

**Board of Trustees Regular Meeting**  
**January 25, 2023**  
**7:00 p.m.**

**MINUTES**

<b>Members Present</b>	Dillon Breen, Brian Broderick, Joan Gebhardt, Brett Gierak, Terry Gilligan, Angela Jaafar, Carol Strom.
<b>Call to Order for Regular Meeting</b>	<p>Chair Gebhardt called the January Regular Board Meeting to order at 7:02 p.m.</p> <p>All members stood and took part in the Pledge of Allegiance.</p>
<b>Introduction of Guests</b>	There were 11 guests in attendance: Patrick Sturdy, Patrick Yelsik, Rick Larson, Drew Tappen, Anthony Cerroni, Laurie Kattuah-Snyder, Abigail Snyder, Melissa Schultz, Jon Lamb, Stacy Whiddon, Chelsea Willis
<b>Approval of the Minutes from the November 16, 2022 Regular Meeting</b>	Chair Gebhardt stated that the minutes from the November 16, 2022 Regular Meeting were approved as submitted.
<b>Comments from Trustees</b>	<p>Chair Gebhardt welcomed back the two Trustees that were re-elected, Carol Strom and Brett Gierak, and warmly welcomed the newly elected Trustee Angela Jaafar.</p> <p>Trustee Gierak stated that his kids had started the swim classes and have been loving the facilities and the instructors.</p> <p>Trustee Jaafar stated that she had the honor of taking a Schoolcraft tour with President Cerny and she was impressed with the facilities, the technology, the maintenance, and the breadth of the curriculum at Schoolcraft. She is excited to be here.</p> <p>Chair Gebhardt thanked the Trustees and the President's Office for the fruit bouquet that was sent after surgery. She also wanted to thank all of the Schoolcraft family that sent cards, texts, and emails of well wishes.</p> <p>Chair Gebhardt reminded everyone that the Governor was on stage doing the state of the state at the same time as the Board meeting was taking place. She hopes that education will be a priority.</p>

Chair Gebhardt and Chef Misiak went to Colorado Springs to accept a Legacy of Excellence award from the American Master Chef Order for hosting the CMC Exams for five years.

Chair Gebhardt congratulated Dawn Magretta as she read in the Foundation Newsletter that they raised over 3.2 Million dollars, not including the Wilkie Match Fund.

Chair Gebhardt acknowledged the change in our Representatives and stated she was proud that in our district Senator Dayna Polehanki was appointed to chair of the Education Committee and Representative Matt Koleszar is chairing the House and was appointed to the newly formed House Policy Committee.

**Acknowledgement of Receipt of Oath of Office**

Chair Gebhardt stated that the three trustees that were elected on November 8, 2022 received their Oath of Office at 6:30p.m., January 25, 2023.

The Oath of Office was administered to Carol Strom by Wayne County Commissioner Terry Marecki.

The Oath of Office was administered to Brett Gierak by his wife Kristyn Gierak.

The Oath of Office was administered to Angela Jaafar by Judge David Allen.

**Appointment of Chair Pro Tem**

**2023-1** Moved by Trustee Strom, seconded by Trustee Gilligan, that the Board of Trustees appoints Beth LaForest as the Chair Pro Tem for the purpose of running the Board Elections for the Chair.

Ayes: Broderick, Breen, Gebhardt, Gierak, Gilligan, Jaafar, Strom

Nays: None

Motion carried.

**Election**

As part of the Organizational Meeting the Board of Trustees vote for the officers for the next two years.

**Unanimous Ballot for Board Chair 2023-2024**

**2023-2** Trustee Strom nominated Joan Gebhardt for the office of Chair, no other nominations were made. Moved by Trustee Gierak, seconded by Trustee Jaafar that a unanimous ballot be cast for Joan Gebhardt as the Chair of the Board of Trustees for the period ending at the next Organizational Meeting in January 2025.

**(Roll Call Vote)**

Ayes: Broderick, Breen, Gebhardt, Gierak, Gilligan, Jaafar, Strom

Nays: None

Motion carried.

<b>Unanimous Ballot for Board Vice Chair 2023-2024</b>	<b>2023-3</b>	Trustee Broderick nominated Carol Strom for the office of Vice Chair, no other nominations were made. Moved by Trustee Breen, seconded by Trustee Gilligan that a unanimous ballot be cast for Carol Strom as the Vice Chair of the Board of Trustees for the period ending at the next Organizational Meeting in January 2025.
<b>(Roll Call Vote)</b>		
		Ayes: Broderick, Breen, Gebhardt, Gierak, Gilligan, Jaafar, Strom Nays: None Motion carried.
<b>Unanimous Ballot for Board Secretary 2023-2024</b>	<b>2023-4</b>	Trustee Breen nominated Brian Broderick for the office of Secretary, no other nominations were made. Moved by Trustee Gierak, seconded by Trustee Breen that a unanimous ballot be cast for Brian Broderick as the Secretary of the Board of Trustees for the period ending at the next Organizational Meeting in January 2025.
<b>(Roll Call Vote)</b>		
		Ayes: Broderick, Breen, Gebhardt, Gierak, Gilligan, Jaafar, Strom Nays: None Motion carried.
<b>Unanimous Ballot for Board Treasurer 2023-2024</b>	<b>2023-5</b>	Trustee Strom nominated Terry Gilligan for the office of Treasurer, no other nominations were made. Moved by Trustee Breen, seconded by Trustee Gierak that a unanimous ballot be cast for Terry Gilligan as the Treasurer of the Board of Trustees for the period ending at the next Organizational Meeting in January 2025.
<b>(Roll Call Vote)</b>		
		Ayes: Broderick, Breen, Gebhardt, Gierak, Gilligan, Jaafar, Strom Nays: None Motion carried.
<b>Appointment of Parliamentarian</b>		The Chair appoints Carol Strom to Parliamentarian for the Board of Trustees for 2023-2024.
<b>Appointment of Board Representatives to the Audit Committee</b>		The Chair appoints three members to the Audit Committee for 2023-2024: Dillon Breen, Brett Gierak, and Angela Jaafar.
<b>Appointment of Board Representatives to the Schoolcraft Development Authority</b>		The Chair appoints Joan Gebhardt and Carol Strom to the Schoolcraft College Development Authority for 2023-2024.
<b>Appointment of a Board Representative and Alternate to the Schoolcraft College Foundation</b>		The Chair appoints Brian Broderick as Representative to the Schoolcraft College Foundation Board and Angela Jaafar as Alternate Representative for 2023-2024.

**Appointment of Trustee Director and Alternate to the Michigan Community College Association (MCCA)**

The Chair appoints Joan Gebhardt to Trustee Director and Brett Gierak as Alternate Trustee Director to the Michigan Community College Association (MCCA) 2023-2024.

**Appointment of Board Representative and Alternate to the Southeast Michigan Council of Governments (SEMCOG)**

The Chair appoints Angela Jaafar as Board Representative and Dillon Breen as Alternate Representative to the Southeast Michigan Council of Governments (SEMCOG) for 2023-2024.

**Appointment of Board Representatives to Schoolcraft College 501(c)(3) Committees**

The Chair appoints two members to the SC Sports Dome, Inc. 501(c)(3) Committee for 2023-2024: Brian Broderick and Brett Gierak.

The Chair appoints two members to the SC Development Unit 14, Inc. 501(c)(3) Committee for 2023-2024: Joan Gebhardt and Carol Strom.

The Chair appoints two members to the SC Technology Center, Inc. 501(c)(3) Committee for 2023-2024: Terry Gilligan and Angela Jaafar.

The Chair appoints two members to the SC Health Sciences Inc. 501(c)(3) Committee for 2023-2024: Carol Strom and Terry Gilligan.

The Chair appoints two members to the SC Health Sciences II, Inc. 501(c)(3) Committee for 2023-2024: Brett Gierak and Angela Jaafar.

The Chair appoints two members to the Unit 16, 501(c)(3) Committee for 2023-2024: Terry Gilligan and Brett Gierak.

The Chair appoints two members to the Unit 17, 501(c)(3) Committee for 2023-2024: Brian Broderick and Dillon Breen.

**Acknowledgement of Board Appointments**

**2023-6**

Moved by Trustee Gierak, seconded by Trustee Strom that the Board of Trustees acknowledges and accepts the Board Appointments for 2023-2024.

Ayes: Broderick, Breen, Gebhardt, Gierak, Gilligan, Jaafar, Strom

Nays: None

Motion carried.

**Presidents Report:**

Thank you to the Board of Trustees for the dedication they have shown. It's a big deal to all of the faculty, staff, and administrators at the College.

This month's spotlight highlighted the Schoolcraft College Soccer Teams and featured Patrick Yelsik, Director of Athletics, Rick Larson, men's Soccer Coach, and Drew Tappen, student.

- Granting Resolution of Congratulations upon Retirement**      **2023-7**      Moved by Trustee Broderick, seconded by Trustee Strom, that the Board of Trustees offers congratulations to Bill Erwin on his accomplishment and service to the College and extends to him best wishes.
- Ayes:      Broderick, Breen, Gebhardt, Gierak, Gilligan, Jaafar, Strom  
Nays:      None  
Motion carried.
- Granting Resolution of Congratulations upon Retirement**      **2023-8**      Moved by Trustee Breen, seconded by Trustee Gierak, that the Board of Trustees offers congratulations to Caroline McNutt, Dr. Kent Kirkpatrick, Dr. James Nissen, Elzbieta Rybicka, Gene Keyes, and William Schlick on their accomplishments and service to the College and extends to them best wishes.
- Ayes:      Broderick, Breen, Gebhardt, Gierak, Gilligan, Jaafar, Strom  
Nays:      None  
Motion carried.
- Approval – Comerica Bank Term Loan**      **2023-9**      Moved by Trustee Gilligan, seconded by Trustee Strom, that the Board of Trustees approves the authorization and awarding of the loan in the amount of ten million dollars (\$10,000,000) to complete the construction and renovations of the Vistatech 2.0 project.
- Ayes:      Broderick, Breen, Gebhardt, Gierak, Gilligan, Jaafar, Strom  
Nays:      None  
Motion carried.
- Approval of Articulation Agreement with William D. Ford Technical Center – Digital Media Technology**      **2023-10**      Moved by Trustee Strom, seconded by Trustee Gilligan that the Board of Trustees authorizes the administration to enter into an articulation agreement with the approved education occupations programs.
- Ayes:      Broderick, Breen, Gebhardt, Gierak, Gilligan, Jaafar, Strom  
Nays:      None  
Motion carried.
- Approval of Articulation Agreement with William D. Ford Technical Center – Teacher Cadet**      **2023-11**      Moved by Trustee Gierak, seconded by Trustee Broderick that the Board of Trustees authorizes the administration to enter into an articulation agreement with the approved education occupations programs.

Ayes: Broderick, Breen, Gebhardt, Gierak, Gilligan, Jaafar, Strom

Nays: None

Motion carried.

**Approval of Articulation Agreement with William D. Ford Technical Center – Cybersecurity**

**2023-12** Moved by Trustee Gilligan, seconded by Trustee Jaafar that the Board of Trustees authorizes the administration to enter into an articulation agreement with the approved education occupations programs.

Ayes: Broderick, Breen, Gebhardt, Gierak, Gilligan, Jaafar, Strom

Nays: None

Motion carried.

**Comments from Trustees**

Chair Gebhardt was pleased to welcome the newest trustee, Angela Jaafar, to the Board.

**Adjournment**

Chair Gebhardt adjourned the meeting at 8:34 p.m.



Elizabeth LaForest, Associate Secretary



Joan Gebhardt, Chair

SCHOOLCRAFT COLLEGE  
18600 Haggerty Road, Livonia, Michigan  
734-462-4467

**CERTIFICATE**

I hereby certify that the attached is a true copy of the approved minutes of the Regular Board meeting held on the 1st day of January, 2023, and that said minutes have been available for public inspection at the address designated on the posted public notice of said meeting from and after the 15<sup>th</sup> day of February, 2023.

  
Elizabeth LaForest, Associate Secretary

Board of Trustees