Schoolcraft College®

FINANCIAL AID
Phone: 734-462-4433 | Fax: 734-462-4527
schoolcraft.edu/aid | finaid@schoolcraft.edu

2026-27 Degree Completion Appeal

Student Name _____ **Student ID** _____

Program of Study _____ **Anticipated Graduation Semester** _____

Before submitting this appeal, please review the Schoolcraft College Satisfactory Academic Progress (SAP) policy at https://www.schoolcraft.edu/aid/apply-for-aid/maintaining-your-aid/

Please check the term(s) for which you are requesting reinstatement of your financial aid (check all that apply):

☐ Fall 2026 ☐ Winter 2027 ☐ Spring/Summer 2027

Please note that if your COMPLETE Degree Completion appeal is not received and processed before the semester ends, you cannot be awarded for that semester.

IF YOUR COMPLETED FORM AND ACADEMIC EVALUATION ARE NOT RECEIVED TOGETHER, YOUR DEGREE COMPLETION APPEAL WILL NOT BE PROCESSED AND YOU WILL NEED TO RESUBMIT IT WITH ALL REQUIRED DOCUMENTATION. IF THIS OCCURS YOU WILL BE INFORMED VIA SC EMAIL.

Degree Completion Appeals are required when the credit hours you have attempted are more than 150% of the credit hours required for your program of study. You also **must meet the GPA and completion rate requirements for Satisfactory Academic Progress (SAP).**

You **MUST** attach your academic evaluation. See directions on page 2.

Explain why you have attempted over 150% of your program's required credits (all courses taken at Schoolcraft and any transfer credits) without yet earning your degree. If you are not meeting the SAP GPA (2.0) and/or completion rate (67%) requirements, please explain why and provide supporting documentation.

I understand that submitting an appeal does not guarantee approval. Failure to submit this form, your academic evaluation, and supporting documentation (for GPA and completion rate appeals) will result in an automatic denial. Lack of awareness of drop/withdrawal policies and/or SAP requirements, and unpreparedness for college are not acceptable circumstances for an appeal. If you registered for courses and your appeal is denied, you are responsible for the charges on your account.

Student Signature _____ **Date** _____

SIGNATURES MUST BE HANDWRITTEN

To obtain a copy of your academic evaluation:

1. Log in to Ocelot Access - https://my.schoolcraft.edu/
2. Click on the "Credit Student" card
    a. Click on the "Academic Advising" card
    b. Click on "Check Progress Towards My Degree" card
    c. Select your active program
    d. Next to "Requirements" click "Expand All"
    e. Click "Print"
        i. Please be sure to submit your **ENTIRE** academic evaluation
        ii. The "at-a-glance view" will not be accepted; the correct view will have your name and student number printed at the top.

To determine which semester(s) you did not do well in, download a PDF of your unofficial transcript in Ocelot Access - https://my.schoolcraft.edu/

1. Log in to Ocelot Access - https://my.schoolcraft.edu/
2. Click on the "Credit Student" card
3. Click on the "My Student Records and Grades" card
4. Click on "Unofficial Transcript: College Credit" to download the PDF.

To view your SAP information:

1. Log in to Ocelot Access - https://my.schoolcraft.edu/
2. Click on the "Credit Student" card
3. Click on "Satisfactory Academic Progress in the "Financial Aid" card
    a. Use "Cumulative GPA" to fill in GPA on page 1
    b. Use "Completion Percentage" to fill in Current Completion Rate on page 1

To change your active academic program, please speak to an Academic Advisor.