

**SCHOOLCRAFT COLLEGE
18600 Haggerty Road, Livonia MI 48152**

BOARD OF TRUSTEES SPECIAL MEETING

April 19, 2023
7:00 p.m.

AGENDA

- 7:00 P.M.
1. **Call to Order**
 2. **Introduction of Guests**
 3. **Comments from the Audience**
 4. **Minutes of the Regular Meeting of March 22, 2023**
 5. **Communications to the Board**
 6. **Comments from Trustees**
 7. **Interviews for Vacant Trustee Position**
 - a. Patrick Williams
 - b. Candy Little
 8. **For Board Action**
 - a. Consider Selection of Trustee for Vacant Trustee Seat
 9. **Comments from the Audience**
 10. **Comments from the Trustees**
 11. **Adjournment**

Board of Trustees Regular Meeting
March 22, 2023
7:00 p.m.

MINUTES

- Members Present** Carol Strom, Brett Gierak, Brian Broderick, Terry Gillian, Dillon Breen, Angela Jaafar
- Members Absent**
- Call to Order for Regular Meeting** Chair Strom called the March Regular Board Meeting to order at 7:00 p.m.
All members stood and took part in the Pledge of Allegiance.
- Introduction of Guests** 11 guests were in attendance including: Patrick Sturdy, Jon Lamb, Beth LaForest, Laurie Kattuah-Snyder, Amber Toohey, Madison Ling, Bill Erwin, Brad Stetson, Wayne County Commissioner Terry Marecki, and Dawn Magretta.
- Approval of the Minutes from the February 15, 2023 Regular Meeting** Chair Strom stated that the minutes from February 15, 2023 Regular Meeting were approved.
- Ballot for Board Vice Chair 2023-2024** **2023-15** Brett Gierak was nominated by Trustee Gilligan and Dillon Breen was nominated by Trustee Breen. No other nominations were made. The majority of the Board voted for Brett Gierak to fill the position of Vice Chair of the Board of Trustees for the period ending at the next Organization Meeting in January 2025.

Board vote: 5-1 in favor of Trustee Gierak.
Motion carried.
- Appointment to the Schoolcraft Development Authority 2023-2024** The Chair appoints Terry Gilligan to the Schoolcraft College Development Authority for 2023-2024.

Appointment of Trustee Director and Alternate to the Michigan Community College Association (MCCA) The Chair appoints Brett Gierak to Trustee Director and Angela Jaafar as Alternate Trustee Director to the Michigan Community College Association (MCCA) 2023-2024.

Appointment of Board Representative to SC Development Unit 14, Inc 501(c)(3) Committee for 2023-2024 The Chair appoints Angela Jaafar to the SC Development Unit 14, Inc 501(c)(3) Committee for 2023-2024.

President's Report This month's spotlight highlighted Schoolcraft Colleges Mental Health Services and featured Marty Heator, Dean of Students, and Amber Toohy, Student Support Specialist.

Consider Approval Estimated Sources of Revenue 2023/24 **2023-16** Moved by Trustee Broderick, seconded by Trustee Gilligan that, in order to insure adequate local funds for the Fiscal Year 2023/24, the Board of Trustees intends to levy the full 2.27 of current all-purpose millage as voted and as modified by the provisions of "Section 31" of the *Constitution of the State of Michigan (Headlee Amendment)*, for an estimated yield of \$39,139,000.

Ayes: Breen, Broderick, Gierak, Gilligan, Jaafar, Strom
Nays:
Absent:

Motion Carried.

Consider Granting a Resolution of Congratulations of Retirement **2023-17** Moved by Trustee Breen, seconded by Trustee Jaafar, that the Board of Trustees offers congratulations to Janine Gillow, Sam Musto, Dan Sarb, and Michelle Wiktor-Proffitt on their accomplishments and service to the College and extends to them best wishes.

Ayes: Breen, Broderick, Gierak, Gilligan, Jaafar, Strom
Nays:
Absent:

Motion Carried.

Consider Granting Honorary Degrees **2023-18** Moved by Trustee Gierak, seconded by Trustee Jaafar, that the Board of Trustees authorizes the granting of an Honorary Associate in Arts and Sciences degree to Dana Nessel, Michigan Attorney General and Paul Shepich, Superintendent of the Clarenceville School District at the 58th Schoolcraft College Commencement Ceremony on May 6, 2023.

Ayes: Broderick, Gierak, Gilligan, Jaafar, Strom
Nays:
Abstain: Breen
Absent:

Motion Carried.

Consider Granting Distinguished Alumni Award **2023-19** Moved by Trustee Gilligan, seconded by Trustee Broderick that the Board of Trustees of Schoolcraft College authorizes the granting of a Distinguished Alumni Award to Chef Shawn Loving, CMC at the 58th Schoolcraft College Commencement Ceremony on May 6, 2023,.

Ayes: Breen, Broderick, Gierak, Gilligan, Jaafar, Strom
Nays:
Absent:

Motion Carried.

Consider Award-Full Status Contract **2023-20** Moved by Trustee Gierak, Seconded by Trustee Breen, that a full status contract be issued to Dennis Fohey, Paul Grosz, Cara Harder, Samer Hariri, and Fred Moss, beginning in the Fall 2023 instructional college year as recommended by the President in accordance with the provisions of the Master Agreement between the Board of Trustees at Schoolcraft College and the Faculty Forum.

Ayes: Breen, Broderick, Gierak, Gilligan, Jaafar, Strom
Nays:
Absent:

Motion Carried.

**Consider Award-
Second Year
Probationary
Status** **2023-
21** Moved by Trustee Broderick, seconded by Trustee Jaafar, that a second-year probationary contract be issued to Sherry Bishop, Peyton DeBella, Brett Griffiths, Chris Leirstein, Jan Motley, Andrew Sayes, Kelly Warren, and Ashlie Wilson beginning in the Fall 2023 instructional college year as recommended by the President in accordance with the provisions of the Master Agreement between the Board of Trustees at Schoolcraft College and the Faculty Forum.

Ayes: Breen, Broderick, Gierak, Gilligan, Jaafar, Strom
Nays:
Absent:

Motion Carried.

**Consider Award-
Third Year
Probationary
Status** **2023-
22** Moved by Trustee Broderick, seconded by Terry Gilligan, that a Third-year probationary contract be issued to Brynne Barnes, Jufari Ely, and Tamara Wrone beginning in the Fall 2023 instructional college year as recommended by the President in accordance with the provisions of the Master Agreement between the Board of Trustees at Schoolcraft College and the Faculty Forum.

Ayes: Breen, Broderick, Gierak, Gilligan, Jaafar, Strom
Nays:
Absent:

Motion Carried.

**Consider
Approval-
Articulation
Agreement with
EMU for
Bachelor of
Science in
Paralegal** **2023-
23** Moved by Trustee Gierak, seconded by Trustee Jaafar, that the Board of Trustees authorizes the administration to enter into an articulation agreement with Eastern Michigan University for a Bachelor of Science in Paralegal.

Ayes: Breen, Broderick, Gierak, Gilligan, Jaafar, Strom
Nays:
Absent:

Motion Carried.

Consider Approval – Universal Patient Simulator **2023-24** Moved by Trustee Breen, seconded by Trustee Gilligan, the Board of Trustees awards a purchase order for one (1) SUSIE S2000 Universal Patient Simulator as defined in the specifications to Gaumard Scientific Company, Miami, Florida, at a total cost of forty-six thousand eight hundred and sixty-six dollars (\$46,866).

Ayes: Breen, Broderick, Gierak, Gilligan, Jaafar, Strom
Nays:
Absent:

Motion Carried.

Consider Going into Closed Session **2023-25** Moved by Trustee Gierak, Seconded by Trustee Jaafar, that the Board of Trustees goes into a closed session under sections 8(e) and 8(h) of the Open Meetings Act to consider three written legal opinions regarding: a Reduction-in-Force, an Academic Concerns Matter, and Board Vacancy.

Ayes: Breen, Broderick, Gierak, Gilligan, Jaafar, Strom
Nays:
Absent:

Motion Carried.

Consider Reconvening into Open Session **2023-26** Moved by Trustee Jaafar, seconded by Trustee Gilligan, that the Board of Trustees moves to reconvene into an open meeting.

Ayes: Breen, Broderick, Gierak, Gilligan, Jaafar, Strom
Nays:
Absent:

Motion Carried.

Consider Modification of Board Vacancy Process **2023-27** Moved by Trustee Gilligan, seconded by Trustee Broderick, that the Board of Trustees moves to modify the application process.

Ayes: Breen, Broderick, Gierak, Gilligan, Jaafar, Strom
Nays:
Absent:

Motion Carried.

Comments from the Trustees The Board deliberated methods of conducting interviews for the vacant trustee position.

Trustee Breen suggested that the Board recognize Joan Gebhardt's years of service. A resolution of retirement should be presented in June.

Adjournment Chair Strom adjourned the meeting at 9:30 p.m.

Chelsea Willis,
Associate Secretary

Carol Strom, Chair

Proposed

SCHOOLCRAFT COLLEGE
Livonia, Michigan 48152-2696

AGENDA ITEM NO. 8-a

MOTION NO. _____

SPECIAL MEETING
Board of Trustees
April 19, 2023

SUBJECT: Consider Selection of Trustee for Vacant Trustee Seat

BRIEF: After conducting a thorough search and interview process the Board of Trustees will choose one applicant to be offered the seat on the Schoolcraft College Board of Trustees that was recently vacated by Joan Gebhardt. This appointment will begin on April 26, 2023 and continue through December 2024.

The Board of Trustees interviewed the Finalists:

Patrick Williams

Candy Little

RECOMMENDATION:

Moved by _____ Seconded by _____

BE IT RESOLVED that the Board of Trustees will appoint _____ to the vacated Trustee seat on the Schoolcraft College Board of Trustees.

VOTE: AYE: _____

NAY: _____

ABSTAIN: _____

ABSENT: _____

MOTION CARRIED _____ MOTION DEFEATED _____