

Board of Trustees Regular Meeting
September 27, 2023
7:00 p.m.

MINUTES

- Members Present** Carol Strom, Brett Gierak, Brian Broderick, Terry Gilligan, Dillon Breen, Angela Jaafar, Candy Little
- Members Absent** None
- Call to Order for Regular Meeting** Chair Strom called the October Regular Board Meeting to order at 6:59 p.m.
All members stood and took part in the Pledge of Allegiance.
- Introduction of Guests** 11 guests were in attendance including: Beth LaForest, Patrick Sturdy, Amy Berendt, Lisa Brooker, Michelle Randall, Jon Lamb, Dana Coomes, Stacy Whiddon, Brad Stetson, Dawn Magretta, and Madison Ling.
- Approval of minutes from the September 27, 2023 Regular Board Meeting** Chair Strom stated the minutes from September 27, 2023 Regular Meeting were approved as presented.
- Comments from Trustees** Chair Strom stated the team did an excellent job with this year's audit.
- Audit Report 2022-2023** Dana Coomes of Plate Moran, Jon Lamb, and Lisa Brooker review the annual audit report. The team was happy to report zero findings throughout this year's audit. The Board remarked that this feat is a testament to the hard work of Jon Lamb, his team, Lisa Brooker, her team, and the team at Plante Moran.
- Report of the President** October Report of the President featured Full time Faculty member, Michelle Randall. Michielle provided an overview of the three accounting programs available through Schoolcraft. The accounting programs are currently made up of 9 faculty 14 courses and internships. The program is ranked 10th in credit hours.

**Consider
Approval of the
Audit Report
2022-2023**

2023-63

Moved by Trustee Jaafar, seconded by Trustee Breen, that the Board of Trustees accepts the 2022-2023 Audit Report of the independent auditors, Plante & Morane, PLLC, for the fiscal year ending June 30, 2023

Ayes: Breen, Broderick, Gierak, Gilligan, Jaafar, Little, Strom

Nays: None

Absent: None

Motion carried.

**Consider
Approval –
80/20
Percentage
Insurance
Premium**

2023-64

Moved by Trustee Broderick, seconded by Trustee Gilligan, that the Board of Trustees that the Board of Trustees approves the authorization of the 80/20 percentage cost-sharing option between the College as the employer and the employees for medical insurance premiums during the 2024 benefit plan coverage year.

Ayes: Breen, Broderick, Gierak, Gilligan, Jaafar, Little, Strom

Nays: None

Absent: None

Motion carried.

**Consider Award
of Second Year
Probationary
Status**

2023-65

Moved by Trustee Gierak, seconded by Trustee Little, that a second-year probationary contract be issued to Christina Stansell-Weaver and Danielle Harkins beginning in the Winter 2024 semester as recommended by the President in accordance with the provisions of the Master Agreement between the Board of Trustees at Schoolcraft College and the Faculty Forum.

Ayes: Breen, Broderick, Gierak, Gilligan, Jaafar, Little, Strom

Nays: None

Absent: None

Motion carried.

Consider Award of Third Year Probationary **2023-66** Moved by Trustee Breen, seconded by Trustee Gilligan, that a third-year probationary contract be issued to Brett Griffiths, Chris Leirstein, Andrew Sayes, and Kelly Warren beginning in the Winter 2024 semester as recommended by the President in accordance with the provisions of the Master Agreement between the Board of Trustees at Schoolcraft College and the Faculty Forum.

Ayes: Breen, Broderick, Gierak, Gilligan, Jaafar, Little, Strom
Nays: None
Absent: None

Motion carried

Consider Award of Full Status Contracts **2023-67** Moved by Trustee Gierak, Seconded by Trustee Broderick, that a full status contract be issued to Brynne Barnes, beginning in the Winter 2024 semester as recommended by the President in accordance with the provisions of the Master Agreement between the Board of Trustees at Schoolcraft College and the Faculty Forum.

Ayes: Breen, Broderick, Gierak, Gilligan, Jaafar, Little, Strom
Nays: None
Absent: None

Motion carried

Consider Going into Closed Session **2023-68** Moved by Trustee Gierak, seconded by Trustee Jaafar, the Board of Trustees move into closed session under section 8(c) of the Michigan Open Meetings Act, for strategy and negotiation sessions connected with the negotiations of collective bargaining agreements with the Schoolcraft College Association of Office Professionals and the Schoolcraft College Association of Food Services Employees-MEA based upon the request of the College, and section 8(h) to discuss a written legal opinion by the College's General Counsel, Patrick R. Sturdy, regarding Unit 16 and the Unit 17 land lease.

(Roll Call Vote)

Ayes: Breen, Broderick, Gierak, Gilligan, Jaafar, Little, Strom
Nays: None
Absent: None

Motion carried

**Consider
Reconvening
into Open
Session**

2023-69 Moved by Trustee Gierak, seconded by Trustee Gilligan, that the Board of Trustees reconvenes into open session.

Ayes: Breen, Broderick, Gierak, Gilligan, Jaafar, Little, Strom

Nays: None

Absent: None

Motion carried

**Consider
Amending the
Agenda**

2023-70 Moved by Trustee Gilligan, seconded by Trustee Gierak, to amend the agenda to include the following items:

- 11-g: Consider Approval of the successor collective bargaining agreement between Schoolcraft College Board of Trustees and the Schoolcraft College Association of Office Professionals
- 11-h: Consider Approval of the successor collective bargaining agreement between Schoolcraft College Board of Trustees and the Schoolcraft College Association of Food Services Employees-MEA
- 11-i: Consider a Ground Lease to 501(c)(3) – Unit 17 With a New Location

Ayes: Breen, Broderick, Gierak, Gilligan, Jaafar, Little, Strom

Nays: None

Absent: None

Motion carried

**Consider
Approval –
Collective
Bargaining
Agreement -
SCAOP**

2023-71 Moved by Trustee Gierak, seconded by Trustee Little, that the Board of Trustees approves the collective bargaining agreement between Schoolcraft College Board of Trustees and the Schoolcraft College Association of Office Professionals.

Ayes: Breen, Broderick, Gierak, Gilligan, Jaafar, Little, Strom

Nays: None

Absent: None

Motion carried

**Consider
Approval –
Collective
bargaining
Agreement –
SCAFSE-MEA**

2023-72

Moved by Trustee Broderick, seconded by Trustee Gierak, that the Board of Trustees approves the collective bargaining agreement between Schoolcraft College Board of Trustees and the Schoolcraft College Association of Food Services Employees-MEA.

Ayes: Breen, Broderick, Gierak, Gilligan, Jaafar, Little, Strom

Nays: None

Absent: None

Motion carried

**Consider a
Ground Lease
to 501(c)(3) –
Unit 17 with a
New Location**

2023-73

Moved by Trustee Gilligan, seconded by Trustee Breen, that the Board of Trustees approve the ground lease for the new parcel of land proposed October 25, 2023 as presented for seventy-five (75) years to Unit 17, Inc.

Ayes: Breen, Broderick, Gierak, Gilligan, Jaafar, Little, Strom

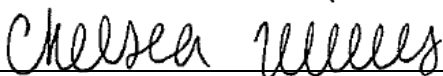
Nays: None

Absent: None

Motion carried

Adjournment

Chair Strom adjourned the meeting at 9:25 p.m.



Chelsea Willis,
Associate Secretary



Carol Strom, Chair

SCHOOLCRAFT COLLEGE
18600 Haggerty Road, Livonia, Michigan
734-462-4467

CERTIFICATE

I hereby certify that the attached is a true copy of the approved minutes of the Regular Board meeting held on the 25th day of October, 2023, and that said minutes have been available for public inspection at the address designated on the posted public notice of said meeting from and after the 1st day of November, 2023.



Chelsea Willis, Associate Secretary
Board of Trustees