

**SCHOOLCRAFT COLLEGE**  
JC228 • 18600 Haggerty Rd • Livonia MI 48152-2696

**Board of Trustees Regular Meeting**  
**September 28, 2022**  
**7:00 p.m.**

**MINUTES**

<b>Members Present</b>	Dillon Breen, Brian Broderick, Joan Gebhardt, Terry Gilligan, Carol Strom, Brett Gierak
<b>Members Absent</b>	Bill Erwin
<b>Call to Order for Regular Meeting</b>	<p>Chair Gebhardt called the August Regular Board Meeting to order at 7:02 p.m.</p> <p>All members stood and took part in the Pledge of Allegiance.</p>
<b>Introduction of Guests</b>	Seven guests were in attendance including: Patrick Sturdy, Stacy Whiddon, Brad Stetson, Madison Ling, Laurie Kattuah-Snyder, Chelsea Willis, and Dawn Magretta.
<b>Comments from Trustees</b>	<p>Chair Gebhardt stated that the Welcome Back ceremonies were impressive this year and that she enjoyed the speaker's discussion regarding transformative education. She also commented that the food was delicious as always.</p> <p>Chair Gebhardt mentioned that School Daze, which was held in the Mercy Elite Sports Center, was well organized this year. She enjoyed seeing the Mascot there as well.</p> <p>Chair Gebhardt gave her compliments to the landscaping crew, especially for the work done to the south entrance to the Vistatech building. She also complimented John Wright on following through on the work to the electrical box south of the Jeffress Center.</p> <p>Chair Gebhardt congratulated Dr. Cerny on being appointed to the Community College Formula Review Taskforce.</p> <p>Trustee Strom mentioned the Schoolcraft Scarecrow, dressed as Ozzy the Ocelot, which is in Kellogg Park in downtown Plymouth.</p>
<b>Approval of the Minutes from the August 24, 2022 Regular Meeting</b>	Chair Gebhardt stated the minutes from August 24, 2022 Regular Meeting were approved as presented.
<b>Report of the</b>	This month's spotlight highlighted Tim Baron, CIS Faculty, and Amy Jones,

**President** Associate Dean of Occupational Programs.

**Granting a  
Resolution of  
Congratulations  
of Retirement**

**2022-63**

Moved by Trustee Broderick, seconded by Trustee Breen, that the Board of Trustees offers congratulations to Mary Donahee-Rader and Dr. Mohammed Abbas on their accomplishments and service to the College and extends to them best wishes.

Ayes: Breen, Broderick, Gebhardt, Gierak, Gilligan, Strom  
Nays: None  
Absent: Erwin

Motion carried.

**Approval – State  
of Michigan  
Appropriations  
for Local  
Strategic Value**

**2022-64**

Moved by Trustee Strom, seconded by Trustee Gierak that the Board of Trustees adopts the following resolution:

WHEREAS Schoolcraft College has met 5 of the 5 best practices outlined in Category A, Economic Development and Business or Industry Partnerships,

WHEREAS Schoolcraft College has met 5 of the 5 best practices outlined in Category B, Educational Partnerships,

WHEREAS Schoolcraft College has met 5 of the 5 best practices outlined in Category C, Community Services,

NOW THEREFORE let it be resolved that the Board of Trustees verifies that Schoolcraft College has met the above best practices described by the Performance Indicators Task Force under Section 230, Part 2 of the Appropriation Line Item and Boilerplate History from the State of Michigan Senate Fiscal Agency.

Ayes: Breen, Broderick, Gebhardt, Gierak, Gilligan, Strom  
Nays: None  
Absent: Erwin

Motion carried.

**Approval – Policy 2022-65  
1020 – Core  
Abilities and  
General  
Education**

Moved by Trustee Strom, seconded by Trustee Breen, that the Board of Trustees approves 1020 – Core Abilities and General Education.

Ayes: Breen, Broderick, Gebhardt, Gierak, Gilligan, Strom  
Nays: None  
Absent: Erwin

Motion carried.

Second Reading

**POLICY  
1020**

**SCHOOLCRAFT COLLEGE**

18600 Haggerty Road,  
Livonia, Michigan  
48152-2696

**CORE ABILITIES AND  
GENERAL EDUCATION**

~~We Schoolcraft College~~ understands that student learning goals cover a wide spectrum. Some learners choose Schoolcraft ~~College~~ for a specific career program and are primarily focused on a direct connection to an employment opportunity. Other learners choose Schoolcraft ~~College~~ as the first step on ~~a path~~the path to a four-year transfer institution. Still, others choose programs for personal development. Regardless of the type of program a student chooses, essential elements are required to ~~assure~~ensure the provision of a transformational learning experience that increases the learner's capacity to achieve intellectual, social, and economic goals.

Schoolcraft College is committed to the belief that a sound education has its foundation in general education and the development of core abilities. By integrating core abilities into all courses and requiring completion of general education courses, Schoolcraft ~~College~~ gives students the opportunity to acquire the knowledge, skills, and attitudes fundamental to achieving personal fulfillment and economic success.

**Core Ability Requirements**

Core abilities are broad outcomes or skills that every graduate of a Schoolcraft College associate or bachelor's degree is expected to achieve. These skills are important in every area of learning and are the

skills employers and other stakeholders indicate are essential.

Schoolcraft College requires candidates for all associate and bachelor's degrees to demonstrate competency in the following core abilities:

- Communicate effectively
- Demonstrate creative and critical thinking
- Use technology effectively
- Use mathematics
- Manage information
- Work cooperatively
- Act ~~responsibly~~professionally
- Demonstrate social and cultural awareness

At least one core ability is addressed and assessed in every course. The associate and bachelor's degree programs have all eight core ability expectations integrated into the overall program design.

### **General Education Requirements for the Associate and Bachelor's Degree**

General education is "general" in several clearly identifiable ways: it is part of every associate and bachelor's degree course of study, regardless of program area of emphasis; it is not directly related to a student's technical, vocational, or professional preparation; and it is intended to impart common knowledge, intellectual concepts, and attitudes that every educated person should possess. A ~~well educated~~well-educated person is not a narrow specialist; instead, they are well rounded in their learning and experiences. The breadth of knowledge acquired in general education cannot be found in any single discipline or major.

The following course selections in English ~~Composition~~Communication, Humanities, Mathematics, Natural Sciences, and Social Sciences constitute Schoolcraft College's general education course distribution requirements for students seeking an associate or bachelor's degree. These course areas are recognized and reinforced by transfer institutions.

The minimum requirements listed here are necessary

to meet the Schoolcraft College general education course distribution requirements. Many programs, particularly transfer programs, require more than the minimums listed here to address specific program outcome goals. Students must complete a minimum of 16 or 24 credits in general education at the associate level (depending upon the particular associate degree) and 30 credits at the bachelor's level credentials. Schoolcraft accepts the requirements of the Michigan Transfer Agreement as fulfilling Schoolcraft's General Education requirements.

**Associate of Applied Science, Associate of Business Administration, Associate of Engineering, Associate of Fine Arts, – and Associate of General Studies Degrees' General Education Course Requirements (minimum of 16 credits)**

- I. English ~~Composition~~ Communication  
(Select one combination of two ~~courses~~  
~~based~~ courses based on program requirements, minimum of 6 credits)
- II. Humanities (Select a minimum of one course, 1 to 4 credits)
- III. Mathematics (Select a minimum of one course, 3 to 5 credits)
- IV. Natural Sciences (Select a minimum of one course, 3 to 5 credits)
- V. Social Sciences (Select a minimum of one course, 3 to 4 credits)

**Associate of Arts and Associate of Science Degrees' General Education Course Requirements (minimum of 24 credits)**

- I. English Communication (Select one combination of two ~~courses~~  
~~based~~ courses based on program requirements, minimum of 6 credits)
- II. Humanities (Select a minimum of one course, 1 to 4 credits)
- III. Mathematics (Select a minimum of one course, 3 to 5 credits)
- IV. Natural Sciences (Select a minimum of one course, 3 to 5 credits)
- V. Social Sciences (Select a minimum of one course, 3 to 4 credits)
- VI. Additional General Education courses to achieve a total of 24 credits minimum.

**Bachelor's Degree General Education Course Requirements**  
**(minimum of 30 credits)**

- I. ~~English~~ Research Communication (Select a minimum of ~~one course ENG 102 or ENG 221~~ course a course two courses from Schoolcraft's approved Michigan Transfer Agreement (MTA) course list (6 credits, based on program requirements))
- II. ~~Humanities~~ (Select a minimum of two courses from ~~two~~ different disciplines 4 to 8 credits)
- I. ~~Mathematics~~ (Select a minimum of one course from Schoolcraft's approved Michigan Transfer Agreement (MTA) course list, 4 to 5 credits)
- III. ~~Natural Sciences~~ (Select a minimum of two courses from ~~two~~ different disciplines, including at least one lab science course, 7 to 9 credits)
- IV. ~~Technical or Specializations (Completion of technical or specialization courses that serve as specific or supportive of the occupational and academic goals)~~
- III. ~~Social Sciences~~ (Select a minimum of two courses from ~~two~~ different disciplines, 6 to 8 credits)
- V. ~~IV. Additional General Education courses to achieve a total of 30 credits minimum.~~
- V. ~~Technical or Specializations (Completion of technical or specialization courses that serve as specific or supportive of the occupational and academic goals)~~

**Review and Evaluation**

The Core Abilities and General Education requirements are fundamental to providing a quality education as part of a systemic continuous quality improvement standard of practice.

Schoolcraft College is an "open door" community college accepting individuals with a wide variety of preparation levels. A program of assessments, placement, and continuing academic support is essential.

The courses, placement tests, and systems designed to monitor and promote student success will be formally evaluated at least every 36 months. Graduate

follow-up studies will be a major part of this evaluation.

The objective of this activity is to define the associate and bachelor's degrees at Schoolcraft College and to ~~insure~~ensure that degree recipients have been exposed to experiences that contribute to future personal development, occupational, academic, and civic success.

Adopted—March 23, 1988

(88-51)

Revised—1994

Revised – October 24, 2007

(2007-98)

Revised—February 27, 2019

(2019-24)

Board—First Reading

August 24, 2022

**Approval – Policy  
2210 Graduation  
Requirements**

**2022-65**

Moved by Trustee Broderick, seconded by Trustee Gilligan, that the Board of Trustees approves 2210 – Graduation Requirements.

Ayes: Breen, Broderick, Gebhardt, Gierak, Gilligan, Strom

Nays: None

Absent: Erwin

Motion carried.

*Second Reading*

**POLICY  
2210**

**SCHOOLCRAFT COLLEGE**

18600 Haggerty Road, Livonia, Michigan 48152-2696

**GRADUATION REQUIREMENTS**

Graduation from Schoolcraft College is recognized by the awarding of the following credentials: a bachelor's degree, an associate degree, ~~a certificate of program completion, a certificate of achievement, a skills certificate, a certificate, a skills certificate,~~ or a post-associate certificate.

A student applying for graduation must ~~follow~~comply with one of the following guidelines:

1. Complete ~~degree—credential~~ requirements from the current catalog. ~~(year of graduation)~~

**Or**

2. Complete credential requirements from the previous five years of catalog offerings. Any exception to this procedure must be approved in writing by the Chief Academic Officer.

~~2. Complete degree credential requirements from the catalog in effect the year a student first entered Schoolcraft College. This is subject to a six-year limitation on those requirements from the date the student intends to graduate from Schoolcraft College.~~

~~Any exception to this procedure must be approved in writing by the appropriate instructional administrator~~Chief Academic Officer.

### **BACHELOR'S DEGREES**

~~STUDENTS WHO WISH TO BECOME A CANDIDATES FOR ONE OF THE COLLEGE'S A BACHELOR'S DEGREES MUST MEET THE FOLLOWING GENERAL REQUIREMENTS:~~REQUIREMENTS:

~~-1.~~1. Submit requested official transcripts from all previously attended institutions.

~~-2.~~2. File an appropriate notice with the Registrar or Records Office at the beginning of the semester or session in which they plan to finish course work.

~~-3.~~3. Fulfill the core ability, ~~and Schoolcraft College~~ general education requirements, and degree requirements as listed in the catalog to be used for graduation.

4. Complete a minimum of 120 semester hours of credit ~~or and~~ meet the specific minimum credit hours of a career curriculum.

~~-5.~~5. Earn a minimum of 30 semester hours of credit at the 100 level or higher at Schoolcraft College.

~~-6.~~6. Obtain a minimum cumulative grade-point average of 2.0, ~~or minimum unless a higher cumulative grade-point is stipulated by the specific program.~~

~~— Earn six (6) semester hours of credit in English Communication following the Michigan Transfer Agreement requirements. requirements including a 2.0 in each course.~~



- ~~-7.~~ All courses applied to the degree must be at the 100 level or higher.

**SPECIFIC DEGREE PROGRAM REQUIREMENTS**

Students who intend to complete a specific bachelor's degree degree program should must elect to follow the appropriate degree program and degree curricula listed in the catalog used to meet graduation requirements.

**ASSOCIATE DEGREES**

STUDENTS WHO WISH TO BECOME A CANDIDATE FOR AN ASSOCIATE DEGREE MUST MEET THE FOLLOWING REQUIREMENTS:

~~STUDENTS WHO WISH TO BECOME CANDIDATES FOR ONE OF THE COLLEGE'S ASSOCIATE DEGREES MUST MEET THE FOLLOWING GENERAL REQUIREMENTS: REQUIREMENTS:~~

1. Submit requested official transcripts from all previously attended institutions.
2. File an appropriate notice with the Registrar or Records Office at the beginning of the semester or session in which they plan to finish course work.
3. Fulfill the core ability, Schoolcraft College and general education requirements, and degree requirements as listed in the catalog to be used for graduation.
4. Complete a minimum of 60 semester hours of credit or and -meet the specific minimum credit hours of a career or career or transfer curriculum.
5. Earn a minimum of 15 semester hours of credit at the 100 level or higher at Schoolcraft College.
6. Obtain a minimum cumulative grade-point average of 2.0, or minimum cumulative, unless a higher cumulative grade-point is stipulated by the specific program. program.
7. Earn six (6) semester hours of credit in English

Communication. Students completing a transfer associate degree are recommended to earn six (6) semester hours of credit in English Communication following the Michigan Transfer Agreement requirement.

8. All courses applied to the degree must be at the 100 level or higher.

### **SPECIFIC ~~DEGREE~~ PROGRAM REQUIREMENTS**

Students who intend to complete a specific associate degree program must elect to follow the appropriate program and degree curricula listed in the catalog used to meet graduation requirements

~~Students who intend to complete a specific degree should elect to follow the appropriate degree curricula listed in the catalog used to meet graduation requirements.~~

### **CERTIFICATES**

**STUDENTS WHO WISH TO BECOME A CANDIDATE FOR A CERTIFICATE MUST MEET THE FOLLOWING REQUIREMENTS:**

~~CERTIFICATE REQUIREMENTS~~ Certificates will be awarded to candidates who complete a certificate curriculum and meet the following requirements:

1. Submit requested official transcripts from all previously attended institutions.
2. File an appropriate notice with the Registrar or Records Office at the beginning of the semester or session in which the student plans to finish the course work.
3. Earn a minimum grade-point average of 2.0, or minimum unless a higher cumulative grade-point is stipulated by the specific program.
4. Complete the specific requirements of a certificate curriculum listed in the catalog.
5. At least half of the credit hours applied to the

certificate must be earned at Schoolcraft College.

6. All courses applied to the certificate must be at the 100 level or above.

### SPECIFIC CERTIFICATE REQUIREMENTS

Students who intend to complete a specific certificate program must elect to follow the appropriate certificate program curricula listed in the catalog used to meet graduation requirements

~~Students who intend to complete a specific certificate should elect to follow the appropriate certificate curricula listed in the catalog used to meet graduation requirements.~~

### APPLICATION TO GRADUATE

~~Students who plan to earn a degree or a certificate must file an appropriate notice with the Registrar at the beginning of the semester or session in which they plan to finish course work. Requirements may be completed during any semester or session.~~

### COMMENCEMENT

The Commencement ~~ceremony~~ Ceremony is held at the end of the winter semester of each year. Students receiving degrees or certificates are expected to participate in Commencement ceremonies.

Advised—Board of Trustees  
(February 23, 1983) (83-87)  
Revised—June 23, 1999 (99-85)  
October 24, 2007 (2007-99)  
January 27, 2010 (2010-7)  
February 22, 2012 (2012-17)  
March 26, 2014 (2014-24)  
September 28, 2016 (2016-58)  
Board—First Reading  
August 24, 2022

#### **Comments from the Audience**

Stacy Whiddon, Chief Academic Officer, wanted to congratulate Dawn Magretta, Executive Director of the Foundation, for giving students access to people they would normally not have access to. A picture was shown that had Schoolcraft students talking with the CEO of Stellantis because of Dawn's efforts.

Dawn Magretta told the trustees that each year the Foundation recognizes individuals for National Philanthropy Day who are then honored at a dinner at MotorCity Casino Hotel. This year the Foundation has nominated Carol and Cal Strom, Joan Gebhardt, and Ryan Jenner.


**Comments from  
the Trustees**

Trustee Broderick, as the Foundation Liaison, encouraged the rest of the board members to give their annual gifts to the Foundation as it helps for the Foundation to be able to stay 100% of their Board donates to the SC Foundation.

Trustee Strom mentioned in the President Report, under student success, was the story about the U of M student that mentioned Schoolcraft College several times. It also mentioned Gary DeGuzman, Academic Advisor at Schoolcraft.

**Adjournment**

Chair Gebhardt adjourned the meeting at 7:41 p.m.

  
Elizabeth LaForest,  
Associate Secretary

  
Joan Gebhardt, Chair

SCHOOLCRAFT COLLEGE  
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734-462-4467

**CERTIFICATE**

I hereby certify that the attached is a true copy of the approved minutes of the Regular Board meeting held on the 28<sup>th</sup> day of September, 2022, and that said minutes have been available for public inspection at the address designated on the posted public notice of said meeting from and after the 22<sup>nd</sup> day of October, 2022.

  
Elizabeth LaForest, Associate Secretary  
Board of Trustees