



**Student Activities Office**  
**New Event for**  
**Website/Facebook/Cable Network**

If you would like your event placed on the Student Activities Website, Facebook and Cable Network, please submit the following information by e-mail to [emachnia@schoolcraft.edu](mailto:emachnia@schoolcraft.edu), or fill in the form below and turn into the Student Activities Office.

Club/Group \_\_\_\_\_ Date Submitted \_\_\_\_\_

Requested By \_\_\_\_\_ E-mail \_\_\_\_\_

Event Name \_\_\_\_\_

Event Date \_\_\_\_\_ Start Time \_\_\_\_\_ End Time \_\_\_\_\_

Event Location \_\_\_\_\_

Event Description: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Input by: \_\_\_\_\_ Date \_\_\_\_\_