

SCHOOLCRAFT COLLEGE
JC228 · 18600 Haggerty Rd · Livonia MI 48152-2696

Board of Trustees Regular Meeting
November 17, 2021
7:00p.m.

MINUTES

Members Present	Dillon Breen, Brian Broderick, Bill Erwin, Joan Gebhardt, Brett Gierak, Terry Gilligan, Carol Strom.
Members Absent	None
Call to Order for Regular Meeting	Chair Gebhardt called the November Regular Board Meeting to order at 7:01 p.m. All members stood and took part in the Pledge of Allegiance.
Introduction of Guests	Eleven guests were in attendance including: Stacy Whiddon, Van Nguyen, David Kessler, Dawn Magretta, Chris Kelly, Carole Booms, Cindy Cicchelli, Robert Leadley, Belinda Eleson, Amber Toohy, Pamela Lundgren.
Approval of Minutes from the October 27, 2021 Regular Meeting	Chair Gebhardt stated that the minutes from October 27, 2021 Regular Meeting were approved as presented.
Comments from Trustees	Chair Gebhardt requested a moment of silence on the passing of a former Board of Governors to the Foundation member, Mr. Craig Bowles, an advocate of Schoolcraft College and member and supporter of the Schoolcraft College Foundation. Chair Gebhardt commented that the Michigan Community College Association (MCCA) has a new president, Brandy Johnson. "We welcome her, she will do well for us". Chair Gebhardt congratulated Belinda Eleson on retiring after 43 years of service. Vice Chair Strom concurred.
Report of the President	This month's spotlight was highlighting the Schoolcraft College Foundation with Mrs. Dawn Magretta, Executive Director of Development, Mr. Chris Kelly, Director of Major & Planned Giving and Mrs. Carole Booms, Director of Annual Giving & Scholarship Administration. Dr. Cerny introduced Dr. Robert Leadley, Dean of Occupational Programs and Economic Development, as part of the Leadership Team, and Mrs. Dawn

Magretta, Executive Director of Development, as part of the Executive Team, to the Board of Trustees.

Chair Gebhardt acknowledged the efforts and successes of the Foundation team and complimented the improvements they have made in the donation process.

Award of Purchase Order – Digital Microscope	2021-73	Moved by Trustee Strom, seconded by Trustee Gierak, that the Board of Trustees awards a purchase order for a Keyence VHX-7000 digital microscope to Keyence Corporation of America, Itasca, Illinois, at a total cost of eighty-two thousand seven hundred and thirty-one dollars (\$82,731). Ayes: Breen, Broderick, Erwin, Gebhardt, Gierak, Gilligan, Strom Nays: None Absent: None Motion carried.
Approval – Occupational Therapy Assistant AAS	2021-74	Moved by Trustee Strom, seconded by Trustee Erwin, that the Board of Trustees approves the Associates in Applied Science (AAS) in Occupational Therapy. Ayes: Breen, Broderick, Erwin, Gebhardt, Gierak, Gilligan, Strom Nays: None Absent: None Motion carried.
Approval – Mechatronics Technology AAS	2021-75	Moved by Trustee Erwin, seconded by Trustee Gilligan, that the Board of Trustees approves an Associates in Applied Science (AAS) degree in Mechatronics Technology. Ayes: Breen, Broderick, Erwin, Gebhardt, Gierak, Gilligan, Strom Nays: None Absent: None Motion carried.
Approval – Mechatronics Technology Certificate	2021-76	Moved by Trustee Broderick, seconded by Trustee Breen, that the Board of Trustees approves the Mechatronics Technology Certificate. Ayes: Breen, Broderick, Erwin, Gebhardt, Gierak, Gilligan, Strom Nays: None Absent: None Motion carried.

Approval – Mechatronics Technology Skills Certificate	2021-77	Moved by Trustee Gilligan, seconded by Trustee Broderick, that that the Board of Trustees approves the Mechatronics Technology Skills Certificate. Ayes: Breen, Broderick, Erwin, Gebhardt, Gierak, Gilligan, Strom Nays: None Absent: None Motion carried.
Recognition as Emeritus	2021-78	Moved by Trustee Strom, seconded by Trustee Breen, that the Board of Trustees recognizes the following individuals: Steven Dolgin, Jeffrey Gabriel, Kevin Gawronski, Cheryl Hawkins, Daniel Hugelier, Conway Jeffress, Diane O’Connell, Leslie Petty, Barton Polot, James Rexius, Randy Schwartz, and Jean Shaughnessy-Smith as Emeritus of the College, and extends to them all rights and privileges appertaining thereto, effective November 17, 2021. Ayes: Breen, Broderick, Erwin, Gebhardt, Gierak, Gilligan, Strom Nays: None Absent: None Motion carried.
Recognition as Honoraire	2021-79	Moved by Trustee Strom, seconded by Trustee Breen, that the Board of Trustees recognizes the following individuals: Charlene Boyle and Joyce Tellitocci as Honoraire of the College, and extends to them all rights and privileges appertaining thereto, effective November 17, 2021. Ayes: Breen, Broderick, Erwin, Gebhardt, Gierak, Gilligan, Strom Nays: None Absent: None Motion carried.
Approval Establishing Dates – Regular Meetings for the Board of Trustees for the 2022 Calendar Year	2021-80	Moved by Trustee Gierak, seconded by Trustee Breen, that the Board of Trustees establish the regular meeting schedule for 2022 with meetings to begin at 7:00 p.m., establish Wednesday, October 19, 2022, as a regular meeting for the month of October and establish Wednesday, November 16, 2022, as a regular meeting for the month of November, and that a listing of the 2022 regular meetings be posted in accordance with the Open Meetings Act 267. Ayes: Breen, Broderick, Erwin, Gebhardt, Gierak, Gilligan, Strom Nays: None Absent: None Motion carried.

**Approval - Policy 2021-81
4330 – Remote
Work Policy**

Moved by Trustee Broderick, seconded by Trustee Gilligan, that the Board of Trustees approves Policy 4330 – Remote Work Policy.

Ayes: Breen, Broderick, Erwin, Gebhardt, Gierak, Gilligan, Strom
Nays: None
Absent: None
Motion carried.

**Approval - 2021-82
Articulation
Agreement with
Eastern
Michigan
University for a
Bachelor of Arts
in
Communication**

Moved by Trustee Strom, seconded by Trustee Erwin, that the Board of Trustees authorizes the administration to enter into an articulation agreement with Eastern Michigan University for a Bachelor of Arts in Communication.

Ayes: Breen, Broderick, Erwin, Gebhardt, Gierak, Gilligan, Strom
Nays: None
Absent: None
Motion carried.

**Approval – 2021-83
Granting
Resolution of
Congratulations
of Retirement**

Moved by Trustee Gierak, seconded by Trustee Erwin, that the Board of Trustees adopts the following resolution: Be it resolved that the Board of Trustees offers congratulations to Linda Fenton on her accomplishments and service to the College and extends to her best wishes.

Ayes: Breen, Broderick, Erwin, Gebhardt, Gierak, Gilligan, Strom
Nays: None
Absent: None
Motion carried.

**Entering into a 2021-84
Closed Session**

Moved by Trustee Strom, seconded by Trustee Gilligan, that the Board of Trustees that the Board of Trustees move into a closed session under Section 8(a) and 8(d) of the Open Meetings Act at 8:16p.m.

(Roll Call Vote)

Ayes: Breen, Broderick, Erwin, Gebhardt, Gierak, Gilligan, Strom
Nays: None
Absent: None
Motion carried.

**Reconvening into
an Open
Meeting**

2021-85

Moved by Trustee Strom, seconded by Trustee Gilligan, that the Board of Trustees reconvene into an open meeting at 9:12p.m.

(Roll Call Vote)

Ayes: Breen, Broderick, Erwin, Gebhardt, Gierak, Gilligan, Strom

Nays: None

Absent: None

Motion carried.

**Comments from
Trustees**

Chair Gebhardt wanted to send a letter of congratulations to the Facilities team for their National Air Filtration Association (NAFA®) Clean Air Award from the Board of Trustees. She also requested that their names be listed below:

- Paul Brown, Facilities General Maintenance
- Bob Jarosz, Facilities Skilled Maintenance
- Brent Densmore, Facilities General Maintenance
- Jeff Modica, Facilities Management Supervisor
- Rich Worosz, Facilities Skilled Maintenance
- Stephen Green, Director of Facilities Maintenance

Vice Chair Strom requested that the administration provide lunch to these employees on behalf of the Board of Trustees.

Adjournment

Chair Gebhardt adjourned the meeting at 9:20p.m.

Elizabeth Novak

Elizabeth Novak,
Associate Secretary

Joan A. Gebhardt

Joan Gebhardt, Chair