



# SC-GAP

A flexible, sustainable, competency-based education and training program to help fill the manufacturing industry technology skills gap

## Schoolcraft College Going PRO Apprenticeship Readiness Program

We help companies recruit, train, and retain individuals in professional trades—machining/CNC, electronics, welding, mechatronics/multi-skilled technology, robotics, and quality assurance. SC-GAP will attract people into the industry by:

- ◆ providing incentives to begin education
- ◆ providing training in these areas
- ◆ offering a clear pathway to meaningful employment

### Academic Program

Developed with industry input, SC-GAP courses are essential foundational first steps for successful employment. These credit courses directly apply to programs leading to academic certifications. Additionally, CAB102 - Student Success and Career Development, is designed to maximize student potential for success in college and the workplace.

SC-GAP courses:		Credit hours	Electives:		
CAB 102*	Student Success and Career Development	2	CAD 103	Engineering Graphics	3
MATH 102	Technical Mathematics	4	ELECT 131	Basic Measurement and Reporting Skills	3
OSH 111	Occupational Safety and Health for General Industry		MET 103	Introduction to Materials Science	3
OR OSH 112	Occupational Safety and Health for Construction	2	MFG 102	Basic Machining Processes	3
Elective (see right for program-specific elective courses)		3	PLAST 130	Introduction to Plastic Materials	3
		<b>Total credit hours: 11</b>	WELD 110	Introduction to Welding Basics	3

\* If a student has completed either CAB 100 or 101 in combination with HDS 110, they do not need to take CAB 102.

### Employer Benefits

**Current Employees** Employers will identify and place new or current employees into SC-GAP. As a grant participant at Schoolcraft College, the employee’s tuition, fees, books and, in certain cases, other expenses will be paid under the State of Michigan Going PRO grant funds. The funding period is January through September 2018, or Winter, Spring, Summer and Fall 2018 semesters. During this same period, the grant participant/student will be employed and, as such, their employer will provide a competitive wage.

Courses completed during the SC-GAP period are eligible to be paid through grant funds, i.e, tuition, fees, books and certain other expenses. Any SC-GAP courses remaining to be completed after the Fall 2018 semester will be the responsibility of the apprentice and/or the employer, depending on the employer’s tuition policy and agreement with the apprentice. Once employees successfully complete the SC-GAP courses, they will then be entered into a Department of Labor (DOL) Registered Apprenticeship (RA) program with their employer. All costs of the RA will be the responsibility of the employee and/or the employer, pursuant to the employer’s tuition reimbursement policy and agreement with the apprentice.

**Prospective Employees** For employers seeking assistance in adding new employees, Schoolcraft staff will assist with identifying prospective candidates. These individuals will have initial prescreening completed and will be highly qualified to enter into a Department of Labor Registered Apprenticeship.

For more information, contact:  
Karen Maxton, Employment & Internship Coordinator  
kmaxton@schoolcraft.edu / 734-462-4787

Pamela Linton, Apprenticeship Coordinator  
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Going PRO IN MICHIGAN is a campaign designed to elevate the perception of Professional Trades and to showcase opportunities in a variety of rewarding careers.



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schoolcraft.edu



Schoolcraft College

# Schoolcraft College Going PRO Apprenticeship Readiness Program **Employer Statement of Commitment**

Our company is committed to increasing the number of apprentices through recruitment, apprenticeship awareness/promotion and training. We will promote the shared goals of promoting, recruiting, selecting, and training pre-apprentices. We understand that the proposed Pre-Apprenticeship program MUST articulate to a Registered Apprenticeship Program, with a focus on under-represented populations. Under-represented populations include but are not limited to: Workforce Innovation and Opportunity Act (WIOA) youth, women, minorities, veterans, returning citizens, and individuals with disabilities.

## **COMPANY INFORMATION:**

Company Name:

Brief Description of Company:

Primary Contact:

Position Title:

Mailing Address:

TALENT REGION:

**Region 10: Southeast** [Michigan Talent Regions Map](#)

Pre-Apprentice Occupation:

Number of Pre-Apprentices:

    Current Employees:

    Potential Employees:

Dollar Amount

    to be invested in Training:

Expected date for training to start:

## **Authorized Company Representative**

Name:

Title:

Signature:

Date: