

## SCHOOLCRAFT COLLEGE

JC228 · 18600 Haggerty Rd · Livonia MI 48152-2696

### Board of Trustees Regular Meeting

November 15, 2023

7:00 p.m.

### MINUTES

- Members Present** Carol Strom, Brett Gierak, Brian Broderick, Terry Gilligan, Dillon Breen, Angela Jaafar, Candy Little
- Members Absent** None
- Call to Order for Regular Meeting** Chair Strom called the October Regular Board Meeting to order at 7:00p.m.
- All members stood and took part in the Pledge of Allegiance.
- Introduction of Guests** 12 guests were in attendance including: Beth LaForest, Patrick Sturdy, Laurie Kattuah-Snyder, Sarah Woods, Brend Landau, Brad Stetson, Stacy Whiddon, Anne Huber, Brian Wise, Jeff Borton, Madison Ling, and Dawn Magretta.
- Approval of minutes from the October 25, 2023 Regular Board Meeting** Chair Strom stated the minutes from October 25, 2023 Regular Meeting were approved as presented.
- Comments from Trustees** Vice Chair Gierak shared that he was impressed with the Schoolcraft Staff, specifically with the instructor of the swim class his son attends through PPL.
- Trustee Little shared that she was pleased with the 2023 Spooktacular.
- Trustee Jaafar shared her experience with the Police Graduation that she attended. Trustee Jaafar was very impressed with the accolades for our cadets.
- Chair Strom commented that the caliber of our students is outstanding. Roughly 90% of police graduates were already employed by the time of their graduation.

**Report of the President**

The November Report of the President highlighted Brent Landau, Director of the Mark L. Whitfield Veterans and Military Services Center. The Center has recently undergone a remarkable remodel, allowing for more services to be provided to military and veteran students and community members.

**Consider Granting Recognition of Honoraire Status**

**2023-74** Moved by Broderick, seconded by Trustee Breen, that the Board of Trustees recognizes the following individuals: Susan Adams, Janine Gillow, Debra Gumm, and Phyllis Kramer as Honoraire of the College, and extends to them all rights and privileges appertaining thereto, effective November 15, 2023.

Ayes: Breen, Broderick, Gierak, Gilligan, Jaafar, Little, Strom

Nays: None

Absent: None

Motion carried.

**Consider Granting Recognition as Emeritus**

**2023-75** Moved by Trustee Gilligan, seconded by Trustee Jaafar, that the Board of Trustees recognizes the following individuals: Joseph Decker, Mary Donahee-Rader, Carol Dwyer, Gene Keyes, Caroline McNutt, Gerard Mellnick, James Nissen, Elzbieta Rybicka, William Schlick, and Laurie Smith as Emeritus of the College, and extends to them all rights and privileges appertaining thereto, effective November 15, 2023.

Ayes: Breen, Broderick, Gierak, Gilligan, Jaafar, Little, Strom

Nays: None

Absent: None

Motion carried.

**Consider Granting a Resolution of Congratulations of Retirement**

**2023-76** Moved by Trustee Gierak, seconded by Trustee Little, that the Board of Trustees offers congratulations to Paul Brown on his accomplishments and service to the College and extends to him best wishes.

Ayes: Breen, Broderick, Gierak, Gilligan, Jaafar, Little, Strom

Nays: None

Absent: None

Motion carried.

- Consider Establishing Dates for Regular Meetings of the Board of Trustees for the 2024 Calendar Year**      **2023-77**      Moved by Trustee Gierak, seconded by Trustee Gilligan, that Board of Trustees establish the regular meeting schedule for 2024 with meetings to begin at 7:00 p.m., establish Wednesday, October 16, 2024 and Wednesday, November 20, 2024, as regular meetings for the months of October and November, and that a listing of the 2024 regular meetings be posted in accordance with the Open Meetings Act 267.
- Ayes:      Breen, Broderick, Gierak, Gilligan, Jaafar, Little, Strom  
Nays:      None  
Absent:    None
- Motion carried
- Consider Approval – Fire Fighter Technology Certificate**      **2023-78**      Moved by Trustee Gierak, seconded by Trustee Broderick, that the Board of Trustees approves the new curriculum developed for the Fire Fighter technology Certificate program.
- Ayes:      Breen, Broderick, Gierak, Gilligan, Jaafar, Little, Strom  
Nays:      None  
Absent:    None
- Motion carried
- Consider Approval – Fire Fighter Technology AAS**      **2023-79**      Moved by Trustee Broderick, seconded by Trustee Gilligan, that the Board of Trustees approves the new curriculum developed for the Fire Fighter technology Associate’s degree program.
- Ayes:      Breen, Broderick, Gierak, Gilligan, Jaafar, Little, Strom  
Nays:      None  
Absent:    None
- Motion carried
- Consider Award of Purchase Order – Palo Alto Network PA-3420 Next Gen Firewall**      **2023-80**      Moved by Trustee Gierak, seconded by Trustee Breen, that the Board of Trustees awards a purchase order to People Driven Technology, Inc. for Palo Alto Network’s PA-3420 Next Gen Firewall at a total cost of Two Hundred Sixty-One Thousand Three Hundred Forty-Six Dollars (\$261,346).
- Ayes:      Breen, Broderick, Gierak, Gilligan, Jaafar, Little, Strom  
Nays:      None  
Absent:    None
- Motion carried

**Consider Award of Purchase Order – Motorcycles**     **2023-81**     Moved by Trustee Gilligan, seconded by Trustee Breen, that the Board of Trustees awards a purchase order for thirty-nine (39) 2023 Kawasaki Z125 Pro motorcycles to VanDerZee Motorplex, South Haven, Michigan at a total cost of one hundred forty-three thousand two hundred seventy-eight dollars (\$143,278).

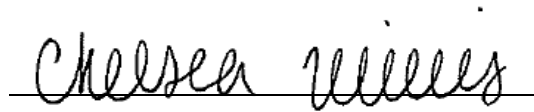
Ayes:     Breen, Broderick, Gierak, Gilligan, Jaafar, Little, Strom  
Nays:     None  
Absent:    None

Motion carried


**Comments from the Audience**     Madison Ling wished everyone a happy Thanksgiving and thanked the Board for their service to the College.

**Comments from the Trustees**     Trustee Breen wished former Trustee and Mayor of Livonia, Jack Kirksey a happy 95<sup>th</sup> birthday.

**Adjournment**     Chair Strom adjourned the meeting at 8:13 p.m.



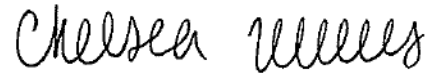
Chelsea Willis,  
Associate Secretary

  
Carol Strom, Chair

SCHOOLCRAFT COLLEGE  
18600 Haggerty Road, Livonia, Michigan  
734-462-4467

**CERTIFICATE**

I hereby certify that the attached is a true copy of the approved minutes of the Regular Board meeting held on the 15th day of November, 2023, and that said minutes have been available for public inspection at the address designated on the posted public notice of said meeting from and after the 20th day of November, 2023.



Chelsea Willis, Associate Secretary  
Board of Trustees