



**Schoolcraft
College**

Payroll Office
734-462-4445 or ext. 5556
payroll@schoolcraft.edu

Payroll Schedule 2024/25

Pay Period		Pay Date	FULL-TIME Faculty	PART-TIME Faculty & Supp/OL	**Employee Data Forms Due to Payroll on Friday @ Noon (unless otherwise noted)	Supervisor Time Card Approval Due on Monday @ Noon (unless otherwise noted)	Pay Advice Available Wednesday via Ocelot Self Service
Start	End						
Monday	Sunday						
08/12/24	08/25/24	08/30/24	First pay 2024-25		08/23/24	08/26/24	08/28/24
08/26/24	09/08/24	09/13/24		First 15 -week pay	09/06/24	09/09/24	09/11/24
09/09/24	09/22/24	09/27/24			09/20/24	09/23/24	09/25/24
09/23/24	10/06/24	10/11/24			10/04/24	10/07/24	10/09/24
10/07/24	10/20/24	10/25/24			10/18/24	10/21/24	10/23/24
10/21/24	11/03/24	11/08/24			11/01/24	11/04/24	11/06/24
11/04/24	11/17/24	11/22/24			11/15/24	11/18/24	11/20/24
11/18/24	12/01/24	12/06/24			11/29/24	12/02/24	12/04/24
12/02/24	12/15/24	12/20/24		Last pay of fall term	12/13/24	12/16/24	12/18/24
12/16/24	12/29/24	01/03/25			Wed., 12/18/24 @ Noon	Wednesday, 1/1/25 @ 9am	**1/3/2025
12/30/24	01/12/25	01/17/25			01/10/25	Tuesday, 1/16/24 @ 9am	01/15/25
01/13/25	01/26/25	01/31/25		First 15 -week pay	01/24/25	01/27/25	01/29/25
01/27/25	02/09/25	02/14/25			02/07/25	02/10/25	02/12/25
02/10/25	02/23/25	02/28/25			02/21/25	02/24/25	02/26/25
02/24/25	03/09/25	03/14/25			03/07/25	03/10/25	03/12/25
03/10/25	03/23/25	03/28/25			03/21/25	03/24/25	03/26/25
03/24/25	04/06/25	04/11/25			04/04/25	04/07/25	04/09/25
04/07/25	04/20/25	04/25/25			04/18/25	04/21/25	04/23/25
04/21/25	05/04/25	05/09/25		Last pay of winter term	05/02/25	05/05/25	05/07/25
05/05/25	05/18/25	05/23/25		Spring pay 1	05/16/25	05/19/25	05/21/25
05/19/25	06/01/25	06/06/25		Spring pay 2	05/30/25	06/02/25	06/04/25
06/02/25	06/15/25	06/20/25		Spring pay 3	06/13/25	06/16/25	06/18/25
06/16/25	06/29/25	07/3/2025*		Spring pay 4	06/26/25	06/29/25	07/01/25
06/30/25	07/13/25	07/18/25		Summer pay 1	07/11/25	07/14/25	07/16/25
07/14/25	07/27/25	08/01/25		Summer pay 2	07/25/25	07/28/25	07/30/25
07/28/25	08/10/25	08/15/25	Last pay of 2024-25	Summer pay 3	08/08/25	08/11/25	08/13/25