

# Manage Information

CO-CURRICULAR ASSESSMENT RUBRIC



Core Ability Indicators	3 points	2 points	1 point	0 points	Score
<b>Indicator #1: Organize Information: The information or data has a meaningful order, is accessible, and has a design that supports a purpose.</b>	All information meets this indicator.  <input type="checkbox"/>	Most information meets this indicator.  <input type="checkbox"/>	Some information meets this indicator.  <input type="checkbox"/>	Little to no information meets this indicator.  <input type="checkbox"/>	_____
<b>Indicator #2: Evaluate information: The information or data is timely, relevant, credible, integrated, prioritized, analyzed, and/ or synthesized for specific reasons.</b>	All information meets this indicator.  <input type="checkbox"/>	Most information meets this indicator.  <input type="checkbox"/>	Some information meets this indicator.  <input type="checkbox"/>	Little to no information meets this indicator.  <input type="checkbox"/>	_____
<b>Indicator #3: Comply with regulations or requirements. The information or data complies with standards of practices.</b>	All information meets this indicator.  <input type="checkbox"/>	Most information meets this indicator.  <input type="checkbox"/>	Some information meets this indicator.  <input type="checkbox"/>	Little to no information meets this indicator.  <input type="checkbox"/>	_____
<b>TOTAL SCORE:</b>					

**Overall Findings (Check One):**       **Met**       **Not Met**  
(A "Met" finding requires 6 or more total score)

**Questions?** contact Learning Support Services: [learningsupport@schoolcraft.edu](mailto:learningsupport@schoolcraft.edu)