

2025-26 COST OF ATTENDANCE ADJUSTMENT REQUEST

Student Name _____ Student ID # _____

Important Information
<ul style="list-style-type: none"> If you have additional educational related costs that you would like the Financial Aid Office to review, you can complete this form and submit it to the Financial Aid Office along with supporting documentation. Not all adjustments result in an increase in financial eligibility, nor can we increase annual limits on federal loans. Cost of attendance increases do not guarantee an increase in financial aid funds.
Please indicate the academic year and semester for which you are requesting a budget revision:
<input type="checkbox"/> Fall 2025 <input type="checkbox"/> Winter 2026 <input type="checkbox"/> Spring/Summer 2026
Select the item that applies and estimate costs more than budget per semester. Be sure to use amounts for the semester, rather than monthly amounts.
<div style="margin-bottom: 10px;"> <input type="checkbox"/> I made a housing selection option on Ocelot Access for the 2025-26 year, but that selection is incorrect, and I need to update it. <i>You will receive an email to your SC mail account once this request has been processed and your housing selection has been removed. You can then log into Ocelot Access to make your new selection.</i> </div> <div style="margin-bottom: 10px;"> <input type="checkbox"/> Documented Book and Supply Costs in Excess of Budget – The documented amount must exceed the budgeted amount for the semester indicated. Please provide all book and supply purchase receipts and all course syllabi to verify expenses. \$ _____ </div> <div style="margin-bottom: 10px;"> <input type="checkbox"/> Daycare Expenses – Submit a letter from a state licensed daycare provider reflecting the costs for the semester (dollar amount per hour multiplied by number of hours per week multiplied by number of weeks per semester). A copy of the daycare's state license is necessary if not already on file at Schoolcraft College. \$ _____ </div> <div style="margin-bottom: 10px;"> <input type="checkbox"/> Documented Course-Related Expenses (such as a camera, camcorder, or tools) – Submit a syllabus or letter from the department indicating the purchase is required as part of the class requirements. The syllabus or letter must indicate the standard cost of the items. \$ _____ </div> <div style="margin-bottom: 10px;"> <input type="checkbox"/> Undergraduate Student Taking 14+ Credit Hours per Semester – Upon request we will recalculate based on additional cost of tuition but only if the standard cost of attendance is exceeded due to these charges. Please explain. \$ _____ </div> <div style="margin-bottom: 10px;"> <input type="checkbox"/> Additional Program/Course Fees – Such as lab fees, additional course-specific fees, or differential tuition rates. This option can only be used if the standard cost of attendance is exceeded due to these charges. Please explain. \$ _____ </div> <div style="margin-bottom: 10px;"> <input type="checkbox"/> Other – List Source _____ _____ </div> <div style="margin-top: 10px;"> Provide documentation supporting additional educational costs. </div>

I certify that, to the best of my knowledge, all the information in this form is accurate. I also understand that Schoolcraft College may use follow-up procedures to verify data that I have submitted and/or have submitted on my behalf. All information will remain strictly confidential.

Student Signature _____

Date _____

SIGNATURES MUST BE HANDWRITTEN