



Date _____

Reduced Course Load Request Form

Use this form to request approval of a reduced course load for a semester at Schoolcraft College. As an F-1 student you must be fully enrolled in order to maintain your visa status unless specific circumstances justify under enrollment. After completing the form please schedule an appointment with the international coordinator to discuss the request.

Required Information

LAST (FAMILY) NAME

FIRST NAME

STUDENT ID NO.

EMAIL

TELEPHONE

MAJOR

EXPECTED DEGREE COMPLETION DATE

SEMESTER OF REQUESTED UNDER ENROLLMENT

Reason for requesting a semester of under enrollment:

- In last semester and need fewer hours to complete degree
- Medical Issues (must provide supporting documentation)
- Other (please explain):

I understand that by submitting this form I am only requesting a reduced course load and that approval of under enrollment is not guaranteed.

STUDENT SIGNATURE

DATE