**VETERANS SERVICES CHECKLIST**

**INITIAL APPLICATION**

* Apply to Schoolcraft College ([www.schoolcraft.edu](http://www.schoolcraft.edu))
* Apply for FASFA (Federal Financial Aid) ([www.fafsa.ed.gov](http://www.fafsa.ed.gov))
* Submit Official Copies of Transcripts or take Placement Test
* Apply for VA Benefits at [www.vets.gov](http://www.vets.gov)
* Sign an Acknowledgement of Benefits Form
* If transferring from another school, submit a Change of Place of Training by updating your current education benefits at [www.vets.gov](http://www.vets.gov)

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| **Chapter 30** |  | **Chapter 31** (Voc Rehab) |
| DD214 |  | DD214 |
| Request for Certification form |  | Obtain current Authorization form from Case Manager |
| Verify enrollment monthly via WAVE |  | Request for Certification form |
|  |  |  |
| **Chapter 33** (Post 9/11) |  | **Chapter 35** (Survivors & Dependents) |
| DD214 |  | Children of Veterans Tuition Grant Program Letter of Eligibility |
| Copy of COE |  | Request for Certification form |
| Signed Financial Responsibility Waiver |  |  |
| Request for Certification form |  |  |
|  |  |  |
| **Chapter 1606** |  | **FTA / MINGSTAP** |
| Copy of NOBE |  | Provide copy of confirmation of application for benefits |
| Request for Certification form |  |  |
| Verify enrollment monthly via WAVE |  |  |

Brent Landau Sarah Woods

Assistant Director School Certifying Official

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