

### 2023-2024 Unaccompanied Homeless Youth Verification Form

A student is independent if at any time on or after July 1, 2022 (irrespective of whether they are currently homeless or at risk), the student is determined to be an unaccompanied youth who is homeless or is self-supporting and at risk of being homeless. Any student under the age of 24 may qualify for a homeless youth determination. This determination can be made by, and must be substantiated by:

- A school district homeless liaison,
- The director (or designee) of an emergency shelter or transitional housing program funded by the U.S. Department of Housing and Urban Development, or,
- The director (or designee) of a runaway or homeless youth basic center or transitional living program.
- College Financial Aid Administrator (with a scheduled interview and/or supporting documentation).

If an applicant believes that they are homeless or at risk of being homeless but is unable to answer “yes” to any of the FAFSA questions, the applicant should contact their financial aid office to request that a homeless youth determination be made. Upon such a request, the Financial Aid Office is required to make a homeless youth determination. If written documentation to support the applicant’s claim of homelessness is not available, the Financial Aid Office’s determination may be made based on a documented interview with the applicant and supporting documentation from a recognized third party. Documentation that may be considered in making this determination includes, but is not limited to, information collected from the following:

- Local school district personnel;
- State homeless education coordinators;
- Third parties such as private or publicly funded homeless shelters and service providers;
- Financial aid administrators from other colleges;
- Staff from college access programs, such as TRIO or GEAR UP;
- College or high school counselors; or
- Mental health professionals, social workers, mentors, doctors, and clergy.

IF your situation cannot be documented, we will not be able to process your FAFSA as an independent student and you must go back to enter all parent information.

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Financial Aid Specialists will review your request based on the documentation submitted.  
Notification of the results will be sent to you via your SC Mail account.

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**Submission Instructions: You must return this form in one of the following ways:**

Print and mail OR return to:  
Financial Aid Office  
18600 Haggerty Road  
McDowell Center Room 150  
Livonia, MI 48152

OR Fax to:  
(734) 462-4527

OR scan/email to:  
[finaid@schoolcraft.edu](mailto:finaid@schoolcraft.edu)

Student ID# \_\_\_\_\_ Student Name \_\_\_\_\_

**Homelessness is defined as:**

- Homeless means lacking fixed, regular and adequate housing, which includes living in shelters, motels, cars, or temporarily living with other people.
- Unaccompanied means you are not living in the physical custody of your parent or guardian.

**I am a homeless youth as determined by:**

(Please CHECK ONE of the following circumstances and provide all information requested.)

- ☐ **High School** – I am an unaccompanied youth who was determined homeless or at risk of being homeless by a high school or school district homeless liaison.

**Required Documentation:**

- A copy of the letter determining your homeless status on high school/school district letterhead with school official signature, from your McKinney-Vento School District Liaison.

- ☐ **HUD Director** – I am an unaccompanied youth who was determined homeless or at risk of being homeless by the director (or designee) of an emergency shelter or transitional housing program funded by HUD (the U.S. Department of Housing and Urban Development).

**Required Documentation:**

- A copy of the letter determining your homeless status on official letterhead with the certifying official's signature.

- ☐ **Youth Center** – I am an unaccompanied youth who was determined homeless or at risk of being homeless by a homeless youth basic center or transitional living program.

**Required Documentation:**

- A copy of the letter determining your homeless status on official letterhead with the certifying official's signature.

- ☐ **Undetermined Homeless Status** – I am an unaccompanied youth who was not verified as homeless or at risk of being homeless by a certifying official or agency.

My living situation lacks fixed, regular and/or adequate housing which includes the following scenarios. Please choose one of the following:

- ☐ living in substandard housing without water and/or electricity
- ☐ living in shelters, motels, cars
- ☐ living in campgrounds, parks, abandoned buildings, bus or train stations, other private or public places not designed for humans to live
- ☐ living with other people temporarily / “couch surfing”
- ☐ living in school dormitory (I would have no other place to live and would be homeless without school housing).

(A student living in any of these situations and fleeing an abusive parent may be considered homeless even if the parent would provide support and a place to live.)

**Required documentation:**

- A letter detailing your current living situation  
AND
- Completed Affidavit attached to this document from the person the student is living with and/or whom supports the student, if applicable  
AND
- **TWO** letters from an objective third party that explain and confirm your homeless status.

**Student Certification**

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I certify that all information on this form is true, complete, and accurate. Upon request, I agree to provide proof of the information reported on this form. False statements or misrepresentation can be considered a cause for denial, reduction, withdrawal, and/or repayment of financial aid. I give permission to the Financial Aid Office to make corrections/adjustments to my data on the FAFSA based on forms and/or documents submitted.

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Student's Signature

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Date

## Affidavit for Undetermined Homeless Status

To be completed by the person that the student lives with and/or provides support

**Student ID#** \_\_\_\_\_ **Student Name** \_\_\_\_\_

The student above has indicated that he/she is unable to provide parent information due to unusual circumstances. Please complete this form and return it to the Financial Aid Office at Schoolcraft College.

1. What is your relationship to the student? \_\_\_\_\_
2. How long have you known the student? \_\_\_\_\_
3. When is the last date you are aware that the student:
  - a. Received financial support from parent(s)? \_\_\_\_\_
  - b. Lived with a parent(s)? \_\_\_\_\_
4. What is your knowledge of the student's family history and the relationship between the student and parent(s)? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  - a. Why is the student unable to obtain his/her parental information for financial aid purposes?  
\_\_\_\_\_  
\_\_\_\_\_
  - b. Who provides support for the student? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Your Printed Name \_\_\_\_\_ Phone # \_\_\_\_\_

Your Relationship to Student \_\_\_\_\_ Your Email \_\_\_\_\_

I hereby certify that the above information contained in these statements is true, complete, and accurate.

Signature \_\_\_\_\_ Date \_\_\_\_\_