

**Board of Trustees Regular Meeting
October 23, 2019**

MINUTES

Members Present	Gretchen Alaniz, Dillon Breen, Bill Erwin, Joan Gebhardt, Terry Gilligan, Carol Strom
Members Absent	Brian Broderick
Call to Order for Regular Meeting	Vice Chair Strom called the October Regular Board Meeting to order at 7:00 p.m.
Introduction of Guests and Comments from the Audience	In attendance: Laura Sensing, Cheryl Hagen, Cheryl Hawkins, Glenn Cerny, Patrick Turner, Alec Thomson, Michelle Randall, Dawn Magretta, Gary Banas, Jerome Lavis, Van Nguyen, Robert Machnee, and Josiah Thomas. Mike Schrage and Dayna Coomes from Plante & Moran, PLLC, were also present.
Motion to Amend the Agenda to Include a Closed Session to Discuss Contract Negotiations	<p>2019-85 Moved by Trustee Gebhardt, seconded by Trustee Erwin, that the Board of Trustees amends the agenda to include a closed session to discuss contract negotiations pursuant to the MCL 15.268(c). This will be after the Informational items and the second set of comments from the audience and trustees.</p> <p>Ayes: Alaniz, Breen, Erwin, Gebhardt, Gilligan, Strom Nays: None Absent: Broderick</p> <p>Motion carried.</p>
Approval of the Minutes from September 25, 2019	Vice Chair Strom stated the minutes from the September 25, 2019, Regular Meeting were approved as submitted.
Comments from the Trustees	<p>Vice Chair Strom noted that Chair Brian Broderick was absent due to the death of his mother.</p> <p>Trustee Gebhardt wished Carol Strom a happy birthday and noted there was pumpkin cheesecake for all to celebrate after the meeting.</p>
Audit Report 2018-2019	Michael Schrage and Dayna Coomes from Plante & Moran, PLLC addressed the 2018-19 Audit through June 30, 2019. Mr. Schrage will be retiring on June 30, 2019. Dayna Coomes will be taking over for him and we will continue to see her for the audit.

Mr. Schrage noted that in the Management Letter from Plante & Moran, PLLC, Schoolcraft College was given a clean opinion. The Plante & Moran team met with the Audit Committee and reviewed the financial statements. No internal control deficiencies were noted in the audit. The financials are more complicated with the development authorities we have added and we will continue to take a look at those. The College looks forward to seeing the fund balance continue to grow.

Ms. Dayna Coomes went over the Federal Awards report for the audit. One compliance finding was noted in the Financial Aid area; the item was related to the compliance reporting. This was communicated to management and corrective actions have been taken to remedy the issues so there should not be problems in the future.

Report on MCCA and ACCT Conferences

Trustee Joan Gebhardt attended two conferences and distributed notes to the Board regarding highlights of the meetings.

The Michigan Community College Association (MCCA) Autumn Board Meeting on October 3-4, 2019, at North Central Michigan College in Petoskey. She provided a few highlights of the meeting.

- 7 of the 28 Michigan Presidents or Chancellors are retiring and those boards are doing searches currently.
- Governor Gretchen Whitmer passed the Community College budget without red lining anything, unlike other parts of the Michigan budget. Only change of importance was reducing the urban and suburban colleges' budgets only slightly to give additional funds to six rural colleges such as Gogebic, Bay, Alpena and Kirkland Community Colleges. The overall increase is one percent.

Trustee Gebhardt also attended the Association of Community College Trustees (ACCT) leadership Congress October 16-19, 2019, in San Francisco. Highlights of the meeting:

- She served as an ACCT ambassador, she was also elected to the ACCT Central Regional Nominating Committee. Of the five committee members, she is the only one for Michigan.
- Altero Reyes from Mott CC was elected to the Director-at-large National Board. We now have two trustees from Michigan on the ACCT board, the other is Larry Meyer from Lansing CC.
- Two Michiganders won the Central Region CEO, Tim Nelson, and Trustee Dr. Ed Mathias.
- She attended the *Pre-Congress Academy of Effective Board Governance: Making Tough Ethical and Legal Decisions*. The entire day was facilitated by Norma Goldstein, ACCT's Director of Trustee Education, who was very knowledgeable, experienced and personable. The majority of the meeting was on the First Amendment and the protected and Unprotected Speech Activity on our campus.

Report of the President**President's Report to the Board of Trustees**

October 23, 2019

Aa1 Rating

- Moody's Investors Service has assigned an Aa1 rating to Schoolcraft College's \$22 million 2019 College Facilities Bonds (General Obligation - Limited Tax). Moody's maintains an Aa1 issuer rating and an Aa1 general obligation limited tax (GOLT rating) on the College's outstanding GOLT debt.

Athletics

- One game remains in the regular season for Women's Volleyball on October 24. Regionals will be held at Owens Community College on October 26.
- Women's Soccer concluded the regular season with a 5-0 win against Ancilla College on October 16. The Regional Championship was held at Delta College on October 19.
- Men's Soccer clinched a share of the MCCAAC Championship and will be traveling to Illinois for the District Championship November 2 and 3; winner advances to the NJCAA Championship in Herkimer, New York.

Awards & Recognition

- Dr. Laurie Kattuah-Snyder was selected to consult with the Colorado Department of Education this month as a content expert for Complete College America.
- On September 20th, Tammy Thomson, Director of the Business Development Center presented to the Plymouth Rotary Club on local economic and workforce development.
- Art Adjunct Professor, John Murphy, had his ceramic piece, *Fade Away*, accepted into the 2020 Taiwan International Ceramics Biennale Competition.
- Dr. Michele Kelly, the Dean of Liberal Arts & Sciences, has been asked to participate in Detroit Regional Chamber's Leadership Detroit program. Leadership Detroit is a community program for executives in Southeast Michigan.
- The *Meteoritics & Planetary Science*, is a monthly peer-reviewed scientific journal; the most recent publication included a paper with two of its co-authors hailing from Schoolcraft College. Both, Adjunct Associate Professor Sameer Hariri (Geology) and Adjunct Instructor Jesse Mason (Physics), discovered several meteorites last year when a meteor exploded over Hamburg, Michigan.
- Schoolcraft College is one of seven community colleges selected to receive a \$10,000 grant by the Midwest Institute for International and Intercultural Education for the 2019-2023 period. The Midwest Institute, in collaboration with the University of Michigan, University of Washington, and the Southeast Asia Center, co-sponsored this initiative. Schoolcraft's award of this funding was only possible with the tireless effort of English Professor, Helen Dituras.
- Philosophy Professor, Mark Huston, presented at the Western Michigan University Medical Humanities Workgroup Conference in September. This Medical Humanities Workgroup is dedicated to providing educational and research support in the medical humanities such as medical ethics, medical anthropology, health education and concepts of wellness.

Brewing and Distillation Technologies (BDT)

- In September, Fox 2 news channel was on site in the Schoolcraft Brewery to interview students and faculty on our Brewing and Distillation program. The reporter interviewed faculty, staff, and students regarding the content of our program relative to our craft beer industry. The article focused on our BDT program and also highlighted our many award winning beers. See link to view: <https://www.fox2detroit.com/news/schoolcraft-college-teaches-you-to-brew-beer-with-the-best-in-the-business>
- The BDT program representatives and American Harvest Brewpub traveled again to Denver for the 33rd year of the Great American Beer Festival which is hosted by the Brewers Association. The BA represents 5,000-plus U.S. breweries. This year, we served five of our beers at the festival which was held Oct 3-5. The festival has over 2500 breweries that participate.

Business Development Center (BDC)

- BDC Project Coordinator, Sandy Miller, assisted ten companies resulting in over \$110,000 in training proposals for submission to the Going PRO Talent Fund. The Fund provides competitive awards to employers to assist in training, developing, and retaining current and newly hired employees. Assisted companies were referred to Schoolcraft College by Michigan Works!
- The Procurement Technical Assistance Center (PTAC), along with PTACs in all 50 states plus Guam and Puerto Rico, celebrated the contracting successes of the small businesses that have benefited from training and technical assistance from their local PTAC.

Campus Police

Chief Kaufman and Deputy Chief Engstrom attended a seminar on Clery Act Compliance at Oakland University on October 9th at the 2019 Michigan Association of Campus Law Enforcement Administrators (MACLEA) fall conference.

The conference included a live, Q&A session via phone with Jim Moore, the U.S. Department of Education Senior Advisor for Clery Act Compliance and Campus Safety. Schoolcraft's compliance with the complex Federal Clery Act requirements, lead to a safer campus for students, staff, and visitors.

Career Services & Hinkle Center

- The October 22 Fall Job Fair, which took place in the VisTaTech Center, had 78 employers confirmed to attend. During October, three employers (FedEx, Jewish Senior Life Assisted Living and Vans 12 Oaks) held recruiting events on campus.
- The first JC Penney Suit-Up private shopping event was attended by 49 Schoolcraft students. Plans are underway for an April 2020 Suit-Up event.
 - With the generous support of the SC Foundation, 17 students were awarded Dress to Impress Awards in the form of \$100 gift cards used to purchase career apparel and accessories at the JC Penney Suit-Up event.
- Through October 16, the Emergency Fund Award provided \$1,500 to three students.
- The Special Populations Scholarship was awarded to 55 students in the amount of \$43,453.78 for the Fall 2019 semester.

Development and Foundation

- To date, the Foundation has raised over \$250,000, which is 25% of the goal.
- Schoolcraft's Second Annual Tailgate attracted 125 guests to watch the men's

and women's soccer teams on Saturday, September 28. This was nearly double the turnout from last year.

- Dawn Magretta, Executive Director of Development, co-presented "What Sayeth Your Crystal Ball: Ten Trends Likely to Impact Fundraising and What to Do About Them" with Dr. Kathleen Guy, Eaton Cummings, and Dr. Lisa Watson, College of the Mainland, at the Council for Advancement in Support of Education (CASE) Community College national conference on October 3.
- The Donor Appreciation Dinner is on November 7.

Enrollment Notes

- The Veteran Resource Center had a 7.7% (195) enrollment increase for Fall 2019 as compared to Fall 2018 (181).
- College Night 2019 was a success, with over 2,000 attendees, 917 of whom were students, and 90 colleges and universities, along with four military divisions represented.
- The International Student Center had a 1.09% increase in the total number of credit hours (1625) in the Fall 2019 term as compared to the Fall 2018 term (1608). The Center also had an increase of 3.98% in tuition revenue for Fall 2019 (\$409,626) as compared to Fall 2018 (\$393,960).



- During the month of October, recruiting for the upcoming class of students has been very strong, with 52 high school visits and college fairs conducted by the Admissions staff.
- A targeted mailing was sent to 926 Michigan high schools to promote dual enrollment for their students.
- The October 17 Campus Tour received great feedback on social media.

Events

- Over 700 middle school students from Western-Wayne middle schools participated in our Manufacturing Day 2019 event on Friday, October 4, 2019. The students took part in hands-on demonstrations while learning about Manufacturing, Plastic Technology, Robotics, Metallurgy, Computer Aided Design/3D, and Welding Technology, and Rep Haley Stevens spoke to students to get them excited about great opportunities in the professional trades.

Schoolcraft College partnered with the Livonia Chamber of Commerce and the Michigan Manufacturing Technology Center for a National Manufacturing Day event. This year's event was expanded to include Northville schools, in addition to Livonia, Clarenceville, Garden City and Wayne/Westland schools. The goal was to showcase modern, high-tech manufacturing facilities to middle school students. Students and adults toured several local manufacturing facilities

including: Alpha USA, Deschler Group, Applied Process, McLaren Engineering, Linear AMS, Shiloh Industries, CW Bearing, Burke Architectural Millwork, Roush Performance and Roush CleanTech.

- The Accounting and Business Faculty sponsored Lisa McCarthy to speak to students. Lisa McCarthy is founding partner and chief operating officer at OUT OF THE BOX TECHNOLOGY and a cofounder of Recur360. She consults with thousands of accountants and business owners nationwide, developing solutions related to various Intuit products and services.
- Work from students who earned the CEPD Certificate of Photography, is currently displayed in the showcase on the lower level of the Jeffress Center. Along with an image, these students submitted short biographies about their interest in photography and their thoughts on the program. Their comments are very complimentary. For example, Stephanie S. wrote, "I am indebted to the generous and talented teachers who launched the program and support photographers of all skill levels and styles....I hear the voices of these gifted and generous teachers with every photograph I make."

Grants

- Schoolcraft's Business Development Center has delivered six short-term training programs utilizing funds of the United States Department of Labor (USDOL) America's Promise grant (locally known as AM-Catalyst). In October, two participant success stories from our CNC Operator Training program were featured nationally on the United States Department of Labor website: <https://h1bap.workforcegps.org/resources/2018/05/30/17/41/America-s-Promise-Individual-Success-Stories> (click "Southeast Michigan Community Alliance Success Story" on the left)
- ATS Automation in Wixom, inquired about creating a scholarship in memory of an employee. They sought out Schoolcraft based on the relationship they established two years ago when they became early supporters of the Department of Labor's registered apprenticeship program. The SC Foundation worked with them to create the Scott Allen Taylor Memorial Fund. The fund will specifically help students in our Mechatronics certificate program, as Mr. Taylor was a fervent supporter of the professional trades.

Marketing

- The Fire Arms Training Simulator (F.A.T.S) was featured on October 8 in the Detroit News, on WWJ and on WJR with live interviews.
- The SC Mobile App has logged 1,679 new downloads since its relaunch.
 - 70.14% (1,178) Apple iPhone
 - 2.95% (50) Apple iPad
 - 25.10% (421) Android
 - 1.81% (30) No device info
- To increase Winter 2020 enrollment and beyond, new digital ads targeting 15 to 29 year olds are being launched online through multiple platforms.
- Helping our students and community become familiar with our faculty, new Faculty Spotlights are now on the Schoolcraft homepage: Michelle Randall, CPA, CGMA, Professor of Accounting (September) and Michele Kelly, Ph.D., Dean of Liberal Arts and Sciences (October).
- The Reality Ready™ one-day summit is slated for Friday, April 3, 2020, with the intention to equip our students with intellectual and behavioral skills that result in a well-rounded individual sought after by employers.

Public Safety Training Center (PSTC)

- The new firearms simulator system has received positive feedback from criminal justice students and police academy recruits who have enhanced their use of force decision-making skills on the new simulator. The simulator has been introduced by our marketing team to the *Detroit News*, WWJ Radio, WJR Radio and the Schoolcraft *Connection* newspaper. The news stories have been very positive focusing on de-escalation techniques and use of force decision-making skills for police officers and civilians who carry weapons.

Reintroducing SC Mobile App

The Schoolcraft Mobile App is integrated with the Colleague ERP system creating a student-facing application which allows students and potential students, to use their personal mobile devices to access many of the services the college provides.

- ✓ Applying for admission to the college
- ✓ Accessing campus maps, including:
 - Building locations
 - Walking/driving directions
- ✓ Viewing class schedules
- ✓ Searching and registering for classes
- ✓ Paying for classes
- ✓ Direct access to the bookstore website
- ✓ Accessing Blackboard
- ✓ Receiving college-related notifications
- ✓ Viewing grades
- ✓ Important numbers: depts.& services

In addition, the Schoolcraft Mobile App allows students to stay connected with direct access to:

- ✓ Facebook
- ✓ YouTube
- ✓ Twitter
- ✓ Athletic events, news, and campus-related events

Student Activities - Past Events

- The Student Activities Board and the Black Student Union jointly hosted several events, including:
 - A Social Picnic on the lawn between the Liberal Arts and Forum buildings on September 26. The event was a great success, with approximately 200 students in attendance, and included free hot dogs and snacks, football, volleyball, bean bag toss and music.
 - A Karaoke event on October 1, where approximately 150 students in attendance had a great time and generated very positive energy with everyone giving encouragement to those who performed.
 - On October 2, provided free cider and donuts to encourage people to donate blood and to promote events and recruit new members.
- Phi Theta Kappa hosted a Game Night on September 26, and were joined by members of the Safe Place Club for a night of games and pizza, with approximately 40 students in attendance.

- Michigan Blood hosted a blood drive on campus October 1 and 2; 49 pints of blood were collected.
- Schoolcraft College welcomes a revival of the Amnesty International Club, a group of student activists dedicated to demanding human rights for all people. Through activism and volunteerism, the club aims to defend human rights on campus and in the community. Specifically, Schoolcraft's Amnesty International Club focuses on humanitarian issues such as the refugee crisis and racial equality. Although Amnesty is a new club, the members are eager to ignite activism throughout campus. At School Daze, club leaders recruited ten new members.
 - On October 3, Schoolcraft's Amnesty International Club hosted its first event of the year, Coffee & Conversation, where residents of Freedom House Detroit, a temporary home for survivors of persecution seeking asylum, were invited to share their stories with Schoolcraft students, faculty and staff over coffee and dessert. Alongside the event, Amnesty hosted a donation drive for Freedom House.
- On October 4, the Asian Student Association held its annual Navratri Garba event in the VisTaTech Center. This cultural event, which featured a traditional Indian dinner with live music and dancing, was a huge success with a sold-out crowd of 800 people.
- *Your Vote Your Future* event, held on October 10 in the lower Waterman, provided an opportunity for students to discuss concerns and ideas to improve voter engagement among college students. Student, Steffanie Hills, organized the event. She has been named to the Michigan Secretary of State Collegiate Student Advisory Task Force, and is also heading up our newest club on campus, Schoolcraft Votes. Students were given information on the voting process, candidates in their city for the upcoming November election, registering to vote and how to become more involved. Guest speaker, Rob Donovic, who is running for Livonia City Council, was there to explain the voting process and answer questions. The new club was able to recruit 58 members.
- On October 14, the Schoolcraft Business Club, along with Walsh College, hosted a presentation on Career Preparation – Utilizing Your Personal Brand. Guest speaker Jason Sweet, MBA, Director of Admissions and Outreach at Walsh College, presented on awareness of self-perception and image, how to leverage your skills and experiences, job searching, setting yourself up for success and the interview process.

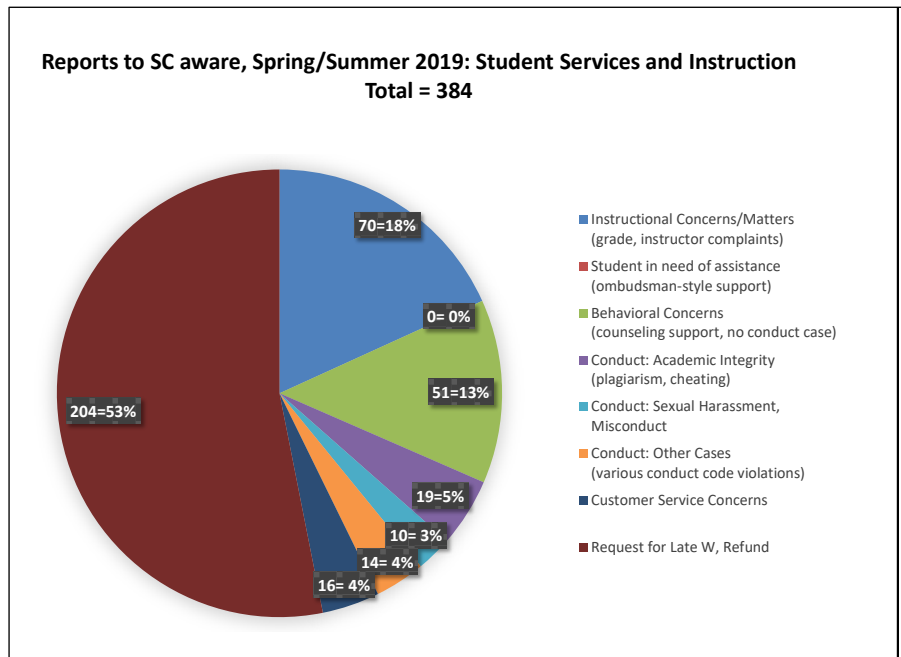
Student Activities – Upcoming Events

- Phi Theta Kappa will be volunteering at St. Leo's Soup Kitchen on Saturday, October 26, from 8:00am to 1:00pm. Anyone interested in carpooling should arrive at Schoolcraft by 8:00am.
- The Student Activities Board will be holding a Scary Movie Night, featuring *Scream* and *The Conjuring*, on October 24, from 7-11:00 pm in the lower Waterman.
- To celebrate Dia De Los Muertos (Day of the Dead), the Native American Club is sponsoring a Ghost Supper on October 30, at 1:00pm in LA475 with a showing of the *Food for the Ancestors* movie; everyone is invited to bring a dish to pass and a photo to display.
- Student Activities and the Black Student Union will host the annual Halloween Party on October 30 from 7-11:00 pm in the lower Waterman.

- We are holding a Poster Sale from December 2-6 in the lower Waterman. The sale will be open from 9:00am to 8:00pm Monday through Thursday and from 9 to 5 on Friday. There will be hundreds of posters to select from (movies, anime/cartoons, music, famous landmarks, art prints, famous people, animals, landscapes, etc.) and they will be priced as marked.
- Thanksgiving Basket nominations for Schoolcraft students struggling to make ends meet are being accepted now through November 8. Nomination Forms can be picked up at the Student Activities Office. The baskets will include a turkey and all of the trimmings for a Thanksgiving meal.
- Starting on October 20, the Business Club is holding a Warm Clothing Drive; coats, hats, gloves and scarves can be brought to the Student Activities Office through December 20.
- The Asian Student Association will host the Diwali Celebration on Saturday, November 2, from 6:30pm to midnight in Waterman room 210. The event will include an Indian catered dinner and entertainment. Tickets are \$15.00 per person.
- The Empty Bowl Luncheon will take place on Monday, December 9, from 11:00am to 2:00pm in the Wilson Room, Waterman room 205. Attendees will be able to purchase a handcrafted bowl created and donated by Schoolcraft ceramic students, with all proceeds going to the Schoolcraft Student Food Pantry. Along with their purchase, they will receive a bowl of soup donated by Food Service and fresh baked bread donated by Culinary Arts.

Student Relations

SC Aware cases for Spring and Summer 2019.



Updates

Approval of State of Michigan Appropriations for Local Strategic Value

2019-86 Moved by Trustee Erwin, seconded by Trustee Breen, that the Board of Trustees verifies that Schoolcraft College has met the above best practices described by the Performance Indicators Task Force under Section 230, Part 2 of the Appropriation Line Item and Boilerplate History from the State of Michigan Senate Fiscal Agency.

Ayes: Alaniz, Breen, Erwin, Gebhardt, Gilligan, Strom
Nays: None
Absent: Broderick
Motion carried.

Consider Acceptance of the Audit Report 2018-2019

2019-87 Moved by Trustee Erwin, seconded by Trustee Breen, that the Board of Trustees accepts the 2018-19 Audit Report of the independent auditors, Plante & Moran, PLLC, for the fiscal year ending June 30, 2019.

Further, that the administration is hereby authorized to publish the results of the 2018-19 Audit, in accordance with the provisions of Public Act 331 (1966).

Ayes: Alaniz, Breen, Erwin, Gebhardt, Gilligan, Strom
Nays: None
Absent: Broderick
Motion carried.

Approval of Bond Issuance

2019-88 Moved by Trustee Gilligan, seconded by Trustee Gebhardt, that the Board of Trustees approves the bond sale resolution prepared by bond counsel and presented by the College's administration for the award of 2019 Community College Facility Bonds to the bidder identified in that resolution.

Ayes: Alaniz, Breen, Erwin, Gebhardt, Gilligan, Strom
Nays: None
Absent: Broderick
Motion carried.

Approval of Purchase Order – CEPD Winter 2020 Schedules

2019-89 Moved by Trustee Gebhardt, seconded by Trustee Gilligan, that the Board of Trustees awards a purchase order to Grand Blanc Printing, Grand Blanc, Michigan, for 174,000 copies of the Continuing Education Winter 2020 Class Schedules, at a total cost of thirty-three thousand seven hundred five dollars (\$33,705).

Ayes: Alaniz, Breen, Erwin, Gebhardt, Gilligan, Strom
Nays: None
Absent: Broderick
Motion carried.

- Award of Second Year Probationary Contracts** **2019-90** Moved by Trustee Gebhardt, seconded by Trustee Breen, that a second year probationary contract be issued to Heather House and Katy Shields, beginning with the winter 2020 instructional college year as recommended by the President in accordance with the provisions of the Master Agreement between the Board of Trustees at Schoolcraft College and the Faculty Forum.
- Ayes: Alaniz, Breen, Erwin, Gebhardt, Gilligan, Strom
Nays: None
Absent: Broderick
Motion carried.
- Award of Full Status Contracts** **2019-91** Moved by Trustee Erwin, seconded by Trustee Alaniz, that a full status contract be issued to Peggy Chapo, beginning with the Winter 2020 instructional college year as recommended by the President in accordance with the provisions of the Master Agreement between the Board of Trustees at Schoolcraft College and the Faculty Forum.
- Ayes: Alaniz, Breen, Erwin, Gebhardt, Gilligan, Strom
Nays: None
Absent: Broderick
Motion carried.
- Recognition as Emeritus** **2019-92** Moved by Trustee Gilligan, seconded by Trustee Gebhardt, that the Board of Trustees recognizes the following individuals; Stuart Baker, Edward Kavanaugh, Sandra Kerr, and Jody Scheller as Emeritus of the College, and extends to them all rights and privileges appertaining thereto, effective October 23, 2019.
- Ayes: Alaniz, Breen, Erwin, Gebhardt, Gilligan, Strom
Nays: None
Absent: Broderick
Motion carried.
- Recognition as Honoraire** **2019-93** Moved by Trustee Alaniz, seconded by Trustee Gebhardt, that the Board of Trustees recognizes the following individuals; Scott Heusner, Aggie Isabell, Terry Jones, Kevin Losey, Marjorie Lynch, Karen Malinowski, Greg Manning, Denise Mason*, Patrick Mog, Danny Milewski, Robert Milewski, and David Rydzewski as Honoraire of the College, and extends to them all rights and privileges appertaining thereto, effective October 23, 2019.
- *Posthumously
- Ayes: Alaniz, Breen, Erwin, Gebhardt, Gilligan, Strom
Nays: None
Absent: Broderick
Motion carried.

First Reading Policy 2160— Student Complaints		The Board held a first reading with proposed edits to Policy 2160—Student Complaints
First Reading of Policy 1077-- Recognition Program		The Board held a first reading with proposed edits to Policy 1077-- Recognition Program. One deletion suggestion was made to be voted on at the Second Reading at the November 20, 2019, Regular Board meeting.
First Reading of Policy 2010-- Admission		The Board held a first reading with proposed edits to Policy 2010-- Admission.
Second Reading of Policy 2160--Student Complaints	2019-94	Moved by Trustee Gebhardt, seconded by Trustee Gilligan, that the Board of Trustees approves the edits to Policy 2160--Student Complaints. Ayes: Alaniz, Breen, Erwin, Gebhardt, Gilligan, Strom Nays: None Absent: Broderick Motion carried.
Second Reading of Policy 5020--College Bookstore	2019-95	Moved by Trustee Gebhardt, seconded by Trustee Alaniz, that the Board of Trustees approves the edits to Policy 5020--College Bookstore. Ayes: Alaniz, Breen, Erwin, Gebhardt, Gilligan, Strom Nays: None Absent: Broderick Motion carried.
Second Reading of Policy 5110--Purchasing & Leasing	2019-96	Moved by Trustee Gebhardt, seconded by Trustee Gilligan, that the Board of Trustees approves the edits to Policy 5110-- Purchasing & Leasing. Ayes: Alaniz, Breen, Erwin, Gebhardt, Gilligan, Strom Nays: None Absent: Broderick Motion carried.
Award Approval – 80/20 Percentage Insurance Premium	2019-97	Moved by Trustee Gebhardt, seconded by Trustee Breen, that the Board of Trustees approves the authorization of the 80/20 percentage cost-sharing option between the College as the employer and the employees for medical insurance premiums during the 2020 benefit plan coverage year. Ayes: Alaniz, Breen, Erwin, Gebhardt, Gilligan, Strom Nays: None Absent: Broderick Motion carried.

Comments from the Audience

On behalf of the Faculty Forum, Michelle Randall, Vice President, presented flowers as a tribute to retiring Executive Director of Human Resources, Laura Sensing. She then read a letter from the President of the Faculty Forum, Dr. Alec Thomson. Dr. Thomson noted that he wanted, "a moment to publicly express the Forum's appreciation for Laura Sensing's hard work and dedication . . . it has been my deep pleasure to have worked with Laura and that I will, both professionally and personally , miss having her at Schoolcraft College."

Laura Sensing thanked the College and the Faculty Forum and said that she was deeply grateful to have worked with all.

Comments from the Trustees

The Board of Trustees concurred enthusiastically with Michelle Randall and Laura Sensing, and wished her the best on her retirement.

After reviewing the Budget Calendar, Trustee Gebhardt noted that she wishes for a retreat of the Board to share ideas and common goals.

Moving to Closed Session to Discuss Contract Negotiations

2019-98 Moved by Trustee Gebhardt, seconded by Trustee Breen, that the Board of Trustees will meet in closed session following a brief recess to discuss contract negotiations exempt from disclosure pursuant to MCL 15.268(c).

Ayes: Alaniz, Breen, Erwin, Gebhardt, Gilligan, Strom

Nays: None

Absent: Broderick

Motion carried.

The Board went into recess at 8:05 p.m.

The closed session began at 8:15 p.m.

Consider Ending the Closed Session

2019-99 Moved by Trustee Gebhardt, seconded by Trustee Breen, at 8:30 p.m., that the closed session end.

Ayes: Alaniz, Breen, Erwin, Gebhardt, Gilligan, Strom

Nays: None

Absent: Broderick

Motion carried.

Adjournment

Vice Chair Strom adjourned the meeting at 8:33 p.m.

SCHOOLCRAFT COLLEGE
18600 Haggerty Road, Livonia, Michigan
734-462-4418

CERTIFICATE

I hereby certify that the attached is a true copy of the approved minutes of the Organizational and Regular Board meeting held on the 23rd day of October, 2019, and that said minutes have been available for public inspection at the address designated on the posted public notice of said meeting from and after the 21st day of November, 2019.

Karla W. Frentzos
Associate Secretary
Board of Trustees

