

SCHOOLCRAFT COLLEGE
JC228 · 18600 Haggerty Rd · Livonia MI 48152-2696

Board of Trustees Regular Meeting
May 24, 2023
7:00 p.m.

MINUTES

- Public Hearing on the General Operating Budget** The Public Hearing on the 2023-24 General Operating Budget began at 7:00 p.m. Jon Lamb, CFO, summarized the budget and actions necessary for the College to balance the budget. He entertained questions from the Trustees and audience.
- Members Present** Carol Strom, Brett Gierak, Brian Broderick, Terry Gilligan, Dillon Breen
Angela Jaafar, Candy Little
- Motion to Adjourn the Public Hearing** **2023-40** Moved by Trustee Strom, seconded by Trustee Broderick, the Board of Trustees adjourned the public hearing.
- Ayes: Breen, Broderick, Gierak, Gilligan, Jaafar, Little, Strom
Nays: None
- Motion carried.
- Call to Order for Regular Meeting** Chair Strom called the May Regular Board Meeting to order at 7:04 p.m.
All members stood and took part in the Pledge of Allegiance.
- Introduction of Guests** 13 guests were in attendance including: Beth LaForest, Patrick Sturdy, Jeff Borton, Dr. Jodie Beckley, Lori Timmis, Madison Ling, Brad Stetson, Dr. Laurie Kattuah-Snyder, Dawn Magretta, Melissa Gury, Stacy Whiddon, Jon Lamb, and Melissa Schultz.
- Approval of the Minutes from the April 26, 2023 Regular Meeting** Chair Strom stated the minutes from April 26, 2023 Regular Meeting were approved as presented.
- Comments from Trustees** Chair Strom announced that Welding instructor, Coley McLean, had been named Professor of the Year by the Michigan Community College Association (MCCA). Chair Strom and the entire Board congratulated Professor McLean on this great honor.

Report of the President

This month's spotlight highlighted the Michigan American Council on Education (MI-ACE) Women's Network. Institutional representatives Melissa Gury, Director of Laboratory Sciences and Lori Timmis, Dean of Distance Learning were in attendance and presented to the Board.

Adoption of Tax Levy for 2022-23

2023-30 Moved by Trustee Gilligan, seconded by Trustee Broderick, that the Board of Trustees approves the following resolution for the adoption of the Tax Levy for 2023-2024:

(Roll Call Vote)

WHEREAS, authorization has been granted by a vote of the electors of the Schoolcraft Community College District to levy two and twenty-seven hundredth mills in taxes two dollars and twenty-seven cents (\$2.27) per thousand on the Taxable Value of the College District for all purposes; and

WHEREAS, the Board of Trustees has carefully examined the financial circumstances of the College District for the 2023-24 fiscal year, including estimated expenditures, estimated revenues, and Taxable Value of property located within the District and determined that the levy of an equal millage rate will be necessary for the sound management and operation of the College District; and

WHEREAS, the Board of Trustees has complete authority to establish that a maximum of 2.27 mills be levied for 2023 operating purposes from within its authorized millage rate; and

WHEREAS, pursuant to "Section 31 of Article IX" of the 1963 State Constitution and implementing legislation, and pursuant to the successful 2018 ballot initiative, such authorized millage will not be affected by Millage Reduction Fractions for 10 years unless future renewal is passed by the voters through a ballot initiative in tax year 2028; and

WHEREAS, the Board of Trustees complied with the Truth in Budgeting Act in the month of May 2023 and may now authorize a maximum total levy of 2.2700 mills for 2023-24 operating purposes, within its present authorized millage rate; and

WHEREAS, the Board of Trustees has determined that the ordinary expenses of operating, maintaining, and managing the Schoolcraft Community College District and its programs will require, in addition to other monies, the expenditure of all funds raised by levy of the aforesaid 2.2700 mills; and

WHEREAS, the Taxable Value of the Schoolcraft Community College District is seventeen billion, nine hundred seventy-six million, two hundred fifty thousand, eight hundred thirty-one dollars (\$17,976,250,831), apportioned among the several Counties of the District as follows:

\$ 16,586,475,499 for Wayne County
\$ 1,289,264,714 for Oakland County
\$ 100,510,618 for Washtenaw County

NOW THEREFORE BE IT RESOLVED

THAT this Board of Trustees does hereby reaffirm its determination that the ordinary expenses of operating, maintaining, and managing the Schoolcraft Community College District and its programs will require, in addition to other monies, the expenditure of all funds raised by levy of the aforesaid 2.2700 mills; and

THAT the 2023 Tax Levy, for all purposes of Schoolcraft Community College District, be set at two dollars and twenty-seven cents (\$2.2700) per thousand dollars of Taxable Value of the area comprising the District, making a tax yield of forty million, eight hundred six thousand, eighty-nine dollars (\$40,806,089); and

THAT this Board of Trustees hereby certifies that the foregoing requested millage has been reduced in compliance with "Section 31 of Article IX" of the 1963 State Constitution and that it is also in compliance with "Act No. 2" of the Public Acts of 1968; and

THAT the 2023 Tax Levy be levied and collected as a Summer Tax, in compliance with "Section 144" of the Community College Act, as amended by "Act No. 368," Public Acts of Michigan 1982.

Ayes: Breen, Broderick, Gierak, Gilligan, Jaafar, Little, Strom
Nays: None
Absent: None

Motion carried.

**Establishing
Tuition and Fee
Rates for 2023-
24**

2023-31 Moved by Trustee Jaafar, seconded by Trustee Little, that tuition rates, beginning with the 2023 Fall Semester, be approved as follows:

Resident	\$135.00 per credit hour
Nonresident	\$194.00 per credit hour
Out-of-State	\$268.00 per credit hour
International	\$268.00 per credit hour

The College's standard fees will increase by \$1 each, totaling as follows:

Registration Fees	\$44.00 per Semester
Instructional Equipment Fee	\$11.00 per credit hour
Out-of-State	\$9.00 per credit hour
International	\$9.00 per credit hour

(Roll Call Vote)

Ayes: Breen, Broderick, Gierak, Gilligan, Jaafar, Little, Strom
Nays: None
Absent: None

Motion carried.

**Adoption of 2023-
24 General
Operating Fund
Budget**

2023-32 Moved by Trustee Broderick, seconded by Trustee Breen, that the Board of Trustees approves a General Fund Budget which includes a maximum millage levy of 2.27 mills of ad valorem property taxes (not adjusted as required by the Headlee Amendment pursuant to the successful Fall 2018 ballot initiative) to be used for general operating purposes; and

BE IT FURTHER RESOLVED that a General Fund Budget in the amount of ninety-seven million, three hundred ninety-three thousand, one hundred dollars (\$97,393,100) be adopted for the 2023-24 Fiscal Year.

(Roll Call Vote)

Ayes: Breen, Broderick, Gierak, Gilligan, Jaafar, Little, Strom
Nays: None
Absent: None

Motion carried.

Adoption of 2023-24 Ancillary Budgets

2023-33 Moved by Trustee Gilligan, seconded by Trustee Gierak, that the Board of Trustees adopts the Designated, Auxiliary, and Restricted Budgets for the 2023-24 Fiscal Year, in the amount of twenty-two million, four hundred thirty-one thousand, nine hundred fifty-five dollars (\$22,431,955), as contained in the attached schedule; and

BE IT FURTHER RESOLVED that the necessary monies to meet Ancillary Fund commitments be transferred from the General Fund to the appropriate funds; and, finally,

BE IT FURTHER RESOLVED that the Administration be authorized to effect modifications and additions to the Ancillary Budgets where such modifications and/or additions are in keeping with sound business practices.

(Roll Call Vote)

Ayes: Breen, Broderick, Gierak, Gilligan, Jaafar, Little, Strom

Nays: None

Absent: None

Motion carried.

Granting a Resolution of Congratulations of Retirement

2023-34 Moved by Trustee Jaafar, seconded by Trustee Little, that the Board of Trustees offers congratulations to Sherri Porter, Chef Joseph Decker, Richard McQueen, and Lisa Warrick on their accomplishments and service to the College and extends to them best wishes.

Ayes: Breen, Broderick, Gierak, Gilligan, Jaafar, Little, Strom

Nays: None

Absent: None

Motion carried.

Consider Approval – Chat Enterprise Solution

2023-35 Moved by Trustee Broderick, seconded by Trustee Gierak, that the Board of Trustees grants approval to proceed with the acquisition of a chat enterprise solution not to exceed one hundred twenty thousand dollars (\$120,000) in its first year.

Ayes: Breen, Broderick, Gierak, Gilligan, Jaafar, Little, Strom

Nays: None

Absent: None

Motion carried.

Consider Going into Closed Session **2023-36** Moved by Trustee Gilligan, seconded by Trustee Little, to enter into closed session under section 8(a) of the Open Meetings Act to discuss the President’s Evaluation.

(Roll Call Vote) Ayes: Breen, Broderick, Gierak, Gilligan, Jaafar, Little, Strom
Nays: None
Absent: None

Motion carried.

Consider Reconvening into Open Session **2023-37** Moved by Trustee Gilligan, seconded by Trustee Little, to enter into closed session under section 8(a) of the Open Meetings Act to discuss the President’s Evaluation.

(Roll Call Vote) Ayes: Breen, Broderick, Gierak, Gilligan, Jaafar, Little, Strom
Nays: None
Absent: None

Motion carried.

Consider Amending the agenda **2023-38** Moved by Trustee Gierak, seconded by Trustee Broderick, that the Board of Trustees amend the agenda to include:
10-g – Consider 2023-23 President’s Employment Contract

Ayes: Breen, Broderick, Gierak, Gilligan, Jaafar, Little, Strom
Nays: None
Absent: None

Motion carried.

Consider 2023-24 President’s Employment Contract **2023-39** Moved by Trustee Broderick, seconded by Trustee Gilligan, that the President’s contract is approved for this year and the original contract, as amended, is still in effect.

That the President’s annual base salary will be two-hundred fifty-nine thousand, seven hundred and thirty dollars and fifty-nine cents (\$259,730.59); this is a one (1) percent increase.

That the President will receive Administrator Merit Award (AMA) salary compensation for achieving objectives beyond basic job duties. The amount shall be calculated using the same formula as other executive administrators in accordance with the terms of the

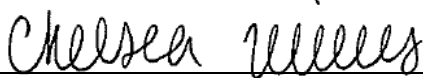
President's contract, following evaluation by the Board of Trustees.

That life insurance benefits provided to Dr. Cerny through the college shall be increased to one thousand, six hundred and twenty-seven (\$1,627.00) dollars.

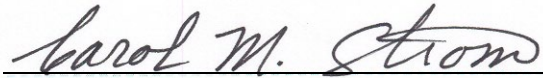
Ayes: Breen, Broderick, Gierak, Gilligan, Jaafar, Little, Strom
Nays: None
Absent: None

Motion carried.

Adjournment Chair Strom adjourned the meeting at 8:50 p.m.



Chelsea Willis,
Associate Secretary



Carol Strom, Chair

