Dementia Care Certificate Program
Pages 12-13

New Yoga Teacher Training
Page 46

New Classes Start Weekly!
Register July 18 Through December.
NEW CLASSES FOR FALL 2019

- sUAS Applications & Flight
- Introduction to Crystal Reports
- Keeping Your Home Computer Safe
- Exploring Social Media
- Amateur Radio Technician License Training
- Introduction to Internet Writing Markets
- Bird Photography 1
- Photojournalism 1
- Cell Phone Photography
- Reflections with Colored Pencil
- Fall Flowering Container Garden
- Houseplants & Indoor Gardening
- Minds in Motion: Genealogy
- Family Meditation
- Gentle Ballet for Beginners
- Registered Yoga Teacher Training (RYT 200)
- See page 27 for NEW Lifelong Learners lectures
- See page 29 for NEW culinary classes

STUDENT FEATURE: DEMENTIA CARE

With a dementia diagnosis occurring every 66 seconds, the need for quality caregiver training is crucial. The Dementia Care program at Schoolcraft College provides just that. Featured students Mike, Mildred, Fazia, and Amy all completed the Dementia Care Certificate program because they care for those living with this disease.

Mildred enrolled in the program to help her mother who was diagnosed with Alzheimer’s disease. Amy signed up after her mother was diagnosed with vascular dementia and Alzheimer’s disease. She has since begun working at a senior living community with a memory care unit on site. Mike created an organization to work with men living with dementia, giving them an opportunity to get outside the home, and provide their caregivers with respite. Fazia works for the Detroit Area Agency on Aging as a long term care ombudsman. She advocates for those diagnosed with dementia and Alzheimer’s disease. The certificate was a professional development opportunity she says has benefited her work greatly.

The program has given these caregivers the tools they needed to better communicate with and help those they care for. “I love to visit my memory care residents,” says Amy. “I frequently talk with staff about what I have learned.” Mike learned valuable techniques to work with the clients he takes on outings. “During class training we were taught never to argue or force an individual,” Mike said. He goes on to share an experience of an outing to the library where the simple act of using an alternate entrance to the building helped his client feel comfortable enough to leave the car and participate in the visit.

Despite their varied backgrounds, all attendees went through the program with the common goal of providing quality care. “This knowledge enabled me to be the best possible caregiver for my mother,” said Amy. That is what Dementia Care students all have in common—the desire for their loved ones to receive the best possible care.
REGISTRATION BEGINS JULY 18

Most CEPD classes/activities are NOT scheduled on the following days:
» Labor Day Weekend: Aug 31–Sep 2
» Thanksgiving Recess: November 27–December 1

Exceptions are noted in the schedule.

HOW TO REGISTER PAGES 52–53

HOW TO READ THIS SCHEDULE

SAMPLE CLASS

SMALL BUSINESS/ENTREPRENEUR

Event Planning

The Business of Event Planning
Are you ready to put your event planning or decorating skills to work by starting your own business? Explore and define different business and legal structures, sales and marketing ideas, start-up costs, contracts and selling tools. Work with mission statements and business plans. Learn what it takes to launch and maintain an event planning business from the owners of a successful company. Prerequisites: CES2 1584 Introduction to Event Planning, CES2 1517 Wedding Planning: Creating the Memories of a Lifetime, CES2 1589 Special Event Design & Décor and CES2 1590 Event Planning Practical Experience or written permission of the instructor.

Class Icon Key


Purchase a USB Flash Drive and bring to first class—available at the College Bookstore.

Prerequisite—CES 2187 Cooking 101: Skill Development or instructor’s approval. See page 29 for toolkit requirements.

Waiver agreement required.

Prerequisite—CES 2380 Pastry 101: Skill Development is required before taking this class. Cooking 101 is not required. See page 30 for toolkit requirements.

Schoolcraft College Certificate of Photography class.

If you register for the Series (using the Series CES and Section number), you get a discount.

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Remote Pilot

Part 107 Exam Preparation for the Remote Pilot
Launch into the exciting world of commercial sUAS (small unmanned aircraft system) operations! Prepare for the exam required to earn your remote pilot airman certificate, also known as Part 107 of the Federal Aviation Regulations, required for those who want to fly a drone for profit. Review exam contents with emphasis on weather, charts, restricted airspace, and test-taking strategies. Cost of exam not included in class cost.

Recently, there have been many questions regarding the exam. This class is designed to prepare you for the exam and help you to pass on your first try. The course will cover the required reading materials and all aspects of the exam. The course is designed to be interactive and engaging, with plenty of opportunities for you to practice and improve your understanding of the material.

Digital Sculpting with Autodesk Alias

Are you interested in exploring 3D industrial design? Autodesk Alias is the standard software for sculpting aesthetic surfaces in the automotive and product design industries. This course introduces you to Alias 3D digital surfacing software. You will learn basic surface modeling techniques and gain an understanding of the capabilities of Alias. Student’s sculpting project will be 3D printed. Explore the doors this skill may open for you! Requirement: access to a 64-bit OS PC or Mac with high-speed Internet connection. Prerequisite: strong computer proficiency.

Free Information Session

Learn more about... Remote Pilot Certificate
Wednesday, September 25, 6–7 pm Livonia Campus, BTC, Room 245

sUAS Safety & Risk Management

Safety is the remote pilot-in-command’s priority when operating any small unmanned aircraft system. Improper mission planning can result in legal ramifications and/or accidents and injuries. Review proper Aeronautical Decision-Making techniques and learn how to systematically evaluate hazards and mitigate the risks of sUAS missions. Create a personal sUAS Mission Checklist and Risk Assessment Tool to use on all future sUAS flights. This class is required to complete the Schoolcraft Remote Pilot Certificate. Prerequisite: successful completion of CES2 6350 Part 107 Exam Preparation for the Remote Pilot or proof of a current FAA Remote Pilot Certificate.

Digital Sculpting with Autodesk Alias: Level 3

Take your Autodesk Alias skills to the next level. You will learn how to surface over 3D Scan data. Learn direct manipulation of surfaces and other specific techniques to achieve smooth results in difficult areas. Understand working with manufacturing and packaging requirements. Explore visualization techniques in both Alias and VRED. Student’s sculpting project will be 3D printed. Requirement: access to a 64-bit OS PC or Mac with high-speed internet connection. Prerequisite: CES2 6241 Digital Sculpting with Autodesk Alias and CES2 6274 Digital Sculpting with Autodesk Alias: Level 2.

Free Information Session

Learn more about... Digital Sculpting
Thursday, September 5, 6–7 pm Jeffress Center, Room 112

See page 10 for Drone Hobbyist Class

Project Management

Project Management Essentials & Exam Preparation
Are you preparing for the PMP® or CAPM® exam or looking for valuable project management skills? Gain essential knowledge about project management to deliver results for your stakeholders. Topics include management of integration, scope, time, cost, human resources, communications, risk, procurement, and stakeholders. Get tools and techniques for initiating, planning, executing, controlling, and closing projects. Do group practice exercises and discuss exam preparation questions. This course targets those who have project team experience, as well as project managers seeking to refresh their knowledge. For each exam's preparation requirements visit www.schoolcraft.edu/cepd/pmp.

Free Information Session

Learn more about... Project Management
Tuesday, August 20, 6–7:30 pm Livonia Campus, BTC, Room 100
NEW Introduction To Crystal Reports Online
Wow people with your business reports! Using Crystal Reports software, transform the information that lies buried in your database or accounting program into clear, easy-to-understand documents. Produce anything from a quick meeting handout to an elaborate annual report. Class not compatible with Macintosh computers. Requirements: Crystal Reports 2013.

CES2 6362 (2.4 CEU) $109/Senior Cost $87.20
Sec. 947572 6 weeks Sep 11 ed2go
Sec. 947574 6 weeks Oct 16 ed2go

Microsoft Project Online
Learn how to use Microsoft Project to plan a schedule, sequence tasks, produce a baseline, assign resources and costs, track your progress, identify and analyze variances, and revise your project plan. Requirements: you must have MS Project software.

CES2 6199 (2.4 CEU) $109/Senior Cost $87.20
Sec. 947533 6 weeks Sep 11 ed2go
Sec. 947534 6 weeks Nov 13 ed2go

Fundamentals of Supervision & Management Online
Do you want to become a more effective manager? This class will help you master the basics of business by learning the language of management.

CES2 1617 (2.4 CEU) $109/Senior Cost $87.20
Sec. 947508 6 weeks Sep 11 ed2go
Sec. 947517 6 weeks Nov 13 ed2go

Fundamentals of Supervision & Management 2 Online
Do you feel technically prepared to lead, but ill equipped to handle the personal aspects of management? This class will delve into communication, personalities and people skills.

CES2 1641 (2.4 CEU) $109/Senior Cost $87.20
Sec. 947541 6 weeks Sep 11 ed2go
Sec. 947569 6 weeks Oct 16 ed2go

Building Teams That Work Online
Many of today's work settings revolve around a team approach. Learn the skills needed to effectively manage projects, make decisions, and solve problems in a team setting.

CES2 1618 (2.4 CEU) $109/Senior Cost $87.20
Sec. 947512 6 weeks Sep 11 ed2go
Sec. 947516 6 weeks Nov 13 ed2go

Individual Excellence Online
Develop skills in goal setting, time management, and personal organization, improving relationships and reducing conflict in your work and home life.

CES2 1614 (2.4 CEU) $109/Senior Cost $87.20
Sec. 947515 6 weeks Oct 16 ed2go

Resume Writing Online
Transform your resume into a powerful tool that will help get you interviews. Learn different formats, how to write an employment objective, and tips on writing a persuasive cover letter.

CES2 1512 (2.4 CEU) $109/Senior Cost $87.20
Sec. 947505 6 weeks Sep 11 ed2go
Sec. 947513 6 weeks Oct 16 ed2go

Effective Business Writing Online
Improve your career potential by learning how to develop powerful written documents that draw readers in and keep them motivated to continue to the end.

CES2 1552 (2.4 CEU) $109/Senior Cost $87.20
Sec. 947547 6 weeks Nov 13 ed2go

Business & Marketing Writing Online
Understand the power of writing and use it to present a solid, cohesive message to your target audience. Learn how business and marketing objectives affect writing choices and understand issues unique to writing for this discipline.

CES2 1520 (2.4 CEU) $109/Senior Cost $87.20
Sec. 947548 6 weeks Sep 11 ed2go
Sec. 947570 6 weeks Nov 13 ed2go

Marketing Your Business on the Internet Online
Discover proven methods that will help you establish an Internet presence with little or no money. Learn Search Engine Optimization (SEO) and track your site's performance with Web analytics.

CES2 1648 (2.4 CEU) $109/Senior Cost $87.20
Sec. 947518 6 weeks Sep 11 ed2go
Sec. 947531 6 weeks Oct 16 ed2go

Write Effective Web Content Online
Develop a website writing style that speaks to your audience. Encourage interaction with your readers using polls, surveys, and quizzes.

CES2 6279 (2.4 CEU) $109/Senior Cost $87.20
Sec. 947575 6 weeks Sep 11 ed2go
Sec. 947576 6 weeks Nov 13 ed2go

Achieving Top Search Engine Positions Online
Increase your search engine optimization (SEO), learn how search engines crawl the Web, rank websites and learn which HTML tags are key.

CES2 1251 (2.4 CEU) $109/Senior Cost $87.20
Sec. 947577 6 weeks Sep 11 ed2go
Sec. 947578 6 weeks Oct 16 ed2go

Using Social Media in Business Online
Gain a solid foundation and thorough understanding of what social media is and how you can use it to grow your business.

CES2 1649 (2.4 CEU) $109/Senior Cost $87.20
Sec. 947545 6 weeks Oct 16 ed2go
Sec. 947571 6 weeks Nov 13 ed2go

Administrative Assistant Fundamentals Online
Discover and master the essentials of managerial and staff support, information and records management, communications technology, travel and meeting coordination, space planning and office ergonomics.

CES2 1441 (2.4 CEU) $109/Senior Cost $87.20
Sec. 947502 6 weeks Sep 11 ed2go
Sec. 947504 6 weeks Oct 16 ed2go
Sec. 947511 6 weeks Nov 13 ed2go

Administrative Assistant Applications Online
Explore how economics, accounting, business law, organizational behavior, and management affect administrative assistant responsibilities and activities. Increase your efficiency and effectiveness.

CES2 1497 (2.4 CEU) $109/Senior Cost $87.20
Sec. 947506 6 weeks Sep 11 ed2go
Sec. 947523 6 weeks Nov 13 ed2go

Become a Veterinary Assistant Online
Do you like animals? Consider preparing for a career as a veterinary assistant. Get the information you need to work in a veterinary office or hospital.

CES 8426 (2.4 CEU) $109/Senior Cost $87.20
Sec. 947514 6 weeks Sep 11 ed2go
Sec. 947519 6 weeks Oct 16 ed2go

Become a Veterinary Assistant 2: Canine Reproduction Online
A practicing veterinarian teaches you to manage the entire canine breeding cycle, from assessing the health of parents to puppy care.

CES 8490 (2.4 CEU) $109/Senior Cost $87.20
Sec. 947503 6 weeks Sep 11 ed2go
Sec. 947520 6 weeks Oct 16 ed2go

Become a Veterinary Assistant 3: Practical Skills Online
Learn the practical skills you'll need to be a valuable veterinary assistant or educated pet owner.

CES 8493 (2.4 CEU) $109/Senior Cost $87.20
Sec. 947510 6 weeks Nov 13 ed2go

For access to your ed2go or UGotClass Online Classroom, see page 49.
### Customer Service

**Customer Service Certificate Series Online**

<table>
<thead>
<tr>
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<td>(3.2 CEU) 8 weeks</td>
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<td>CES2 1686</td>
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<td>CES2 1687</td>
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<td>$145/ $94</td>
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**Keys to Customer Service Online**

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**Extraordinary Customer Service Online**

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<td>CES2 1687</td>
<td>(1.6 CEU) 4 weeks</td>
<td>$145/ $94</td>
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### Data Analysis

**Certificate in Data Analysis Series Online**

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<td>CES2 1635</td>
<td>(4.8 CEU) 12 weeks</td>
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<td>CES2 1636</td>
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### Digital Marketing

**Certificate in Digital Marketing Series Online**

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**Improving Email Promotions Online**

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**Boosting Your Website Traffic Online**

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### Management

**Management Certificate Series Online**

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<td>CES2 1697</td>
<td>(4.8 CEU) See dates below</td>
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**Management Boot Camp Online**

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**Collaborative Management Online**

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**Managing Generations in the Workplace Online**

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### Productivity & Time Management

**Productivity & Time Management Certificate Series Online**

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**21st Century Strategies for Productivity & Time Management Online**

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**Productivity eTools: Be Organized & Get Stuff Done Online**

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**Managing Productivity Online**

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### Workplace Communication

**Certificate in Workplace Communication Series Online**

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**Conflict Management Online**

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**Negotiation: Get What You Want Online**

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<td>$195/ $129</td>
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**Using Personality Profiles for Better Work Performance Online**

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<td>$295/ $190</td>
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### Office Operations

**Cyber Security for Managers Online**

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<td>$195/ $129</td>
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Entrepreneurship

Launching Your New Business
Are you in the beginning stages of starting a business? Join our small business consultant to evaluate the market potential of your product/service and learn about available resources to help launch your new business. Topics include: funding sources, developing your value proposition, using market research, and the basics for creating a business plan. For more information or questions about course content please call the MI-SBDC at 734-462-4438.

CES2 1712 (.4 CEU) $49/Senior Cost $39.20
2 days Tues & Thur Sep 17, 19 6-8 pm Sec. 940715 JC122 SBDC
2 days Tues & Thur Oct 15, 17 6-8 pm Sec. 940717 JC122 SBDC
2 days Tues & Thur Nov 12, 14 6-8 pm Sec. 940718 JC123 SBDC
2 days Tues & Thur Dec 10, 12 6-8 pm Sec. 940721 JC123 SBDC

Putting Social Media to Work for Your Business
Connect with prospective customers, raise awareness of your brand, increase traffic to your website, and grow your business in this advanced, hands-on class. Discover how to select and manage the right social media platform(s) for your product or service. Requirement: student must have a valid email address. Prerequisite: basic knowledge of social media platforms.

CES2 1660 (.3 CEU) $45/Senior Cost $36
1 day Tues Dec 3 4-7 pm Sec. 940716 JC127 SBDC

Small Business Entrepreneur Certificate
Our Entrepreneur Series is designed to provide entrepreneurs the education and tools to launch a successful small business. To qualify for a Small Business Entrepreneur Certificate, participants must successfully complete all four courses in the Entrepreneur Series. Various courses are offered throughout the year, with this semester’s offerings listed below. You must register prior to the start of the series to take advantage of the savings. For more information or questions about course content please call the Michigan Small Business Development Center™ (MI-SBDC™) at 734-462-4438.

Entrepreneur Series
The first two years of a new business can be challenging. Join us for a money saving series that covers the key topics needed for a young company to grow and succeed. Refer to CES2 1711, CES2 1545, CES2 1544 and CES2 1546 for individual class descriptions.

CES2 1711 Small Business Leadership

CES2 1545 Marketing Your Business

CES2 1544 Business Legal Issues

CES2 1546 Financial Management

See class descriptions for more information.

CES2 1709 (1.2 CEU) $169/Senior Cost $135.20
4 weeks Thurs Sep 12, 19, 26 Oct 3 4-7 pm Sec. 940711 JC111 SBDC
4 weeks Tues Nov 5, 12, 19, 26 9:30 am-12:30 pm Sec. 940712 JC122 SBDC
You must register prior to the start of the series to take advantage of the savings.

Small Business Leadership
What does it take to lead a successful small business in today’s competitive market? Find answers as you explore topics including: examining how your company’s mission, vision and core values can be utilized for effective daily operation; progressive interviewing and retention strategies to ensure a best fit for employees; and implementation of a strengths-based authentic leadership approach to create a positive company culture.

CES2 1711 (.3 CEU) $45/Senior Cost $36
1 day Tues Nov 5 9:30 am-12:30 pm Sec. 940714 JC122 SBDC

Marketing Your Business
Discover practical applications of marketing concepts designed to grow small businesses. Topics covered include: market analysis and research, target marketing, assessing competitors, and key marketing implementation tools. Examine a strategic, well-planned approach to marketing with several examples of effective hands-on marketing techniques that focus on creating and keeping customers.

CES2 1545 (.3 CEU) $45/Senior Cost $36
1 day Thurs Sep 19 4-7 pm Sec. 940722 JC111 SBDC
1 day Tues Nov 12 9:30 am-12:30 pm Sec. 940724 JC122 SBDC

Business Legal Issues
Manage compliance and stay up to date on the legal and business environment in which your business operates. Topics covered include: tax and liability issues, basic elements of a contract, collections, licenses, registrations, employment and property issues, leasing and insurance. In addition, business owners will receive information about the optimum organizational structure to avoid unnecessary legal issues.

CES2 1544 (.3 CEU) $45/Senior Cost $36
1 day Thurs Sep 26 4-7 pm Sec. 940729 JC111 SBDC
1 day Tues Nov 19 9:30 am-12:30 pm Sec. 940730 JC122 SBDC

Financial Management
Become familiar with the basics of financial management. Topics covered include: how to apply the information from key financial statements to help you manage your business; accounting language, including debits and credits; preparation of the balance sheet and profit and loss statement; cash flow analysis; and break even with specific small business examples.

CES2 1546 (.3 CEU) $45/Senior Cost $36
1 day Thurs Oct 3 4-7 pm Sec. 940731 JC111 SBDC
1 day Tues Nov 26 9:30 am-12:30 pm Sec. 940732 JC122 SBDC
Start a Pet Sitting Business Online
Translate your passion for animals into a profitable career. Learn the essentials of starting a pet sitting business including animal care, home visits, finances and business start-up essentials.

- **CES2 1583 (2.4 CEU)**
  - Sec. 940703 6 weeks Oct 16 ed2go
  - Sec. 940720 6 weeks Nov 13 ed2go

How to Make Money From Your Writing Online
You really can make money with your writing. Whether you want to create your own business, add to your income, supplement your retirement, or boost what you’re earning as a writer, you’ll find the how-to’s here.

- **CES 7378 (2.4 CEU)**
  - Sec. 940705 6 weeks Sep 11 ed2go
  - Sec. 940733 6 weeks Nov 13 ed2go

The Craft of Magazine Writing Online
If you enjoy writing, explore the fundamentals of writing for magazines. Learn powerful brainstorming techniques designed to make writing easier and develop the skills needed to write and sell your articles.

- **CES 7193 (2.4 CEU)**
  - Sec. 940702 6 weeks Sep 11 ed2go

Travel Writing Online
Consider the possibility of exploring the world as a travel writer. Translate what is seen, heard, tasted, touched, smelled, and felt, into publishable articles and books. Understand the writing styles and methods needed to sell material in today’s competitive market.

- **CES 7201 (2.4 CEU)**
  - Sec. 940726 6 weeks Sep 11 ed2go
  - Sec. 940735 6 weeks Nov 13 ed2go

The Business of Event Planning
Are you ready to put your event planning or decorating skills to work by starting your own business? Explore and define different business and legal structures, sales and marketing ideas, start-up costs, contracts and selling tools. Work with mission statements and business plans. Learn what it takes to launch and maintain an event planning business from the owners of a successful company. **Prerequisites:** CES2 1584 Introduction to Event Planning, CES2 1517 Wedding Planning: Creating the Memories of a Lifetime, CES2 1589 Special Event Design & Décor and CES2 1590 Event Planning Practical Experience or written permission of the instructor.

- **CES2 1620 (1.4 CEU)**
  - Sec. 940707 JC111 C. Gregorich, J. Martinez

Event Invitations: Impress the Guest
Learn invitation essentials that a wedding or event planner must know while discovering the ins and outs of the invitation world. From wedding invitations to event menu cards, learn how to work with your client to gather the essential information and complete an order best suited for their occasion. Carlson Craft Invitations will be used for demonstration purposes. This class is not required for the Event Planning Certificate. **Prerequisites:** CES2 1584 Introduction to Event Planning and CES2 1517 Wedding Planning or equivalent knowledge.

- **CES2 1714 (.6 CEU)**
  - Sec. 940710 JC111 C. Gregorich, J. Martinez

“Chris has a wealth of knowledge and is eager to share his event planning expertise! I appreciated the countless examples he gave throughout the course and the humor he used!”

—Melissa W., Event Planning Student
Computer Basics for Beginners
Learn basic computer terms and functions in this relaxed and friendly, hands-on class. Review email, website browsing, and complete a simple word processor project. Learn to print, save files, create folders, and more using the Windows 10 operating system. Your patient instructor will also discuss how to purchase a computer. Textbook is included.

**CES 6946** (1.6 CEU) $194/Senior Cost $155.20
3 weeks Mon & Wed Sep 23 1:30-4:10 pm
Sec. 940008 JC113 G. Miloser

Computer Basics: 1 Day Workshop
Gain useful, hands-on computer practice in just one day. In a relaxed atmosphere, learn commonly used computer terms, email features, how to navigate Windows 10 and explore the web. Save and retrieve files, use standard keyboard functions, and try basic word processing tools. Time provided for related questions. Textbook is included. A one-hour lunch is not included in CEU total.

**CES 6356** (.5 CEU) $109/Senior Cost $87.20
1 day Sat Nov 16 9 am-3 pm
Sec. 940011 RC410 Garden City M. Wilson

NEW Keeping Your Home Computer Safe
Learn how to turn on popup blockers, spot suspicious popups, and discern friendly notifications from security warnings and viruses. Safely download files, manage cookies, perform system updates, and avoid online scams. Bring questions about the words that keep popping up on your screen and gain control of your computer!

**CES 6363** (.5 CEU) $109/Senior Cost $87.20
2 days Mon & Wed Oct 21, 23 1:30-4 pm
Sec. 940015 JC212 M. Wilson

Keyboarding Online
Learn how to touch-type or improve your existing typing skills using the free Keyboarding Pro 5 tutorial program.

**CES 6252** (2.4 CEU) $109/Senior Cost $87.20
6 weeks Sep 11 ed2go
Sec. 940040 6 weeks Nov 13 ed2go

Computer Skills for the Workplace Online
A great introduction to Windows and Microsoft Office, this course focuses on fundamental computer competencies and practical software most common to the workplace. Complete your work more efficiently!

**CES 6250** (2.4 CEU) $109/Senior Cost $87.20
6 weeks Sep 11 ed2go
Sec. 940008 JC113 G. Miloser

Introduction to PC Troubleshooting Online
Learn to decipher and resolve typical and advanced hardware and operating system problems. Maintain and optimize your Windows PC.

**CES 6724** (2.4 CEU) $109/Senior Cost $87.20
6 weeks Sep 11 ed2go
Sec. 940003 JC113 G. Miloser

Introduction to PC Security Online
Explore the vulnerability of operating systems, software, and networks. Learn how viruses, worms and blended threats are created, and how to protect your files and data.

**CES 6312** (2.4 CEU) $109/Senior Cost $87.20
6 weeks Sep 11 ed2go
Sec. 940002 JC113 G. Miloser

Understanding the Cloud Online
Look at the building blocks of the cloud including how mobile devices, Facebook and Twitter contribute to the cloud. In practical, non-technical language, gain an understanding of cloud services, like IaaS, SaaS and PaaS, and which works best for your needs.

**CES 6266** (2.4 CEU) $109/Senior Cost $87.20
6 weeks Sep 11 ed2go
Sec. 940058 JC113 G. Miloser

Microsoft Office

Microsoft Office - An Introduction
Whether you are new to Microsoft Office or in need of a refresher, this is a great place to start. Through basic exercises, learn to navigate the settings of Word, Excel, PowerPoint, and Outlook. Create a variety of business or personal documents with this suite of programs. **Prerequisite:** CES 6946 Computer Basics for Beginners or equivalent knowledge.

**CES 6231** (1.2 CEU) $124/Senior Cost $99.20
2 weeks Mon & Wed Oct 28 6-9 pm
Sec. 940034 JC113 T. McMahon

Microsoft Word Level 1
Get started or review the basics of Microsoft Word through lecture, demonstration, and hands-on practice. Launch and tour the interface then create a document. Practice formatting text, modifying font, and utilize proofing tools to ensure a high quality end product. **Prerequisite:** CES 6946 Computer Basics for Beginners, or CES 6231 Microsoft Office - An Introduction or equivalent knowledge.

**CES 6346** (.3 CEU) $45/Senior Cost $36
1 day Thurs Nov 7 6-9 pm
Sec. 940022 JC113 K. Pfeiffer

Microsoft Word Level 2
Build on the basics in this hands-on class. Explore additional formatting including backgrounds, borders, styles, and themes. Add and manipulate lists, columns, and tables in your documents. **Prerequisite:** CES 6346 Microsoft Word Level 1 or equivalent knowledge.

**CES 6347** (.3 CEU) $45/Senior Cost $36
1 day Thurs Nov 14 6-9 pm
Sec. 940025 JC113 K. Pfeiffer

Microsoft Word Level 3
Maximize your use of Microsoft Word with graphics and illustrations. Use the mail merge feature to save time and automate mailings. **Prerequisite:** CES 6347 Microsoft Level 2 or equivalent knowledge.

**CES 6348** (.3 CEU) $45/Senior Cost $36
1 day Thurs Nov 21 6-9 pm
Sec. 940055 JC113 K. Pfeiffer

Excel 1: An Introduction
Whether needed for work or personal business, learn the basic features of the MS Excel program by exploring the software in a hands-on environment. Create professional spreadsheets, work with formulas and functions, use formatting techniques and create basic charts and graphs. **Prerequisite:** CES 6231 Microsoft Office-An Introduction or equivalent knowledge, and familiarity with basic math functions.

**CES 1813** (1.6 CEU) $169/Senior Cost $135.20
6 weeks Tues Sep 24 6-8:40 pm
Sec. 940012 JC113 G. Miloser

limited funding is available for Success Scholarships.
for more information visit
www.schoolcraft.edu/cepd/about-us

Microsoft Office 2016 will be used in all Microsoft Office classes.

For access to your ed2go or UGotClass Online Classroom, see page 49.
Excel 2: Intermediate Features
Explore additional features of Excel in a hands-on environment. Create tables, analyze table data, automate tasks with macros, enhance charts, use what-if analysis, create PivotTables and exchange data with other programs. Prerequisite: CES 1813 Excel 1 or equivalent knowledge, and familiarity with basic math functions.

Introduction to Microsoft Publisher Online
Create brochures, newsletters, and Web pages using Publisher. Formal graphic design experience or training is not required.

Microsoft Excel Pivot Tables Online
Learn to use Excel pivot table features, including settings, layouts, calculated fields, multi-level subtotals, Pivot Charts, timeline and Slicers.

eBay Selling Basics
Learn the workings of eBay, including registering, seller fees, pay methods, and shipping choices. List an item using titles, descriptions, pictures, and pricing values and learn how to avoid common eBay sellers’ pitfalls. Register to sell, become a PayPal member, and look at past items for marketing ideas and price comparisons while doing online research.

eBay Photo Workshop
Make your auction stand out from the competition and learn how to take, edit, and upload photos to drive attention to your eBay listings. Discover free online photo editing tools and services. Requirement: bring a digital camera to class. Prerequisite: CES 6237 eBay Selling Basics or equivalent knowledge.

Drones for the Hobbyist
Learn to fly a drone and have fun safely! Review basic terminology, various types of drones, laws and regulations, and how to safely use and store your equipment. Learn where and when you can fly. Emphasis on pre-flight inspection and safety protocols. Class includes practice flying Schoolcraft College's quadcopters. Requirement: all students must sign a waiver. Daytime classes have a one hour lunch break not included in CEU total.

Social Media
NEW Exploring Social Media
Learn how to comfortably navigate social common social media platforms and manage your online presence. Using Facebook, LinkedIn, Pinterest, and Twitter, learn how to create and customize your profiles, follow people and trends, network, and build your community through groups. Make the most of your social media accounts! Requirement: a valid email address.

Designing Effective Websites Online
Discover how to create and update content as you learn the working of Google search engine strategies. HTML. Discover low-cost marketing techniques and search engine strategies.

Web Design
Creating WordPress Websites Online
Discover how to easily create blogs and websites with WordPress, the world’s most popular Web publisher.

Intermediate WordPress Websites Online
Discover how to get the most from websites and blogs built with WordPress, the world’s most popular Web page publisher. Learn to use an online administrative area that makes creating and updating content as simple as composing an email.

Web Development
Creating Web Pages Online
Create and post your own website on the Internet using HTML. Discover low-cost marketing techniques and search engine strategies.
Introduction to CSS3 and HTML5 Online
Create state-of-the-art websites using CSS3 and HTML5 techniques. Get the foundation needed to build and manage large websites and gain control over multiple web pages. **Prerequisite:** CES 6720 Creating Web Pages or equivalent knowledge.  

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Intermediate CSS3 & HTML5 Online
Build on CSS and HTML5 skills to create professional-quality websites. Learn how to use background images, control opacity visibility, scrollbars, picture thumbnail galleries, hover effects, dropdown menus and fly out menus. **Prerequisite:** CES 6238 Introduction to CSS3 and HTML5 or equivalent knowledge.  

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<td>Intermediate CSS3 &amp; HTML5 Online</td>
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Responsive Web Design Online
Learn to identify and address every aspect of responsive Web design from scaling elements and adjusting page layout, to adapting color schemes and implementing accessible forms. Master how to use HTML5 linked to media queries in CSS3 to adapt content to fit your user's viewport, and see how jQuery Mobile can help you build mobile sites.  

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Creating Mobile Apps with HTML5 Online
Create mobile apps that run on iPhone, iPad, Android, BlackBerry, and Windows phones. Learn how to imagine, design, build, and optimize a cross-platform mobile app using the very latest HTML5 standards. The result will be a mobile app that's fast and runs on just about any smartphone or tablet computer.  

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Introduction to JavaScript Online
Add more power to your programming with JavaScript! Make your Web pages interactive by creating features such as buttons, picture carousels, and collapsible panels. **Prerequisite:** CES 6238 Introduction to CSS3 & HTML5 or equivalent knowledge.  

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Introduction to Java Programming Online
Learn the basics of this free, open-source computer programming language; no prior programming experience needed.  

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Intermediate Java Programming Online
Dig deeper into the Java programming language; start writing programs that are more sophisticated and professional; organize information using multiple classes in Java's hierarchy and inheritance. **Prerequisite:** CES 6762 Intro to Java or equivalent knowledge.  

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Introduction to Python 3 Programming Online
Create basic programming structures including decisions and loops, then advance to object-oriented programming with classes and exceptions. Explore unique Python data structures such as tuples and dictionaries and create Python programs with graphic elements.  

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Introduction to C# Programming Online
Learn the fundamentals of computer programming with C#, which incorporates the best features of Visual Basic, C++, and Java. Many practical examples and assignments are included in lessons.  

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Intermediate C# Programming Online
Build upon your current knowledge of programming logic by writing Graphical User Interface (GUI) applications in the C# programming language with many of the common GUI controls, such as buttons, labels, text boxes, check boxes, and radio buttons. Learn how to put menus and toolbars into your program to make them easier to use and how to make your program interact with sequential files, random access files, and databases. **Prerequisite:** CES 6328 Introduction to C# Programming or equivalent knowledge.  

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Introduction to Python 3 Programming Online
Learn how to program in C++, even if you have no prior programming experience. Learn Object-Oriented techniques, how to create windows and forms, and how to program in a step-by-step process.  

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Introduction to SQL Online
Expand your knowledge of Structured Query Language (SQL), the industry standard database programming language. Learn advanced techniques for manipulating various types of data.  

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Introduction to Oracle Online
Use the Oracle database management system to plan, organize, and manage your data. Using Structured Query Language (SQL), Oracle's SQL*Plus, and other valuable tools, create an Oracle database, build various database objects, and write simple SQL statements to access the data.  

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**Non-Profit/Grant Funding**

**Marketing Your Nonprofit Online**
Further the ideals and goals of your nonprofit by learning to compete more effectively for members, media attention, donors, clients, and volunteers.

CES 2594  
(2.4 CEU)  
$109/Senior Cost $87.20  
Sec. 941118 6 weeks  Sep 11  ed2go  
Sec. 941119 6 weeks  Oct 16  ed2go

**Get Grants! Online**
Learn how to develop successful, grant-fundable proposals from instructors who have raised millions in grant funds! Understand the differences and similarities between federal and foundation grant writing.

CES 1640  
(2.4 CEU)  
$109/Senior Cost $87.20  
Sec. 941107 6 weeks  Oct 16  ed2go

**A to Z Grant Writing Online**
Explore how to research and develop relationships with potential funding sources, organize grant writing campaigns, and prepare proposals.

CES 1230  
(2.4 CEU)  
$109/Senior Cost $87.20  
Sec. 941104 6 weeks  Sep 11  ed2go  
Sec. 941105 6 weeks  Oct 16  ed2go

**Writing Effective Grant Proposals: Content Focused Online**
Preparing successful grant proposals to receive funding from corporations or foundations requires careful research, meticulous preparation and graceful writing. Learn to avoid common errors that lead to the rejection of proposals and techniques that have the potential to increase your funding chances.

CES 1452  
(2.4 CEU)  
$109/Senior Cost $87.20  
Sec. 941102 6 weeks  Sep 11  ed2go  
Sec. 941120 6 weeks  Oct 16  ed2go

**A to Z Grant Writing II: Beyond the Basics Online**
Learn strategic funding research methods and how to prepare a fundraising plan. Create a plan of operation and project budget. Then, research available grants.

CES 1668  
(2.4 CEU)  
$109/Senior Cost $87.20  
Sec. 941101 6 weeks  Oct 16  ed2go  
Sec. 941122 6 weeks  Nov 13  ed2go

**Becoming a Grant Writing Consultant Online**
Learn how you can use your basic knowledge of grant or proposal writing to become an expert in the grant consulting field. This is one field where your writing skills can touch thousands of people and literally make a difference in their lives. **Requirements:** must have a basic knowledge of the grant writing process.

CES 1472  
(2.4 CEU)  
$109/Senior Cost $87.20  
Sec. 941109 6 weeks  Sep 11  ed2go  
Sec. 941121 6 weeks  Oct 16  ed2go

**Free Information Session**

**Dementia Care**
Saturday, September 21, 10-11 am  
Radcliff Center Garden City, Room 660

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**Information Technology**

**Introduction to Networking Online**
Using easy to understand language, learn how software and hardware makes networking possible. Learn to perform basic networking tasks, such as DSL connectivity, configuring connections to an Internet Service Provider, and creating a private network.

CES 6259  
(2.4 CEU)  
$109/Senior Cost $87.20  
Sec. 940079 6 weeks  Sep 11  ed2go  
Sec. 940081 6 weeks  Oct 16  ed2go

**Intermediate Networking Online**
Build on your knowledge of networks and networking. Gain a full understanding of almost every aspect of networking technology, including hot topics such as virtual private networks, security, Internet connectivity, and cloud computing.

CES 6127  
(2.4 CEU)  
$109/Senior Cost $87.20  
Sec. 940024 6 weeks  Oct 16  ed2go  
Sec. 940010 6 weeks  Nov 13  ed2go

**Wireless Networking Online**
Expand your knowledge of how wireless works, how wireless devices connect to networks, and how to build and connect to your own wireless network. Explore wireless standards, wireless security, satellite Internet and cellular phone technology, as well as the future of wireless. **Prerequisite:** CES 6259 Introduction to Networking or equivalent knowledge.

CES 6326  
(2.4 CEU)  
$109/Senior Cost $87.20  
Sec. 940054 6 weeks  Sep 11  ed2go  
Sec. 940082 6 weeks  Nov 13  ed2go

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**Nursing**

**Medical Terminology: A Word Association Approach Online**
Use an anatomical approach to master challenging medical terminology. Study medical root words, and learn to apply prefixes and suffixes to better understand medical terms and titles.

CES 4237  
(2.4 CEU)  
$109/Senior Cost $87.20  
Sec. 944102 6 weeks  Sep 11  ed2go  
Sec. 944105 6 weeks  Nov 13  ed2go

**Medical Terminology II: A Focus on Human Disease Online**
Learn medical terminology related to eleven of the body’s organ systems with an emphasis on human disease, diagnostic procedures, and treatment techniques. Activities and assignments will provide practice for understanding and remembering terms.

CES 4368  
(2.4 CEU)  
$109/Senior Cost $87.20  
Sec. 944101 6 weeks  Oct 16  ed2go

**Medical Math Online**
Master the math skills you need to succeed in the medical field from calculating dosages to using scientific formulas.

CES 4299  
(2.4 CEU)  
$109/Senior Cost $87.20  
Sec. 944103 6 weeks  Sep 11  ed2go  
Sec. 944104 6 weeks  Nov 13  ed2go

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**Gerontology**

**Dementia Care**
Debra Mittelbach  
Debra has served as a dedicated Speaker’s Bureau Representative for the Alzheimer’s Association Greater Michigan Chapter for the past 12 years. She holds a master’s degree in Organizational Management blended with more than 25 years in geriatric wellness and development. For more than 13 years, she has been the Executive Director for a dedicated Memory Care Community caring for individuals living with dementia. She serves as an active board member for the Michigan Center for Assisted Living and is the lead facilitator for professionals seeking Assisted Living Director certification in the state of Michigan. Debra presents at numerous professional, academic, and community education forums, including radio and television, focusing on best dementia practices and excellence in quality care. As a licensed nursing home administrator and certified dementia practitioner, she is required to stay current with trends, ethics, regulations, medications, and new developments relative to geriatrics and dementia-related illness.

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**For access to your ed2go or UGotClass Online Classroom, see page 49.**
### Dementia Care Series

We have partnered with the Alzheimer’s Association—Greater Michigan Chapter to offer courses in Dementia Care. To qualify for a Dementia Care Certificate participants must successfully complete five required classes and two elective classes. **This semester, complete this certificate in just 2 Saturdays!**

For more information, visit www.schoolcraft.edu/cepd/dementia

**Recommendation:** CES 4303 Fundamentals of Dementia Care should be taken first.

**Contact hours available for nurses, social workers and other professionals:**

**Social Workers:** Each class is approved for 2 or 4 continuing education contact hours for social workers by the Michigan Social Work Continuing Education Collaborative.

**Nurses:** Each class is approved for 2 or 4 continuing education contact hours for nurses by Schoolcraft College, an approved continuing education provider under the Michigan Board of Nursing Administration Rule R338.10602(g).

**Others:** Each class is approved for 0.2 or 0.4 CEUs.

- CES 4303 Fundamentals of Dementia Care
- CES 4304 Making Meaningful Connections
- CES 4306 Making the Most of Mealtime
- CES 4307 Understanding Safe & Unsafe Wandering
- CES 4321 Combating Caregiver Stress

**Note:** To complete the Certificate two elective classes need to be taken in addition to this series’ classes.

See class descriptions for more information.

<table>
<thead>
<tr>
<th>Class Code</th>
<th>CEUs</th>
<th>Cost/Senior Cost</th>
<th>Days</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>CES 4303</td>
<td>0.4</td>
<td>$89/Senior Cost $71.20</td>
<td>1 day</td>
<td>Sat Oct 5 8 am-12 pm</td>
</tr>
<tr>
<td>CES 4304</td>
<td>0.2</td>
<td>$45/Senior Cost $36</td>
<td>1 day</td>
<td>Sat Oct 5 12:30-2:30 pm</td>
</tr>
<tr>
<td>CES 4306</td>
<td>0.2</td>
<td>$45/Senior Cost $36</td>
<td>1 day</td>
<td>Sat Oct 5 3-5 pm</td>
</tr>
<tr>
<td>CES 4307</td>
<td>0.2</td>
<td>$45/Senior Cost $36</td>
<td>1 day</td>
<td>Sat Oct 12 8-10 am</td>
</tr>
<tr>
<td>CES 4321</td>
<td>0.2</td>
<td>$45/Senior Cost $36</td>
<td>1 day</td>
<td>Sat Oct 12 10:30 am-12:30 pm</td>
</tr>
</tbody>
</table>

You must register prior to the start of the series to take advantage of the savings.

### Fundamentals of Dementia Care

Get the information you need to understand the basics of dementia. Distinguish the common forms of dementia including Alzheimer’s disease. Develop strategies to improve communication and understand the root cause of challenging behavior. The class will conclude with a question and answer opportunity with a person living with dementia and/or his/her care partner. **Required.**

<table>
<thead>
<tr>
<th>Class Code</th>
<th>CEUs</th>
<th>Cost/Senior Cost</th>
<th>Days</th>
<th>Time</th>
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</thead>
<tbody>
<tr>
<td>CES 4303</td>
<td>0.4</td>
<td>$89/Senior Cost $71.20</td>
<td>1 day</td>
<td>Sat Oct 5 8 am-12 pm</td>
</tr>
</tbody>
</table>

### Making Meaningful Connections

Explore the social needs of people living with dementia. Learn tools and creative techniques for fostering meaningful interactions and connections at all stages of the illness. **Required.**

<table>
<thead>
<tr>
<th>Class Code</th>
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<th>Cost/Senior Cost</th>
<th>Days</th>
<th>Time</th>
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</thead>
<tbody>
<tr>
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<td>1 day</td>
<td>Sat Oct 5 12:30-2:30 pm</td>
</tr>
</tbody>
</table>

### Making the Most of Mealtime

Understand the importance of proper nutrition for persons living with dementia, while learning approaches for handling challenging mealtime situations. Gain person-centered skills that will help you encourage independence and make mealtime a more pleasant experience. **Required.**

<table>
<thead>
<tr>
<th>Class Code</th>
<th>CEUs</th>
<th>Cost/Senior Cost</th>
<th>Days</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>CES 4306</td>
<td>0.2</td>
<td>$45/Senior Cost $36</td>
<td>1 day</td>
<td>Sat Oct 5 3-5 pm</td>
</tr>
</tbody>
</table>

### Understanding Safe & Unsafe Wandering

Wandering is one of the greatest challenges faced by those who work with persons living with dementia. Discover important information regarding what role wandering plays in dementia care. Learn strategies to promote safe wandering and how to respond to wandering incidents using the REACT method. **Required.**

<table>
<thead>
<tr>
<th>Class Code</th>
<th>CEUs</th>
<th>Cost/Senior Cost</th>
<th>Days</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>CES 4307</td>
<td>0.2</td>
<td>$45/Senior Cost $36</td>
<td>1 day</td>
<td>Sat Oct 12 8-10 am</td>
</tr>
</tbody>
</table>

### Combating Caregiver Stress

Increase your awareness of potential effects of stress on physical and mental health in order to preserve your well-being. Learn to recognize the signs of caregiver stress, reduce and manage this stress when it appears and prevent a decline in the quality of compassionate care. **Required.**

<table>
<thead>
<tr>
<th>Class Code</th>
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<th>Cost/Senior Cost</th>
<th>Days</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>CES 4321</td>
<td>0.2</td>
<td>$45/Senior Cost $36</td>
<td>1 day</td>
<td>Sat Oct 12 10:30 am-12:30 pm</td>
</tr>
</tbody>
</table>

### When the Diagnosis is FTD: Frontotemporal Dementia

Did you know that Alzheimer’s disease is not the only form of dementia? Through research and clinical testing, Frontotemporal Dementia (FTD) has been identified as a degenerative brain disorder that creates undeniable personality changes and deteriorates language and motor skills along with cognitive functions. Learn more about the "other" dementia known as FTD and gain insight into the challenges families and affected individuals face daily. **Elective.**

<table>
<thead>
<tr>
<th>Class Code</th>
<th>CEUs</th>
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<th>Days</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>CES 4370</td>
<td>0.2</td>
<td>$45/Senior Cost $36</td>
<td>1 day</td>
<td>Sat Oct 12 3:30-5:30 pm</td>
</tr>
</tbody>
</table>

### A Journey with Alzheimer’s

Observe Lee Gorewitz on her journey through her Alzheimer’s & Dementia care unit in the critically acclaimed film, You’re Looking at Me Like I Live Here, and I Don’t. Gain a greater understanding of the emotional highs and lows, confusion, and behavioral and cognitive changes that accompany a diagnosis of Alzheimer’s or related dementia. **Elective.**

<table>
<thead>
<tr>
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<th>CEUs</th>
<th>Cost/Senior Cost</th>
<th>Days</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>CES 4322</td>
<td>0.2</td>
<td>$45/Senior Cost $36</td>
<td>1 day</td>
<td>Sat Oct 12 1-3 pm</td>
</tr>
</tbody>
</table>
REAL ESTATE

Real Estate Pre-Licensing Training
Explore the fundamentals of real estate and prepare to pass the Michigan Real Estate License Examination. Topics include: property ownership; land use control and regulations; valuation and market analysis; financing; laws of agency; mandated disclosures; contracts; practice of real estate; real estate calculations; duties and powers of the Department and Board; statutory requirements governing licensee activities; transferring property; specialty areas; and state topics. Note: this information is also valuable to those interested in real estate who do not want or need licensing. Requirements: bring a notebook, pen, calculator, and highlighter to class.

CES2 1666 (3.5 CEU) $395/Senior Cost $316
10 weeks Wed Sep 11 6-9:30 pm
Sec. 940305 JC102 N. George

Real Estate Investing Online
Have you ever heard the old saying, “Buy low, sell high?” This course provides straight talk about real estate that will help you understand the opportunities available to investors right now.

CES2 1619 (2.4 CEU) $109/Senior Cost $87.20
Sec. 940301 6 weeks Sep 11 ed2go
Sec. 940303 6 weeks Oct 16 ed2go

QuickBooks for Contractors Online
Construction industry professionals will learn to utilize this powerful software program to create estimates, process invoices, and even job cost reports. Requirements: QuickBooks Premier Contractor Edition software. This class is not compatible with Macintosh computers.

CES2 6081 (2.4 CEU) $109/Senior Cost $87.20
Sec. 940302 6 weeks Nov 13 ed2go

HOME MANAGEMENT-GENERAL

Simple Repairs for Beginners Series
This money saving series is a real value and includes the following 2 classes:

CES 5242 Electrical: Simple Repairs for Beginners
CES 5241 Plumbing: Simple Repairs for Beginners

See class descriptions for more information.

CES 5243 (.6 CEU) $119/Senior Cost $95.20
3 weeks Thurs See dates below 6:30-8:30 pm
Sec. 943010 LA470 P. Pace

You must register prior to the start of the series to take advantage of the savings.

Electrical: Simple Repairs for Beginners
Secure the knowledge needed to safely do simple electrical home improvement projects. Learn how to change an electrical outlet and switch, install light fixtures and smoke detectors, and test circuits. Gain confidence in determining when a licensed electrician is required. Get expert advice and get your questions answered.

CES 5242 (.4 CEU) $85/Senior Cost $68
2 weeks Thurs Sep 12 6:30-8:30 pm
Sec. 943011 LA470 P. Pace

Plumbing: Simple Repairs for Beginners
Don’t call a plumber for simple repairs you can do yourself. Learn how to diagnose and repair leaky sinks and toilets, how to unclog a drain, how to replace toilet parts and understand how water is distributed and regulated in your house. Get expert advice and get your questions answered.

CES 5241 (.2 CEU) $49/Senior Cost $39.20
1 day Thurs Oct 3 6:30-8:30 pm
Sec. 943012 LA470 P. Pace
Accounting

Certificate in Accounting & Finance for Non-Financial Managers Series Online

**CES2 1643 (4.8 CEU)**
- 12 weeks
- See dates below
- Sec. 940612
- UGotClass

**Accounting & Finance for Non-Financial Managers Online**

- **CES2 1646 (1.6 CEU)**
  - 4 weeks
  - Sep 3-Sep 27
  - Sec. 940614
  - UGotClass

**Cash is King Online**

- **CES2 1645 (1.6 CEU)**
  - 4 weeks
  - Oct 7-Nov 1
  - Sec. 940613
  - UGotClass

**Financial Analysis & Planning for Non-Financial Managers Online**

- **CES2 1644 (1.6 CEU)**
  - 4 weeks
  - Nov 4-Nov 29
  - Sec. 940615
  - UGotClass

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**Accounting Fundamentals 1 Online**

Gain practical bookkeeping and common accounting knowledge for running a small business, to enhance your career, or for a better understanding of your personal finances.

- **CES2 1537 (2.4 CEU)**
  - 6 weeks
  - Sep 11
  - ed2go

**Accounting Fundamentals 2 Online**

Gain a solid understanding of corporate accounting principles including analyzing transactions, preparing corporate financial reports, and working with dividends, plant assets, depreciation, accrued revenue and expenses, retained earnings, and stockholders' equity. **Prerequisite:** CES2 1537 Accounting Fundamentals 1 Online.

- **CES2 1540 (2.4 CEU)**
  - 6 weeks
  - Sep 11
  - ed2go

**Introduction to QuickBooks Online**

Designed for the small to midsized business owner who wants easy-to-use desktop software to set up accounts, handle invoicing, track payables and inventory, and generate reports. Class is not compatible with Macintosh computers. **Requirements:** QuickBooks Desktop Pro or Desktop Premier software.

- **CES 6725 (2.4 CEU)**
  - 6 weeks
  - Sep 11
  - ed2go

**Introduction to QuickBooks Online**

Learn to manage the financial aspects of your small business quickly and efficiently using QuickBooks Online. Gain the advantage of computing in the cloud, so that your files will be available to you virtually anywhere. Subscription or additional software is not required to complete this course which includes free access to an online practice site.

- **CES2 6310 (2.4 CEU)**
  - 6 weeks
  - Sep 11
  - ed2go

**Intermediate QuickBooks Online**

Discover how to use the advanced features in desktop QuickBooks to gain more control over how you manage your company's accounting files, lists, and inventory. Class is not compatible with Macintosh computers. **Prerequisite:** CES 6725 QuickBooks Introduction or equivalent knowledge. **Requirements:** QuickBooks Desktop Pro or Desktop Premier software.

- **CES2 6216 (2.4 CEU)**
  - 6 weeks
  - Oct 16
  - ed2go

**Performing Payroll in QuickBooks Online**

Create paychecks, pay tax liabilities and generate dazzling reports with little effort using QuickBooks. Learn everything from set-up to creating a new employee record; tracking time and job cost data; and generating required forms and reports. If you are already using the QuickBooks payroll feature, learn troubleshooting tips and solutions for common problems and mistakes! Class is not compatible with Macintosh computers. **Requirements:** QuickBooks Pro or Premier software.

- **CES 6948 (2.4 CEU)**
  - 6 weeks
  - Sep 11
  - ed2go

**MATH**

**Basic Math Refresher: Back to the Basics**

Never liked math or just wanting to brush up? You are not alone! Improve your skills in fractions, decimals, percents, and learn the basics of algebra, geometry and statistics. Accomplish all this while reducing anxiety and building confidence in a fun and relaxed learning environment.

- **CES 8473 (3.0 CEU)**
  - 10 weeks
  - Wed Sep 18 6-9 pm
  - Sec. 946401
  - LA415
  - J. Scott

**Introduction To Statistics Online**

Don't worry if detailed calculations are not your thing! Learn how to successfully apply and interpret basic statistical procedures.

- **CES 8538 (2.4 CEU)**
  - 6 weeks
  - Nov 13
  - ed2go

**Math Refresher Online**

Discover practical examples for everyday use of math. Calculating tips, percentages, and rates are important for banking, investing, and managing tasks.

- **CES 8538 (2.4 CEU)**
  - 6 weeks
  - Nov 13
  - ed2go

**SCIENCE-GENERAL**

**Introduction to Biology Online**

Understand the structure and function of the human body at the cellular level. Learn about DNA—what it is, what it does, and even a little bit about how forensic scientists use it to solve crimes. Gain basic knowledge to prepare you for more advanced courses in human anatomy and physiology.

- **CES 8526 (2.4 CEU)**
  - 6 weeks
  - Nov 13
  - ed2go

**Introduction To Chemistry Online**

Gain a solid foundation in the basic principles of chemistry and learn how chemistry relates to the human body.

- **CES 8527 (2.4 CEU)**
  - 6 weeks
  - Oct 16
  - ed2go
COMPUTING/WRITING

Grammar Refresher Online
Improve your grasp of English grammar to improve your communication skills. Explore basic and advanced grammar concepts with fun lessons.

CES 7359 (2.4 CEU) $109/Senior Cost $87.20
Sec. 946106 6 weeks Sep 11 ed2go
Sec. 946121 6 weeks Oct 16 ed2go

Grammar Refresher 2 Online
Take your grammar and writing skills to the next level! After a review of grammar elements, put your skills to work as you explore some different kinds of business writing, paragraph writing, and even formal essay writing.

CES 7454 (2.4 CEU) $109/Senior Cost $87.20
Sec. 946111 6 weeks Oct 16 ed2go
Sec. 946123 6 weeks Nov 13 ed2go

Advanced Fiction Writing Online
Explore the essential techniques that are often overlooked by other writing classes in a clear, step-by-step fashion that will make it easy for you to turn your story idea into a published book.

CES 7433 (2.4 CEU) $109/Senior Cost $87.20
Sec. 946103 6 weeks Oct 16 ed2go
Sec. 946119 6 weeks Nov 13 ed2go

Mystery Writing Online
Using vivid examples from bestselling mystery novels, this course will teach you the techniques you need to become a successful mystery author.

CES 7388 (2.4 CEU) $109/Senior Cost $87.20
Sec. 946124 6 weeks Sep 11 ed2go
Sec. 946110 6 weeks Nov 13 ed2go

Writeriffic! Online
Banish writer's block with these tricks from a published writer's toolbox. Writeriffic liberates the imaginative, inventive bolts of genius that can shape your writing.

CES 7104 (2.4 CEU) $109/Senior Cost $87.20
Sec. 946103 6 weeks Sep 11 ed2go
Sec. 946128 6 weeks Oct 16 ed2go

Fundamentals of Technical Writing Online
Do you have a knack for explaining technical subjects in a way that makes them easy to understand? Learn the skills you need to succeed as a technical writer and develop your ability to translate complex information in easily understood text. Requirement: Microsoft Word software. This class is not compatible with Macintosh computers.

CES 7221 (2.4 CEU) $109/Senior Cost $87.20
Sec. 946107 6 weeks Sep 11 ed2go
Sec. 946108 6 weeks Oct 16 ed2go

Introduction to Journaling Online
Discover an exciting way to express yourself and enhance your creativity. Learn to use powerful journaling techniques to explore your career, improve health, ease stress and gain a greater level of success.

CES 7376 (2.4 CEU) $109/Senior Cost $87.20
Sec. 946109 6 weeks Sep 11 ed2go
Sec. 946120 6 weeks Nov 13 ed2go

Write Your Life Story Online
Learn how to organize and write an inspirational, professional autobiography that will be treasured by family, friends and story-lovers everywhere.

CES 7377 (2.4 CEU) $109/Senior Cost $87.20
Sec. 946104 6 weeks Sep 11 ed2go
Sec. 946129 6 weeks Oct 16 ed2go

NEW Introduction to Internet Writing Markets
The Internet provides unlimited opportunities if you're a writer. Whether you spend a few hours a week blogging or want a full-time publishing career, learn the hundreds of different choices you have to get published on the web. Create your very own publishing plan, from the steps to take in developing your writer’s platform or brand, to the markets that will help you accomplish your goals.

CES 6361 (2.4 CEU) $109/Senior Cost $87.20
Sec. 946112 6 weeks Sep 11 ed2go
Sec. 946114 6 weeks Nov 13 ed2go
Sec. 946115 6 weeks Oct 16 ed2go
Financial Planning Series
This money saving series is a real value and includes the following 4 classes:

**CES2 1488** Financial Markets & Securities: An Introduction

**CES2 1490** Mutual Fund Investing

**CES2 1489** Structuring a Stock Portfolio

**CES2 1492** Financial & Estate Planning: An Introduction

See class descriptions for more information.

You must register prior to the start of the series to take advantage of the savings.

Financial Markets & Securities: An Introduction

Are you confused by the complex world of investing? Do you want to gain confidence with basic financial practices? Arm yourself with fundamental knowledge of investing in stocks, bonds, mutual funds and exchange traded funds (ETFs). Learn how to make sound decisions and avoid common mistakes. This class is intended for all classes in the Financial Planning Series.

**CES2 1488** .6 CEU
3 weeks Tues Sep 24
6:30-8:30 pm
Sec. 940402 BTC245 W. Connell

$69/Senior Cost $55.20

Mutual Fund Investing

Do you know how mutual funds work? Increase your knowledge of this very popular investment choice way beyond the basics to include how mutual funds and exchange traded funds (ETFs) are used to manage risk, reach acceptable returns and how to structure and monitor a diversified portfolio. If you manage investments for someone else, this class is a must. Prerequisite: CES2 1488 Financial Markets & Securities: An Introduction or equivalent knowledge.

**CES2 1490** .6 CEU
3 weeks Tues Oct 15
6:30-8:30 pm
Sec. 940403 BTC245 W. Connell

$69/Senior Cost $55.20

Structuring a Stock Portfolio

Stocks can be volatile, but they also have the potential to bring meaningful returns to your portfolio. So how does a serious investor go about selecting a stock? Discover fundamental and technical stock analysis techniques and how to structure and monitor a portfolio of individual stocks. Prerequisite: CES2 1488 Financial Markets & Securities: An Introduction or equivalent knowledge.

**CES2 1489** .6 CEU
3 weeks Tues Nov 5
6:30-8:30 pm
Sec. 940404 BTC245 W. Connell

$69/Senior Cost $55.20

Financial & Estate Planning: An Introduction

It is never too early to plan for retirement. The future is full of unknowns. Control what you can. Learn the basic concepts of estate and insurance planning, financial planning and debt management. Gain an understanding of the important rules and regulations for annuities, IRAs, rollover options from company-sponsored plans, gifting and Social Security. Prerequisite: CES2 1488 Financial Markets & Securities: An Introduction or equivalent knowledge.

**CES2 1492** .6 CEU
3 weeks Tues Nov 26
6:30-8:30 pm
Sec. 940405 BTC245 W. Connell

$69/Senior Cost $55.20

GED® Test Preparation

The GED® test can be the first step to newfound personal success. If you completed some high school, but did not graduate, prepare to succeed by learning about the GED® test format, gaining some helpful test-taking strategies and taking sample GED® tests. There will be a light review of language arts (English grammar, reading, and writing), math, social studies and science. If you require in-depth instruction in any of these areas, you may be interested in our more in-depth academic classes. Check WebAdvisor for current offerings. Textbook is included.

**CES 7417** .1 CEU
6 weeks Sat Sep 21
9 am-12 pm
Sec. 946204 JC124 J. Lehman

$149/Senior Cost $119.20

Test of Essential Academic Skills (TEAS) Preparation

If you are planning a future in nursing, the TEAS is an important step in the process. Become familiar with the format of the test and learn strategies for the math, reading, English and science portions. Requirement: students must have college level skills in reading, English, and math. Go to the Testing Center website (www.schoolcraft.edu/testingcenter/teas) for more information.

**CES 4296** 1.5 CEU
5 weeks Sat Sep 21
9 am-12 pm
Sec. 946201 JC132 E. Rande

$225/Senior Cost $180

Test of English as a Foreign Language (TOEFL) Preparation

Be well prepared to answer questions on the TOEFL iBT (Internet-based test). Learn valuable test-taking strategies and review all required test points. Class sessions will provide hands-on experience with computer-based practice tests. Combined with home study using the purchased textbook and other resources, you’ll have all the tools necessary to succeed. This class is intended for TOEFL test preparation, not ESL instruction.

**CES 0849** 2.7 CEU
9 weeks Fri Sep 20
10 am-1 pm
Sec. 946202 AS610 No class 10/25

$259

Scholastic Aptitude Test (SAT) Preparation

Give yourself an edge in preparing for the SAT, and take control of your college future. Learn specific test-taking strategies and problem-solving techniques. Computer-based diagnostic tests on the first day will identify your strengths and weaknesses in English language, reading, writing and math. Based on the test results you’ll develop and implement individualized study plans. Some basic review for these components of the SAT will also be covered. Textbooks and all materials will be provided. Please be prompt for testing at first class meeting and bring #2 pencils and a calculator.

**CES2 0058**
7 weeks Sat Sep 14
9 am-12:30 pm
Sec. 946203 JC102 S. Simons

$259

For access to your ed2go or UGotClass Online Classroom, see page 49.

GED® Test Preparation

The GED® test can be the first step to newfound personal success. If you completed some high school, but did not graduate, prepare to succeed by learning about the GED® test format, gaining some helpful test-taking strategies and taking sample GED® tests. There will be a light review of language arts (English grammar, reading, and writing), math, social studies and science. If you require in-depth instruction in any of these areas, you may be interested in our more in-depth academic classes. Check WebAdvisor for current offerings. Textbook is included.

**CES 7417** .1 CEU
6 weeks Sat Sep 21
9 am-12 pm
Sec. 946204 JC124 J. Lehman

$149/Senior Cost $119.20

Test of Essential Academic Skills (TEAS) Preparation

If you are planning a future in nursing, the TEAS is an important step in the process. Become familiar with the format of the test and learn strategies for the math, reading, English and science portions. Requirement: students must have college level skills in reading, English, and math. Go to the Testing Center website (www.schoolcraft.edu/testingcenter/teas) for more information.

**CES 4296** 1.5 CEU
5 weeks Sat Sep 21
9 am-12 pm
Sec. 946201 JC132 E. Rande

$225/Senior Cost $180

Test of English as a Foreign Language (TOEFL) Preparation

Be well prepared to answer questions on the TOEFL iBT (Internet-based test). Learn valuable test-taking strategies and review all required test points. Class sessions will provide hands-on experience with computer-based practice tests. Combined with home study using the purchased textbook and other resources, you’ll have all the tools necessary to succeed. This class is intended for TOEFL test preparation, not ESL instruction.

**CES 0849** 2.7 CEU
9 weeks Fri Sep 20
10 am-1 pm
Sec. 946202 AS610 No class 10/25

$259

Scholastic Aptitude Test (SAT) Preparation

Give yourself an edge in preparing for the SAT, and take control of your college future. Learn specific test-taking strategies and problem-solving techniques. Computer-based diagnostic tests on the first day will identify your strengths and weaknesses in English language, reading, writing and math. Based on the test results you’ll develop and implement individualized study plans. Some basic review for these components of the SAT will also be covered. Textbooks and all materials will be provided. Please be prompt for testing at first class meeting and bring #2 pencils and a calculator.

**CES2 0058**
7 weeks Sat Sep 14
9 am-12:30 pm
Sec. 946203 JC102 S. Simons

$259

For access to your ed2go or UGotClass Online Classroom, see page 49.
These ed2go online courses are approved for 24 State Continuing Education Clock Hours (SCECH) for educators. Go to [www.ed2go.com/sceducator](http://www.ed2go.com/sceducator) for more information and detailed class descriptions.

**ed2go CLASSES ARE SIX WEEKS**
Class fee $119/Senior Cost $95.20
TRY BEFORE YOU BUY—sample the first lesson.

For access to your ed2go or UGotClass Online Classroom, see page 49.

### Career Skills

#### Survival Kit for Teachers Online

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#### Interpersonal Communication Online

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#### Handling Medical Emergencies Online

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### Grant Funding

#### Get Grants! Online

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#### A to Z Grant Writing Online

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#### A to Z Grant Writing II: Beyond the Basics Online

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### Languages

#### Spanish in the Classroom Online

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#### Speed Spanish Online

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### Language Arts

#### Content Literacy Grades 6-12 Online

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#### Ready, Set, Read Online

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## Methodology

### Teaching Adult Learners Online

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### Teaching High School Students Online

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### Understanding Adolescents Online

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### Teaching Preschool: A Year of Inspiring Lessons Online

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### The Creative Classroom Online

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### Creating Classroom Centers Online

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### Differentiated Instruction in the Classroom Online

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### The Differentiated Instruction & Response to Intervention Connection Online

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### Technology

#### NEW Introduction to Programming Online

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#### NEW Introduction to SQL Online

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#### NEW Introduction to Oracle Online

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### Integrating Technology in the Classroom Online

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### Creating a Classroom Website Online

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The Schoolcraft Certificate of Photography

Enhance your current skills and gain new ones with The Schoolcraft Center of Photography’s certificate program. Developed with input from industry professionals, the Certificate of Photography provides a comprehensive learning experience for both budding amateur photographers and those currently working in the industry. For more information, visit: www.schoolcraft.edu/cepdphotography

To earn the certificate, students will complete six required classes and four electives capped with a free one-on-one portfolio analysis.

The six required classes are:
• DSLR Photography Techniques I
• DSLR Photography Techniques II
• Fundamentals of Lighting
• Photo Composition—Learning to See Creatively
• Develop Your Photography Business
• Adobe Photoshop for DSLR Photographers I

Electives will vary and are noted with Elective in the course description.

Note: Students may take individual photography classes without pursuing the certificate.

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**DSLR Photography Techniques 1**

Maximize your DSLR camera’s potential taking your photos from amateur to professional. Learn the technical side of photography and your camera’s full auto settings. Learn about exposure including shutter speeds, aperture and ISO. Apply your technical knowledge as you explore composition techniques and how depth of field creates 3-dimensional images. Gain an understanding of accessories and lenses. Post-processing and editing programs will be demonstrated. Tap into and develop your creativity during field trips, homework assignments and class critiques. Class size is limited to allow one-on-one attention for each student. **Requirement:** bring a DSLR camera that is no older than 5 years to class. Additional equipment will be discussed at the first class meeting. **Required.**

**CES 3697 (2.4 CEU) $299/Senior Cost $239.20**

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**DSLR Photography Techniques 2**

Continue to build on the foundation of DSLR Techniques 1. Expand your use of advanced camera functions and lens selection. In addition to class lecture, there will be in-class shooting assignments, field trips and homework. Subjects will include macro, portraiture, framing, displaying and business principles for the photographer. **Requirement:** bring a DSLR camera that is no older than 5 years to class. Additional equipment will be discussed at the first class meeting. **Prerequisite:** CES 3697 DSLR Photography Techniques 1. **Required.**

**CES 3710 (2.7 CEU) $349/Senior Cost $279.20**

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**Photo Composition 1 - Learning to See Creatively**

Have you ever wondered why some photographs work and some don’t? Learn a critiquing process that will explain the reasons why. Discover good compositional form and visual design elements including: color theory, visual hierarchy, perspective and visual weight. Improve your photography now! **Requirement:** bring a DSLR camera that is no older than 5 years to class and five of your favorite images to the first night of class. Additional equipment will be discussed at the first class meeting. **Prerequisite:** CES 3697 DSLR Photography Techniques 1. **Required.**

**CES 3712 (2.7 CEU) $349/Senior Cost $279.20**

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**David Haupt**

“How could someone catch such incredible beauty in a simple photograph?”

—Dave Haupt on Ansel Adams

Ever since he was a small child, Dave was interested in pursuing a career as an artist. His interest was nurtured by his talented mother who was an incredible multi-media artist. Under her tutelage Dave excelled as an art student. Seeing his first Ansel Adams print inspired Dave to move to photography, incorporating his art training into a new medium.

Professionally, Dave has participated in nine multi-artist gallery events and has held six solo exhibits. His photos also have been published. In 2010 he created vonHaupt Photography and began teaching photography classes and on-location photography workshops. In 2016, Dave co-created Creative Vision Photography Workshops to further develop high-quality photography education through Meetup, as well as classes and on-location workshops. His teaching style is one of understanding, mentoring, and of course, having fun.
Fundamentals of Lighting
How does light affect a photo? How can you use natural and artificial light to your advantage? Find the answers to these questions and more. Learn about light, the way it behaves, its four characteristics and the differences between soft or hard light. Discover how to control the light in your photos using exposure, light meters, aperture, ISO, shutter speed and flash. **Requirement:** bring a DSLR camera that is no older than 5 years to class. Additional equipment will be discussed at the first class meeting. **Prerequisite:** CES 3697 DSLR Photography Techniques.  

CES 3717  
4 weeks Tues Oct 15 6-9 pm  
Sec. 942422 JC014 J. Sobczak

NEW Bird Photography 1
Review equipment, basic bird identification and bird behavior, and how to prepare for field trips. Practice during two field trips to Kensington Metro Park. Discuss basic post processing techniques. Photoshop experience not required. Park admission not included in class cost. **Requirements:** bring a DSLR camera that is no older than 5 years and tripod to class. **Prerequisite:** CES 3697 DSLR Photography Techniques 1. **Elective.**

CES 3762  
4 weeks Tues Sep 10 6-9 pm & Sat Sep 21 10 am-12 pm & Sat Sep 28 10 am-12 pm  
Sec. 942420 JC124 J. Campbell

NEW Photojournalism 1
Through assignments and critiques, learn the fundamental principles of communicating newsworthy events with your camera. Explore techniques to produce photos for the media, documentary, event, and public relations industries. Edit and create effective captions for images. Equipment, history, and ethics will also be discussed. **Requirement:** bring a DSLR camera that is no older than 5 years to class. **Prerequisite:** CES 3697 DSLR Photography Techniques 1. **Elective.**

CES 3765  
6 weeks Thurs Sep 19 6-9 pm  
Sec. 942421 JC113 W. Gennell

Urban Night Photography
Discover proper camera settings for night exposure and the steps to properly compose and then process your nighttime images. After a review of the fundamentals of night photography, explore Detroit during three evening field trips. Review Lightroom and additional software to enhance your images. **Requirement:** bring your DSLR camera and tripod and optional remote shutter release. **Prerequisite:** CES 3697 DSLR Photography Techniques 1. **Elective.**

CES 3754  
3 weeks Mon & Wed Sep 16 7-10 pm  
Sec. 942427 JC124 A. St. Laurent

Black & White Photography
Ted Grant states, “When you photograph people in color, you photograph their clothes. But when you photograph in black and white, you photograph their souls!” Gain the many tools and techniques to create truly beautiful black & white images, from filters used while taking the photograph to conversion techniques used after the image is taken. To add finishing touches, learn about tonal range and contrast. Note: the focus of the class will be portraiture as well as additional subject matter. **Requirement:** bring a DSLR camera that is no older than 5 years to class. Additional equipment will be discussed at the first class meeting. **Prerequisites:** CES 3697 DSLR Photography Techniques 1 and CES 6337 Adobe Photoshop for DSLR Photographers 1.  

CES 3722  
6 weeks Thurs Oct 10 6-9 pm  
Sec. 942419 JC127 No class 10/31 J. Campbell

Macro Photography - Photograph the Small World
Good things come in small packages, but photographing the small can be a challenge! In class and on a field trip, learn techniques, equipment, and software to craft excellent images of small objects. **Requirements:** bring a DSLR camera that is no older than 5 years, tripod, and any extension tubes you already own. **Prerequisites:** CES 3697 DSLR Photography Techniques 1, knowledge of your camera equipment, and familiarity with using manual mode, and aperture and shutter priority.  

CES 3763  
6 weeks Thurs Oct 10 6:30-10 pm & Sat Oct 26 9 am-3:30 pm  
Sec. 942424 JC111 No class 10/31 D. Haupt

Photography of Metro Detroit
Open your lens and be welcomed into the gritty, vibrant and creative inner soul of Metro Detroit! Begin with a review of basic camera operations and techniques, and then take part in hands-on field trips to a variety of scenic locations in Metro Detroit. Capture the area’s history and architecture. Master advanced camera operations while depicting the heart and meaning of the Detroit area. **Prerequisites:** CES 3697 DSLR Photography Techniques 1, knowledge of your camera equipment and basic photography skills.  

CES 3558  
6 weeks Mon Nov 4 6-9 pm  
Sec. 942406 JC122 A. St. Laurent

Architectural Photography 1
Explore all aspects of architectural, interior, and real estate photography including: equipment, technical aspects, on-site shooting requirements, post-processing techniques, proper composition, and portfolio generation. Discuss the current state of the industry and steps necessary to solicit clients. Take photos on and off campus during a field trip, and complete a portfolio of 8-10 final images. **Requirement:** bring a DSLR camera that is no older than 5 years to class. Additional equipment will be discussed at the first class meeting. **Prerequisites:** CES 3697 DSLR Photography Techniques 1 and CES 6337 Adobe Photoshop for DSLR Photographers 1 or CES 6282 Adobe Lightroom Classic.  

CES 3758  
6 weeks Wed Nov 6 6-9 pm  
Sec. 942426 JC111 No class 11/27 T. Grubba

Fine Art Photography with a Master
Spend an evening with Monte Nagler, a renowned photographer, writer, lecturer and teacher of photography. Let him teach you to see photographs as a way to experience beauty. Learn about composition, shutter speeds, apertures and exposure. See techniques you can use with digital cameras, filters, flash, and lenses to create a spectacular photo. Breathe new life into your photos, creating a positive impact for your viewers.  

CES 3431  
1 day Mon Nov 11 6-10 pm  
Sec. 942410 JC111 M. Nagler

Glamour Photography
Learn techniques to turn anyone into a glamourous model. Examine the effects of lighting, posing, makeup, wardrobe, and location. Work with live models in class and on field trips to understand how to create great images. **Requirement:** bring a DSLR camera that is no older than 5 years and a tripod to class. **Prerequisite:** CES 3697 DSLR Photography Techniques 1.  

CES 3748  
4 weeks Tues Nov 12 6-9 pm  
Sec. 942423 JC014 J. Sobczak

“**You’ll see hidden gems of Detroit.”**

—Cheryl M., Photography of Metro Detroit Student
Adobe Photoshop for DSLR Photographers 1
Photographers, learn to increase the impact of your photos by enhancing detail and technical quality in this hands-on class. Bring out the best in your digital images. Note: this class is specifically for photographers. Bring photos on a flash drive or camera with proper cable for transfer to classroom computer. **Prerequisites:** strong computer skills, competency with your DSLR camera, and some photography experience. Adobe Photoshop is not required on your home computer, but recommended. **Required.**

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<td>CES2 6337</td>
<td>2.4 CEU</td>
<td>$359/Senior Cost $287.20</td>
<td>8 weeks</td>
<td>Tues Oct 8 6-9 pm</td>
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<tr>
<td>Sec. 942418</td>
<td>J. Campbell</td>
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Adobe Lightroom Classic
Photographers, learn to manage your images with Adobe Lightroom! Experiment with editing tools and learn to create incredible images with this fast, intuitive management and editing program. Showcase your work in print, slideshows, books or through photo sharing. **Requirement:** strong computer and camera competency. Bring an empty minimum 6GB flash drive in order to work with class files. **Elective.**

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<td>Sec. 942417</td>
<td>T. Griffin</td>
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Portfolio Review
Complete the Schoolcraft Certificate of Photography with this free portfolio review. In the first 2 hour group meeting, discuss the required elements that must be in your print/electronic portfolio. After the group meeting, set up a one hour individual meeting with the instructor to go over your personal portfolio. Note: the portfolio must be complete at the time of the one hour meeting to receive your Schoolcraft Certificate. All one hour individual meetings must take place within two months of the group meeting. **Prerequisites:** successful completion of 6 required and 4 elective photography certificate classes. **Required.**

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<td>Sec. 942414</td>
<td>D. Haupt</td>
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**NEW Cell Phone Photography**
In this seminar, learn to take artistic photographs with your cell phone camera. Discussion will include editing, archiving, posting to the Internet, creative tools and software. **Requirement:** bring your cell phone and cords to class. **Prerequisite:** basic understanding of your cell phone including purchasing applications and downloading photos.

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<tr>
<td>Sec. 942425</td>
<td>J. Sobczak</td>
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**Secrets of Better Photography Online**
Designed for both film and digital photographers, this course is filled with tips and tricks to help you take better photographs. Learn the basic technology that all cameras use, and receive helpful information on exposure and lighting.

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**Travel Photography Online**
Learn the tricks and techniques digital photographers need to capture scenes from around the world and bring them home.

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**Photographing Nature with Your Digital Camera Online**
Use your digital camera to take stunning nature photos, including landscapes, flowers, animals, and even macro shots.

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<td>Sec. 942407</td>
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“This course is amazing—almost a one-on-one, step-by-step, direction on Photoshop. I would recommend this course for any photographer.”

—Anna S., Adobe Photoshop for DSLR Photographers Student
CERAMICS

Ceramics I
Discover the art of ceramics, in a relaxed and creative environment. Be introduced to a variety of ways of working with clay including: pinching, coiling, soft and hard slab, and wheel-throwing. Learn ways to decorate your pieces and how to apply glazes that will give your creations artistic life. Bring a sense of adventure and a tool kit to the first class. The tool kit can be purchased from the Schoolcraft bookstore. This class is for first-time participants only.

CERES 3518 (3.3 CEU) $185/Senior Cost $148
11 weeks Mon Sep 9 7-10 pm
Sec. 942201 F410 C. Laginess

Ceramics II
Continue developing your hand-building and wheel-throwing skills while creating functional as well as sculptural pieces. Learn to mix clay and glazes. Further explore the techniques and processes of applying glazes and slips to expand your mastery of the media. The class emphasis is on wheel-throwing techniques.
Prerequisite: Ceramics I or equivalent experience.

CERES 3519 (3.3 CEU) $185/Senior Cost $148
11 weeks Thurs Sep 12 7-10 pm
Sec. 942202 F410 B. Wooten

Ceramics III
Expand the basic wheel-throwing and hand-building techniques you learned in Ceramics II. Enjoy using a variety of surface treatments including high-fire and low-fire glazes, slips, oxides, terra sig and Raku. Individual projects are encouraged, coupled with interactive group instruction. Raku facilities are available.
Prerequisite: Ceramics II or equivalent knowledge.

CERES 3525 (3.3 CEU) $185/Senior Cost $148
11 weeks Tues Sep 10 7-10 pm
Sec. 942203 F410 D. Borton

Ceramics IV: Advanced Hand-Building
Learn the secrets of advanced hand-building techniques through insightful demonstrations and individual projects. Through an in-depth understanding of complex three-dimensional ceramic structure, this unique ceramic art opportunity features a small interactive class environment for greater exploration of techniques and lab equipment. Areas explored include slab-built construction, press molds, image transfer methods and advanced Raku glazing and firing.
Prerequisite: Ceramics III or equivalent ceramic experience.

CERES 3553 (3.3 CEU) $199/Senior Cost $159.20
11 weeks Fri Sep 13 7-10 pm
Sec. 942205 F410 D. Borton

Introduction to Wheel Throwing
Making pottery on the wheel consists of using hand-eye coordination, sensitivity to pressure and speed. Through demonstration and individual projects learn to use different hand positions, to shape and form raw clay into sturdy, useful vessels. Learn to choose and prepare clay, and trim, slip and carve the forms into finished pieces of art. Necessary ceramic tools and respirator will be discussed at the first class.

CERES 3642 (3.3 CEU) $185/Senior Cost $148
11 weeks Sat Sep 7 9 am-12 pm
Sec. 942204 F410 C. Laginess

Personalized Ceramics Studio
Take your advanced ceramic skills and grow your individual creative personality! Choose from instructor developed projects or come up with one of your own. Get demonstrations and guided help using your own problem solving skills to build your imaginative works of art. Prerequisite: Ceramics III or equivalent ceramics experience.

CERES 3664 (3.3 CEU) $185/Senior Cost $148
11 weeks Sat Sep 7 1-4 pm
Sec. 942206 F410 J. Beckman

DRAWING

Drawing I
Unlock your artistic talent by developing fundamental drawing skills. Learn how to create beautiful drawings using graphite and charcoal. Begin to understand composition, see value in form, and handle materials with a greater confidence. A variety of methods will be demonstrated covering line and value scales, sighting, and measuring techniques. Bring a 14 x 17 inch drawing pad, 80 lb. drawing pad that is 21 x 24 or 24 x 32, #2 pencil, kneaded eraser and Alvin Vinyl eraser. Additional supplies will be discussed in class.

CERES 3532 (3.3 CEU) $145/Senior Cost $116
11 weeks Thurs Sep 12 6-9 pm
Sec. 942206 F400 D. Rodgers

Drawing II
Create one-of-a-kind drawings that reflect your personal style. Continue to improve your drawing skills through technical skills and processes. Bring a sketchbook and pencil to class. Additional supplies will be discussed in the first class. Prerequisite: Drawing I or equivalent skills.

CERES 3676 (3.3 CEU) $159/Senior Cost $127.20
11 weeks Fri Sep 13 1-4 pm
Sec. 942210 F400 C. Sarris

NEW Reflections with Colored Pencil
Learn how to depict chrome, glass and water, using colored pencils and a little watercolor. The final project will be a difficult, but very satisfying pencil painting with reflections in chrome. Previous colored pencil experience needed.

CERES 3761 (2.4 CEU) $129/Senior Cost $103.20
8 weeks Thurs Sep 12 1-4 pm
Sec. 942211 JC111 L. James

Color Pencils: Botanicals
Enjoy the beauty of nature while enhancing your drawing skills. Learn how to draw realistic, lifelike-variety of botanicals such as flowers, vegetables, seeds, roots and bulbs. Explore drawing techniques that will take your botanical drawing from a quick sketch to a finished product. Feel the excitement and satisfaction of being able to capture beautiful botanicals on paper.

CERES 3740 (2.4 CEU) $129/Senior Cost $101.20
8 weeks Wed Sep 11 1-4 pm
Sec. 942211 JC122 L. James

Pen & Ink Drawing I: Plus Multiple Mediums
Relax, enjoy, and experience the wonderful versatility of pen and ink drawing. Since pen and ink drawing use the same techniques as other mediums, you'll also explore a vast range of techniques and mediums. Don't worry about the level of your drawing skills - this class will allow you to start at the beginning. Become expressive and artistically liberated! Please bring a Strathmore 80 lb. drawing pad that is 21 x 24 or 24 x 32, #2 pencil, kneaded eraser and Alvin Vinyl eraser. Additional supplies will be discussed in class.

CERES 3756 (3.3 CEU) $145/Senior Cost $116
11 weeks Tues Sep 10 6-9 pm
Sec. 942206 F370 G. Karczewski

CREATIVE DESIGN

Introduction to Interior Design Online
Are you a creative person with an eye for design? Learn how to transform plain living spaces into beautiful and functional rooms.

CERES 3679 (2.4 CEU) $109/Senior Cost $87.20
6 weeks Sep 11 ed2go
Sec. 942206 F400 G. Karczewski

Introduction to Design Online
Are you a creative person with an eye for design? Learn how to transform plain living spaces into beautiful and functional rooms.
PAINTING

Acrylic Painting
Experience the versatility of acrylic paint as you explore different techniques, mixing colors, styles and consistencies using this water-soluble medium. Create realistic and impressionistic paintings including landscapes and still lifes. To the first meeting please bring a small detail brush and a medium flat brush; acrylic paints: Ultra-marine blue, white, black, Cadmium yellow, light burnt umber, red - choose from Naphtha, Pyrrole or Alizarin Crimson; a palette and a 18x24 canvas, and a pad of paper for sketching (it does not need to be a complete pad). Acrylic paint does not wash out of clothing; please wear appropriate clothing or bring a cover up.

CES 3058 (3.3 CEU) $159/Senior Cost $127.20
11 weeks Wed Sep 11 6-9 pm
Sec. 942002 F370 C. Sarris

Oil Painting
Learn the versatility of Alla Prima oil painting, the technique of painting masters. Explore different subjects and styles, while learning color theory, perspective and composition. Emphasis is placed on developing your own creativity through personal instruction, supported with class presentations. Some drawing experience is helpful. Please bring the following materials to the first class. Some drawing experience is recommended. The model fee is included in the class cost.

CES 3520 (3.3 CEU) $159/Senior Cost $127.20
11 weeks Thurs Sep 12 1-4 pm
Sec. 942001 F470 L. Baum

Portrait Drawing & Painting I
The studio class focuses on rendering a portrait ‘likeness’ from life, as we ‘train our eye and trust our eye.’ A relaxed, intuitive approach is encouraged by accessing our right brain and our natural ability to recognize faces. Individual instruction is emphasized and supported with class presentations. You may draw or work in your chosen medium. Please bring paper, pencils and a kneaded eraser to the first class. Some drawing experience is helpful. The model fee is included in the cost.

CES 3521 (3.3 CEU) $199/Senior Cost $159.20
11 weeks Tues Sep 10 6:30-9:30 pm
Sec. 942004 F470 L. Baum

Watercolor Painting
Introduce yourself to the basics of watercolor painting. A variety of projects will be explored to help develop creativity and self-expression in your art. A supply list will be sent via e-mail prior to the class start.

CES 3595 (3.3 CEU) $159/Senior Cost $127.20
11 weeks Mon Sep 16 6-9 pm
Sec. 942003 F370 G. Beauvais

ART–GENERAL

Introduction to Knitting
Jump-start your knitting skills by learning the basics in six weeks! Learn how to create a knit and purl stitch, and to cast on and off. Begin by making a scarf and matching hat with the potential to create additional projects with instructor assistance. **Requirements**: bring size US 15 or 17 knitting needles, 2 skeins of bulky weight or super bulky weight yarn (wool blend preferred but not required), and one embroidery needle. Note: dark colored yarns are not recommended for beginning knitters.

CES 3574 (1.2 CEU) $75/Senior Cost $60
6 weeks Wed Sep 11 6:30-8:30 pm
Sec. 942601 PE100 C. McDuff

Intermediate Knitting
Once you’ve grasped the basic knitting techniques, take your knitting skills to the next level. Learn how to: correct more in-depth knitting errors, increase and decrease stitches, add new colors and yarn in the middle of knitting and further explore knitting culture. Create an infinity scarf knit in the round, a coordinating hat and an additional project chosen by the class. **Requirements**: bring 1 size US 15 circular knitting needle; 2 US size 12 circular knitting needles, 3 skeins of bulky weight yarn (1 skein in one color and two in another) and one embroidery needle. **Prerequisite**: CES 3574 Introduction to Knitting.

CES 3729 (1.2 CEU) $89/Senior Cost $71.20
6 weeks Mon Sep 9 6:30-8:30 pm
Sec. 942602 PE100 C. McDuff

Arm Knitting: Needle-less Knitting!
Enjoy learning a knitting technique that gained popularity during recent years, arm knitting! Using “extra bulky” yarn, you use your arm instead of knitting needles. Learn the technique well enough to complete an arm-knit scarf in class. No previous knitting experience needed, novices welcome. **Requirement**: bring two skeins of chunky or bulk weight yarn to class.

CES 3745 (1.3 CEU) $39/Senior Cost $31.20
1 day Sat Sep 14 9 am-12 pm
Sec. 942603 JC122 C. McDuff

MUSIC

Guitar I
Learn to play the guitar! Get the foundation needed to proceed on to any style of music you choose. Learn to read and play standard notation, tablature, and chord charts. **Requirement**: bring an acoustic guitar, guitar tuner, and guitar pick. The class is held offsite at Northville Guitar Lessons, 18600 Northville Rd., Northville, MI 48168.

CES 3673 (.6 CEU) $125/Senior Cost $100
6 weeks Thurs Sep 12 6:30-7:30 pm
Sec. 942608 Off Campus J. Maxwell

Blues Guitar - Be Inspired
This class will take your creativity and musicianship to the next level. Learn the 12-bar blues, which is by far the most popular form of music. It is the foundation for thousands of classic songs of every genre. Learn which chords are most popular and how to use them effectively. You will improvise solos, rhythms and learn to play with other musicians. **Prerequisite**: CES 3673 - Guitar I or instructor’s approval. **Requirement**: bring an acoustic or electric guitar, guitar tuner and pick to class. The class is held offsite at Northville Guitar Lessons, 18600 Northville Rd., Northville, MI 48168.

CES 3704 (.6 CEU) $125/Senior Cost $100
6 weeks Thurs Nov 7 6:30-7:30 pm
Sec. 942604 Off Campus J. Maxwell

Jazz Lab Band - Improvisation 1
This group is geared to the less experienced jazz player, performing contemporary jazz music in the big band setting, but with some emphasis on improvisation. The Lab Band will perform at concerts during the school year. The class is open to all students, high school and college, and members of the community. An audition at the beginning of class is required.

CES 3565 (3.2 CEU) $80
14 weeks Thurs Aug 29 7-10 pm
Sec. 942603 F310 R. Selva

Jazz Band 1
This group is known throughout the Detroit Area for its jazz performances. The band also participates at concerts in the community during the school year. All aspiring jazz performers ages 16 through 80+ are invited to participate. An audition at the beginning of class is required.

CES 3567 (3.2 CEU) $60
15 weeks Mon Sep 9 7-10 pm
Sec. 942605 F310 R. Selva

Schoolcraft College Piano Academy
As one of the area’s leading centers in piano education, Schoolcraft has designed a unique approach to teaching music at the keyboard. Programs are designed to accommodate a wide range of ages and ability levels, from first grade through high school. Information is available at schoolcraft.edu/music or by calling the Schoolcraft College Music Office at 734-462-4403.
Schoolcraft Collegiate Chorale

The Schoolcraft Collegiate Chorale has a rich tradition of musical excellence. The chorale performs a wide range repertoire from all styles and music periods. The chorale performs concerts each semester throughout the Schoolcraft College community and often in collaboration with other chorale ensembles in the area. All talented musicians, 16 years old and older are invited to audition for placement in the chorale. Interested community members and students should contact Dr. Jonathan Drake (jdrake@schoolcraft.edu) for further information or to schedule a placement audition before the first class.

CES 3576 (3.2 CEU) $60
13 weeks Tues Sep 10
Sec. 942506 F310 J. Drake

Wind Ensemble 1

The Schoolcraft Wind Ensemble is one of the most visible and popular organizations on campus. A placement audition is required during the first class session to match musical skills with music in preparation for concert performance. No tuition is required upon passing the audition and agreeing to participate in college concerts and commencements. All talented musicians are invited to audition for this community band, brass, and percussion instrumental ensemble.

CES 3580 (3.2 CEU) $60
15 weeks Wed Aug 28
Sec. 942507 F310 P. Michalsen

PERSONAL INTEREST

NEW Fall Flowering Container Garden

Extend the beauty of your garden through Thanksgiving by creating a fall container garden. Learn to effectively assemble a beautiful flowering planter using colorful, cold hardy annual and accent plants, which will bloom and survive in the colder fall temperatures. Topics explored include the recipe for a successful soil mixture, choosing the right plants for your conditions, and care and maintenance.

CES 8408 (.3 CEU) $29/Senior Cost $23.20
1 day Thurs Oct 10 6:30-9:30 pm
Sec. 940707 RC310 Garden City Staff

NEW Houseplants & Indoor Gardening

Get the scoop on indoor gardening basics, including choosing a container, proper watering and fertilizing methods, how to repot, and using soil combinations effectively. Discover methods of indoor landscaping using plants and garden objects to make attractive displays. Learn about pests and diseases and how to control them effectively.

CES 8243 (.4 CEU) $39/Senior Cost $31.20
2 weeks Thurs Sep 19 6:30-8:30 pm
Sec. 947006 RC310 Garden City Staff

Declutter & Organize Your Home

Do you find yourself wasting precious time looking for your keys or child’s favorite toy in a cluttered room? Let Professional Organizer, Cindy Greenleaf give you rules, tips and tricks to organize your home. Don’t worry about shocking her, Cindy has assisted on several episodes of “Hoarders”. Learn tips and tricks at session one and bring specific questions to session two.

CES 5246 (.4 CEU) $40/Senior Cost $39.20
2 weeks Sat Sep 14 10am-12pm
Sec. 947008 JC 123 C. Greenleaf

Film Appreciation: Noir Cinema

Plan four entertaining evenings out that feature four classic noir films! Each semester watch, review, analyze and discuss four different noir films that feature the melancholy, evil, guilt and paranoia that noir films are known for. Gain an understanding of the techniques used in the films, along with the writing, actors and the history of the films status. Light snacks included. This semester’s films include: The 7th Victim, Cat People, M, and The Spiral Staircase.

CES 3707 (1.2 CEU) $49/Senior Cost $39.20
4 weeks Thurs Sep 12 7-10 pm
Sec. 947004 AS376 M. Seizew

Film Appreciation: Cult Cinema

Film lovers, experience a journey into cult cinema. Enjoy four evenings watching, reviewing, analyzing and discussing four different cult films. Be a part of a lively and active communal following while gaining an understanding of the writing, actors, and the history of this film genre; as well as techniques used in cult films. Light snacks included. This semester’s films include: Rashomon Gate, Jacob’s Ladder, Stay, and What Dreams May Come.

CES 3709 (1.2 CEU) $49/Senior Cost $39.20
4 weeks Thurs Oct 17 7-10 pm
Sec. 947003 AS376 No class 10/31 M. Seizew

Genealogy Basics Online

Learn how to dig deeper into your family’s past and develop a strategy to accomplish your objectives, evaluate the results, and share that information with others. Understand the genealogy research process and how to interpret the information found. Be guided through the research process for family names using several subscription-based websites, which you can access while you’re enrolled in the class.

CES 0823 (2.4 CEU) $109/Senior Cost $87.20
6 weeks Sep 11 ed2go
Sec. 947001 ed2go
6 weeks Oct 16 ed2go
Sec. 947002 ed2go
6 weeks Nov 13 ed2go
Sec. 947005 ed2go

MINDS IN MOTION

Put your inquisitive mind in motion as you engage in discussion and hands-on activity. Subject matter experts guide the exploration of a new topic each term. No previous experience necessary.

NEW Minds in Motion Series: Genealogy

This money saving series is a real value and includes the following 4 classes:

CES 7486 Getting Started With Genealogical Research
CES 7487 Chasing Your Elusive Ancestor
CES 7488 Female Ancestors
CES 7489 Color Your Ancestor Alive

You must register prior to the start of the series to take advantage of the savings.

NEW Getting Started With Genealogical Research

New to genealogical research or unsure how to begin your family tree? Alongside other beginners, learn the foundations of genealogy and discuss the various research techniques available. Begin your genealogical plan in class before diving into your research.

CES 7486 (.2 CEU) $24/Senior Cost $19.20
1 day Wed Oct 9 1-3 pm
Sec. 947407 JC113 K. Krugman

NEW Chasing Your Elusive Ancestor

The internet is a wonderful resource, but it can be difficult to navigate when doing genealogical research. Learn how to “track grandpa down” with hints and ideas you can use in your online investigation. Put those techniques to work in our computer lab as you dig further into your research.

CES 7487 (.2 CEU) $24/Senior Cost $19.20
1 day Wed Oct 16 1-3 pm
Sec. 947408 JC113 K. Krugman

NEW Female Ancestors

Female ancestors are the biggest brick wall most researchers face in genealogy. This talk will give you the tools you need to uncover maiden names and fill in more branches of your family tree. Spend a portion of this class in online research, receiving guidance from your genealogist instructor.

CES 7488 (.2 CEU) $24/Senior Cost $19.20
1 day Wed Oct 23 1-3 pm
Sec. 947409 JC113 K. Krugman

NEW Color Your Ancestor Alive

Add more than just dates and names to your genealogical files! Discover ways to add color and depth to the profiles of your ancestors. Paint your ancestor’s backdrop with incorporating the details of world events, local towns, historical themes, and more. Build a connection to your family from generations past.

CES 7489 (.2 CEU) $24/Senior Cost $19.20
1 day Wed Oct 30 1-3 pm
Sec. 947410 JC113 K. Krugman
MINDS IN MOTION

Put your inquisitive mind in motion as you engage in discussion and hands-on activity. Subject matter experts guide the exploration of a new topic each term. No previous experience necessary.

Minds in Motion Series:
Let's Get Writing!
This money saving series is a real value and includes the following 4 classes:

**CES 7468** Ideas & Writing

**CES 7469** Writing Structure

**CES 7470** Revision & Writing Habits

**CES 7471** Getting Published

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<td>JC122</td>
<td>A. Carter/A. Hannah</td>
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You must register prior to the start of the series to take advantage of the savings.

**Ideas & Writing**
Everyone has a story to tell! Discuss the elements of a great idea, and explore ways to transform it into a developed outline. Then discover strategies for expanding your idea into a dynamic and complex story.

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<td>A. Carter/A. Hannah</td>
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**Writing Structure**
Take your idea to the next step by mastering the three-act structure. Create tension and intrigue in every scene, and practice filling in the blanks of your outline for your book.

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**Revision & Writing Habits**
Now comes the hard part! Review concrete, step-by-step tips that will help you increase your writing stamina to fulfill your daily word count goal. Discuss how to make writing a habit until the book is “done,” and how to start revising until it is really finished.

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**Getting Published**
Discover the myths and realities of getting your book published including next steps: how to find an agent, the query process, and the many different paths to publishing success.

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Get news, updates, school closing information and more...
Join us on Facebook
facebook.com/schoolcraftcepd

STUDENT FEATURE: Let’s Get Writing!

You never know where a Continuing Education class will take you. Last fall, featured students Cathy, Debby, Gail, and Nancy signed up for the Minds in Motion Writing Series for a variety of reasons. Cathy was always interested in writing and had been seeking out a writing class. Nancy wanted to learn how to publish a book. Despite Gail’s background as an English teacher, she felt there was room to improve her writing technique. Debby, who comes from a family of readers and writers, knew the instructor from another CEPD class.

The four students happened to be in a class breakout session and hit it off right away. “The teacher encouraged groups to get together to share ideas and encourage each other in writing,” says Cathy. In response to the suggestion, the students decided to form a writing group and began meeting once a month. Each time they meet, they share their current work, then conclude the meeting with a writing assignment for the following month. “Someone comes up with an assignment for the group,” says Debby. “Sometimes we write about family; once we each picked spots on the globe and used that as the background for our stories” says Gail. “We just enjoy each other’s writing,” concludes Nancy. Over the past year, the group has become very close friends.

When asked what they enjoy about the Minds in Motion series, Debby said, “It’s comfortable for novices. You don’t have to have a background in the topic area.” Gail says, “You can always learn something. It’s a great series for retirees or people who want a day activity to get out and learn something and keep your mind in motion.”

The Minds in Motion Writing Series begins this fall, starting November 6.
LIFELONG LEARNERS

Conversation & Coffee

NEW A 1,000 Mile Great Lakes Island Adventure
After walking the shoreline of all five Great Lakes, author and biologist Loreen Niewenhuis visited the islands of the Great Lakes. With photos and video, explore the world's largest system of fresh water lakes and their islands. From the wolves and moose on Isle Royale to the endangered piping plover on the Manitou Islands, discover the complexity of life on our Great Lakes islands.

CES 7484 (.2 CEU) $15/Senior Cost $12
1 day Fri Sep 20 1-3 pm
Sec. 947413 W210 L. Niewenhuis

NEW A Brief History of Tap
Bill "Bojangles" Robinson, Fred Astaire & Ginger Rogers; when we think of tap, we think of these legendary dancers. But how did this form of dance gain popularity? Where is tap today? Explore the dramatic early origins of tap, its unique styles and steps, and its legendary stars. See why tap brings enjoyment to students, performers, and audiences of all ages.

CES 7482 (.2 CEU) $15/Senior Cost $12
1 day Fri Nov 15 1-3 pm
Sec. 947414 W210 B. Spreitzer-Berendt

My Mother’s Voice: A Story to Tell – Encore Presentation
Take a journey with professional storyteller, Judy Sima, as she returns to share the compelling story of her mother’s encounter with the Gestapo on Kristallnacht — the Night of Broken Glass, her mother’s escape from Germany during World War II and adjustment to her new life in America. Learn how you can become a storyteller and get involved with this wonderful craft.

CES 7410 (.2 CEU) $15/Senior Cost $12
1 day Fri Sep 13 1-3 pm
Sec. 947415 RC115 Garden City J. Sima

Dine & Discover

NEW Faygo: Detroit’s Soda Pop
Faygo is the story of a pop, a people, and a place. Its story will tickle the taste buds and memories of Detroiters and Faygo lovers everywhere. Author Joe Grimm explains how a family forged a bond of more than 100 years with a city and its residents and became the last company standing in Detroit’s “pop alley.” There WILL be a pop quiz.

CES 7483 (.1 CEU) $24/Senior Cost $19.20
1 day Fri Oct 4 11:30 am-2 pm
Sec. 947411 VT500 J. Grimm

NEW J. L. Hudson at the Holidays
Magical, animated windows, a 9-story tree of lights, 12th floor auditorium spectacles, and the home of the real Santa. Author Michael Hauser returns to share memories of J. L. Hudson that will come alive during this presentation. Attendees will be treated to signage, photos, various ephemera, and video clips of Detroit’s home grown retailer at the holidays.

CES 7481 (.1 CEU) $24/Senior Cost $19.20
1 day Fri Nov 22 11:30 am-2 pm
Sec. 947412 VT500 M. Hauser
1 day Fri Dec 20 11:30 am-2 pm
Sec. 947416 VT500 M. Hauser

All proceeds support student scholarships.
Advanced registration is required for both programs.
**Meditation - A Journey of Self Discovery: The Series**
This money saving series is a real value and includes the following 4 classes:

**CES 0984** Meditation - Experience the Self: An Inner Journey

**CES 0986** Meditation - A Peaceful Mind is a Precious Gift

**CES2 0034** Meditation - Design a Life That You Love!

**CES2 0020** Meditation - 10 Tools for Health, Harmony & Joyful Living

See class descriptions for more information.

**You must register prior to the start of the series to take advantage of the savings.**

**Meditation - Experience the Self: An Inner Journey**
Have you ever wondered who you are beyond your name, form and the many roles you’ve played throughout your lifetime? Take an in-depth look at the essence of Self, your inner being. Through interactive lecture and meditation embark on an extraordinary inner journey and experience the radiant, peaceful presence within. Learn how to maintain a connection with your inner Self while living in today’s hectic world.

**CES 0984** (2 CEU) $25/Senior Cost $20
1 day Wed Sep 11 6:30-8:30 pm
Sec. 947304 JC122 K. Bindu Henning

**Meditation - A Peaceful Mind is a Precious Gift**
A peaceful mind is the foundation for health, happiness and well-being, yet quieting the mind can be a difficult task. Through interactive lecture and meditation learn powerful tools to help calm the restless activity of the mind. Learn how to relax, unwind, and enjoy deep, soothing meditations. Create a powerful shift, enjoy a fresh perspective and experience life anew!

**CES 0986** (2 CEU) $25/Senior Cost $20
1 day Wed Sep 18 6:30-8:30 pm
Sec. 947306 JC122 K. Bindu Henning

**Meditation - 10 Tools for Health, Harmony & Joyful Living**
Incorporate ten simple and effective tools into everyday living and enjoy peace, contentment and more! Using a natural approach for the body, mind and spirit, these tools transform and support every area of life. Through interactive lecture and meditation, learn to remain steady and at ease amidst life’s ups and downs. Reduce stress, improve health, and enhance your love and appreciation for yourself and others.

**CES 0020** (2 CEU) $25/Senior Cost $20
1 day Wed Oct 2 6:30-8:30 pm
Sec. 947303 JC122 K. Bindu Henning

**NEW Family Meditation - Happy, Healthy, Family Living Skills**
For parents and teens ages 13-18. Incorporate simple skills into your daily family routines and enjoy the beneficial results- at home, school, work and more! A few minor adjustments can make a world of difference. Improve communication; refresh your outlook; overcome anxiety; stay present in the moment and enjoy peace and harmony. Practice healthy habits and watch the benefits blossom! Includes Present Moment Meditation. Class price includes one adult and one teen.

**CES2 0076** (4 CEU) $69
3 weeks Mon Sep 23 6:30-7:50 pm
Sec. 947308 JC122 K. Bindu Henning

**Present Moment Meditation: A Path to Inner Peace**
Meditation is an easy, natural way to access inner peace and stillness. It reduces stress; quiets the mind; and is beneficial for health and managing challenges. Using a light-hearted approach, students will be gently guided into deep, soothing meditation. Learn how to stay calm and centered throughout your day! Class includes two meditations, a short reading and discussion relating to meditation and stress reduction. Beginners and repeat students welcome. Chairs provided.

**CES2 0046** (4 CEU) $45/Senior Cost $36
3 weeks Wed Oct 16 6:30-7:50 pm
Sec. 947307 JC122 K. Bindu Henning

**Video Game Creation Workshop I**
Go beyond the limits of 2D game design! Learn the physics behind 3D games, exploring beginner event scripting, level design, controlling flow of gameplay and storytelling. Best of all, on the last day of class show off your creation to friends and family and then take it home to play. Created games will be available on a password protected Black Rocket website to share with family and friends. Games are only compatible on PC computers. Bring headphones or ear buds to class.

**No class 10/26**

**CES 8395**
8 weeks Sat Sep 21 9-11 am
Sec. 949704 AS930 Grades 3-6 J. Ruff

**Radical Robots**
Robots are everywhere - in your family’s car, in your doctor’s office, even on the space shuttle! Discover how robots came to exist and how they are used in the movies and in science fiction books. Learn engineering principles as you do different robot experiments. Rally with your classmates in building and programming Lego Mindstorm EV3 robots.

**No class 10/26**

**CES 8395**
8 weeks Sat Sep 21 11 am-1 pm
Sec. 949702 AS930 Grades 7,8&9 J. Scollon

If using online registration, all emergency contact information will be stored electronically and can be updated via Webadvisor if information changes. Registration by any other method requires a completed emergency information form be submitted at the time of registration. See page 51.
Culinary Arts

Whether you're a beginner or an experienced cook or baker, we have a class for you!

- New recipes and classes every semester
- Demonstration classes are perfect for those who want to sit back, learn from the masters, and taste the results.
- Want to cook alongside our chefs? Take a hands-on class! Prepare delicious food and receive constructive feedback from experienced chefs.
- Leave all classes with recipes and tips you can use in your kitchen at home.
- Don’t miss our wine, craft beer, and coffee classes, a great pairing to the culinary experience here at Schoolcraft College.

Demo & Tasting

Eastern Market Walking Tour
Experience Detroit’s Historic Eastern Market on a walking tour with Master Chef Jeff Gabriel as your tour guide. Chef Jeff will introduce and explain both local and exotic food products including flowers and wine highlighting all the market has to offer through the eyes of a culinary connoisseur. Learn how to identify and select the best and freshest items. Meet outside of Devries Cheese at 9 am. Come early for the best parking opportunities. Bring a shopping bag if you plan to purchase items.

Authentic Mexican Cuisine - The Ultimate Experience New Recipes!
Learn all that Mexican fare has to offer from Chef Ana Perez, a native of Mexico. Through Ana’s expertise see how to make and embrace authentic Mexican cuisine. Discover the history, culture, celebrations and distinctive spices that influence Mexican cuisine. From entrees like enchiladas, seafood, and chicken to side dishes and desserts, new and exciting recipes are featured every semester.

Greek Food - Opa!
Greek food is known for its fresh and delicious simplicity. A handful of ingredients exemplify Greek cuisine’s vibrant flavors including: olive oil, lemon, feta cheese, oregano and thyme. These ingredients blend well with classic seafood, salads, meat and vegetable dishes, and desserts. Explore traditional and modern Greek dishes and learn how to bring the benefits of Greek food to your family.

Cooking for the Athlete
Whether you are training for a marathon race or the marathon of everyday life - eat like an athlete. Find out which foods to select, what to include in a pre- or post-workout meal, and some quick snack ideas. Learn about the desired ratios of carbs, proteins and fats for optimal energy. Get the knowledge that can fuel your high performance.

Start Cooking Mediterranean
A visual delight, exquisitely delicious, and good for you – it’s no wonder that Mediterranean cuisine is so popular. Built around fresh, wholesome fruits, vegetables, whole grains and breads, legumes, seafood, nuts and seeds and olive oil these dishes from Greece, Spain, Southern Italy and Turkey boast a wide array of options. Influenced by everything from European pastas and wines to Middle Eastern yogurts and flatbreads, explore this rich style of cooking.

Paris: The Home of Fine Dining New Recipes!
Sneak off to Paris, the city of love and food, for a taste fest of the signature dishes of five of Paris’ famous restaurants. Meander and mosey through the Ledoyen, renowned for classic cuisine; the Carré des Feuillants, featuring modern French cuisine; the Taillevent, which ranks as one of Paris’ best all-around restaurants; the Meurice, famous for its rich and subtle menus; and the Pré Catelan, which features both urban and rustic dishes. Get the recipes, taste the results.

NEW Thai & Vietnamese Cuisine
Enjoy some of today’s most popular and nutritious cuisines from the Pacific Rim. These dishes are full of flavor and easy to prepare. Learn new and exciting recipes and prepare delicious Thai and Vietnamese food at home.

Sauces to Amp Up Any Meal New Recipes!
Take a myriad of savory and dessert dishes and learn to create sauces to dip, season, marinade, moisten or dress them up. See how to make base sauces, classic sauces, stock and pan sauces, emulsified sauces and dessert sauces. You will never need packaged sauces again. In this demonstration format, students, if desired, will have the opportunity to help with the demonstration. Get the recipes, sit back and relax, or enjoy getting your hands into the mix!

Hands-on Prerequisites

Cooking 101: Skill Development
In this relaxed and comfortable environment you will learn basic cooking terminology and techniques. Learn how to properly use basic knives and hand tools and discover safe and sanitary methods for food preparation. This class or instructor’s approval is a prerequisite for hands-on Culinary Arts classes, unless otherwise noted. A toolkit is not required for this class.

Pastry 101: Skill Development
Learn basic baking terminology and techniques in a comfortable setting. You’ll gain information on proper pastry tool skills and safe and sanitary methods for food/baking preparation. Set a solid base for your baking future. This class or instructor’s approval is a prerequisite for Pastry and Baking hands-on Culinary Arts classes, unless otherwise noted. A toolkit is not required for this class.

Cooking Hands-on

Prerequisite for all cooking hands-on classes: CES 2187 Cooking 101: Skill Development or instructor’s approval

Bring a toolkit with the following: a paring and chef’s knife; peeler and measuring spoons. Wear a white chef’s jacket, dark pants and comfortable, closed-toe shoes in all cooking hands-on classes.

NEW Vegetarian Comfort Foods: Hands-on
Enjoy the cooler weather with delicious vegetarian comfort foods that can warm you up and provide the energy you need to keep from settling into hibernation during the fall and winter. Whether you are vegetarian, or seeking great tasting meat-free comfort food alternatives, learn the basics of vegetarian and vegan meals that are nutritionally complete.
NEW Warm Up With Soups, Stews, and Chili: Hands-On

As the weather cools, make soup, stew, and chili, all warm and healthy additions to mealtime. Get creative and make Italian wedding soup, black lentil and golden tempah stew, and three bean fire alarm chili with grass fed bison, to name a few! **Requirement:** in addition to the standard toolkit bring a heavy whisk, serrated bread knife, dry measuring cups, liquid measuring cup, and a high heat rubber spatula.

**Baking/Pastry Hands-on**

**Prerequisite for all hands-on baking classes:** CES 2380 Pastry 101: Skill Development or instructor’s approval.

Bring a toolkit with the following: a paring and chef’s knife; peeler; measuring spoons; dough cutter and thermometer. Wear a white chef’s jacket, dark pants and comfortable, closed-toe shoes in all baking/pastry hands-on classes.

**European Bread Making: Hands-on**

There is nothing as pleasurable as the aroma and taste of warm home-baked bread. Experience this wonderful feeling firsthand while increasing your knowledge of European-style breads. Learn to choose ingredients and acquaint yourself with mixing and baking techniques. Produce mouth-watering sourdough breads, French baguettes and croissants, along with additional chef’s choices.

**Cookie Exchange: Hands-on**

**New Recipes!**

Take the muss and fuss out of your holiday baking. Come to Schoolcraft’s amazing kitchens and bake holiday cookies for family and gift giving. Using recipes from around the world you’ll be given prepped dough to bake and decorate. Make new holiday memories with this easy foolproof cookie tradition! Please bring an apron, rolling pin and knife. **No prerequisites required.**

**Essentials of Cake Baking 101: Hands-on**

Learn the art of cake baking from an expert with over 20 years of experience as a chef and cake designer. Perfect baking techniques needed to achieve a rich, vanilla cake, which comes out looking and tasting delicious. Learn to enrobe and decorate using a sweet vanilla cake, which comes out looking and tasting delicious. Chef Bommarito will share her expertise, having worked with fondant for over 20 years. Learn the art of decorating as you shape elegant flowers, detailed leaves, and three dimensional bows. Enhance your design using sugar art, painting techniques, sanding sugar, and more. **Requirement:** wear a white chef’s jacket, dark pants and comfortable, closed-toe shoes. Bring an 8 inch piping bag with a coupler, a #4 tip, and a rolling pin.

**NEW Fondant Embellishments & Sugar Art: Hands-on**

Create inspiring embellishments that will add elegance to your cake design. Chef Bommarito will share her expertise, having worked with fondant for over 20 years. Learn the art of decorating as you shape elegant flowers, detailed leaves, and three dimensional bows. Enhance your design using sugar art, painting techniques, sanding sugar, and more. **Requirement:** wear a white chef’s jacket, dark pants and comfortable, closed-toe shoes. Bring an 8 inch piping bag with a coupler, a #4 tip, and a rolling pin.

**NEW Farm to Table Mexican Style: Hands-on**

Discover the difference fresh ingredients can make to the taste and presentation of your Mexican dishes. Using local, seasonal ingredients and spices, prepare an appetizer, main dish, and dessert. Try new ingredients, taste new flavors, and discover the fun of cooking with all natural ingredients.

**Certification**

**ServSafe - One Day Class**

Textbook must be purchased through the Schoolcraft Bookstore and reviewed prior to class start date. Designed for employees, owners and managers of food service establishments, this course will prepare you for final examinations administered by the Educational Foundation of the National Restaurant Association. Upon successful completion of the program and exam (taken in class), the certified individual will be qualified to train personnel in sanitation techniques, communicate with representatives of the health departments having jurisdiction, recognize sanitation deficiencies and initiate improvements. A half-hour lunch is not included in CEU total.

**NEW Fondant Embellishments & Sugar Art: Hands-on**

Create inspiring embellishments that will add elegance to your cake design. Chef Bommarito will share her expertise, having worked with fondant for over 20 years. Learn the art of decorating as you shape elegant flowers, detailed leaves, and three dimensional bows. Enhance your design using sugar art, painting techniques, sanding sugar, and more. **Requirement:** wear a white chef’s jacket, dark pants and comfortable, closed-toe shoes. Bring an 8 inch piping bag with a coupler, a #4 tip, and a rolling pin.
Craft Beer 101: Michigan's Best
With Michigan being the state with the fifth most number of breweries, microbreweries and brewpubs in the nation, it's time to explore Michigan Craft Beer. Learn about the history of Michigan beer and its influence on the craft beer movement. Join Annette May, Schoolcraft's Brewing and Distillation Technology Degree instructor and Advanced Cicerone, on a sensory learning experience where you will taste raw ingredients and learn how to correlate them to beer flavors. Sample-taste and evaluate 11 popular Michigan Craft beers on your learning journey. You must be at least 21 years old to attend. Bring a driver's license or Michigan ID.

**Cross listed:**
- **Sec. 941013 W210B  A. May, Advanced Cicerone**
- 2 weeks Mon Oct 14 6:30-9 pm
- CES 2572 (.5 CEU) $69/Senior Cost $55.20
- Sec. 941013 W210B A. May, Advanced Cicerone

Craft Beer: Selecting, Serving, & Pairing
Learn to select quality craft beer and properly serve it to enhance the flavor. Discover the basics of beer and food pairing, how to know when beer is off in taste, and learn the pairing skills to enhance your own palate. Expect to actively participate in a brewing demo using a Chemex brewer, and discuss results in small groups and as an entire class.

**Cross listed:**
- **Sec. 941032 VT645  T. Pilarz**
- 1 day Fri Nov 1 6-9 pm
- CES 2593 (.3 CEU) $59/Senior Cost $47.20
- Sec. 941032 VT645 T. Pilarz

Coffee 101: Beans, Brews & Baristas
Coffee is a pretty complicated drink. However, knowing the important basics will lead you to a better cup o'joe. Through tasting and discussion, learn about the numerous factors that influence the flavor of a brew. Discover how to brew better at home with strategies for every budget. Gain an understanding of important terminology so you can walk into any coffee shop and order confidently. Become coffee savvy!

**Cross listed:**
- **Sec. 941021 VT645  M. Haight, CEC, CEPC**
- 1 day Mon Nov 4 6-9:30 pm
- CES 2593 (.3 CEU) $59/Senior Cost $47.20
- Sec. 941021 VT645 M. Haight, CEC, CEP

Exploring the Sensory Side of Coffee
See me. Feel me. Touch me. Taste me. Delve into coffee with all five senses and take your coffee pleasure to entirely new places. In an informal setting, participate in tastings and a cupping exercise. Do an aroma challenge and a spice identification. Discuss how the sounds and touches of coffee enhance your coffee experience. Learn to translate coffee sensory concepts to multiple foods and beverages. Become a coffee rock star!

**Cross listed:**
- **Sec. 941008 W210B  L. Connery**
- 2 weeks Mon Nov 4 6-9:30 pm
- CES 2603 (.3 CEU) $59/Senior Cost $47.20
- Sec. 941011 VT645 T. Pilarz

Coffee & Dessert Pairing
With many types of coffees sporting unique flavor characteristics, they have the ability to complement and enhance the taste of any dessert. Journey into the sensory terminology for coffee tasting and coffee theory, and learn the pairing skills to enhance your own palate. Expect to actively participate in a brewing demo using a Chemex brewer, and discuss results in small groups and as an entire class.

**Cross listed:**
- **Sec. 941025 W210B  A. May, Advanced Cicerone**
- 2 weeks Wed Dec 4 6-9:30 pm
- CES 2599 (.6 CEU) $79/Senior Cost $63.20
- Sec. 941027 W210A A. May, Advanced Cicerone

Wine 101
Wine needn't be expensive or intimidating—a desire to learn and a little basic knowledge are all you need to enjoy the fruit of the vine. Gain an understanding of wine terminology, wine styles and characteristics, the elements of wine tasting, and how to read a wine label. Discover how to buy, serve and preserve wine. Raise your glass to becoming a true wine aficionado. You must be at least 21 years old to attend. Bring a driver's license or Michigan ID.

**Cross listed:**
- **Sec. 941022 W210B  A. May, Advanced Cicerone**
- 2 weeks Wed Dec 4 6-9:30 pm
- CES 2542 (.4 CEU) $69/Senior Cost $55.20
- Sec. 941008 W210B L. Connery

NEW Old World Wines
Discover how European winemaking practices and regional climates affect the taste of traditional old world wines. Learn the unique characteristics and sample wines from Italy, France, Austria, Germany, Portugal and Spain. Gain a greater understanding of the birthplace of wine. You must be at least 21 years old to attend. Bring a driver's license or Michigan ID.

**Cross listed:**
- **Sec. 941025 W210B  A. May, Advanced Cicerone**
- 2 weeks Wed Dec 4 6-9:30 pm
- CES 2565 (.4 CEU) $69/Senior Cost $55.20
- Sec. 941025 W210B L. Connery

California Appellation Wines
An appellation is a legally defined and protected geographical indication used to identify where the grapes for wine are grown. Explore the term California, used as an appellation on a wine label. See how these wines from different California regions and fields can be so diverse in taste and quality. In particular plan to investigate Cabernet Sauvignon and Chardonnay from the California appellation. You must be at least 21 years old to attend. Bring a driver's license or Michigan ID.

**Cross listed:**
- **Sec. 941008 W210B  L. Connery**
- 2 weeks Wed Dec 4 6-9:30 pm
- CES 2568 (.7 CEU) $85/Senior Cost $68
- Sec. 941022 W210B A. May, Advanced Cicerone
ESL Placement Test Process

**Step 1:** Get a student ID number at the Admissions & Welcome Center in the McDowell Building.

**Step 2:** Take an ESL placement test at the Testing Center in the McDowell Building before classes start. No appointment is necessary, but you must bring your student ID number, a photo ID (e.g., driver's license, passport) and your current address (including zip code). Allow at least 2.5 hours for the test. Testing Center hours: Mon-Thurs 8 am-7:30 pm, Fri 8 am-5:00 pm, Sat 10 am-2 pm; call 734-462-4806 for information.

**Step 3:** Once testing has been completed take your paperwork to the Registration Center to enroll in and pay for ESL classes in person. No online registration is available.

**Special Note:** Your ESL test scores are valid for one calendar year.

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**ESL 1 - Reading & Vocabulary**

This course for English-language learners is the first in a guided series of ESL reading and vocabulary skills classes. Taught in group and language lab settings, you will concentrate on reading and vocabulary development to foster adaptation to a new culture for personal, academic, and professional purposes. Develop fundamental reading and vocabulary building strategies to build basic comprehension, efficiency, and fluency. **Prerequisite:** ESL Placement Test score of 35 or higher for Reading Skills test area. **Wednesday start date.**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Hours</th>
<th>Start Date</th>
<th>Instructor</th>
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<tbody>
<tr>
<td>CES2 0160</td>
<td>(5.4 CEU)</td>
<td>$179</td>
<td>15 weeks Wed &amp; Mon Sep 4 9-11 am</td>
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**ESL 1 - Listening & Speaking**

This course for English-language learners is the first in a guided series of ESL listening and speaking skills classes. Taught in group and language lab settings, you will build listening and speaking skills in personal and social contexts. Learn and practice short conversations on personal and daily topics as you develop vocabulary, grammar, and improve fluency. **Prerequisite:** ESL Placement Test score of 35 or higher for Listening test area. **Wednesday start date.**

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<th>Course Code</th>
<th>Hours</th>
<th>Start Date</th>
<th>Instructor</th>
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<tbody>
<tr>
<td>CES2 0164</td>
<td>(5.4 CEU)</td>
<td>$179</td>
<td>15 weeks Wed &amp; Mon Sep 4 2-4 pm</td>
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</table>

**ESL 2 - Reading & Vocabulary**

Add to your cultural awareness as you develop additional strategies using the reading process to improve comprehension and fluency. You will also expand your word power base through additional guided vocabulary building skills. **Prerequisite:** ESL Placement Test score of 53 or higher for Reading Skills test area, or a minimum grade of 2.0 in ESL 060 or CES2 0160. **Wednesday start date.**

<table>
<thead>
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</table>

**ESL 2 - Listening & Speaking**

You will develop fluency and accuracy in speaking through group presentations and spoken interactions with teachers and classmates. Learn to apply strategies for comprehending and processing short, spoken passages on familiar topics. Improve your ability to talk about personal and informal topics in social and academic settings. **Prerequisite:** ESL Placement Test score of 53 or higher for Listening test area, or a minimum grade of 2.0 in ESL 064 or CES2 0164. **Wednesday start date.**

<table>
<thead>
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<td>$179</td>
<td>14 weeks Wed &amp; Mon Sep 3 2-4 pm</td>
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</table>

**ESL 3 - Multiple Skills**

Explore listening, reading, speaking and writing skills and practice multiple aspects of English language in this first of two intermediate level ESL courses. Learn vocabulary, idioms, grammar patterns, and sentence structures. Practice formal and conversational English. Read short articles and discuss your opinions in class. Write short paragraphs on various topics. **Prerequisite:** ESL Placement Test score of 75 or higher for both Language Use and Sentence Meaning test areas, or a minimum grade of 2.0 in ESL 067 or CES2 0167.

<table>
<thead>
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<th>Hours</th>
<th>Start Date</th>
<th>Instructor</th>
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<td>(5.4 CEU)</td>
<td>$179</td>
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</table>

**ESL 4 - Conversation**

As a non-native speaker of English improve your speaking and listening skills. Learn about listening to, and understanding other people's ideas and how to share your own ideas with others. Come and enjoy using English, while increasing your vocabulary and improving your grammar skills. **Prerequisite:** ESL Placement Test score of 75 or higher for Listening test area, or a minimum grade of 2.0 in ESL 074 or CES2 0174.

<table>
<thead>
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<th>Hours</th>
<th>Start Date</th>
<th>Instructor</th>
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<td>(5.4 CEU)</td>
<td>$179</td>
<td>13 weeks Wed &amp; Mon Sep 3 6-9 pm</td>
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Learn to use correct grammar and converse in English. Build vocabulary; improve your pronunciation and practice listening, speaking, reading and writing. Gain familiarity with American culture. Each level builds on the skills learned in the previous class. Students must meet the prerequisite requirements stated in each class description.

<table>
<thead>
<tr>
<th>ESL Level 1</th>
<th>ESL Level 2</th>
<th>ESL Level 3</th>
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<th>ESL Level 5</th>
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<table>
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<td>CES 7261</td>
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<td>CES2 0179</td>
<td>CES 7017</td>
<td>CES 0178</td>
<td>CES 0178</td>
</tr>
</tbody>
</table>
ESL 4 - Multiple Skills
Develop competency in your listening, reading, speaking, and writing skills as you continue learning about and using multiple aspects of the English language in this second of two intermediate level ESL courses. Through reading, writing short essays, group discussions, and oral presentations you will become more fluent and comfortable using the language in everyday situations. **Prerequisite:** ESL Placement Test score of 91 or higher for both Language Use and Sentence Meaning test areas, or a minimum grade of 2.0 in CES 7262.

**CES 7262**
- **(2.2 CEU)**  
- $305/Senior Cost $244
- 13 weeks  
- Mon & Wed  
- Sec. 946907  
- MC020  
- No class 11/27  
- E. Rande

ESL 4 - Conversation
Learn to understand conversations more thoroughly and make yourself understood. Work on your listening, speaking, grammar and vocabulary skills with other non-native English speakers in this oral comprehension class. Topics, discussions and activities are continuously updated to reflect students’ interests and current events, so the class remains fresh and interesting each semester. **Prerequisite:** ESL Placement Test score of 91 or higher for Listening test area, or a minimum grade of 2.0 in CES 7407.

**CES 7408**
- **(2.4 CEU)**  
- $159/Senior Cost $127.20
- 12 weeks  
- Tues  
- Sep 17  
- 12:30-2:30 pm  
- Sec. 946915  
- JC102  
- E. Rande

ESL 4 - Discussion Club
Develop your ability to think, speak and read in English in a relaxed and fun environment. As you read various classic American short stories or current articles suitable for the ESL 4 level, gain an insight into North American culture and literature. Then discuss the stories, listen to the thoughts of others and express your opinions. Each class session features vocabulary, grammar, idioms and interesting conversation and discussion. **Prerequisite:** ESL Placement Test score of 91 or higher for Reading Skills test area, or a minimum grade of 2.0 in CES 7419 or CES 7459.

**CES 7460**
- **(3.6 CEU)**  
- $225/Senior Cost $180
- 12 weeks  
- Mon  
- Sep 16  
- 9:15 am-12:15 pm  
- Sec. 946918  
- JC124  
- D. Bayley

ESL 4 - Discussion Club
Practice your conversation, discussion and reading skills in a relaxed and fun environment. As you read various classic American short stories or current articles suitable for the ESL 5 level, gain an insight into North American culture and literature. Then discuss the stories, listen to the thoughts of others and express your opinions. Each class session features vocabulary, grammar, idioms and interesting conversation and discussion. **Prerequisite:** ESL Placement Test score of 110 or higher for Reading Skills test area, or a minimum grade of 2.0 in CES 7421 or CES 7460.

**CES 7461**
- **(3.6 CEU)**  
- $225/Senior Cost $180
- 12 weeks  
- Wed  
- Sep 18  
- 9:15 am-12:15 pm  
- Sec. 946919  
- JC124  
- No class 11/27  
- D. Bayley

**ESL 5 - Multiple Skills**
Develop fluency in your listening, reading, speaking, and writing skills. Your ability to converse spontaneously and fluently with native speakers will improve by learning and practicing new vocabulary, idioms and typical conversation patterns. Through a wide variety of formal and informal language tasks, you will also gain confidence in your ability to communicate and compete in the college classroom or at work. **Prerequisite:** ESL Placement Test score of 110 or higher for both Language Use and Sentence Meaning test areas, or a minimum grade of 2.0 in CES 7262.

**CES 7262**
- **(2.2 CEU)**  
- $305/Senior Cost $244
- 13 weeks  
- Tues & Thur  
- Sep 10  
- 9 am-12 pm  
- Sec. 946903  
- JC111  
- No class 11/28  
- E. Rande

ESL 5 - Discussion Club

**ESL 5 - Multiple Skills**
- 14 weeks  
- Wed  
- Sep 3  
- 6-9 pm  
- Sec. 946923  
- MC020  
- No class 11/26  
- E. Pak

**Accent Improvement 1**
Improve your spoken English and learn to be better understood by American English speakers. This accent improvement class has been developed to help the ESL student like you learn to speak with an American accent. You’ll interact with others who are experiencing the same challenges and improve your clarity and ability to follow the English spoken language. **Prerequisite:** ESL Placement Test score of 91 or higher for both Language Use and Sentence Meaning test areas, or a minimum grade of 2.0 in CES 7261.

**CES 7298**
- **(4.8 CEU)**  
- $255/Senior Cost $204
- 12 weeks  
- Sat  
- Sep 7  
- 9 am-1 pm  
- Sec. 946910  
- LA475  
- No class 10/26  
- P. Konfara

**American English Pronunciation**
Improve your understanding of American English while improving how well you are understood by Americans. Students from a variety of language backgrounds will identify individual pronunciation needs, be instructed in the basics of American English pronunciation, and be guided from controlled practice into natural communication. This class, taught in group and language lab settings, concentrates on building and improving pronunciation. **Prerequisite:** ESL Placement Test score of 53 or higher for Listening test area.

**CES 720 0179**
- **(4.0 CEU)**  
- $179
- 14 weeks  
- Tues  
- Sep 3  
- 6-9:10 pm  
- Sec. 946921  
- MC020  
- No class 11/28  
- E. Bazzi

**English for Business Purposes**
Especially for ESL students who are or will soon be working in an American business. Focus is on the cultural and professional aspects of American business interaction, while helping you develop some of the essential skills necessary for success in the work place. Business vocabulary, grammar and some pronunciation will also be included. Topics include interviewing, participating in a meeting and messaging. Special emphasis is placed on giving professional presentations. **Prerequisite:** ESL Placement Test score of 53 or higher for all four test areas.

**CES 730 0178**
- **(4.0 CEU)**  
- $179
- 14 weeks  
- Thurs  
- Sep 5  
- 6-9:10 pm  
- Sec. 946921  
- MC020  
- No class 11/28  
- L. Pak

Registration is easy! See pages 52-53 for more info.
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<th>Credit Hours</th>
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For access to your ed2go or UGotClass Online Classroom, see page 49.
### FIREARM TRAINING FOR CITIZENS

#### Firing Range Class Requirements and Important Information
- The student must have a reliable, unloaded handgun of a caliber of .22 or above (but not larger than a .45 caliber). Firearm can be personal or rented from Schoolcraft College at an additional cost.
- All weapons will be inspected on the firing range.
- Bring or purchase from Schoolcraft College ammunition for the class. If using a pistol, you will need one extra magazine.
- Bring ear and shatter resistant eye protection or rent from Schoolcraft College at an additional cost.
- Targets are included in the cost of the class.
- All students must sign a waiver.
- All appropriate attire is required: long sleeve shirt, full-length pants, baseball-style cap, and closed-toe shoes.
- All instructors have met the Michigan Commission on Law Enforcement Standards (MCOLES) to provide firearm instruction to law enforcement officers and police academy recruits within the state of Michigan.
- Free firing range membership can be obtained upon completion of firing range classes.

#### Personal Protection Shooting Skills
Learn how to acquire a target faster and shoot a handgun with both eyes open, aka target focus shooting. Instruction will include smooth presentation, stance, grip, trigger control, sight/shooting with both eyes open, clearing, and scanning. 150 rounds of ammunition, an extra magazine, and a holster for the dominant side hip and a magazine holder are needed. **Prerequisite:** CES 0999 Introduction to Handgun & Pistol Handling or valid Concealed Pistol License.

<table>
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<th>Course Code</th>
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</table>

#### Introduction to Rifle Handling
Learn the basics for firing a carbine-type rifle including: safety precautions, different types of rifles (carbines), considerations for purchasing a rifle (carbine), handling a rifle, fundamentals of shooting and shooting positions. There will be 1.5 hours of classroom instruction, which will be followed by 1.5 hours of range shooting. A reliable, unloaded carbine type rifle of a caliber of .22 auto or above, but not larger than a .223 caliber can be brought or rented from Schoolcraft College at additional cost. 40 rounds of ammunition needed.

<table>
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#### Introduction to Firearms Training Simulator
Whether you are a novice or an experienced shooter, enjoy utilizing a state-of-the-art firearms simulator. Learn to improve your shooting skills, increase your reaction time, improve your decision making and verbalization skills, and learn when to use cover in dangerous confrontations. Also, do a liability review of firearm ownership and use. **Class does not use range. No previous firearms experience is required.**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>CEU</th>
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<th>End Date</th>
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#### Cleaning & Storing Your Firearm
Proper cleaning and storage of a handgun are essential for safety and will help retain the value of your firearms. Learn the proper process to clean, maintain and store your handgun. Bring an unloaded handgun of .380 caliber or larger not to exceed .45 caliber and your own cleaning kit. All weapons will be inspected in the classroom. If the student does not have a handgun, a handgun and cleaning kit will be provided for classroom use at additional cost. **Class does not use range. No previous experience is required.**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>CEU</th>
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#### Investing in Firearms
Firearms, like any other commodity, are governed by the laws of supply and demand. Take a comprehensive look; explore the options and issues that arise in purchasing a firearm in today’s market. Get direction on researching types and features of firearms in reference to the intended use: home or personal protection, hunting, sport, target practice, employment or investment. Become a knowledgeable firearm purchaser. **Class does not use range. No previous experience is required.**

<table>
<thead>
<tr>
<th>Course Code</th>
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<th>End Date</th>
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#### Concealed Pistol License Training

**Firearms for Concealed Pistol License**
This class will fulfill the State of Michigan training requirements needed to apply for a Concealed Pistol License. The training will include: safe storage of a weapon, handling a pistol, knowledge of ammunition, fundamentals of pistol shooting and shooting positions, firearms laws including civil liability issues, avoiding criminal attack and controlling violent confrontations and laws that apply to carrying a concealed pistol in the State of Michigan. The class includes lecture and range shooting. 100 rounds of ammunition needed. Students must be 21 years of age or older. Daytime classes have a half-hour lunch break not included in CEU total.

<table>
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**Advanced Concealed Pistol**
This course is for the person who has a Concealed Pistol License (CPL) and wants to improve their weapon handling and shooting skills. Focus will be on: holster draw, garment clearing techniques, smooth presentation, precision shooting from relative shooting distances, speed reloading, stoppage clearing, and introductory tactical movement. A holster for the dominant side hip, extra magazine and magazine holder, and 200 rounds of ammunition needed. **Prerequisite:** CES2 0014 Firearms Training for Concealed Pistol License or equivalent knowledge. Student must be 21 years of age or older and show their current Concealed Pistol License to the instructor.

<table>
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<td></td>
<td>FTC230</td>
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</tbody>
</table>

**Refresher for Carrying Concealed Pistols**
This class is for the person who has a Concealed Pistol License (CPL) and wants to update their knowledge and shooting skills. Learn about legal updates including the laws governing use of a Taser which is now permissible to those who have a valid CPL permit. A review of pistol safety and 2.5 hours on the firing range are included. 100 rounds of ammunition needed. Students must be 21 years of age or older and show their current Concealed Pistol License to the instructor.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>CEU</th>
<th>Start Date</th>
<th>End Date</th>
<th>Time</th>
<th>Fee</th>
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</table>
Improving the safety of motorcyclists on our roads is our primary goal. The Detroit Metro Motorcycle Safety Consortium was formed in 1999 to offer hands-on, comprehensive motorcycle safety training in a safe and comfortable environment. Since 1999, the consortium has trained over 79,400 students. Our classes are taught by professional, certified instructors who not only have a passion for riding—but riding safety. State funds from a motorcycle safety grant administered by the Michigan Department of State support this program.

Interested in becoming a Motorcycle Safety Foundation Certified Instructor?

**Applicant Requirements:**
- At least 18 years of age
- Valid operator’s license with a motorcycle endorsement for at least one year
- Personal driving record with no more than 6 points in the 12 consecutive months before applying
- Active motorcyclist with considerable street riding miles each season
- Committed to all aspects of motorcycle rider education and safety

Successful completion of the class results in national certification by the Motorcycle Safety Foundation. For more information or to request an application, please contact the Continuing Education and Professional Development office at motorcycle@schoolcraft.edu or 734-462-4448.

Class offerings for all skill levels!

**Basic RiderCourse (BRCu) - Web Enhanced**
- for students with little to no riding experience who are seeking a license endorsement

**Basic RiderCourse 2 (BRC2u)**
- for experienced, but unlicensed, riders who are seeking a license endorsement

**Advanced RiderCourse (ARCu)**
- for currently endorsed motorcyclists who desire to sharpen their riding skills

All motorcycle courses require that students have the following:
- DOT-approved helmet
- Long-sleeved jacket or heavy shirt
- Heavy-duty long pants
- Eye protection – goggles or glasses (required even with a face shield)
- Full-fingered gloves
- Boots – must cover ankle and have a hard sole (high-top tennis shoes and high heels are not permitted)
- Rain and cold weather gear, if necessary
- Pen or pencil

Registration for the 2020 season begins February 3, 2020. Classes run March through August. Visit our website for detailed information about class offerings and registration: www.schoolcraft.edu/motorcycle
Physical Fitness

AEROBICS/CONDITIONING

Aerobics

WERQ® Dance. Fitness. Workout
WERQ® redefines dance fitness! Build cardiovascular endurance and strengthen your heart dancing to today’s hottest top 40 pop, rock and hip hop music. Warm-up with a preview of the dance steps used in class and cool down with balance and yoga inspired poses taught by a WERQ® certified fitness instructor, for a fiercely fun dance fitness workout. No dance experience is necessary.

CES 9930  $89/Senior Cost $44.50
12 weeks  Thurs  Sep 12  5:30-6:30 pm
Sec. 948111  PE140  S. Gray

Total Body Conditioning & Sculpting
Increase your muscular strength, cardiovascular function and endurance, while focusing on strength training and proper form. Begin the workout with 25-minutes of low-impact cardio, in addition to an upper and lower-body workout. Class will conclude with a yoga-type stretch cool down. Bring a mat to class.

CES 9859  $89/Senior Cost $44.50
12 weeks  Wed  Sep 11  6-7 pm
Sec. 948127  PE140  E. Avery - AHF

Best Body: Hybrid Interval Training
Burn fat and tone muscle in this hybrid interval training class that combines weights, cardio, and strength training. Feel and see the results after a brief warm-up, interval training, and a floor workout focusing on abs, glutes, and thighs. If desired, exercise modifications are available from instructor. Bring a mat to class.

CES 9993  $89/Senior Cost $44.50
12 weeks  Mon  Sep 9  6-7 pm
Sec. 948133  PE140  H. Vogtmann - AHF

Bokwa: Fitness for Everyone
Bokwa® is a different approach to group exercise that incorporates today’s popular music and steps that are simply structured as letters and numbers. It allows everyone from people with two-left feet to dance maniacs to have a terrific workout experience in the same class! Share the energy and excitement of working out with others. Open to all fitness levels and ages. Please bring a mat to class.

CES 9889  $89/Senior Cost $44.50
12 weeks  Sat  Sep 7  9:30-10:30 am
Sec. 948119  PE210  No class 10/26  K. James

Dynamic Yoga Fitness
Enjoy reshaping your body, improving flexibility, and boosting muscular strength with this innovative, moderately-paced blend of traditional yoga poses and moves. The class provides cardiovascular benefits using light hand weights and body bars and includes a relaxing yoga cool down. Bring a sticky mat to class.

CES 9990  $89/Senior Cost $44.50
12 weeks  Wed  Sep 11  7-8 pm
Sec. 948140  PE140  K. Carzon - AHF

Zumba® Toning
Combine calorie-burning cardio dance fitness and toning to keep your muscles engaged. Walk in ready for a cardio blast and target zone tone-ups, and leave feeling energized and exhilarated. Join the fun for a total workout, combining all elements of fitness: cardio, conditioning, balance, and flexibility. This class is suitable for all age groups and fitness levels and is taught by a certified instructor.

CES 9828  $89/Senior Cost $44.50
12 weeks  Tues  Sep 10  11 am-12 pm
Sec. 948113  PE140  J. Dumbleton - AHF

Zumba® - A “Blast” Fitness Class
Zumba® is a combination of easy-to-follow routines done to Latin and International music. This class features toning and hip hop movements resulting in an energizing, fat-burning cardio workout! Zumba® is designed for all fitness levels, with no dance experience necessary. This class is taught by an official Zumba® instructor.

CES 9802  $89/Senior Cost $44.50
12 weeks  Tues  Sep 10  5-6 pm
Sec. 948136  PE140  F. Sanchez - AHF

CES 9858  $89/Senior Cost $44.50
12 weeks  Fri  Sep 13  10-11 am
Sec. 948134  PE140  J. Dumbleton - AHF

Zumba® Gold
Zumba® Gold is designed for the true beginner and the active older adult. This party-like fitness dance class, done to a variety of music like merengue, salsa, and tango, is an effective calorie burning workout geared for all fitness levels. No dance experience is necessary. This class is taught by an official Zumba® instructor.

CES 9858  $89/Senior Cost $44.50
12 weeks  Fri  Sep 13  10-11 am
Sec. 948134  PE140  No class 10/25  J. Dumbleton - AHF

Pound: Rockout Workout
Combine cardio and Pilates techniques with drumming in a fast paced workout that can burn up to 900 calories per class. This unique exercise method is a jamming full-body fitness class that fuses music and movement. Work your way to a leaner, slimmer physique while rocking out to your favorite music. Ripstix will be provided. Bring a mat to class.

CES 9920  $75/Senior Cost $37.50
12 weeks  Mon  Sep 9  5:15-5:55 pm
Sec. 948114  PE140  S. Gray

Class Information
- Wear exercise clothing.
- Bring a towel and water bottle to class.
- Bring a mat if indicated in the class description.
- To allow passing time classes will end 5 minutes to the hour.

Registration
- A doctor’s review of your health is advised before starting an exercise program.
- All participants in CEPD fitness classes must agree to the terms of the Schoolcraft College Waiver of Liability at the time of registration. Your registration signifies agreement to the waiver terms. To read the waiver go to schoolcraft.edu/cepd/register.
- For youth classes register in your child's name.

Physical Fitness

FALL 2019
TRX Suspension Circuit Training: Small Group
Small group training that creates resistance using your own body weight as you train and work at your chosen intensity using the TRX Suspension Training system. Build overall strength, balance and flexibility with this total body program in a group of no more than eight students. The workout combines strength and conditioning moves on and off the TRX frame. Bring a water bottle to class. Note: TRX is a strenuous workout. A doctor’s review of your health is advised before starting this exercise program.

CES 9944
6 weeks Mon Sep 9 9-10 am
Sec. 948138 PE120 $79
6 weeks Mon Sep 9 6-7 pm
Sec. 948105 PE120 G. Ripley
6 weeks Mon Sep 9 10-11 am
Sec. 948110 PE120 J. Fedewa
6 weeks Mon Sep 10 10-11 am
Sec. 948106 PE120 J. Fedewa
6 weeks Mon Sep 10 9-10 am
Sec. 948126 PE120 J. Fedewa

Strength Training & Muscle Conditioning
Strengthen and tone the major muscle groups as you increase lean muscle mass. Enjoy a healthier body and a higher metabolic rate, as you firm, tone, and enhance the body’s natural shape. Exercises are developed using a variety of machines.

CES 9432
12 weeks Sat Sep 7 9-10 am
Sec. 948123 PE120 No class 10/26 S. Bauslaugh
CES 9433
12 weeks Tues & Thur Sep 10 7-8 pm
Sec. 948121 PE120 No class 10/26 S. Bauslaugh
Pilates

Pilates I
A safe and effective mat Pilates workout offers a powerful conditioning program for the entire body. These exercises practiced correctly, promote functional strength of abdominal and back muscles, and help to develop pelvic floor strength and better posture. Bring a mat to class.

CES 9557
12 weeks Mon Sep 9 $89/Senior Cost $44.50
Sec. 948103 PE140 J. Dumbleton - AHF

Pilates + Balls, Bands & Weights = Great Workout
Take your Pilates exercises to a new level. Implementing stability balls, small balls, flex bands and light hand weights will add a new dimension to your Pilates mat program. Challenge your core strength, add flexibility, enhance posture and improve balance using these tools of the trade. Please bring a mat to class.

CES 9619
12 weeks Tues Sep 10 6:10-7:10 pm $89/Senior Cost $44.50
Sec. 948129 PE140 A. Purzer

Pi-Yo Strength Fusion
Combine the muscle-sculpting, core-firming benefits of Pilates with the strength and flexibility advantages of yoga. Work at your own pace to deliver a true fat-burning, low-impact workout that leaves your body looking long, lean, and incredibly defined. Bring a mat to class.

CES 9932
12 weeks Mon Sep 9 7-8 pm $89/Senior Cost $44.50
Sec. 948130 PE140 H. Vogtmann - AHF

Barre Workout: Changing the Look of Fitness
Barre Workout is a fun and innovative way to work out that uses a ballet bar to strengthen, lengthen, and tone your body by performing small isometric movements. It tones the whole body by burning fat fast, lifting the glutes and toning the thighs, abs, hips and arms. Enjoy 30 minutes of a standing barre workout, followed by a mat, ball and floor segment. End the session with stretching to elongate muscles to look taller and leaner. No dance experience necessary. Bring a mat to class.

CES 9904
12 weeks Sat Sep 7 9:30-10:30 am $89/Senior Cost $44.50
Sec. 948104 PE140 No class 10/26 E. Mitchell/K. Carzon-AHF

12 weeks Wed Sep 11 11 am-12 pm Z. Prymak - AHF

Senior Fitness

Fit as a Fiddle
Workout while sitting comfortably in a chair at your own pace in this beginning to moderately-paced class. Improve your range of motion, strength, balance, flexibility, brain health and memory techniques. Enjoy friends and fellowship, while improving your energy levels and your quality of life. Optional standing exercises and chair yoga are included.

CES 9815
6 weeks Mon & Wed Sep 9 10-11 am $89/Senior Cost $44.50
Sec. 948106 PE140 J. Dumbleton - AHF

6 weeks Mon & Wed Oct 28 10-11 am
Sec. 948109 PE140 J. Dumbleton - AHF

Strength Training for Seniors
Strengthening the major muscle groups of the upper and lower body improves metabolism, increases bone mineral density, and can reduce arthritic discomfort for aging adults. At your own fitness level, enjoy great music, warm-up time, strength exercises, chair yoga and relaxation. Please bring a mat to class.

CES 9550
6 weeks Mon & Wed Sep 9 1-2 pm $89/Senior Cost $44.50
Sec. 948117 PE140 M. Berlin - AHF

6 weeks Mon & Wed Oct 28 1-2 pm
Sec. 948118 PE140 M. Berlin - AHF

Strength Training for Seniors II
As an active senior, you know the benefits of strength training. This low-impact cardio workout uses light hand weights, resistance bands, and small exercise balls to improve strength, flexibility and balance leaving you stronger and more energized. Decrease stress and improve your emotional health when the class ends with chair yoga and stretches. Bring a mat to class.

CES 9009
12 weeks Tues Sep 10 1:30-2:30 pm $89/Senior Cost $44.50
Sec. 948142 PE140 S. Brodsky - AHF

I am 83 years old. The instructor did an excellent job of taking us through the exercise routines. I rate the program and the instructor an A+.

—Tom M., Strength Training for Seniors II Student
Aquatics

Youth Swim

Basic Swim for the Water Shy Youth: Ages 5+
Register in the child's name. Skills to be learned: enter and exit the pool correctly; five relaxed bobs; swim for thirty seconds; ten relaxed bobs; do unassisted front and back arrow, no arm/leg movement; able to flip from a front float to a back float unassisted; proper freestyle kick with flotation device; body undulation for ten yards with flotation device; swim ten yards freestyle (whole stroke) with any kind of breathing; proper backstroke kick with flotation device; elementary backstroke as a survival stroke with flotation device; retrieve a ring from 4 1/2 feet with assistance to submerge if needed; jump into the deep end with flotation device. For the instructor to recommend a student move to the next level, these skills must be demonstrated. Prerequisite: Basic Swim for the Water Shy Youth: Ages 5+.  

Youth Swim Beginner: Ages 5+
Register in the child's name. Skills to be learned: tread water for thirty seconds; ten relaxed bobs; do unassisted front and back arrow, no arm/leg movement; able to flip from a front float to a back float unassisted; proper freestyle kick with flotation device; body undulation for ten yards with flotation device; swim ten yards freestyle (whole stroke) with any kind of breathing; proper backstroke kick with flotation device; elementary backstroke as a survival stroke with flotation device; retrieve a ring from 4 1/2 feet with assistance to submerge if needed; jump into the deep end with flotation device. For the instructor to recommend a student move to the next level, these skills must be demonstrated. Prerequisite: Basic Swim for the Water Shy Youth: Ages 5+.  

Youth Swim Intermediate: Ages 5+
Register in child's name. Skills to be learned: tread water for one minute; twenty relaxed bobs; do tight, hand-over-hand streamline on front and back, no kicking; retrieve a ring from 4 feet; half lap (25 yards) freestyle and backstroke with proper flutter kick and arm rotation, and for the freestyle alternate breathing; one half lap (25 yards) breaststroke with proper kick and arm movement, breathing every stroke with correct timing; jump into the deep end off the side or the diving board, swim back to the ladder and climb out, perform standing dive into the deep end off the side or the diving board. For the instructor to recommend a student move to the next level, these skills must be demonstrated. Prerequisite: Youth Swim Beginner: Ages 5+.  

Youth Swim Advanced: Ages 5+
Register in child's name. Skills to be learned: tread water for two minutes; retrieve a ring from 9-12 feet with feet first or a pike surface dive; one lap (50 yards) freestyle and backstroke with proper body position, body rotation, correct kick and arm rotation; one lap (50 yards) breaststroke with proper arm movement and coordination, breathing every stroke; one half lap (25 yards) butterfly stroke with proper body undulation, correct arms and breathing every other stroke; one half lap elementary backstroke; jump off the diving board, swim back to the wall, and climb out without using the ladder; standing dive off the diving board. For the instructor to recommend a student move to the next level, these skills must be demonstrated. Prerequisite: Youth Swim Intermediate: Ages 5+.  

Registration
- A doctor's review of your health is advised before starting an exercise program.
- All participants in CEPD fitness classes must agree to the terms of the Schoolcraft College Waiver of Liability at the time of registration. Your registration signifies agreement to the waiver terms. To read the waiver go to schoolcraft.edu/cepd/register.
- For youth classes register in your child’s name

Class Information
- See the swim skills listed in the class description to determine which class is appropriate.
- Bring a swimsuit, lock, towel and goggles to class.
- Family changing rooms are available for parents with children more than 2 years of age of the opposite sex and persons with disabilities requiring assistance of helpers of the opposite sex.
- To allow passing time classes will end 5 minutes to the hour.
### Competitive Edge Beginner: Ages 7+
Register in child’s name. Skills to be learned: tread water for five minutes; retrieve a ring in 9-12 feet with pike surface dive; one-and-a-half laps (75 yards) using the freestyle and backstroke with proper body position, body rotation, correct kick and arm rotation; one-and-a-half laps (75 yards) using the breaststroke with proper kicks, arms and coordination, breathing every other stroke; one lap (50 yards) using the butterfly with proper body undulation, correct arms and breathing every other stroke; and one elementary backstroke lap (50 yards); and perform proper starts and flip-turns. For the instructor to recommend a student move to the next level, these skills must be demonstrated. **Prerequisite:** Competitive Edge Beginner: Ages 7+.  

<table>
<thead>
<tr>
<th>Session Code</th>
<th>Days</th>
<th>Time</th>
<th>Fee</th>
<th>Location</th>
<th>Instructor</th>
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<tr>
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<td>N. Rapson</td>
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<tr>
<td>Sec. 948519</td>
<td>Wed</td>
<td>5-6 pm</td>
<td></td>
<td>PE Pool</td>
<td>C. Skinner</td>
</tr>
</tbody>
</table>

### Competitive Edge Intermediate: Ages 7+
Register in child’s name. Skills to be learned: two laps (100 yards) using the freestyle and backstroke with proper body position, body rotation, correct kick and arm rotation; two laps (100 yards) breaststroke with proper kick, arms, and coordination, breathing every stroke; one-and-a-half laps (75 yards) using the butterfly with proper body undulation, correct arms and breathing every other stroke; and one-and-a-half laps (75 yards) elementary backstroke; and perform proper starts and flip-turns. For the instructor to recommend a student move to the next level, these skills must be demonstrated. **Prerequisite:** Competitive Edge Beginner: Ages 7+.  

<table>
<thead>
<tr>
<th>Session Code</th>
<th>Days</th>
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<td>Sec. 948520</td>
<td>Fri</td>
<td>4-5 pm</td>
<td></td>
<td>PE Pool</td>
<td>N. Rapson</td>
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</table>

### Competitive Edge Advanced: Ages 7+
Register in child’s name. Skills to be learned: four laps (200 yards) using the freestyle and backstroke with proper body position, body rotation, correct kick and arm rotation; four laps (200 yards) breaststroke with proper kick, arms, and coordination, breathing every stroke; two laps (100 yards) butterfly stroke with proper body undulation, correct arms and breathing every other stroke; and two laps (100 yards) elementary backstroke; and perform proper starts and flip-turns. **Prerequisite:** Competitive Edge Intermediate: Ages 7+.  

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<td>C. Skinner</td>
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### Boy Scout Swimming Merit Badge Class
During this 7 hour program, Boy Scouts can work toward the successful completion of the Swimming Merit Badge requirements; including learning about safe swimming defense and safety afloat; survival floating; and increasing swimming endurance and improving technique. **Requirements:** attendance of all classes and proficiency of all skills in order to be eligible for the Merit Badge. **Prerequisites:** prior to enrolling in this class, participants must have completed 2nd & 1st class swimming requirements.  

<table>
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<th>Session Code</th>
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<td>M. Robinson</td>
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</table>

### Family Swim

#### Parent & Tot Swim: Ages 6 months - 3 years
Register in child’s name. Develop in your young child, 6 months through 3 years, a high comfort level in and around the water and a readiness to swim. Parent water participation is required. Children must wear tight rubber pants over cloth diapers, or swim pants.  

<table>
<thead>
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<tr>
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<td>11 am-12 pm</td>
<td></td>
<td>PE Pool</td>
<td>D. Rapach</td>
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</table>

#### Parent & Preschool Swim: Ages 3 & 4
Register in child’s name. The three and four year old child will learn the basic skills of kicking, arm movement, blowing bubbles, floating and safety. All participants should have some water experience. Parent water participation is required.  

<table>
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<tr>
<th>Session Code</th>
<th>Days</th>
<th>Time</th>
<th>Fee</th>
<th>Location</th>
<th>Instructor</th>
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<td>Sec. 948507</td>
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</tbody>
</table>

#### Parent & Child Swim: Ages 5+
Register in child’s name. The five+ year-old child will learn the basic skills of kicking, arm movement, blowing bubbles, floating and safety. All participants should have some water experience. Parent water participation is required.  

<table>
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<th>Session Code</th>
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<th>Time</th>
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<td>4-5 pm</td>
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<td>C. Skinner</td>
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</tbody>
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**Michelle Robinson**  
Michelle Robinson has always loved the water and has been a swimmer from an early age. Her passion for making a difference for people in the water really began in 2001, when she accepted a job as a children’s swim instructor. She has worked in aquatics both in Michigan, as well as in Arizona, but prefers all of the seasons that Michigan has to offer.

Michelle accepted her first position in aquatics management in 2007 and has not left since. After starting in aquatics management, she began teaching water aerobics out of necessity in 2010, and quickly became a water fitness instructor trainer for the YMCA. Michelle is also a lifeguard instructor for the American Red Cross, a lifeguard instructor trainer for Jeff Ellis & Associates, and a swim lesson instructor trainer for the YMCA.

In her professional life, Michelle manages a scuba diving store and is a scuba instructor. Michelle loves to spend time traveling and exploring everything she can underwater.
**Adult Swim**

**Basic Swim for the Water Shy Adult**
Skills to be learned: tread water for thirty seconds; unassisted front and back arrow with no arm/leg movement; able to flip from front float to back float unassisted; proper freestyle flutter kick with a flotation device; body undulation for ten yards with flotation device; swim ten yards freestyle with flotation device; proper backstroke kick with flotation device; elementary backstroke as a survival stroke with flotation device; retrieve an object from 4 1/2 feet deep; jump into water from the side of the pool. For the instructor to recommend a student move to the next level, these skills must be demonstrated. **Prerequisite:** Beginning Adult Swim & Stroke Technique. **Workshop Fee:** $69/Senior Cost $34.50

**Intermediate Adult Swim Stroke & Technique**
Skills to be learned: tread water for two minutes; do a standing dive off the diving board; retrieve an object in 9-12 feet of water, with feet first or pike surface dive; one lap (50 yards) freestyle and backstroke with proper body position, body rotation, correct kick and arm rotation; one lap (50 yards) breaststroke with proper kick and arm movement and coordination, breathing every stroke; one half lap (25 yards) butterfly stroke with proper body undulation, correct arms and breathing every other stroke; and perform proper starts and flip-turns. For the instructor to recommend a student move to the next level, these skills must be demonstrated. **Prerequisite:** Beginning Adult Swim Stroke & Technique. **Workshop Fee:** $69/Senior Cost $34.50

**Advanced Adult Swim Stroke & Technique**
Polish your swimming strokes and improve your endurance, resistance, strength and speed. Keep your swimming skills competitive and learn the most effective turns, starts, and finish techniques. Show off the best swimming styles. **Prerequisite:** Intermediate Adult Swim Stroke & Technique. **Workshop Fee:** $69/Senior Cost $34.50

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**Aerobic Swim**

**Aquafit Interval Training**
Work off unwanted pounds while improving your flexibility, range of motion, upper-body strength, and endurance. In shallow water using various class formats, tone your entire body using provided noodles, kickboards, fins and barbells. All fitness levels welcome. **Workshop Fee:** $69/Senior Cost $34.50

**Water Exercise for Easing Arthritis Pain**
Experience this gentle therapeutic water workout, designed for individuals who suffer from varying degrees of muscle and joint pain. Find relief from the soothing buoyancy of the water while exercising. Improve your strength, flexibility and overall well-being. Workout is at student’s own pace. Class formats may vary. Water shoes are recommended. Walk-in ladder and chair lift are available for entering the pool. **Workshop Fee:** $69/Senior Cost $34.50
Deep Water Aerobics I
Deep water aerobics is an enjoyable way to slim down and shape up! Spend forty-five minutes using the natural resistance of water to improve muscle tone, cardiovascular fitness and flexibility. Twenty minutes is equivalent to two hours of walking on land, burning up to 480 calories per hour. You do not need to know how to swim, but must be comfortable in deep water.

CES 9343
12 weeks Sat Sep 7 8:30-9:30 am
Sec. 948749 PE Pool No class 10/26 K. Carzon - AHF
12 weeks Mon Sep 9 8-9 am
Sec. 948731 PE Pool M. Schweitzer - AHF
12 weeks Mon Sep 9 9-10 am
Sec. 948725 PE Pool M. Schweitzer - AHF
12 weeks Mon Sep 9 4-5 pm
Sec. 948714 PE Pool D. Rapach
12 weeks Mon Sep 9 7-8 pm
Sec. 948734 PE Pool D. Rapach
12 weeks Tues Sep 10 6-7 am
Sec. 948722 PE Pool M. Robinson
12 weeks Tues Sep 10 3-4 pm
Sec. 948726 PE Pool N. Wagner
12 weeks Tues Sep 10 6-7 pm
Sec. 948727 PE Pool Staff
12 weeks Tues Sep 10 7-8 pm
Sec. 948732 PE Pool Staff
12 weeks Tues Sep 10 8-9 pm
Sec. 948741 PE Pool Staff
12 weeks Wed Sep 11 2-3 pm
Sec. 948730 PE Pool M. Watson
12 weeks Wed Sep 11 6-7 pm
Sec. 948720 PE Pool D. Rapach
12 weeks Wed Sep 11 9-10 pm
Sec. 948744 PE Pool M. Schweitzer - AHF
12 weeks Wed Sep 11 9-10 am
Sec. 948725 PE Pool M. Schweitzer - AHF
12 weeks Wed Sep 11 2-3 pm
Sec. 948717 PE Pool N. Wagner
12 weeks Thurs Sep 12 1-2 pm
Sec. 948718 PE Pool M. Robinson
12 weeks Thurs Sep 12 6-7 pm
Sec. 948733 PE Pool M. Robinson
12 weeks Thurs Sep 12 3-4 pm
Sec. 948721 PE Pool N. Wagner
12 weeks Thurs Sep 12 6-7 pm
Sec. 948719 PE Pool No class 10/25 M. Robinson
12 weeks Thurs Sep 12 8-9 pm
Sec. 948719 PE Pool No class 10/25 M. Robinson
12 weeks Thurs Sep 12 8-9 pm
Sec. 948723 PE Pool M. Watson
12 weeks Thurs Sep 12 3-4 pm
Sec. 948721 PE Pool N. Wagner
12 weeks Thurs Sep 12 6-7 pm
Sec. 948724 PE Pool No class 10/25 M. Robinson
12 weeks Thurs Sep 12 7-8 pm
Sec. 948733 PE Pool No class 10/25 M. Robinson
12 weeks Thurs Sep 12 8-9 pm
Sec. 948745 PE Pool No class 10/25 M. Robinson
12 weeks Thurs Sep 12 1-2 pm
Sec. 948747 PE Pool No class 10/25 M. Robinson
12 weeks Thurs Sep 12 7-8 am
Sec. 948739 PE Pool M. Watson

Swim Studio
Enjoy the use of the Schoolcraft pool to practice and hone your swimming skills. Whether you are a beginner or an advanced swimmer and are looking for pool time under the guidance of an experienced aquatics instructor to exercise, practice your swim strokes or just enjoy some time in the water, here’s your opportunity. The instructor will provide individual assistance if requested. Participants must be at least 18 years old.

CES 9903
12 weeks Mon Sep 9 2-3 pm
Sec. 948754 PE Pool D. Rapach
12 weeks Mon Sep 9 8-9 pm
Sec. 948752 PE Pool D. Rapach
12 weeks Wed Sep 11 1-2 pm
Sec. 948755 PE Pool L. Mross
12 weeks Wed Sep 11 2-3 pm
Sec. 948716 PE Pool L. Mross

Hydro-toning
Enjoy an aquatic workout that utilizes the natural resistance of water. Begin with deep water running for 25 minutes, then move to the shallow end and use resistance weights on your arms and legs. This aquatic activity is equivalent to a Nautilus workout. You do not need to know how to swim, but must be comfortable in deep water.

CES 9493
12 weeks Mon Sep 9 6-7 am
Sec. 948744 PE Pool M. Robinson
12 weeks Wed Sep 11 4-5 pm
Sec. 948720 PE Pool D. Rapach
12 weeks Fri Sep 13 3-4 pm
Sec. 948738 PE Pool No class 10/25 D. Rapach

CES 9284
12 weeks Tues & Thur Sep 10 1-2 pm
Sec. 948717 PE Pool N. Wagner
12 weeks Wed & Fri Sep 11 6-7 am
Sec. 948719 PE Pool No class 10/25 M. Robinson
12 weeks Wed & Fri Sep 11 8-9 am
Sec. 948718 PE Pool No class 10/25 Staff

Swimnastics II
If you would like a more vigorous swimnastics program, Swimnastics II is for you! Enjoy rhythmic, aerobic exercises improving your circulation, flexibility and endurance. You don’t need to know how to swim to take this class.

CES 9160
12 weeks Tues & Thur Sep 10 8-9 am
Sec. 9487110 PE Pool N. Wagner
12 weeks Tues & Thur Sep 10 10-11 am
Sec. 9487511 PE Pool N. Wagner

Swimnastics I
You don’t need to be a swimmer to benefit from this class. Progressive exercises and rhythmic activities in the water are designed to improve flexibility, circulation, and relaxation. Basic swimming skills will be taught as needed.

CES 9445
12 weeks Mon Sep 9 1-2 pm
Sec. 948702 PE Pool M. Robinson

CES 9138
12 weeks Tues & Thur Sep 10 9-10 am
Sec. 948704 PE Pool M. Robinson
12 weeks Tues & Thur Sep 10 11 am-12 pm
Sec. 948748 PE Pool M. Robinson
12 weeks Tues & Thur Sep 10 2-3 pm
Sec. 948706 PE Pool M. Robinson
12 weeks Tues & Thur Sep 10 9-10 am
Sec. 948707 PE Pool No class 10/25 Staff
NEW Gentle Ballet for Beginners
Learn the fundamentals of ballet for adults while developing strength, flexibility, balance, coordination, posture, and personal expression in a friendly environment. Designed for students with no prior dance experience who want to explore the basics of ballet dance techniques. The class is modified to accommodate the adult dance student and will not require complex turns or jumps. Bring ballet shoes to class.  

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Start Date</th>
<th>Start Time</th>
<th>Duration</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>CES2 9007</td>
<td>$79/Senior Cost $39.50</td>
<td>Mon</td>
<td>Sep 9</td>
<td>12-1 pm</td>
<td>H. Matthews</td>
</tr>
</tbody>
</table>

Dance Yourself Fit
Dance Yourself Fit with a fusion of ballroom and Latin dance moves for single dancers in this one-hour dance party. Complete a cardio workout to tone your muscles and dance your way to being fit while learning popular dance moves from Disco, Hip Hop, Vogue, and Shuffle. Enjoy original choreography and varied music. No dance experience necessary.  

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Start Date</th>
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<th>Duration</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>CES 9989</td>
<td>$69/Senior Cost $34.50</td>
<td>Fri</td>
<td>Sep 27</td>
<td>6-7 pm</td>
<td>E. Semenov</td>
</tr>
</tbody>
</table>

Latin Dancing
Join international award winning dancer and Dancing with the Stars instructor/choreographer, Elena Semenov, to learn popular American Latin Dances. Start with the basics and progress throughout the class learning dances like the Salsa, Cha-Cha, Rhumba, Mambo, Hustle, Merengue and more. Dance selections determined at the first lesson. No dance experience necessary. Couples and singles welcome.  

<table>
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<tr>
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<th>Start Date</th>
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<th>Duration</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>CES 9988</td>
<td>$69/Senior Cost $34.50</td>
<td>Fri</td>
<td>Sep 27</td>
<td>7-8 pm</td>
<td>E. Semenov</td>
</tr>
</tbody>
</table>

Hustle & East Coast Swing
The ease of learning the Hustle will get you out on the dance floor this weekend! Perfect for weddings, clubs, and events, the rhythm of East Coast Swing is infectious. Learn basic footwork, simple fun moves and build your confidence dancing to different styles and tempos of music. Find out why swing dancers might just be some of the happiest people on earth. Couples and singles are welcome.  

<table>
<thead>
<tr>
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<th>Duration</th>
<th>Instructor</th>
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</thead>
<tbody>
<tr>
<td>CES2 9002</td>
<td>$69/Senior Cost $34.50</td>
<td>Fri</td>
<td>Sep 27</td>
<td>8-9 pm</td>
<td>E. Semenov</td>
</tr>
</tbody>
</table>

**Motown Style Ballroom Dance**

**NEW Argentine Tango**
Argentine Tango is the most passionate and addictive dance. Learn the fundamentals of Argentine Tango and all basics necessary for progression. Enter the dance floor with confidence immediately after the first class. Remember that lovely tango scene from Scent of a Woman or those seductive tango moves of Antonio Banderas from Take the Lead? Discover your inner Al Pacino or Antonio Banderas in this Argentine Tango class. Couples and singles are welcome.  

<table>
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<th>Duration</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>CES 9001</td>
<td>$69/Senior Cost $34.50</td>
<td>Fri &amp; Sat</td>
<td>Nov 15</td>
<td>8-9 pm</td>
<td>E. Semenov</td>
</tr>
</tbody>
</table>

**NEW Bollywood Fusion Dance**
Blend traditional and modern folk, hip hop, Latin dance styles and more in this vibrant and vivacious class. Feel the excitement of the rhythmic movements combined with the grace of well-thought-out choreography, set to edgy and classical music. You must be 15 years of age or older to register. No previous dance experience necessary.  

<table>
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<th>Start Date</th>
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<th>Duration</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>CES 9928</td>
<td>$69/Senior Cost $34.50</td>
<td>Sun</td>
<td>Sep 8</td>
<td>4-5 pm</td>
<td>N. Bajaj</td>
</tr>
</tbody>
</table>

**NEW Latin Dancing**
Learn the latest line dances at this special daytime class. Whether this is your lunch hour, or just a time to have some fun and exercise, the hour will fly by! Learn the Hustle, Cha-Cha’s, Waltzes, the Charleston and more. This class is designed for those with little or no previous experience.  

<table>
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<tr>
<th>Course Code</th>
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<th>Start Date</th>
<th>Start Time</th>
<th>Duration</th>
<th>Instructor</th>
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</thead>
<tbody>
<tr>
<td>CES 9333</td>
<td>$89/Senior Cost $44.50</td>
<td>Thurs</td>
<td>Sep 12</td>
<td>1:45-2:45 pm</td>
<td>J. Owen</td>
</tr>
</tbody>
</table>

**NEW Lunchtime Line Dance: One Plus**
Completed Lunchtime Line Dance but not quite ready for Lunchtime Line Dance II? Try Lunchtime Line Dance: One Plus and dance to all varieties of music from oldies, country, top 40’s and more.  

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Start Date</th>
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<th>Duration</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>CES 9686</td>
<td>$89/Senior Cost $44.50</td>
<td>Thurs</td>
<td>Sep 12</td>
<td>12:30-1:30 pm</td>
<td>J. Owen</td>
</tr>
</tbody>
</table>

**NEW Lunchtime Line Dance II**
Take your afternoons to new heights and learn the latest Line Dances to a variety of music from oldies, country, top 40’s and more. Count on great fun, a good workout and meeting new people during this lunchtime class. **Prerequisite:** Lunchtime Line Dance I or some previous experience.  

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<th>Duration</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>CES 9638</td>
<td>$89/Senior Cost $44.50</td>
<td>Tues</td>
<td>Sep 10</td>
<td>12:15-1:15 pm</td>
<td>J. Owen</td>
</tr>
</tbody>
</table>
Social Ballroom Dance I
If you’ve always wanted to learn how to ballroom dance, this is the place to start. Have fun learning the basic technique of the Waltz, Fox Trot, Cha-Cha, Swing, Rumba, Samba, Tango, Merengue or Polka. Couples and singles are welcome. Prices are per person.

**CES 9381**
- 8 weeks
- Sun
- Sep 8
- 2-3:30 pm
- Sec. 948008
- PE210
- N. Nader
- $79/Senior Cost $39.50

Social Ballroom Dance II
For couples and singles who want to review and retain what they’ve learned. Practice and receive tactful tips while updating the latest style, techniques, patterns and combinations. Confidence, comfort, poise, control, and balance come from practice and time provided by this class. It’s healthy, fun, social and exciting. Prices are per person.

**CES 9379**
- 8 weeks
- Wed
- Sep 11
- 8:30-10 pm
- Sec. 948001
- PE210
- N. Nader
- $79/Senior Cost $39.50

Fencing I
Fencing is one of only four sports that has been on every modern Olympic program since 1896. Gain a basic understanding of the sport of fencing - the art of sport swordplay - in an enjoyable and relaxed atmosphere. Learn basic fencing positions, movements, and principles. Equipment is provided. You must be 11 years of age or older to register.

**CES 9180**
- 12 weeks
- Fri
- Sep 13
- 6:30-7:50 pm
- Sec. 947901
- PE Main Gym
- No class 10/25
- D. McLaren
- $95/Senior Cost $47.50

Fencing II
Build your knowledge of the sport and improve your fencing technique. Learn new movement and strategies necessary for bout fencing. Equipment is provided. You must be 11 years of age or older to register.

**Prerequisite:** CES 9180 Fencing I.

**CES 9181**
- 12 weeks
- Fri
- Sep 13
- 8-9:20 pm
- Sec. 947902
- PE Main Gym
- No class 10/25
- D. McLaren
- $95/Senior Cost $47.50

Motown Style Ballroom Dance I
Looking for something new and intriguing to do? Motown Style Ballroom Dance is the answer! This unique and nationally renowned popular style of ballroom dance took root during the “Baby Boom” generation in the early 60s in Detroit. It is a combination of social ballroom dance and the cha-cha dusted with a soulful “de-troit” urban flavor. Learn the basic steps and combinations that can be done to almost any type of music. Wear hard-soled shoes. Couples and singles are welcome. Prices are per person. No previous dance experience needed.

**CES 9895**
- 6 weeks
- Sat
- Sep 7
- 5-6 pm
- Sec. 948005
- PE140
- D. Lott, K. Johnson
- $69/Senior Cost $34.50

Get news, updates, school closing information and more... Join us on Facebook
facebook.com/schoolcraftcepd

“Great class for learning to dance.”

—Steve N., Social Ballroom Dance I Student

Limited funding is available for Success Scholarships. For more information visit:
www.schoolcraft.edu/cepd/about-us
YOGA

NEW Registered Yoga Teacher Training (RYT 200): Module I

Deepen your yoga practice and become prepared to teach others the art and science of yoga and meditation. Module I focuses on Hatha Yoga. Gain a thorough understanding of alignment, yoga philosophy, mindfulness meditation, anatomy, yogic lifestyle tips, yogic diet and skills needed to become a yoga teacher. In addition to time in class, students will be required to maintain a personal yoga practice, complete homework each week and perform a practicum. Graded tests, quizzes, and written assignments are also required. Prerequisite: 5 yoga classes and a basic understanding of physical yoga postures (asanas), as well as curiosity about yoga and meditation as an integral system. To earn your RYT (200) through the Yoga Alliance, students must successfully complete Registered Yoga Teacher Training (RYT 200) Modules I and II. For more information visit www.schoolcraft.edu/cepd/yogateacher

No class 10/25, 11/28, 11/29

CES 9206 (9.7 CEU)
12 weeks
See dates/times below
Thurs & Fri
Sec. 948929
PE210
T. Eller

Free Information Session

Learn more about...

Registered Yoga Teacher Training
Thursday, August 15, 6:30-7:30 pm
Jeffress Center, Room 122

“Very well prepared. Calming personality. Loved the teacher and the yoga content.”

—Mary M., Slow Flow & Yin Yoga Fusion Student

Yoga for Easing Arthritis & Fibromyalgia Pain

Experience this gentle yoga workout designed for individuals who suffer from varying degrees of muscle and joint pain from arthritis or fibromyalgia. Poses focus on joint flexibility and breathing exercises for relaxation resulting in the easing of joint and muscle pain. The majority of the workout is done in a chair and the standing poses will utilize a chair for support and balance. Class will end with a brief meditation. Bring a sticky mat to class.

CE 9900
12 weeks
Tues Sep 10
9:10 am
Sec. 948923
PE210
Upstairs
K. Carzon - AHF

CE 9907
12 weeks
Wed Sep 11
10:20 am
Sec. 948923
PE210
Upstairs
K. Carzon - AHF

CE 9909
12 weeks
Thurs Sep 12
9:10 am
Sec. 948920
PE140
Main Floor
J. Dumbleton - AHF

Flowing Yoga II

Build on the stamina you developed in Flowing Yoga I. Review the 12-part Sun Salutes, and then learn the 16-part and 24-part Sun Salutes increasing your breath capacity, body flexibility and strength. Enjoy more challenging poses and a variety of yoga breathing exercises. Please bring a sticky mat and pillow to class. Prerequisite: at least one year of Flowing Yoga I or one year of yoga training.

CE 9541
12 weeks
Mon Sep 9
11:10 am-12:30 pm
Sec. 948916
PE210
G. Ripley

Light Weights with a Little Yoga

Begin your fitness adventure doing yoga stretches to warm your neck, shoulders, arms, back and legs. Next, safely and comfortably work on one to ten pound weights increasing your strength, stamina and bone density. Learn to comfortably lift weights from sitting, standing, and lying positions feeling totally in control. Enjoy a relaxing cool-down feeling rejuvenated and stronger in both mind and body! All levels are welcomed. Bring a sticky mat class.

CE 9734
12 weeks
Wed Sep 11
9:30-11 am
Sec. 948922
PE210
D. Siegel-Dvita - RYT

Vinyasa Yoga with Light Weights

Start with gentle warm-up exercises in a chair and standing, using the chair for support and balance. Transition to range-of-motion exercises using light weights, followed by a slow-flow Vinyasa yoga practice – fusing all the elements together for strength, flexibility and balance. Bring a sticky mat and firm blanket.

CE 9960
12 weeks
Fri Sep 13
9:30-10:50 am
Sec. 948915
PE210
No class 10/25
C. Vukonich

Slow Flow & Yin Yoga Fusion

Experience Hatha Slow Flow Yoga bridging easy flowing postures and Yin Yoga. Yin Yoga compliments the more active flowing yoga with postures that are held longer, focusing on proper alignment, increased circulation in the joints and improved flexibility in the connective tissues, tendons, fascia and ligaments. Practice the 12-part Sun Salutes and variations, finishing with a series of held Yin poses. Bring a sticky mat and pillow to class. Prerequisite: at least one year of Flowing Yoga I.

CE 9959
12 weeks
Thurs Sep 12
9:30-10:50 am
Sec. 948919
PE210
C. Vukonich

Registration is easy! See pages 52-53 for more info.

Limited funding is available for Success Scholarships. For more information visit: www.schoolcraft.edu/cepd/about-us
NON-INSTRUCTIONAL ACTIVITIES (REGISTRATION REQUIRED)

Precision Yoga I: The Iyengar Way
Precision Yoga practices precise alignment to avoid injury and maximize inner and outer balance. Learn basic yoga postures and breathing techniques to build strength and peace of mind following the methods of B.K.S. Iyengar. If needed, props will be used to help you get into poses. All levels are welcomed. Bring a sticky mat to class.

CES 9785
12 weeks Wed Sep 11
Sec. 948925 PE210 D. Siegel-DiVita -RYT

$119/Senior Cost $59.50

Synchronized Swim Club: Non-Instructional Activity
This club is for adults with synchronized swimming experience who would like an opportunity to practice their skills.

CES 9003
12 weeks Wed Sep 11-Dec 4 7:30-9 pm
Sec. 640208 PE Pool No activity 11/27

Senior Basketball: Non-Instructional Activity
Non-instructional senior basketball is designed so that senior citizens can enjoy playing basketball indoors during the fall and winter.

CES 9009
10 weeks Tues & Thur Oct 8-Dec 17 12-2 pm
Sec. 640807 PE Main Gym No activity 11/28

Fencing Club: Non-Instructional Activity
This unstructured activity period is for those who have taken beginning through advanced fencing and would like an opportunity to practice their skills.

CES 0004 $69
12 weeks Fri Sep 13-Dec 13 7-9 pm
Sec. 640109 PE Main Gym No activity 10/25, 11/29

Yoga to Renew & Restore
Yoga is about honoring your own body. Learn breathing techniques to help relax the mind and move into a slow flowing sequence to help energize the body. Restorative poses, also called active relaxation, will bring balance to your life and help you journey into a place of deep contentment, heal your body and calm your mind. Beginning and continuing students are welcome. Please bring a sticky mat to class.

CES 9540 $115/Senior Cost $57.50
12 weeks Wed Sep 11 5:15-6:35 pm
Sec. 948917 PE210 No class 10/2 J. Jeffery

12 weeks Wed Sep 11 7-8:20 pm
Sec. 948904 PE210 No class 10/2 J. Jeffery

Yoga Better Back & Neck
Create the foundation for your well-being, peace and health by developing a stronger back and neck. Transform your body and mind with a sequence of classic standing poses, stretches and breathing techniques designed for students of all ability levels. Bring two mats, a small pillow and a towel to class.

CES 9978 $115/Senior Cost $57.50
12 weeks Thurs Sep 12 7-8:20 pm
Sec. 948908 PE210 No class 10/31 S. Brodsky - AHF

Yoga for a Healthy Heart
Focus on improving your cardiovascular function and the reduction of blood pressure with this specialized yoga class. Using safe and effective techniques, performed with proper form and alignment, learn a flowing sequence of yoga poses, stretches, and synchronized breathing and movement, to relax your body, mind, and heart. Class will end with a ten-minute stress-relief meditation. Chair support optional. Heart health brochures provided. Bring a sticky mat to class.

CES 9986 $115/Senior Cost $57.50
12 weeks Mon Sep 9 9:30-10:50 am
Sec. 948926 PE210 Z. Prymak - AHF

Bend & Brew: Beer Yoga
Looking for a unique experience? Try a yoga + beer class at Schoolcraft College. Discover the mindfulness quality of each—as both provide an opportunity to savor, explore, learn and connect. Start with a beginner-friendly, hour-long yoga class, then wash your practice down with one carefully-crafted pint (included in class cost) brewed by Schoolcraft’s students. You must be at least 21 years old to attend. Bring a driver’s license or Michigan ID. Bring a sticky mat to class.

CES 9991 $25
1 day Sat Sep 21 3-4 pm
Sec. 948913 PE210 S. MacDonald

1 day Sat Nov 9 3-4 pm
Sec. 948928 PE210 S. MacDonald
General Court Information

The Handball, Paddleball, Racquetball, and Wallyball courts are available for reservation through the Fitness Center. The courts are available for 1½-hour periods (see Court Schedules). Check-in is required for all court users. Play will begin at the scheduled court times.

Usage Guidelines
Appropriate eye protection is recommended.
Note the maximum number of participants per activity:
- Handball/Paddleball (4)
- Racquetball (3)
- Wallyball (10)
You may have more than the maximum number of participants rotate in/out of the court during the 1½-hour period, but no more than the maximum is allow on the court at one time.

Court usage is for adults only unless a school-aged child is accompanied by a parent. Accompanied children can play Handball, Racquetball or Paddleball. Children are not allowed to play Wallyball.

Cost
- Semester-long reservation cost is $5.00 per person, per 1½-hour period, payable in full at the time the reservation is made.
- Daily court usage fee is $5.00 per person, per 1½-hour period, payable at the Fitness Center front desk.

Signing Up
There are 3 options for obtaining court time:
1. Semester-long reservation for the same court/time each week. This option is available Monday-Friday only.
2. Call ahead day of play. Participants may call at least one hour prior to time they would like to register, on the day of play.
3. Walk-in play on a first-come, first-served basis if there are open courts. Walk-in reservations can be made up to one hour prior to requested court.

Players who are interested in a semester-long reservation may obtain an information handout from the Fitness Center desk prior to the sign-up period, and have questions answered by the Fitness Center staff.

The Fall 2019 semester-long reservation time is August 5 – 9 from 8:00 AM – 8:00 PM. Note: No more than 3 courts can be reserved per 1½-hour period.

See additional guidelines at the Fitness Center or visit www.schoolcraft.edu/cepd/physical-fitness/ball-courts

Court Schedules

<table>
<thead>
<tr>
<th>Monday–Friday</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>6–7:30 am</td>
<td>1:30–3 pm</td>
</tr>
<tr>
<td>7:30–9 am</td>
<td>3–4:30 pm</td>
</tr>
<tr>
<td>9–10:30 am</td>
<td>4:30–6 pm</td>
</tr>
<tr>
<td>10:30 am–12 pm</td>
<td>6–7:30 pm</td>
</tr>
<tr>
<td>12 pm–1:30 pm</td>
<td>7:30–9 pm**</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Saturday*</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>7–8:30 am</td>
<td>11:30 am–1 pm</td>
</tr>
<tr>
<td>8:30–10 am</td>
<td>1–2:30 pm</td>
</tr>
<tr>
<td>10–11:30 am</td>
<td>2:30–4 pm</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Sunday*</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>10–11:30 am</td>
<td>1–2:30 pm</td>
</tr>
<tr>
<td>11:30 am–1 pm</td>
<td>2:30–4 pm</td>
</tr>
</tbody>
</table>

* Due to scheduled events in the Physical Education Building, courts may not be available for use on various Saturdays and Sundays. Please call the Fitness Center at 734-462-4348 for availability.

** 7:30–9 pm time slot not available for use on Fridays.

Family Open Swim

DATES | 9/8-12/15, no activity on 12/1

Family open swim is designed so participants of all ages can enjoy the pool in a non-instructional setting. Children under the age of 14 must be accompanied in the water by an adult (18 years or older). Cost is $5 per person (regardless of water participation), payable at the Fitness Center front desk. Provided wristband must be worn throughout the activity.
ONLINE CLASS INSTRUCTIONS

Complete your online classes anytime, anywhere.

Offering an extensive variety of affordable, accessible online training.

For class descriptions and detailed information visit www.ed2go.com/schoolcraft
Teachers, visit www.ed2go.com/sceducator for SCECH approved classes

STEP 1: Register and pay through Schoolcraft College.
See registration options: www.schoolcraft.edu/cepd/register

STEP 2: Complete Online Enrollment through ed2go
• For General online classes: www.ed2go.com/schoolcraft
• For Teacher Recertification classes: www.ed2go.com/sceducator
  • Enter class title in the Search for Courses box and hit enter
  • Click on ENROLL NOW
  • Select your Start Date and click Continue Enrollment
  • Create a new account (new student) or login to your account (returning student)
  • Payment Options: Select I’ll Pay Later for payment options OR I’ve Already Paid if you completed Step 1 or are using a UAW Ford voucher

What can I expect?
• Twelve lessons released Wednesdays and Fridays over six weeks
• You must log into your online classroom within the first week of class
• Lessons include interactive quizzes, assignments, tutorials, and online discussion

How to be successful:
• Complete all quizzes
• Pass the final exam:
  • General classes: minimum score of 65%
  • Teacher recertification: minimum score of 80%

WHAT DO I NEED TO TAKE AN ONLINE CLASS?
• A valid email address and Internet proficiency
• A browser that works best for you

CAN I REGISTER AFTER A CLASS HAS STARTED?
• Call 734-462-4448 or email CE PD@schoolcraft.edu for late registration instructions
• Web registration is not an option on/after class start date

All materials are included in the class cost.
Some classes are not compatible with Macintosh computers.
The Schoolcraft College Student Code of Conduct and Resolution Process applies to all students pursuing credit and non-credit instruction at Schoolcraft College. The Code can be viewed in full at:

www.schoolcraft.edu/college-policies/student-code-of-conduct
Parent or Legal Guardian:
Please complete the following information.
Submit one form per person. Duplicate this form as needed.

For safety reasons, an email address and completed emergency contact information must accompany the registration.
Schoolcraft College reserves the right to delay the registration until both are provided.

**EMERGENCY CONTACT INFORMATION (REQUIRED)**

<table>
<thead>
<tr>
<th>PLEASE PRINT INFORMATION BELOW</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student’s Name</td>
</tr>
<tr>
<td>Primary Contact</td>
</tr>
<tr>
<td>Address if different from student</td>
</tr>
<tr>
<td>Secondary Contact</td>
</tr>
<tr>
<td>Address if different from student</td>
</tr>
</tbody>
</table>

Medical Information: □ None □ Convulsive Disorders □ Diabetes □ Allergies (i.e. stings, diet) □ Other ___________

Please describe symptoms and precautions ___________

Additional medical information we should know ___________

For Before/After Care Students ONLY: Other person(s) authorized to pick-up student ___________

| Other person(s) not authorized to pick-up student |
|__________________________________________|

While we strive to provide a safe environment, we cannot control what your child will come in contact with because of our open environment. I agree to indemnify and hold harmless Schoolcraft College, its elected and appointed officials, employees, students, volunteers and others working on behalf of the College, for any loss or injury that my child may sustain while participating in the Kids on Campus (KOC) program. In case of an emergency, I ask Schoolcraft College to contact an adult listed on this form. If the College is unable to reach one of us, I authorize the College to secure emergency medical treatment for my child. I understand that Schoolcraft College may take photographs and/or video of my child during camp/class activities that may be used in marketing and publicity of the KOC program. My signature also indicates that I have read and will adhere to the safety and program guidelines listed in the KOC Parent Handbook.

Required Signature ___________________________ Date ___________________________

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**Want to learn a new language? Naturalmente!**

CEPD offers classes in French, German, Italian, and Spanish! Check out page 34 for class descriptions and instructor bio.

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**Share Your Talents, Skills, and Knowledge:**

**Become a CEPD Instructor**

*We are always looking for new subjects and instructors to add to our course offerings.*

Call the CEPD department at 734-462-4448 or email cepd@schoolcraft.edu

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Ponte Vecchio, Florence, Italy
Registration begins 8 am, Thursday, July 18

Online registration is strongly recommended—you will be enrolled immediately depending on class availability. If you prefer to pay with cash or check you may use the walk- or mail-in registration process. We are not able to take registration or payment information over the phone.

Register as soon as possible to ensure your place in class! Class sizes are limited to ensure the highest quality instruction.

Our classes are designed for the adult learner. Unless otherwise noted, all classes are intended for students aged 18 and older. For more information, please refer to our website at www.schoolcraft.edu/cepd.

REGISTER ONLINE
https://webadvisor.schoolcraft.edu
Begins 8 am, Thursday, July 18
Hours: Monday–Saturday, 2 am–11 pm; Sunday, 2 am–9 pm
Online registration continues until the day before the first class meets.

How to Register Online

New Students
(if you have never taken a class at Schoolcraft College)

2. On the left menu select Continuing Education (Non-Credit).
3. Under Registration, select Register and Pay for Continuing Education Classes.
   • Follow all prompts to search, register and pay for classes.
   • Important! When entering your personal identification information, you are required to input your exact Social Security number (SSN) for the purpose of creating a unique record. If you do not wish to do this online, please utilize walk-in or mail-in registration for the first time. Do not provide partial or false Social Security numbers.
   While we understand—and share with you—the need to safeguard your identity, we also want you to know we ask for your full SSN only the first time you set up your student record. After that, when registering online, use your student ID number and password to authenticate your identity (see Current or Returning Students).
   • If you are signing up your child for classes, you must enter your child’s personal information when registering. Please do not use your information in lieu of your child’s.
4. You will receive an email confirmation of your registration as well as account information to be used for future registrations.

Current or Returning Students

2. On the left menu select Continuing Education (Non-Credit).
3. Click the Log In link at the top of the welcome page.
   Important! Using the register and pay option without logging in will create multiple student records on file for you which may cause problems with payment. Please log in to register for classes.
4. Enter your User ID and password.
   • Your User ID consists of the lower-case initial of your first name and your student ID number. Remember to include leading zeros for ID numbers (example: c0123456, the c is lower case).
   If you have forgotten your student ID number, select What’s My User ID? and enter your information. If we don’t have a SSN on file from previous transactions, this retrieval method won’t work and you will need to come to the Registration Center, located in the McDowell Center, with photo identification.
   • Enter your password and click Submit.
   If you have forgotten your password, check the password hint box on the Log In page for assistance OR click on Reset My Password.
   You will be sent a temporary password via email. If you haven’t provided an email address, contact the Answer Center Help Line at 734-462-4426 for help with resetting your password.
5. Under Registration, select Register and Pay for Continuing Education Classes.
   • Follow all prompts to search, register and pay for classes.
REGISTRATION DATES AND INFORMATION

Registration begins 8 am, Thursday, July 18

Online registration is strongly recommended—you will be enrolled immediately depending on class availability. If you prefer to pay with cash or check you may use the walk- or mail-in registration process. We are not able to take registration or payment information over the phone.

Register as soon as possible to ensure your place in class! Class sizes are limited to ensure the highest quality instruction.

Our classes are designed for the adult learner. Unless otherwise noted, all classes are intended for students aged 18 and older. For more information, please refer to our website at www.schoolcraft.edu/cepd.

MAIL-IN  Schoolcraft College
Registration: CEPD
18600 Haggerty Rd.
Livonia, MI 48152-2696

You also may use the drop box located in front of the McDowell Student Center in Livonia. Include payment or sign the registration form if you are paying by credit card. Please note: Processing of mail-in registrations begins at 8 am on the first day of registration; registrations are manually entered in the order they were received. Early receipt of mail-in registrations does NOT guarantee placement in the desired class(es). If you are registering for a class that fills quickly, mail-in registration is not recommended.

Mail-in registration continues until one week before the class meets. Your registration form and payment should be received at least one week before the class start date. Complete the registration form on page 54. A receipt and class confirmation will be mailed to you. If you do not receive your class confirmation within one week, please call 734-462-4448 to verify your enrollment.

Most CEPD classes are not scheduled on the following days:
» Labor Day, September 2
» Thanksgiving Recess, November 27–December 1
Exceptions are noted in the schedule.

Changes to Student Contact Information
Changes to address or phone number(s) can be made through the student’s WebAdvisor account by clicking on the “View My Account” link in the Student Menu. CEPD students may also update their contact information by completing the top portion of the CEPD Registration/Admission Form. Name change requests must be processed with required documentation through the Registration/Answer Center. Questions relating to name change requests should be directed to the Answer Center 734-462-4426.

Senior Adult Tuition Policy
In order to receive senior adult status, persons sixty (60) years of age or older must verify their age (using a birth certificate, driver’s license, or other legal document) with the Registration Center (main campus) at the time of registration or at least one day prior to the start of the class in order to receive the senior rate. No rate adjustments will be made after a class has started.

Cancellations or Class Changes
Schoolcraft College reserves the right to cancel any class that does not receive a minimum number of registrations; students will be contacted by phone and may select another class or request a full refund. The college may also change the day, time of day, class location or instructor.

NO WALK-IN REGISTRATION
Aug. 31, Sep. 1, 2, or Nov. 28, 29, 30, Dec. 1
However, online registration WILL be available.

WALK-IN  Monday–Thursday, 8 am–6 pm;
Friday 8 am–5 pm
No walk-in registration Saturdays or Sundays,
or during the following holidays:
Labor Day Weekend, August 31 - September 2
Thanksgiving Recess, November 28 - December 1
Bring your completed registration form to the
McDowell Student Center, Livonia campus. Class fees must be paid in full. The college accepts cash, checks, money orders, VISA, Mastercard, Discover, American Express and debit cards.

Drop-in registration continues until one week before the class meets. You must present a completed registration form and payment at the first class meeting. Complete the registration form on page 54. A receipt and class confirmation will be mailed to you. If you do not receive your class confirmation within one week, please call 734-462-4448 to verify your enrollment.

Saturday, October 5-Beginning Painting & Drawing I, 10 am-12 pm
Hat Hill Vineyard, Livonia, MI 48152-2696
Register at the vineyard.

Mail-in registration continues until one week before the class meets. Your registration form and payment should be received at least one week before the class start date. Complete the registration form on page 54. A receipt and class confirmation will be mailed to you. If you do not receive your class confirmation within one week, please call 734-462-4448 to verify your enrollment.

Dropping a Class and Refund Policy
You can drop a class for a full refund up to the day before the first class meets through WebAdvisor online or by written request.

The refund policy is:
• Through the day before the first class meets: 100 percent of class fees
• Thereafter, no refund
• No refund or transfers for motorcycle classes

Online requests:
• Log in to your account at https://webadvisor.schoolcraft.edu.
• Under Registration, click Register and Drop Classes.
• Check the box next to the class you want to drop and click Submit.

Written requests for refunds must be initiated by the student and are to be mailed or walked in to the Registration Center in the McDowell Student Center or the CEPD office in the Jeffress Center. The request must contain the following:
• Student name.
• Student ID number.
• Class number, section number.
• A brief statement requesting the refund, signature and date.

Credit card payments will be credited to the last account used for payment. All other refunds will be issued to the student by check and mailed to the student’s address on record, or by direct deposit. See Bank Info—Direct Deposit under the My Account heading in the WebAdvisor Students menu to select the direct deposit refund option.

REGISTRATION DATES AND INFORMATION

Most CEPD classes are not scheduled on the following days:
» Labor Day, September 2
» Thanksgiving Recess, November 27–December 1
Exceptions are noted in the schedule.

Changes to Student Contact Information
Changes to address or phone number(s) can be made through the student’s WebAdvisor account by clicking on the “View My Account” link in the Student Menu. CEPD students may also update their contact information by completing the top portion of the CEPD Registration/Admission Form. Name change requests must be processed with required documentation through the Registration/Answer Center. Questions relating to name change requests should be directed to the Answer Center 734-462-4426.

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Cancellations or Class Changes
Schoolcraft College reserves the right to cancel any class that does not receive a minimum number of registrations; students will be contacted by phone and may select another class or request a full refund. The college may also change the day, time of day, class location or instructor.

Mail-in registration continues until one week before the class meets. Your registration form and payment should be received at least one week before the class start date. Complete the registration form on page 54. A receipt and class confirmation will be mailed to you. If you do not receive your class confirmation within one week, please call 734-462-4448 to verify your enrollment.

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You can drop a class for a full refund up to the day before the first class meets through WebAdvisor online or by written request.

The refund policy is:
• Through the day before the first class meets: 100 percent of class fees
• Thereafter, no refund
• No refund or transfers for motorcycle classes

Online requests:
• Log in to your account at https://webadvisor.schoolcraft.edu.
• On the left menu select Continuing Education (Non-Credit).
• Under Registration, click Register and Drop Classes.
• Check the box next to the class you want to drop and click Submit.

Written requests for refunds must be initiated by the student and are to be mailed or walked in to the Registration Center in the McDowell Student Center or the CEPD office in the Jeffress Center. The request must contain the following:
• Student name.
• Student ID number.
• Class number, section number.
• A brief statement requesting the refund, signature and date.

Credit card payments will be credited to the last account used for payment. All other refunds will be issued to the student by check and mailed to the student’s address on record, or by direct deposit. See Bank Info—Direct Deposit under the My Account heading in the WebAdvisor Students menu to select the direct deposit refund option.

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Exceptions are noted in the schedule.

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Cancellations or Class Changes
Schoolcraft College reserves the right to cancel any class that does not receive a minimum number of registrations; students will be contacted by phone and may select another class or request a full refund. The college may also change the day, time of day, class location or instructor.

Mail-in registration continues until one week before the class meets. Your registration form and payment should be received at least one week before the class start date. Complete the registration form on page 54. A receipt and class confirmation will be mailed to you. If you do not receive your class confirmation within one week, please call 734-462-4448 to verify your enrollment.

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• Thereafter, no refund
• No refund or transfers for motorcycle classes

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• Log in to your account at https://webadvisor.schoolcraft.edu.
• On the left menu select Continuing Education (Non-Credit).
• Under Registration, click Register and Drop Classes.
• Check the box next to the class you want to drop and click Submit.

Written requests for refunds must be initiated by the student and are to be mailed or walked in to the Registration Center in the McDowell Student Center or the CEPD office in the Jeffress Center. The request must contain the following:
• Student name.
• Student ID number.
• Class number, section number.
• A brief statement requesting the refund, signature and date.

Credit card payments will be credited to the last account used for payment. All other refunds will be issued to the student by check and mailed to the student’s address on record, or by direct deposit. See Bank Info—Direct Deposit under the My Account heading in the WebAdvisor Students menu to select the direct deposit refund option.
REGISTRATION FORM
Schoolcraft College
Continuing Education
AND Professional Development
Registration/Admission Form
Please use one registration form per student. Duplicate this form as needed.
This form will be used to update your contact information.
For name change requests, contact the Registration Office/Answer Center at 734-462-4426.

<table>
<thead>
<tr>
<th>DATE OF BIRTH</th>
<th>STUDENT NUMBER</th>
<th>SOCIAL SECURITY NUMBER</th>
</tr>
</thead>
</table>

To be assigned to first-time students.
Returning students only need to include the last 4 digits.

<table>
<thead>
<tr>
<th>LAST NAME</th>
<th>FIRST NAME</th>
<th>MI/FORMER NAME</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>NUMBER AND STREET</th>
<th>CITY</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>STATE</th>
<th>ZIP CODE</th>
<th>EMAIL ADDRESS</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>DAY PHONE</th>
<th>EVENING PHONE</th>
<th>CELL PHONE</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Section No.</th>
<th>CES, CES2, CESN No.</th>
<th>Title of Class</th>
<th>Amount</th>
</tr>
</thead>
</table>

1. Are you Hispanic? [ ] Yes [ ] No
2. Please select one or more races:
   [ ] American Indian or Alaska Native
   [ ] Asian [ ] Black or African American
   [ ] Native Hawaiian or Other Pacific Islander
   [ ] White

If registering for a Physical Fitness class, review waiver online at www.schoolcraft.edu/cepd/register before registering. Your registration signifies agreement to the waiver terms.

Mail to:
Schoolcraft College
Registration: CEPD
18600 Haggerty Road
Livonia, MI 48152-2696

Company-paid tuition:
Please send a copy of your purchase order when you register.
Co. Name________________________
Co. Address________________________
Billing Contact Person________________________
PO#________________________

For office use only:

☐ Enclosed is my Check/Money Order payable to Schoolcraft College (if your check is returned because of insufficient funds, we may redeposit it electronically).

☐ Charge to VISA/MC/Discover/AMEX No.________________________ Exp. Date ______/______

Signature required for charge card payment
Yoga & Mindfulness Teacher Training (RYT® 200)

Turn your hobby into a career and share your passion for yoga with others.

In just two short semesters, become a Registered Yoga Teacher (RYT 200) and become a member of Yoga Alliance, the leading organization for yoga teachers internationally.

Module 1 begins Thurs., September 5, 2019 | CES2 9006

Why Schoolcraft?

- Experienced Instructors
- Beautiful Yoga Room
- Focus on both Hatha and Vinyasa Yoga
- Bonus experience with meditation
- Convenient location
- Permanent transcript
- And more!

Attend our FREE Information Session
Thursday, August 15 | 6:30 – 7:30 PM
Jeffress Center, Room 122

Visit schoolcraft.edu/cepdyogateacher