 3G PLUS Package, and five (5) years of ProTech Premium Tech Support to Laerdal Medical Corporation, Wappingers Falls, New York at a total cost of one hundred fifty thousand, three hundred sixty-six dollars and eighty-nine cents (\$150,366.89).

Ayes: Breen, Broderick, Gierak, Gilligan, Jaafar, Little, Strom

Nays: None

Absent: None

Motion carried

**Consider
Approval –
Neonate
Simulator**

2024-59 Moved by Trustee Little, supported by Trustee Gierak, that the Board of Trustees awards a purchase order for one (1) Newborn TORY Neonate Simulator, virtual monitor software license, and Gaumard Cares Platinum service plan to Gaumard Scientific Company, Inc. of Miami, Florida at a total cost of fifty-seven thousand, nine hundred ninety-three dollars (\$57,993.00).

Ayes: Breen, Broderick, Gierak, Gilligan, Jaafar, Little, Strom

Nays: None

Absent: None

Motion carried

**Consider
Approval –
Health
Profession
Simulation Lab
Renovation &
Expansion**

2024-60 Moved by Trustee Gilligan, seconded by Trustee Gierak, that the Board of Trustees awards a purchase order for the Health Profession Simulation Lab Renovation and Expansion project to Kasco, LLC of Royal Oak, Michigan at a total cost of three hundred eighty-four thousand, eight hundred dollars (\$384,800.00).

Ayes: Breen, Broderick, Gierak, Gilligan, Jaafar, Little, Strom

Nays: None

Absent: None

Motion carried

**Consider
Approval –
Enterprise
Customer
Relations
Manager (CRM)**

2024-61 Moved by Trustee Gierak, seconded by Trustee Broderick, that the Board of Trustees approves the purchase of an enterprise CRM within the recommended products of this brief. For a total first year commitment of Five Hundred Thousand \$500,000 with an annual renewal of Two Hundred Thousand (\$200,000).

Ayes: Breen, Broderick, Gierak, Gilligan, Jaafar, Little, Strom

Nays: None

Absent: None

Motion carried

Moved by Trustee Gierak, seconded by Trustee Broderick that the Board of Trustees approves the purchase of an enterprise CRM within the recommended products of this brief. For a total first year commitment of Five Hundred Thousand \$500,000 with an annual renewal of Two Hundred Thousand (\$200,000).

Ayes: Breen, Broderick, Gierak, Gilligan, Jaafar, Little, Strom

Nays: None

Absent: None

Motion carried

**Consider
Approval –
Keepit Backup
Recovery
Solution**

2024-62 Moved by Trustee Jaafar, seconded by Trustee Breen that the Board of Trustees awards a purchase order for the Keepit Backup Recovery Solution three (3) year license to CDW Government LLC, Vernon Hills, Illinois at a total cost of one hundred twelve thousand, fifty dollars (\$112,050.00).

Ayes: Breen, Broderick, Gierak, Gilligan, Jaafar, Little, Strom

Nays: None

Absent: None

Motion carried

Consider Approval of an Articulation Agreement with Oakland University for a Bachelor of Science in Public Health **2024-63** Moved by Trustees Breen, seconded by Trustee Little that the Board of Trustees authorizes the administration to enter into an articulation agreement with Oakland University.

Ayes: Breen, Broderick, Gierak, Gilligan, Jaafar, Little, Strom
Nays: None
Absent: None

Motion carried

Consider Approval of an Articulation Agreement with South Redford School District Hospitality and Tourism Management Course **2024-64** Moved by Trustee Gierak, seconded by Trustee Broderick that the Board of Trustees authorizes the administration to enter into an articulation agreement with approved culinary arts secondary school training programs.

Ayes: Breen, Broderick, Gierak, Gilligan, Jaafar, Little, Strom
Nays: None
Absent: None

Motion carried

Consider Amending the Agenda **2024-65** Moved by Trustee Gierak, seconded by Trustee Breen, that the Board of Trustees amends the agenda to include the following items:

10-o Consider Approval of the proposed successor collective bargaining agreement between Schoolcraft College Board of Trustees and the Schoolcraft Faculty Forum

10-p Consider Approval – West Vistatech Parking Lot

10-q Consider Approval – North Canopy and West Vestibule Renovations

10-r Consider Approval – Consider Approval – St. Joes Parkway

10-s Consider Approval – Conference and Events Renovations

Ayes: Breen, Broderick, Gierak, Gilligan, Jaafar, Little, Strom
Nays: None
Absent: None

Motion carried

Consider Approval – Proposed Successor Collective Bargaining Agreement

2024-66

Moved by Trustee Gierak, seconded by Trustee Jaafar, that the Board of Trustees approves the proposed successor collective bargaining agreement between the Schoolcraft College Board of Trustees and the Schoolcraft Faculty Forum based upon the parameters disclosed in closed session.

Ayes: Breen, Broderick, Gierak, Gilligan, Jaafar, Little, Strom
Nays: None
Absent: None

Motion carried

Consider Approval – West Vistatech Parking Lot

2024-67

Moved by Trustee Gierak, seconded by Trustee Jaafar, that the Board of Trustees approves construction of a parking lot on the West side of the Vistatech Center at a total cost of two million, forty-nine thousand, five hundred and forty-seven dollars (\$2,049,547).

Ayes: Breen, Broderick, Gierak, Gilligan, Jaafar, Little, Strom
Nays: None
Absent: None

Motion carried

Consider Approval – North Canopy and West Vestibule Renovation

2024-68

Moved by Trustee Little, seconded by Trustee Broderick, that the Board of Trustees approves construction of an entrance and canopy on the West side of the Vistatech Center at a total cost of eight hundred, fifty-seven thousand, one hundred and forty-eight dollars (\$857,148).

Ayes: Breen, Broderick, Gierak, Gilligan, Jaafar, Little, Strom
Nays: None
Absent: None

Motion carried

Consider Approval – Expansion to St. Joes Parkway **2024-69** Moved by Trustee Gilligan, seconded by Trustee Little, that the Board of Trustees approves the expansion of St. Joes Parkway for a total cost of three hundred and fifty thousand dollars (\$350,000).

Ayes: Breen, Broderick, Gierak, Gilligan, Jaafar, Little, Strom

Nays: None

Absent: None

Motion carried

Consider Approval – Renovations in Conference and Events **2024-70** Moved by Trustee Broderick, seconded by Trustee Gierak, that the Board of Trustees approves the renovations to the conference and events center for a total cost of three hundred and fifty thousand dollars (\$350,000).

Ayes: Breen, Broderick, Gierak, Gilligan, Jaafar, Little, Strom

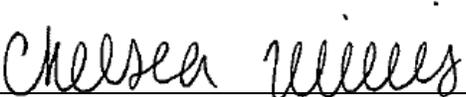
Nays: None

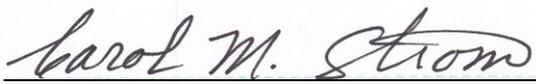
Absent: None

Motion carried

Comments from the Audience Jerome Lavis thanked the Trustees for approving the Faculty Contract

Adjournment Chair Strom adjourned the meeting at 9:49 p.m.

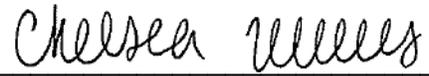

Chelsea Willis,
Associate Secretary


Carol Strom, Chair

SCHOOLCRAFT COLLEGE
18600 Haggerty Road, Livonia, Michigan
734-462-4467

CERTIFICATE

I hereby certify that the attached is a true copy of the approved minutes of the Regular Board meeting held on the 21st day of August, 2024, and that said minutes have been available for public inspection at the address designated on the posted public notice of said meeting from and after the 22nd day of August, 2024.



Chelsea Willis, Associate Secretary
Board of Trustees