

SCHOOLCRAFT COLLEGE
JC 228 • 18600 Haggerty Rd • Livonia MI 48152-2696
Board of Trustees Regular Meeting
January 22, 2020

MINUTES

Members Present	Brian Broderick, Dillon Breen, Bill Erwin, Joan Gebhardt, Terry Gilligan, Carol Strom
Members Absent	Gretchen Alaniz
Call to Order for Regular Meeting	Chair Broderick called the January Regular Board Meeting to order at 7:01 p.m.
Introduction of Guests and Comments from the Audience	Schoolcraft College's newest Vice President and Chief Human Resource Officer, Joan Morehead, was introduced to the Board. Other Cabinet members including, Cheryl Hawkins, Cheryl Hagen, Pat Turner, Glenn Cerny were in attendance, along with Rob Leadley, Dawn Magretta, Alec Thomson, Michelle Randall, Josiah Thomas and from Henry Ford College, Elizabeth Preston.
Approval of the Minutes from November 20, 2019	Chair Broderick stated the minutes from the November 20, 2019, Regular Meeting were approved as submitted.
Correspondence to the Board	The Board received a letter from Mr. Charles Blackwell asking if the minutes could be on the website.
Comments from Trustees	<p>Trustee Gebhardt is pleased to announce that Trustees Gebhardt, Gilligan, and Broderick filed for the November general election at the Livonia City Clerk's Office last week. All three of their six year terms are ending. They will be on the November 2020 ballot.</p> <p>Through Google alerts Trustee Gebhardt learned that the best schools for associate degrees in the state were listed and Schoolcraft College is #7! For the nursing schools we ranked 29 out of the top 30 in the state. We have a first-time pass rate for the NCLEX RN exam of 91% and a first time pass rate of 98% for the NCLEX LPN. Compliments to the nursing faculty! Trustee Gebhardt sent an email to the Board and Dr. Jeffress detailing the good news.</p> <p>Gebhardt read about a student battling cancer in the <i>Connection</i>. Jacob, a former Schoolcraft hockey team member, has a GoFundMe running. She solicited donations from the Board of Trustees and as a group they contributed \$200 to Jacob's fund.</p>

Report of the President

President's Report to the Board of Trustees

January 22, 2020

Athletics

Women's Basketball

- Overall Record: 4 -10
- MCCA Record: 1- 2
- Next game: 1/18/2020 - Delta College @ Schoolcraft College

Men's Basketball - Currently ranked #4 in the Division II NJCAA Polls

- Overall Record: 15-1
- MCCA Record: 3-0 / First place
- Next game: 1/18/2020 - Delta College @ Schoolcraft College

Men's & Women's Bowling

- 1/17/2020: Competing in the Kirkland CC Invitational
- Next Match: Hosting our annual Schoolcraft College Invitational

Awards and Recognition

- On December 11th, Schoolcraft's International Agenda magazine, announced the results of the Writing and Art Contest they sponsored.

Writing - First Prize (\$250) to Kara Coleman for her poem, "okay boomer [the world is on actual fire]". Only one prize awarded.

Artwork

- First Prize (\$250) to Alexis Vahratian for her computer graphic, "Recognition of the Armenian Genocide" [mentor: Prof. Mike Mehall (Computer Graphics Technology)]
- Second Prize (\$150) to Jacob Miller for "Rocket League in the Olympics", his computer graphic hailing the Intel World Open, an e-sports competition scheduled just ahead of the 2020 Summer Olympics in Tokyo [mentor: Prof. Mike Mehall (Computer Graphics Technology)].

Congratulations to the winners! The winning works will be published in the Winter 2020 issue of the magazine.

- One of the leading authorities on beer in the state of Michigan is right here on the campus of Schoolcraft College. Annette May, faculty member in the Brewing & Distillation Technology Program and a CEPD Instructor, is an Advanced Cicerone. This means she is an expert with beer and food pairing. Those skills helped May win "Best Cicerone" for 2019 at the Golden Jigger Awards held December 8th at the Detroit Shipping Company. May is the first person to achieve Advanced Cicerone status in Michigan. She teaches two courses in the brewing program, BDT 121 – Beer styles and flavor evaluation and BDT 231 – Beer Service and Management.



Annette May, Adjunct Assistant Professor
Brewing and Distillation Technology

- On December 10, 2019, Pamela Linton, Apprenticeship Coordinator, and Karen Maxton, Internship / Employment Coordinator, joined Occupational Programs Dean Robert Leadley, Associate Dean Bonnie Heckard-Farmer, and Medical Assisting Coordinator Mary Rader to participate in the Southeast Michigan

Healthcare Collaborative (SEMHC). Sponsored jointly by the State of Michigan and Workforce Intelligence Network (WIN), the group has been convened to explore ways in which area colleges and training providers can respond to the employment gap in the allied health professions of medical assisting and sterile processing technician.

- CEPD Programming Coordinator, Michele Fuher led a session at the 2019 Learning Resources Network (LERN) conference in San Diego in November. LERN is the largest international professional organization for Continuing Education programs. The session focused on the value of connecting with students, how to connect, and things to consider when connecting. She then challenged session participants to the implementation plan she created. Additionally, Fuher submitted the CEPD Photography Certificate for a LERN award for best programming and received an honorable mention.

Events Upcoming

- Schoolcraft will host a Dual Enrollment Information Night on February 5, 2020 from 6-7:30 pm in the VisTaTech Center. The Michigan Department of Education will join the College staff in sharing information about how students and families can participate in this educational opportunity.
- Middle School College Night will be held on March 3, 2020 from 4:30 – 7 pm in the VisTaTech Center. This community event is focused on educating middle school eighth grade students about the importance of high school in preparing for college. The event is free and open to the public.
- Schoolcraft will partner with local school districts to offer a High School Career Fair on March 24, 2020 from 6:30 – 8 pm in the VisTaTech Center. The event allows students to speak with individuals representing various career pathways to learn about that field and explore potential majors/careers.
- We are offering a new event to recognize students this year called the Student Recognition Ceremony. The event will be held on April 15, 2020 from 6-7:30 pm in the VisTaTech Center. Faculty and staff are encouraged to nominate students for the categories of leadership, college/community service, personal goal achievement, and academic achievement.
- Schoolcraft College will offer an opportunity for high school seniors to visit the campus on the day the high school juniors are taking the SAT to learn more about college preparation. This event will be offered on April 14, 2020 from 10 am – 12 noon in the VisTaTech Center. Students can explore majors, learn about skills needed to get a job, take Linked In profile head shots, and tour the campus.

Development and Foundation

- We have raised just under \$600,000 of our \$1M goal.
- New major gifts include:
 - \$150,000 to start the Wayne & Ione Sherman Music Program Fund from their daughters. The Shermans enjoyed the noon concerts for the past 30 years and this was a wish from Mr. Sherman when he passed away in 2019. Mrs. Sherman predeceased him in 2011.
 - A total of \$50,000 was received from Clyde Rivard for the establishment of two named endowed scholarship/award funds for fire academy and a general scholarship fund.
 - \$15,000 to establish the Jim and Carole Ann Fausone Program Fund.
 - \$8,000 from the Michigan Schools & Government Credit Union to renew The Stephen Thomas First Responder Scholarship Fund
- The Foundation launched a new communication using ThankView. Our “Year in Review” and “Thank You from the Foundation Board of Governors” video message was sent to all donors for the past year via email or text. ThankView can be used to send thank you video messages to donors, video messages to

students and other fun, visual ways to communicate via text and email. Both Student Services and the Foundation are currently sharing this platform.

Marketing

- Published five Spotlight Stories in December
- Created tri-fold collateral piece to support bus tour
- Tuned messaging for social media campaigns to drive interest in registration/enrollment in specific courses of study based on tableau data
- WSU/SC Stop Outs Program is in review
- Created “bookmark” to support Student Planning initiative
- Earned positive media coverage in Bridge Magazine; Schoolcraft was positioned favorably in terms of return on investment both in the short term and long term
- Created editorial point of view for Annual President’s Report and plan to engage faculty to create compelling stories
- Opened dialogue to increase visibility of Brewing and Distillation Technology program

National Apprenticeship Week

During National Apprenticeship Week, Occupational Programs hosted two events on campus organized by Pamela Linton, Apprenticeship Coordinator and Karen Maxton, Internship/ Employment Coordinator.

- On the morning of November 14, 2019, prospective apprenticeship employer-sponsors attended an Information Session to hear from the Department of Labor on how the apprenticeship process works. This was the second Information Session the College has hosted, and was attended by 20 people including representatives from United Parcel Service (UPS) and Humanetics Innovative Solutions (company specializing in crash-test dummy, with a location in Farmington Hills).
- That same afternoon, businesses that are currently apprenticeship sponsors were honored at an Employer Recognition Luncheon, thanking them for their support of the apprenticeship program and of Schoolcraft College. Attendees included Alpha USA, Wellington Industries, and IHA Healthcare, as well as representatives from the State of Michigan Labor and Economic Opportunities (LEO) department, the U.S. Dept. of Labor, and local Michigan Works agencies. Schoolcraft College is currently working with 21 employers that have become apprenticeship employer-sponsors.

Partnerships

The Plymouth Canton School District Board of Trustees on Tuesday night, January 14, unanimously approved entering a Memorandum of Understanding with Schoolcraft College and Wayne State University to collaborate together on the new Business Academy.

The new Business Academy is launching in the fall 2020 term for entering 9th-grade students to learn business and marketing-focused curriculum. The partnership with Schoolcraft College and Wayne State University will allow graduates of the Business Academy to transfer up to four (4) articulated courses and apply them to the Associate in Business Administration. After Schoolcraft College graduation, Wayne State will accept all Schoolcraft College credit and the articulated credit towards a Bachelor of Science in Business Administration.

Public Safety Training Center (PSTC)

- The Fire Academy graduation was held on Tuesday, December 3, 2019. A total of 23 recruits graduated from Fire 2 and the Fire Academy. Five of the recruits

were sponsored in the academy by fire departments as in-service recruits. These departments included River Rouge and Van Buren.

- The Schoolcraft Fire Academy was visited by a delegation of eight fire chiefs from Iraq wishing to learn best practices in firefighting and fire training from their American counterparts. A recent Fire Academy graduate (Mohammad (Al) Alrawashdeh) returned to help translate and explain the fire training as it would apply to fire fighting in Iraq. Al is native to Jordan and speaks fluent Arabic in the regional dialect.
- Michigan State Fire Marshal, Kevin Sehlmeier, used Schoolcraft's Fire Training Tower and burn chambers as the site to promote a Public Service Announcement regarding evacuation from burning homes.

Student Activities

- International Student Association Potluck Lunch Party was held in celebration of Thanksgiving Day, on November 20th. Approximately 70 people were in attendance. Everyone was asked to bring a favorite dish from home.
- Amnesty International Write for Rights - Schoolcraft Amnesty International held their Write for Rights event on November 20 in the lower Waterman. Students were able to join the fight for human rights by writing to governmental officials about human rights violations. The event also featured free food and music and a chance to win concert tickets, Amnesty International merchandise and a Henry's gift card.
- Phi Theta Kappa hosted a Reality Ready presentation by Helen Ditouras, English & Humanities Professor, on Managing Conflict in the Workplace on Thursday, November 21st. Drawing from her training at Cornell University's Industrial Labor Relations School, Professor Ditouras defined conflict, identified sources of conflict, and provided resolutions for managing conflict in the workplace. In addition, participants were able to complete an assessment tool that provided them with feedback on their own conflict management styles in an attempt to strengthen their skills. There were 30 people in attendance.
- Phi Theta Kappa sponsored the Holiday Poinsettia Sale to raise funds for the Thanksgiving Basket Program. 253 poinsettias were sold with a profit of \$871.75 towards the Thanksgiving Baskets.
- Student Activities (SA) sponsored the Thanksgiving Basket program for students in need. Students could be nominated to receive a Thanksgiving basket that included a turkey and all of the trimmings for their Holiday meal. Forty students were nominated, and along with financial assistance from the President's Office, we were able to provide all 40 nominees with a basket.

- The Student Activities Board (SAB) hosted their annual Turkey Bowl Flag Football game on Tuesday, November 26 from 12:00 p.m. – 2:00 p.m. in the St. Joes Sports Dome. Sixty-five students participated in the event. They had a good time playing flag football, volleyball and soccer and enjoyed pizza and drinks.



- SA hosted a Poster Sale in the lower Waterman from December 2 – 6. There were hundreds of posters to select from at various prices. Types of posters included movies, anime/cartoons, music, famous landmarks, art prints, famous people, animals, landscapes and more. With this year's sale, \$363 proceeds was raised for the Wish Upon a Teen program. This program is dedicated to providing resources and empowering teenagers with

severe life-limiting medical conditions. Through creative, social, and educational opportunities, their goal is to normalize their environment and rebuild self-esteem as they transition into adulthood. More information on this organization can be found at www.wishuponateen.org

- A Tie Dye Party was held in the lower Waterman on December 5th. Students could bring their own white clothing to dye or use one of the shirts provided.

- The SAB hosted the Empty Bowl Luncheon on Monday, December 9 from 11:00 a.m. – 2:00 p.m. in the Wilson Room inside of Henry's, VisTaTech Center. Attendees were able to purchase a hand crafted bowl created and donated by Schoolcraft ceramic students. Along with their purchase, they received a bowl of soup donated by Food Service and fresh baked bread donated by Culinary Arts. The event raised \$1,830.00 for the Schoolcraft Student Food Pantry.



- The Environmentally Friendly club sponsored a discussion featuring guest speaker John Wright, Director of Facilities Management, on Recycling on Campus. What type of recycling is happening on campus and what we can do to improve was discussed.

- The Schoolcraft Hockey Team held a Purple Out Game fundraiser in support of former player Jacob Stanley in his fight against cancer. The game took place on Friday, December 13 at 7:30 p.m. at Redford Ice Arena. Schoolcraft defeated Western Michigan 3-2. A banner was hung in Jacob's honor. All proceeds from the ticket sales (\$1,636) were donated to Jacob to help with medical bills.



- Students from various clubs volunteered for the Holiday Party at St. Leo's Soup Kitchen in Detroit on December 14th. Children were able to visit with Santa and receive a gift.
- Project Playhem sponsored a Toys for Tots donation drive. They were able to collect 21 toys to be donated to children in need.
- The Student Activities Office will host their annual School Daze Winter Bash on Wednesday, January 22 and Thursday, January 23 from 10:00 a.m. – 2:00 p.m. in the lower Waterman, VisTaTech Center. The event will feature a DJ/music, games and prizes, free caricatures, free hot chocolate, free popcorn, 50 cent hot dogs and much more. Students will be able to find out about clubs on campus and upcoming events. Various campus offices will be on hand to tell students what they have to offer. Local business sponsors will also be in attendance.
- Student Activities will host the Michigan Blood – Blood Drive on Tuesday, January 28 from 9:00 a.m. – 2:00 p.m. in the lower Waterman, VisTaTech Center. Everyone who attempts to donate will receive a \$5 eGift Card. To register to donate go to Versiti.org/miblood.
- On Tuesday, January 28 the Black Student Union will host a Karaoke event in the lower Waterman, VisTaTech from 11:00 a.m. – 2:00 p.m. Everyone is welcome to come out and sing their favorite song.
- On Tuesday, January 28 from 11:00 a.m. – 2:00 p.m. the SAB will host Taco Tuesday. Participants will be able to purchase a walking taco for \$3.00 each. All

proceeds from the event will go to fund the Radcliff Student Food Pantry. Chili for the walking tacos will be prepared by Schoolcraft Faculty and Staff.

- On Wednesday, January 29 the Environmentally Friendly Club will host a Build a Birdhouse event in Conference Room C, lower Waterman, VisTaTech Center. This event is free and all supplies will be provided.
- Phi Theta Kappa will hold an orientation for new members on Wednesday, January 29 starting at 7:00 p.m. in the Kehrl Auditorium, VisTaTech Center. Eligible students will be able to find out about the benefits of joining the International Honor Society.
- Students will be able to attend the Leadership Summit at Grand Valley State on Saturday, February 15 for a cost of only \$10 per person, due to trip sponsorship by various campus departments. The trip includes motor coach transportation and conference registration. This is a premier leadership conference. The keynote speaker will be Jess Esktrom, Founder & CEO of Headbands of Hope. She was named “Top Motivational Speaker” by Forbes. The deadline to register in the Student Activities office is February 3 at 5:00 p.m.
- Student Activities along with the Fitness Center is sponsoring a Bubble Soccer event in the St. Joe’s Sports Dome on February 21 from 12:00 p.m. – 2:00 p.m. This is a free event and everyone is welcome to attend.
- The Native American Club is sponsoring a presentation by Jasmine Pawlicki. Ojibwe, Sokaogon Band of Lake Superior Chippewa, on Making Memes & Native American Stereotypes. The event will take place on Thursday, February 27 at 3:00 p.m. in LA475.
- The Schoolcraft Hockey Team will take on the Michigan State Police Hockey Team in a benefit game on Saturday, March 7 at USA Hockey Arena. All proceeds will go to the MSP Fallen Trooper Memorial Fund. Doors will open at 6:00 p.m. with the game and ceremonial puck drop at 7:00 p.m. Tickets are \$8 in advance and \$10 at the door.

Updates

Occupational Programs

Dr. Robert Leadley, Dean of Occupational Programs and Economic Development, reported on the impact of Perkins Funding on Occupational Programs. The Carl D. Perkins Vocational and Technical Education Act was first authorized by the federal government in 1984 and reauthorized in 1998, 2006 and 2018. Named for Carl D. Perkins, the act aims to increase the quality of technical education within the United States in order to help the economy. The program funds career and technical education initiatives in secondary and postsecondary schools across the country. Perkins Loans help undergraduate and graduate students pay for their college tuition. Last year it meant:

- \$1.2 billion dollars to goes to US education.
- Approximately \$600,000 goes to Schoolcraft College through the Michigan Department of Education.
- The money is awarded with a complex formula with the number of total students over the number of occupational students.
- The money can be used for many items including equipment, tutoring services, administration costs, and tuition grants.
- The money is well used and of benefit to many students.

**Approval of Purchase Order – 2020-1
3D Printer**

Moved by Trustee Strom, seconded by Trustee Breen, that the Board awards a purchase order to Advanced Technologies Consultants, Inc., Northville, Michigan, for the purchase of (1) Stratasys Dimension F370 system at a total cost of thirty-six thousand four hundred eighty-five dollars (\$36,485).

Ayes: Breen, Broderick, Erwin, Gebhardt, Gilligan, Strom

Nays: None

Absent: Alaniz

Motion carried.

**Approval of Purchase Order – 2020-2
2020 Spring/Summer CEPD
Schedules**

Moved by Trustee Gebhardt, seconded by Trustee Gilligan, that the Board of Trustees awards a purchase order to Michigan Web Press, Davisburg, Michigan, for 175,000 copies of the 2020 Spring/Summer Continuing Education Class Schedules, at a total cost of thirty-three thousand four hundred six dollars (\$33,406).

Ayes: Breen, Broderick, Erwin, Gebhardt, Gilligan, Strom

Nays: None

Absent: Alaniz

Motion carried.

**Approval of Purchase Order – 2020-3
Programmable Logic
Controller Training Systems**

Moved by Trustee Gebhardt, seconded by Trustee Gilligan, that the Board of Trustees awards a purchase order for the purchase of (9) nine Amatrol Allen Bradley Portable Troubleshooting PLC Systems to Applied Technology Systems, LLC, Franklin, Michigan, at a total cost of one hundred thirty-four thousand nine hundred ninety dollars (\$134,990).

Ayes: Breen, Broderick, Erwin, Gebhardt, Gilligan, Strom

Nays: None

Absent: Alaniz

Motion carried.

**Articulation - Wayne State
University for University
Honors**

2020-4

Moved by Trustee Gebhardt, seconded by Trustee Erwin, that the Board of Trustees authorizes the administration to enter into an articulation agreement with Wayne State University for the University Honors co-major.

Ayes: Breen, Broderick, Erwin, Gebhardt, Gilligan, Strom

Nays: None

Absent: Alaniz

Motion carried.

Articulation - Purdue University Fort Wayne for the Bachelors of Applied Science

2020-5 Moved by Trustee Gilligan, seconded by Trustee Breen, that the Board of Trustees authorizes the administration to enter into an articulation agreement with Purdue University Fort Wayne for the Bachelor of Applied Science degree.

Ayes: Breen, Broderick, Erwin, Gebhardt, Gilligan, Strom

Nays: None

Absent: Alaniz

Motion carried.

Retirement of President

Chair Brian Broderick led a discussion on the retirement of Dr. Conway Jeffress, President, after his announcement to the College on January 10, 2020 and the next steps for the Board of Trustees.

Retirement Announcement – announced for July 2020

Chair Broderick congratulated Dr. Jeffress. He thanked him for his service to the College, students, employees and the community. His tenure has been marked by the outstanding academic achievement of students, the professional and productive relationships with faculty, administrators and staff, fiscal responsibility and unparalleled physical growth of the campus both here on Haggerty Road as well as our other centers in Livonia and Garden City. Dr. Jeffress’s visionary leadership has set the course for Schoolcraft to remain the top college in the state of Michigan for years to come.

The Board committed to having a search for candidates.

In many ways this will be the most important activity that the Board of Trustees has undertaken for 19 years, when Dr. Jeffress was hired as President of the College. My pledge as chair of this board is that the process will be open and transparent, that we will follow the requirements of regulation and law and that we will be in alignment with professional personnel practices.

We anticipate that we will have outstanding internal and external candidates for this position. We know too that we will be in “competition” with other institutions that are also seeking Presidents at this time or will be soon. With that in mind we will begin a search process as soon as possible.

Next Steps in the Process

- Board intends to hire a search firm to do a national search, to be part of the recruiting process. Will identify at least three firms for consideration and create a RFP to go out very soon.
- The primary staff contact will be Joan Morehead, Vice President and Chief Human Resource Officer, to assure Board is in compliance with professional and legal requirements.
- Create a Presidential Search Committee that consists of 3 members of the Board of Trustees, representation from students and community

leaders. Expectations will include time investment (non-compensated) for activity between board meetings.

- One of the anticipated efforts of this Search Committee will be to hold public forums very soon to receive input on necessary attributes for the next President of Schoolcraft College. These public forums will consist of faculty, students, staff and the community.
- Would like to create a web page where people can find out where we are at in the search process, and an email where questions can be answered.
- Target timing to coincide with retirement, announced for July 2020. Process is tight for our timeframe but we may be able to conclude.

A rough time line was passed out – a monthly look at major tasks to be completed by the Board and Search Committee. Brian invited the Board members to give their thoughts, comments, additions, and edits.

Chair Broderick asked that board members share dates they are unavailable and travel plans with Karla Frentzos. She will be a point person for organizing meetings.

Further discussion from all the Board members ensued.

Trustee Gebhardt agreed that as a Board selecting the President is the most important job and like all of the Board, she takes it seriously. She had asked Brian about holding closed sessions and noted that Brian had distributed the Open Meetings Act from Attorney General Nessel to the Board and she read it. She also asked that Dr. Jeffress earlier get a legal opinion on this and he noted that the attorneys were still working on it. She was hoping for closed sessions and that there might be loopholes that could be found.

Chair Broderick thought it was very tightly defined and we will wait for the legal opinion.

Gebhardt asked if recommendations from the Board on the focus groups would be taken. Broderick noted that the Board could send them but with the tight timelines involved we may have to keep to community, faculty and staff and student focus groups.

Trustee Gebhardt questioned whether the Board could recommend a student or member of the community to the Search Committee. Broderick said yes he would accept recommendations and noted the candidate would have to dedicate a lot of time to the committee. Brian asked that the recommendations be sent to him by the end of the week. We will have an odd number on the committee.

Trustee Erwin commented that we should ask the Faculty Forum for their recommendation of a faculty member and a student.

Joan noted the community member must have enough time to devote to the process.

Joan Moreland indicated that it will be a bell curve with many meetings with fewer at the beginning and end of the process. The Search Committee will get a list of candidates, they will narrow it down to a manageable number. Focus group information goes to the Search Committee.

Trustee Gebhardt asserted that she knows that Schoolcraft is a good community college and she thinks we may have a lot of candidates. We are unique in that we have our head above water and a lot of community colleges cannot say that.

Dr. Jeffress noted that other presidents were asking him about the posting, some of them may be interested in applying.

Trustee Strom remarked that it is a great place to work and the Board is collegial, with very little infighting over the years. We have been very fortunate to have such a good Board.

The Trustees all thanked Brian for his hard work and thoroughness in organizing the process.

Comments from the Audience

Josiah Thomas, editor from the *Connection*, asked about the public forum dates. Broderick said that the dates will set soon and will be published on the website.

Michelle Randall stated that the Faculty Forum is looking forward to helping with the focus groups and offered support with this very important endeavor.

Elizabeth Preston, guest, asked if any consideration has been given to having public forums after the finalists have been selected, where the public may ask questions of the candidates.

Adjournment

Chair Broderick adjourned the meeting at 7:55 p.m.

Karla W. Frentzos, Associate Secretary

Brian D. Broderick, Chair

SCHOOLCRAFT COLLEGE
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CERTIFICATE

I hereby certify that the attached is a true copy of the approved minutes of the Regular Board meeting held on the 22nd day of January, 2020, and that said minutes have been available for public inspection at the address designated on the posted public notice of said meeting from and after the 27th day of February, 2020.

Karla W. Frentzos
Associate Secretary
Board of Trustees