

SCHOOLCRAFT COLLEGE
18600 Haggerty Rd • Livonia MI 48152-2696

The Schoolcraft College Board of Trustees
In compliance with Act No. 228, Public Acts of 2020 (SB1108)
the Schoolcraft College Board of Trustees Regular Meeting
on May 19, 2021 was held virtually at 7:00 p.m.
All interested in the public meeting accessed the meeting through Zoom.

Board of Trustees Regular VIRTUAL Meeting
May 19, 2021

MINUTES

Public Hearing on the General Operating Budget	The Public Hearing on the 2021-22 General Operating Budget began at 7:04 p.m. Jon Lamb, CFO, summarized the budget and actions necessary for the College to balance the budget. He entertained questions from the Trustees.		
Members Present	Dillon Breen, Brian Broderick, Bill Erwin, Joan Gebhardt, Brett Gierak, Terry Gilligan, Carol Strom. Board Members gathered in person in JC 228 unless otherwise noted.		
Motion to Adjourn the Public Hearing	2021-33	Moved by Trustee Broderick, seconded by Trustee Strom, that the Board of Trustees adjourns the public hearing. Ayes: Breen, Broderick, Erwin, Gebhardt, Gierak, Gilligan, Strom Nays: None Motion carried.	
Call to Order for Regular Meeting	Chair Gebhardt called the May Regular Board Meeting to order at 7:10 p.m. All members stood and took part in the Pledge of Allegiance.		
Introduction of Guests and Comments from the Audience	Over 20 guests were in attendance via Zoom including: Belinda Eleson, Ben Bolstrum, Brad Stetson, Carole Booms, Cheryl Snyder, Cynthia Cicchelli, Dawn Magretta, Deborah Burke, Jeff Borton, Jodie Beckley, Joseph Czapiewski, Kristin Fruth, Laurie Kattuah-Snyder, Marty Heator, Melissa Schultz, Milan Peele, Nick Butkevich, Paul Michalsen, Stacy Whiddon, Van Nguyen, and more. Alec Thomson and Jon Lamb attended in person in JC 228.		
Minutes from the April 28, 2021 Regular Meeting	Chair Gebhardt stated that the minutes from the April 28, 2021, Regular Meeting were approved as submitted.		

**Communication to
the Board**

Professor Sarah Olson, Schoolcraft College Department of Art and Design sent the following communication to the Board of Trustees and President Glenn Cerny:

“At the end of every semester, my painting students arrange themselves into a group for a “selfie”. This group portrait also includes an array of their favorite works created during the semester. Sometimes I am in the shot, sometimes not – it depends on whether I made it to the back of the group in time!

As I review these group portraits, from the last two decades, I am reminded of how much pride and happiness students exuded as they showcased what they were able to produce from their own effort, skill and imagination. This is, in large measure, due to the abundant and consistent support provided by you, Schoolcraft College’s leadership.

You were always supportive in spirit; but equally as important you provided generous funding, facilities and personnel to facilitate many art-related events and activities, including the annual Schoolcraft College Art Department Open House.

Additionally, you were tremendously generous in providing support toward my Fulbright Trip to China in 2005 as well as accommodating a Sabbatical Leave in 2007. The luxury of time allowed me to attend workshops for my own growth as an artist and as an art professor.

Schoolcraft College Department of Art and Design served the entire community, from senior citizens to students developing their portfolios with the goal of transferring to a BFA program at a four-year college. Every semester we were able to assist students in making a transfer to 4-year institutions including College for Creative Studies, University of Michigan, Kendall and Eastern, as well as out-of-state institutions.

I have so many poignant memories from my time at the Art Department.

When I peruse the collection of photographs during my tenure at Schoolcraft, I am particularly struck by how forward looking the Art Students appeared. The enthusiasm and collegiality were palpable as students charged through the semester with an abundance of energy. It always went too fast...as has my time here at Schoolcraft. But I feel forever blessed that I have had the privilege and honor to serve on the faculty of Schoolcraft College. Thank you.”

**Comments from
Trustees**

Trustee Erwin commented that the plastic separators had come down in the board room and there's a lot of movement with the CDC guidelines. He commented that back in March the CDC said it was OK to go without masks if everybody in the room had been vaccinated and it has been certified that everybody in the board room has been vaccinated. The Board has continued with cautionary measures even though we could have pulled them down earlier. The Board has remained in full compliance with everything that's going on with the CDC.

Chair Gebhardt wanted the public to know, that if anyone needs their vaccination, Wayne County is giving the vaccines at Schoolcraft College and they're looking for patients. You no longer have to stand in line, you just walk right up go in and get your Moderna vaccine so please spread the word. The vaccinations are given at the VisTaTech Center.

Chair Gebhardt wanted to compliment the administration and anyone who was involved with graduation on campus. She was proud to say that all seven board members were in attendance. She commented that it was really rewarding to see the students and how happy they were to get through this year - rightfully so.

Chair Gebhardt wanted to compliment Representative Matt Koleszar. He is on the education committee and he called Chair Gebhardt to find out how things would affect Schoolcraft, what a particular bill would mean, and asked her if she had any advice for him, and she really appreciated that.

Chair Gebhardt will be on a Zoom meeting tomorrow with the ACCT Central Region and she will keep the Trustees aware of how that meeting goes.

In conclusion, Chair Gebhardt reported that she has been appointed by the MCCA Chair, Mike Hanson, to be on the elections review committee. There are six Presidents and six Trustees who were selected and she looks forward to serving in that capacity.

Report of the President

This month's spotlight was highlighting STEM faculty:

- Nickolas Butkevich, Biology
- Brad Stetson, Math
- Cheryl Snyder, Chemistry and Nutrition and Food Science

56th Annual Commencement – May 1, 2021



Congratulations Graduates

The 56th Annual Commencement Ceremony took place on Saturday, May 1, 2021 at two o'clock in the afternoon at the St. Joe's Mercy Elite Sports Center. There were 218 students in attendance for the graduation ceremony and 112 students were acknowledged remotely. Media live streamed the ceremony via YouTube with over 900 views.

Culinary Arts Commencement 2021



On Friday, April 30, 2021, Culinary Arts students were recognized for completing the following programs: BS in Culinary and Dietary Operations Management (eight graduates), AAS in Culinary Arts, Culinary Arts Certificate, and Baking and Pastry Arts Certificate. In total there were 62 graduates. In addition, by the work of Chef Misiak in collaboration with the American Culinary Federation, 80% of the AAS graduates also received the credential of ACF Certified Culinarian!

2021 Culinary Awards



Chef Shawn Loving



Chef Jeffrey Gabriel

During the ceremony, two departing Certified Master Chefs were recognized for their outstanding contributions and dedication to Schoolcraft College. After 37 years of passing along his expertise to students and colleagues, Chef Jeffrey Gabriel has decided to retire. In addition, Chef Shawn Loving recently moved on to use his exemplary leadership skills in his new role as Executive Chef at the Detroit Athletic Club. Heartfelt messages from other faculty and students created an emotional event for everyone, but while the Culinary Arts Department has lost the day-to-day contributions from these Chefs, we know that they are not finished with Schoolcraft and remain committed to the success of the department.

Awards and Recognition



The **Kehrl Academic Excellence Awards** are awarded each year to the top students in the areas of Art, Communication Arts, Culinary, English, Health Information Technology (HIT), Mathematics, and Police and Fire. Faculty from each area developed the criteria for each award and then selects the awardees based on the requisite criteria. The Kehrl Academic Excellence Awards are made possible by the Schoolcraft College Foundation through the generosity of the Floyd and Marian Kehrl family, supporters of Schoolcraft College since 1964.

Professor Sarah Olsen selected the following students for their talent in Art:

- Daphne Burt
- Brianna Kekish
- Rose Jary

Communication Arts selected by Dr. JuJuan Taylor included the following students:

- Catreese Qualls
- Hailey Schmitz

Culinary Arts department selected three students for their excellent performance in their chosen program:

- Trevor Dieffenbach (CUL)
- Kader Eddir (CBPA)
- Gaida Bzeih (CUL)

English awards, selected by Professor Anna Maheshwari, include the following students:

- Amy Shaw
- Loveth Uwakonye
- Max Wilder

Peggy Chapo, HIT Coordinator, and full-time HIT Instructor Kathy Taylor selected the following students to receive the Kehrl award:

- Elizabeth Conley - is planning to graduate in May 2021 and subsequently take the certification exam to earn her Registered Health Information Technician (RHIT) credentials.
- Amanda Rushlow - Amanda was recently hired in an outpatient-coding role. Amanda also served as a student panel member for the HIT program accreditation site visit in November 2020.
- Colin Camper - Colin has served as the HIT Club President and a Certified Tutor in the Learning Assistance Center for HIT students. He

served as a student panel member during the recent HIT program accreditation site visit in November.

Cara Harder, Adjunct HIT Professor, passed the Certified Coding Specialist (CCS) exam given by the American Health Information Management Association (AHIMA) on 4/23/2021. This is a very highly regarded credential in the HIM profession and indicates that the exam candidate is highly proficient in all aspects of medical coding.

Dr. Alec Thomson, Professor, Political Science/History, was recently appointed to the Farmington Hills Historic District Commission for a three-year term. This seven-person committee oversees the historic preservation of the city. Dr. Thomson also was recently re-elected to a three-year term as the Vice-President of the National Council for Higher Education (NCHE). As a council, the NCHE advocates for NEA's higher education members to create and support policy decisions that advance the issues affecting members at the national, state and local level. Dr. Thomson also served as a judge for the Michigan History Day competition, which was sponsored by the Michigan Historical Society. This year's theme was, "Communication in History: The Key to Understanding."

The Liberal Arts department is proud to have sponsored the Pageturners Writing and Art Award, an annual competition in which applicants must submit a creative essay or artwork inspired by a Pageturners book read during the Fall and/or Winter semesters of the academic year. Schoolcraft College Honors Scholar Angelito Robles won the 2020-2021 Art award in the Pageturners Art and Writing contest, for his artwork based on his portrayal of a scene from the Pageturners book discussion "Olive Kitteridge". Congratulations Angelito!

Schoolcraft College Music Department sponsors the annual Honors auditions for Piano and Voice in an effort to encourage excellence in music performance. During these auditions, students have the opportunity to perform and receive evaluations from a panel of judges. This year's 49th annual Piano & Voice Honors auditions took place in March in virtual format, and the winners were awarded cash prizes.

Armando Sardanopoli, Plastics Instructor, recently published an article in a Plastics Industry publication in which he shared the details of the new MEC facility and the career opportunities that are available.

For the 2020-21 school year, Schoolcraft faculty saved students \$1,014,604 on textbook costs through the use of Open Educational Resources (OER) in their sections. In total (since the Spring 2016 semester), the use of OER at Schoolcraft College has saved students \$2,599,719 in textbook costs. Research shows that this type of savings often leads to students taking more courses!

On April 29, Apprenticeship Coordinator Pamela Linton, and Internship and Employment Coordinator Karen Maxton joined President Cerny and Chief

Marketing and Communications Officer Van Nguyen in attending the Livonia State of the City address by Mayor Maureen Miller Brosnan at Burton Manor.

On April 20, President Glenn Cerny interviewed Apprenticeship Coordinator Pamela Linton, and Internship and Employment Coordinator Karen Maxton for the May College Chat. They toured the Mechatronics, CAD, and Metallurgy and Materials Science labs while discussing the College's programs and career pathway opportunities, including registered apprenticeships.

Dennis Fohey, Materials Science Instructor, was featured in the May 2021 publication of the ASM International Detroit chapter for Schoolcraft College's Metallurgy and Materials Science program.

Retirements

Children's Education Center Director Jean Shaughnessy Smith has decided to retire after 32 years of extraordinary service to the College and to the families and children in our community. Jean's leadership has been instrumental in ensuring that the Children's Center maintains its State of Michigan Department License and she has maintained the high standards for accreditation by the National Association for the Education of Young Children since 1999.

Sarah Olson has over 30 years of service as a faculty member in the Art department. She is a talented painter whose commissioned artwork can be enjoyed while visiting VisTaTech. As the department representative for fine art, she was a champion for faculty talent and student creativity.

Omar Addi contributed nearly 30 years of service as a faculty member in the English department. Under his leadership as the chair of the English department, thousands of students flourished as they learned how to be better writers.



Thank You – Alpha USA

Thanks to a generous donation from Alpha USA, students in Metallurgy and Material Science program are able to run full chemical analysis of both ferrous and non-ferrous materials using our newly donated Leco GDS500A spectrometer. This state of the art, optical emissions spectrometer gives the students the ability to measure the elemental composition of solid test samples. This is a welcome addition to our materials lab and provides another

tool for our students to use in developing a foundational understanding of the materials used in industry today.

During the month of April, the Procurement Technical Assistance Center (PTAC) offered four virtual training opportunities, which yielded a combined

total of 66 attendees. The PTAC also hosted its first Meet the Expert (MTE) session which featured the U.S. Small Business Administration presenting information about its Women-Owned Small Business (WOSB) certification. Also in April, Michigan Celebrates Small Business, founded by statewide leaders, recognized Michigan small businesses during its annual Small Business Awards Program. Watermaster North America LLC was nominated and received the Schoolcraft College PTAC Best Small Business award.

The library has a new catalog from SirsiDynix which offers our patrons improved features and functionality including the following:

- Library users can monitor their own library account
- Library users have the ability to place holds on library materials
- Library users can text a book title to themselves or others
- Ability to create a bibliographic list of library resources
- An accessibility mode is also available for library users

The Learning Center's Final Exams Review sessions for chemistry, ESL, and math courses had over 114 visits. These sessions prepare students for upcoming final exams and were facilitated by a faculty or student tutor.

Currently there are 78 student employees working either remotely or on the campus for the Spring semester.

Wolves Soccer Club Marketing Internship: Career Services screened and sourced 2 outstanding business students for a 12-week Marketing Internship with the Wolves Soccer Club and student Steven Blank was offered the position.

Center for Digital Engagement/Ann Arbor Spark Summer Internship Program: CDE program director reports that "several" Schoolcraft students are interviewing this week and next and they will send an update about students who will be participating this summer after the interviewing process is complete.

Career Presentations and Employer Partnerships

- Amazon – May 11th. The recruiting team from Amazon led a virtual information session exclusively for Schoolcraft College students. Additional career webinars with Amazon are planned for next Fall.
- Garden City Hospital, Durham School Services, Manpower of SE Michigan, Red Lobster Novi, Whole Foods Market West Bloomfield, and NTH Consultants – new/renewed meetings and partnerships to raise visibility about job/career opportunities in the areas of healthcare, education, hospitality, and engineering.

Approval of Estimated Sources of Revenue 2021-34

Moved by Trustee Strom, seconded by Trustee Breen, that in order to insure adequate local funds for the Fiscal Year 2021-22, the Board of Trustees intends to levy the full 2.27 of current all-purpose millage as voted and as modified by the provisions of “Section 31” of the *Constitution of the State of Michigan (Headlee Amendment)* for an estimated yield of \$35,370,000.

Ayes: Breen, Broderick, Erwin, Gebhardt, Gierak, Gilligan, Strom

Nays: None

Motion carried.

Adoption of Tax Levy for 2021-22 2021-35

(Roll Call Vote)

Moved by Trustee Broderick, seconded by Trustee Gierak, that this Board of Trustees does hereby reaffirm its determination that the ordinary expenses of operating, maintaining, and managing the Schoolcraft Community College District and its programs will require, in addition to other monies, the expenditure of all funds raised by levy of the aforesaid 2.2700 mills; and

THAT the 2021 Tax Levy, for all purposes of Schoolcraft Community College District, be set at two dollars and twenty-seven cents (\$2.2700) per thousand dollars of Taxable Value of the area comprising the District, making a tax yield of thirty-six million, two hundred forty-one thousand, two hundred sixty dollars (\$36,241,260); and

THAT this Board of Trustees hereby certifies that the foregoing requested millage has been reduced in compliance with “Section 31 of Article IX” of the 1963 *State Constitution* and that it is also in compliance with “Act No. 2” of *Public Acts of 1968*; and

THAT the 2021 Tax Levy be levied and collected as a Summer Tax, in compliance with “Section 144” of the *Community College Act*, as amended by “Act No. 368”, {*Public Acts of Michigan 1982*}.

Ayes: Breen, Broderick, Erwin, Gebhardt, Gierak, Gilligan, Strom

Nays: None

Motion carried.

Establishing Tuition and Fee Rates for 2021-22 2021-36

Moved by Trustee Strom, seconded by Trustee Gilligan, tuition rates, beginning with the 2021 Fall Semester, be approved as follows:

Resident	\$123.00 per credit hour
Nonresident	\$182.00 per credit hour
Out-of-State	\$262.00 per credit hour
International	\$262.00 per credit hour

The College's fees will not increase.

Ayes: Breen, Broderick, Erwin, Gebhardt, Gierak, Gilligan, Strom

Nays: None

Motion carried.

**Adoption of 2021-22
General Operating
Fund Budget**

2021-37

Moved by Trustee Erwin, seconded by Trustee Broderick, that the Board of Trustees approves a General Fund Budget which includes a maximum millage levy of 2.27 mills of ad valorem property taxes (not adjusted as required by the Headlee Amendment pursuant to the successful Fall 2018 ballot initiative) to be used for general operation purposes; and

BE IT FURTHER RESOLVED that a General Fund Budget in the amount of eighty-nine million, six hundred ninety-eight thousand, one hundred seventeen dollars (\$89,698,117) be adopted for the 2021-22 Fiscal Year.

Ayes: Breen, Broderick, Erwin, Gebhardt, Gierak, Gilligan, Strom

Nays: None

Motion carried.

**Adoption of 2021-22
Ancillary Budgets**

2021-38

Moved by Trustee Gilligan, seconded by Trustee Gierak, that the Board of Trustees adopts the Designated, Auxiliary, and Restricted Budgets for the 2021-22 Fiscal Year, in the amount of twenty-five million, forty-nine thousand, three hundred seventy-two dollars (\$25,049,372), as contained in the attached schedule; and

BE IT FURTHER RESOLVED that the necessary monies to meet Ancillary Fund commitments be transferred from the General Fund to the appropriate funds; and, finally,

BE IT FURTHER RESOLVED that the Administration be authorized to effect modification and additions to the Ancillary Budgets where such modifications and/or additions are in keeping with sound business practices.

Ayes: Breen, Broderick, Erwin, Gebhardt, Gierak, Gilligan, Strom

Nays: None

Motion carried.

**Approval of
Articulation
Agreement with
Downriver Career
Technical
Consortium**

2021-39

Moved by Trustee Strom, seconded by Trustee Broderick, that the Board of Trustees authorizes the administration to enter into an articulation agreement of the approved education occupations programs with the Downriver Career Technical Consortium whose members include the districts of Airport, Flat Rock, Gibraltar, Gross Ile, Huron, Riverview, Southgate, Trenton, and Woodhaven-Brownstown.

Ayes: Breen, Broderick, Erwin, Gebhardt, Gierak, Gilligan, Strom

Nays: None

Motion carried.

Adjournment

Chair Gebhardt adjourned the meeting at 8:00 p.m.


Elizabeth LaForest, Associate
Secretary


Joan Gebhardt, Chair

SCHOOLCRAFT COLLEGE
18600 Haggerty Road, Livonia, Michigan
734-462-4467

CERTIFICATE

I hereby certify that the attached is a true copy of the approved minutes of the Regular Board meeting held on the 19th day of May, 2021, and that said minutes have been available for public inspection at the address designated on the posted public notice of said meeting from and after the 23rd day of June, 2021.

A handwritten signature in black ink that reads "Elizabeth LaForest". The signature is written in a cursive style with a horizontal line underneath the name.

Elizabeth LaForest, Associate Secretary
Board of Trustees