

CLEP Registration

Schoolcraft College Testing Center
18600 Haggerty Road
Livonia, MI 48152
734-462-4806

SESSION FEE: Enclose a check or money order for \$35.00 per exam payable to Schoolcraft College. This fee is non-refundable and nontransferable.

OPTIONAL ESSAY FEE: Check with your school to verify their requirements. If an optional hand-written essay is required with your test, an additional \$10 essay fee is required with registration. Registration for the optional essay must be submitted at least two weeks prior to the test date.

CLEP TEST FEE: \$89 per CLEP exam, payable before the day of the exam at <http://clep.collegeboard.org>. **You must bring your CLEP Registration Ticket with you on your test day.**

A current, government-issued, photo identification that includes a signature is required to test. Acceptable ID:

driver's license
passport

military ID
state ID

national ID

Test Date and Time: _____ (Call for available dates.)

Candidates with documented disabilities: Contact the Testing Center 734/462-4806 to make arrangements before the test date.

Registration is not guaranteed. Test seats are limited. Early registration is strongly encouraged. Confirmation of registration will be sent. Only one CLEP test may be taken per day.

Name: _____ Are you a Schoolcraft student? _____

Address: _____ City: _____ Zip: _____

Phone: _____ Email: _____

CLEP Test: _____

A candidate seeking English Composition credit at a college other than Schoolcraft must speak with their school counselor to confirm which test is accepted at that college: College Composition or College Composition Modular.

For office use only: Roster _____ Confirmation _____ Processed by _____ Payment type _____ Date Rec'd _____

Prohibited Items

Use of the following items in the testing room is strictly prohibited:

- Calculators (a calculator function is built into the software for those tests that require calculator use)
- Listening devices including, but not limited to cellular phones/pagers, beepers, walkie talkies, PDAs, or wireless communication devices (e.g., smart phone, tablet, mp3 player)
- Any device capable of recording audio, photographic, or video content, or capable of viewing or playing back content, through such means as digital cameras or video cameras
- Food, beverages, or tobacco products
- Hats (unless worn as a religious requirement)
- Hooded sweatshirts or sweaters
- Calculator watches
- Digital watches (wrist or pocket), alarm watches, or wristwatch cameras
- Dictionaries, books, pamphlets, reference materials
- Papers of any kind (except for authorized scratch paper provided by the center). If the candidate has a paper copy of his/her CLEP Exam Registration Ticket, it must be put away with other prohibited items and not taken into the testing room.
- Slide rules, protractors, compasses, rulers
- Highlighter pens and/or colored pens and pencils
- Copying devices
- Transmission or receiving devices
- Mechanical pencils or any type of pen
- Nonmedical electronic devices (laptop computers, digital assistants)
- Flash/thumb drives or any other portable electronic storage device
- Candidate-provided keyboards
- Any other unauthorized testing aids
- Weapons or firearms
- Backpacks, fanny packs, briefcases, bags, purses, wallets, outdoor wear, and any other personal items may not be taken into the testing room.

Anyone found using prohibited items during the test administration will be dismissed from the examination.