

Licensed Practical Nurse to Registered Nurse Option (LPN to RN)

Information and Application Packet 2023-2024

PROGRAM DESCRIPTION

Schoolcraft College offers an option for Michigan Licensed Practical Nurses (LPNs) who are interested in becoming Registered Nurses (RNs) with an Associate of Applied Science (AAS) in nursing education. This is not a separate program but an advanced placement option within the Nursing Career Ladder Curriculum (NCLC).

- Following successful completion of the RN program requirements, students are eligible to take the NCLEX-RN exam and apply for licensure as a Registered Nurse (RN).
- Students should meet with an Academic Advisor to review general education courses that may be transferred toward the degree. Students are accepted after pre-admission requirements are met and as space is available.
- Applications are accepted on a continual basis for Fall semester each year and the number of placements varies per year.

The Nursing Career Ladder Curriculum (NCLC) is rigorous and challenging. It requires a high level of student commitment and mastery of content in many academic areas. Essential information about the Nursing Career Ladder Curriculum:

- Nursing courses are offered during day/afternoon sessions at the Livonia campus. Second year courses are scheduled into four 7-week sessions.
- Computer use and computerized testing is required for all nursing courses.
- In addition to course lectures, laboratory and clinical practice are required. Computer use and computerized testing are required for each course. Students will need to have a computer device for home and on campus use that meets the requirements as provided at the time of entry. Courses typically include one day of theory and two days of clinical. Clinical sessions are offered on day or afternoon shifts with potential weekend rotations. The clinical days may not be sequential days of the week and will vary based on clinical site availability. Students must meet all requirements as designated by the department, college, and clinical facilities.
- Nursing courses must be taken in sequence or assigned rotation. A minimum grade of 80% in each nursing course and satisfactory clinical performance is required for progression to the next nursing course.

The RN-AAS nursing program is approved by the Michigan Board of Nursing and has received additional national Accreditation Commission for Education in Nursing (ACEN). For more information on MI-Board of Nursing approval and licensure please contact:

- LARA Department of Licensing and Regulatory Affairs
Bureau of Health Care Services
Board of Nursing
611 West Ottawa Street
P.O. Box 30670
Lansing, MI 48909-8170
517-335-0318
bhcsinfo@michigan.gov
www.michigan.gov/LARA
- The nursing associate degree program at Schoolcraft College at the Livonia campus located in Livonia, MI is accredited by the: Accreditation Commission for Education in Nursing (ACEN)
3343 Peachtree Road NE, Suite 850
Atlanta, GA 30326
404-975-5000
info@acenursing.org

The most recent accreditation decision made by the ACEN Board of Commissioners for the associate degree nursing program is Continuing Accreditation.

Completion of program requirements provides students with eligibility to take the NCLEX-RN exam. Students who wish to be licensed in another state should check the National Council of State Boards of Nursing to clarify requirements in that state

<https://www.ncsbn.org/14730.htm>

Preparing to apply to the Licensed Practical Nurse to Registered Nurse Option (LPN to RN)

1. Have an LPN license
2. Have LPN work experience or recent PN program graduation within the last two years
3. Apply to Schoolcraft College
4. Send transcripts
5. Meet with Academic Advisor
6. Complete BIOL 236, or BIOL 237 and BIOL 238 with a minimum of 3.0/B 80% or higher
7. Complete first within a set of General Education English Communication courses with a minimum grade of 2.0/C. ENG 101- English Composition 1 recommended
8. Complete PSYCH 201 Introductory Psychology with a minimum grade of 2.0/C.
9. Complete one of the following MATH courses: MATH 102, 111, 113, or higher with a minimum of 2.0/C (See page 4, # 9)
10. Achieve minimum scores on TEAS and request ATI send scores to college
11. Attain a 2.5/C+ or better cumulative grade point average



Apply for LPN to RN Placement

12. Complete LPN to RN application with Academic Advisor



Acceptance to LPN to RN program

Begin NCLC course work in Fall start semester. Student may take other general education courses towards BSN degree in meantime

APPLICATION REQUIREMENTS

The LPN to RN Option application is attached to the end of this packet. Please complete the application after reviewing and meeting the following requirements:

1. LPN License	Hold an active, unrestricted LPN license in the State of Michigan. Students having licensure in states other than Michigan should contact LARA Department of Licensing and Regulatory Affairs to complete the reciprocity process.
2. LPN Work Experience	Have current work experience as an LPN or recent graduate from a practical nurse program within the last two years. <u>Attach an updated copy of your resume</u> (including job description and nursing activities) and pay stub indicating the number of hours worked.
3. Apply to Schoolcraft College	Apply to Schoolcraft College on-line at www.schoolcraft.edu .
4. Transcripts	It is recommended you request official undergraduate transcripts from <u>all</u> colleges and universities previously attended. Transcripts must be sent directly from the issuing college or university to Schoolcraft College Records Office. To confirm that transcripts have been received, contact the Answer Center & Help Line at 734-462-4426.
5. Advising	<p>The nursing program requires minimum assessment levels of course work in the areas of math, reading, and writing. Students should meet with an academic advisor to develop an academic plan and retain a copy of their degree audit for submission with this application. Students with prior college level work or a degree may be exempt from general college placement testing. Students who have submitted ACT or SAT scores that are less than three years old to the Records Office may also be exempt from assessment testing. Contact the Academic Advising Center at 734-462-4429 to make an appointment to discuss an academic plan and preparation for the TEAS (nursing entrance) exam.</p> <p>Nursing students should possess and maintain the following to be able to adequately communicate, make decisions, manipulate equipment, perform procedures, and provide indirect or direct quality care for clients in a variety of healthcare settings:</p> <ol style="list-style-type: none"> 1. Sufficient intellectual, psychological, and emotional capabilities 2. Sufficient capacity to concentrate for sustained periods of time 3. Sufficient communication skills 4. Sufficient visual acuity 5. Sufficient auditory perception 6. Sufficient gross and fine motor coordination 7. Sufficient physical abilities and strength required to push, pull, transfer, or move objects/clients utilizing safe patient handling techniques; ability to lift 35 pounds 8. Sufficient physical stamina to remain standing for prolonged periods of time <p>Students potentially needing accommodations may review further information at https://www.schoolcraft.edu/dss/ Students may also schedule an appointment with Disability Support Services at 734-462-4330 regarding options to ensure equal access to programs and activities.</p>
6. Anatomy & Physiology Prerequisite	<p>Complete BIOL 236 <i>Human Anatomy & Physiology</i> with a minimum grade of <u>3.0/B</u>.</p> <p style="text-align: center;">- or -</p> <p>Complete BIOL 237 <u>and</u> <i>Principles of Human Anatomy & Physiology 1</i> with a minimum grade of <u>3.0/B</u>. BIOL 238 <i>Principles of Human Anatomy & Physiology 2</i> with a minimum grade of <u>3.0/B</u>.</p> <p><i>(Students should meet with an academic advisor to determine the biology courses recommended for students planning to pursue a BSN in the future. There are no expiration dates for acceptable BIOL courses.)</i></p>
7. English Communication Prerequisite	Select first within a set of General Education English Communication courses with a minimum grade of 2.0. ENG 101- English Composition 1 recommended.
8. Introductory Psychology Prerequisite	Complete PSYCH 201 <i>Introductory Psychology</i> with a minimum grade of 2.0/C.

<p>9. Mathematics Prerequisite</p>	<p>Select one Mathematics course from the following list:</p> <p>MATH 102 <i>Technical Mathematics</i> with a minimum grade of 2.0/C. MATH 111 <i>Applications-Utility of Math</i> with a minimum grade of 2.0/C. MATH 113 <i>Intermediate Algebra for College Students</i> with a minimum grade of 2.0/C. OR higher Mathematics course with a minimum grade of 2.0/C.</p> <p><i>Students should meet with an advisor to determine courses that satisfy academic goals and future BSN program requirements. Math 102 does not transfer towards a BSN degree.</i></p>
<p>10. Admission Exam</p>	<p>The ATI TEAS Exam (Test of Essential Academic Skills) is a multiple-choice exam that must be taken using the online version. The TEAS Exam includes:</p> <ul style="list-style-type: none"> ○ 31% Reading: Key Ideas & Details (15%), Craft & Structure (9%), Integration of Knowledge & Ideas (7%) ○ 16% English and Language: Convention of Standard English (6%), Knowledge of Language (6%), Vocabulary Acquisition (4%) ○ 31% Science: Human Anatomy & Physiology (21%), Life & Physical Science (5%), Scientific Reasoning (5%) ○ 22% Mathematics: Number & Algebra (16%), Measurement & Data (6%) ○ Minimum TEAS Exam scores required are: Composite: 60% (Adjusted Individual Total Score), 68% Reading, 60% English, 60% Math, 50% Science. <ul style="list-style-type: none"> ● As of September 1, 2022, all TEAS testing used for application must be completed in person, on campus at the Schoolcraft College Testing Center, ● Successful TEAS score results are valid for a maximum of 2 years. ● Four (4) TEAS attempts are the maximum number of attempts allowed for application to Schoolcraft's program (includes any exams taken at other institutions and Schoolcraft since 9/1/2022.) Any exam results taken at other sites (of the 4 attempts) will not be accepted for application. ● Students may take the TEAS a maximum of 2 times within a 12-month period. Students may not take a third attempt until the first test attempt expires (Ex: TEAS #1 on September 5 and TEAS #2 on February 10. TEAS #3 cannot be taken until the next September on or after the 5th). ● If the student does not pass a TEAS exam, the ATI website has study materials and practice exams available. The Schoolcraft College Learning Support Services Department also provides free personalized TEAS prep plans for success through one-on-one and group formats. To inquire about support for the TEAS, please contact teasprep@schoolcraft.edu (734-462-7330). ● The highest successful score on each section of the TEAS Exam will be accepted from the two attempts within the 12-month period. Students must complete all sections of the TEAS exam to the best of their ability on each attempt for scores to be accepted. ● The Composite score must be 60% or higher on at least one of the two attempts and the lowest composite score for the other attempt of these two attempts must be within a 55-60% range or higher. <p>Students who may need academic testing accommodations should meet with Disability Support Services Office (734-462-4330) <u>prior</u> to taking the TEAS exam to determine potential accommodations.</p> <p>TEAS Exam attempts at Schoolcraft College must be scheduled in advance. Fees paid are non-refundable and non-transferrable. Students needing to change testing dates will need to pay the full fee. Obtain more information regarding the TEAS exam: https://www.schoolcraft.edu/testingcenter/teas</p>
<p>11. Cumulative GPA</p>	<p>Attain a cumulative grade point average of 2.5/C+ or better for all college level prerequisites and supportive courses.</p>
<p>12. Apply for LPN to RN Placement</p>	<p>Complete the student portion of the application and meet with an academic advisor for academic planning and to sign off on the application (see ATTACHMENT A). The advisor will submit the attached application and degree audit (received from Advising) to the Nursing Office. Applications are reviewed on a continual basis. The order of acceptance of qualified applicants will be based on the date the College receives a valid application for LPN to RN placement. An application is valid only if all the requirements listed in this document have been met.</p> <p>All pre-requisites must be completed (with a final grade entered) PRIOR to submission of application for the application to be considered for admission. In the event more than one qualified student applies on the same day, the applications will be ordered based on highest cumulative grade point average in the prerequisite/supportive courses.</p> <p>Students who are accepted will receive an email confirmation indicating acceptance and the designated Fall start year. If all student spaces are full, students will be admitted to the next year's Fall start cohort and will also be eligible to move up to the current year (depending on application date placement), if other students defer or do not meet other requirement deadlines and admission is cancelled. Students who do not respond to correspondence by</p>

	<p>deadlines will be cancelled by the nursing department. No students are moved up after August 1 for any given academic year.</p> <p>Specific information on orientation and other requirements will be sent via Schoolcraft email when available (approximately 4 months prior to start semester). Students are responsible for maintaining current contact information for all college communications. Students should get their college email forwarded to their primary email so as not to miss any communications.</p> <p>Students may defer their admission only one time, otherwise, the student will need to reapply and meet the application requirements at that time. Students who do not meet nursing department deadlines or have been accepted to the program and then are “no call, not show” to start the program, will be cancelled and not eligible to reapply to the program in the future.</p> <p>Admission will be cancelled if students do not meet nursing department deadlines for other pre-admission requirements such as orientation and health/clinical requirements and ability to reapply would be determined upon nursing department review of the situation.</p>
13. Begin NCLC course work in the Fall start semester	See the course schedule information for other general education/supportive courses required to fulfill requirements for the Associate of Applied Sciences in Nursing Degree-General Education Humanities course with a minimum grade of 2.0. HUM 106 – Introduction to Art & Music recommended. Select second within a set of General Education English Communication courses with a minimum grade of 2.0. ENG 102 - English Composition 2 recommended.
14. Humanities*	Select General Education Humanities course with a minimum grade of 2.0. HUM 106 - Introduction to Art & Music recommended (see below)
15. English Communication*	Select second within a set of General Education English Communication courses with a minimum grade of 2.0. ENG 102- English Composition 2 recommended (see below)

* These courses are supportive courses that must be completed before the end of Nursing 250 (last nursing course). It is suggested that students take the supportive courses prior to starting the nursing courses if time permits, but work with an academic advisor to develop a plan to complete these courses.

COLLEGE SUCCESS COURSE

To provide students an opportunity to develop further skills necessary for the demanding field of nursing education, the College offers a nursing specific section of **COLLS 130 (Applied Learning Theory for Nursing Majors)**. This optional course provides instruction on reading efficiency and speed techniques, learning/study strategies, and critical thinking/test taking skills using nursing materials and concepts. Students can contact Academic Advising at 734-462-4429 for more information.

SAMPLE COURSE SCHEDULE

PREREQUISITE COLLEGE LEVEL COURSES		
(These PREREQUISITE courses must be completed prior to submitting an application for LPN to RN Option.)		
Course Number	Course Name	Credit Hours
BIOLOGY 236 OR	BIOL 236 Anatomy & Physiology with a minimum grade of 3.0* OR	5 OR
BIOLOGY 237 AND	BIOL 237 Principles of Human Anatomy & Physiology 1 with a minimum grade of 3.0* AND	4 AND
BIOLOGY 238	BIOL 238 Principles of Human Anatomy & Physiology 2 with a minimum grade of 3.0*	4
• <i>Students who plan to transfer to a baccalaureate program should take the BIOL 237 & 238 sequence. *B/80% or higher</i>		
English Communication	Select first within a set of General Education English Communication courses with a minimum grade of 2.0. ENG 101- English Composition 1 recommended	3
PSYCHOLOGY 201	Introductory Psychology with a minimum grade of 2.0	4
Mathematics**	Select one of the following, or higher Math course, with a minimum grade of 2.0: MATH 102 – Technical Mathematics MATH 111 – Applications – Utility of Math MATH 113 – Intermediate Algebra for College Students	4
Hold an active, unrestricted LPN license in the State of Michigan		

FALL SEMESTER		
Course Number	Course Name	Credit Hours
NURSING 205	Advanced Medical-Surgical Nursing	4.5
NURSING 248	Maternal-Child Nursing 2	5
English Communication*	Select second within a set of General Education English Communication courses with a minimum grade of 2.0. ENG 102- English Composition 2 recommended	3

WINTER SEMESTER		
Course Number	Course Name	Credit Hours
NURSING 246	Psychiatric mental Health Nursing	4
NURSING 250	Advanced Concepts in Registered Nursing	4.5
Humanities*	Select General Education Humanities course with a minimum grade of 2.0. HUM 106 - Introduction to Art & Music recommended	1

This program schedule is subject to change based on Board of Nursing regulations, curricular changes, institutional policy, and program needs.

* The courses are supportive courses that must be completed before the end of Nursing 250 (last nursing course). It is suggested that students take the supportive courses prior to starting the nursing courses if time permits but work with an academic advisor to discuss plans for completing courses per semester. Some of the required supportive courses are offered as Distance Learning courses through the Schoolcraft College Distance Learning Program. For specific questions, call 734-462-4532.

Schoolcraft College will also award college credits for CLEP (College Level Examination Program) tests for several of the courses i.e., English 101 and Psychology 201. For specific information regarding CLEP exam, please contact 734-462-4806.

** Mathematics - students should meet with an advisor to determine courses that satisfy academic goals and BSN program requirements. Math 102 does not transfer towards a BSN degree.

MANDATORY REQUIREMENTS PRIOR TO PROGRAM FALL REGISTRATION by provided deadlines (Requirements subject to change.)

After acceptance, students will receive a packet of information via email regarding post admission requirements that must be completed prior to starting the nursing program. The packet will contain specific deadline dates and further details for the following requirements:

1. Participate in a mandatory LPN to RN Student Orientation session.
2. Schedule and meet with the Nursing resource Instructor for a personal interview to discuss educational goals, learning techniques/strategies, and recommendations for success in the program.
3. Demonstrate satisfactory performance on clinical skills during a Skills Review session.
4. Complete the medication dosage calculations packet prior to the orientation, as a Medication Math Proficiency Exam (includes IV therapy calculations) will be completed at the orientation session. Each nursing course includes dosage calculations as part of the course testing.
5. Pay fees and complete any specified computerized assessments and required remediation by the designated deadlines.
6. Complete all health/clinical placement requirements and provide documentation including a health questionnaire/physical exam (dated within the last 12 months from the fall start of the nursing program), TB testing, immunization records including Measles, Mumps, Rubella (MMR), Tetanus, diphtheria, Pertussis (TDaP), Varicella (chicken pox), Hepatitis B, flu vaccine (in season), COVID vaccine, a negative urine drug screen on first attempt (marijuana use is still prohibited), and pass a criminal background check by nursing office deadline dates provided in the emailed packet. Drug screens may need to be repeated throughout the program as required by clinical agencies. Students will also need to meet any other future health/clinical/agency requirements as specified by the agencies.

7. Students should have current American Heart Association Basic Life Support course for Professional Healthcare Providers. The course needs to include an in person return demonstration of performance skills (adult, child, infant, and AED use). 100% online courses are not accepted.
8. Students who do not meet the Nursing Department requirements/deadlines will be cancelled (see other notes).
9. An authorization permit to register for courses will be issued by the Nursing Office upon completion of any requirements as specified in email correspondence. Students are emailed when petitions are entered, and students may then register for courses.

PLEASE NOTE: Requirements for admission to the LPN to RN Option are subject to change at any time. If you have any questions or need updates on applicable changes, contact the Nursing Office at 734-462-4401 or nursing@schoolcraft.edu.

ESTIMATION OF TUITION AND FEES

LPN to RN OPTION			
(Based on 38 credits)			
	<u>Resident</u>	<u>Non-Resident</u>	<u>Out of State</u>
Tuition:	\$4,978.00	\$7,144.00	\$10,070.00
Registration Fees	\$86.00	\$86.00	\$86.00
Instructional Equipment Fee	\$380.00	\$380.00	\$380.00
Service Fee	\$304.00	\$304.00	\$304.00
Infrastructure Fees:	\$304.00	\$304.00	\$304.00
Course Fees:	\$3,348.00	\$3,348.00	\$3,348.00
Additional Expenses (Approximate):	\$1,123.00	\$1,123.00	\$1,123.00
Computerized Testing Package \$450.00 Books (not included) Background Check \$10.00 Drug Screen \$35.00 ACE MAPP \$50.00 Uniform \$150.00 Clinical Supplies \$90.00 Application Fee for Licensure & NCLEX \$328.00			
TOTAL:	\$10,513.00	\$12,679.00	\$15,605.00
<p>*The above figures are based on 2023-2024 rates and are subject to change. A Resident student is one whose legal residence is in the school District of Clarenceville, Garden City, Livonia, Northville, Plymouth-Canton, or part of Novi. All other students whose legal residents is Michigan are considered on-Residents. Out of state or international student rates are available via https://www.schoolcraft.edu/tuition/</p>			

NOTE: Requirements for admission to the LPN to RN Option are subject to change at any time.

Please contact the Nursing Office for updates on any applicable changes.

Phone: 734-462-4401 Fax: 734-462-4473

Email: nursing@schoolcraft.edu Web: www.schoolcraft.edu

It is the policy of Schoolcraft College that no person shall, on the basis of race, color, national origin, gender, age, marital status, creed, or handicap, be excluded from participating in, be denied benefits of, or be subjected to discrimination during any program or activity or in employment.



LPN to RN Option Application 2023-2024

This application is required for the LPN to RN Option. Review and meet **all** requirements on this application. (Program requirements are subject to change.)

- 1) Completion of **all** sections of this application **with** signatures from an academic advisor. The academic advisor will submit the application including an academic audit document to the Nursing Office.
- 2) Applications are accepted on a continual basis and the number of placements may vary per year. In the event several applications are received on the same day, the student with the highest GPA for the prerequisite courses will be admitted first.
- 3) Incomplete applications will not be considered for acceptance until all items are complete.

Section I: To be completed by Student

Demographic information on this application must match the information on record in the Record's Office at Schoolcraft College.

Name

_____ Last

_____ First

_____ Middle

_____ Former (If Applicable)

Address

_____ Number

_____ Street

_____ Apt.

_____ City

_____ State

_____ Zip + 4 Digit Code

Cell Phone

(_____) _____

Home Phone

(_____) _____

Schoolcraft Email

Personal Email

Birth Date

_____ Month / Day / Year

Student Number

Social Security Number

_____ Last 4 Digits

It is the policy of Schoolcraft College that no person shall, on the basis of race, color, national origin, gender, age, marital status, creed, or handicap, be excluded from participating in, be denied the benefits of, or be subjected to discrimination during any program or activity or in employment.

Section II: To be completed with Academic Advisor

THE ITEMS IN SECTION II ARE REQUIRED. MEET WITH AN ACADEMIC ADVISOR TO OBTAIN APPROPRIATE INITIALS/SIGNATURES.

1. **Proof of LPN licensure – Nursing office will verify. Academic Advisor will determine if student needs to do the Prior Learning Credit form and pay fee to bring in LPN credits towards the associate degree.**

9. MATH 102, 111, 113, or higher with a minimum grade of 2.0. Students should meet with an advisor to determine courses that satisfy academic goals and BSN program requirements. Math 102 does not transfer towards a BSN degree.

Student:

- has successfully completed MATH 102, 111, 113, or higher. (2.0/C or better) ⇒
- has successfully completed _____
at _____
with a grade of _____

Academic Advisor

Initials Date

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10. NURSING ADMISSIONS TEAS EXAM

NURSING ADMISSIONS TEAS EXAM Achieve the required minimum scores on the online TEAS Exam (Test of Essential Academic Skills) within two attempts per 12 months. Highest scores in each section on the two attempts will be accepted. Maximum number of overall attempts allowed is four (4) attempts. (See page 4: Admission Exam criteria.)

Students must complete all sections of the TEAS Exam with maximum effort on each attempt plus continue to meet the composite 60% with all attempts. Minimum scores required are:

Minimum Scores: **Composite 60% (Adjusted Individual Total Score), 68% Reading, 60% English, 60% Math, 50% Science.**

Student:

- has achieved the minimum scores on the TEAS current online version per requirements:

1st
Attempt

Date:	Composite:	Reading:	Math:	Science:	English:
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2nd
Attempt

Date:	Composite:	Reading:	Math:	Science:	English:
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Academic Advisor

Initials Date

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11. CUMULATIVE COLLEGE GPA Attain a 2.5/C+ or better cumulative grade point average for college level prerequisite and supportive courses.

Student:

- has a cumulative GPA of 2.5/C+ or better for all college level pre-requisite and supportive courses.
- Advisor to run an academic audit: submit one copy with application and provide other copy to student for documentation regarding courses still needed for degree completion.
- Advisor to email nursing@schoolcraft.edu with student name and ID # if student needs to have credits for the LPN license to meet degree requirements. Nursing office will provide form for student to pay fee for credits at the Cashier's office. Yes, needs credits brought in No, does not need credits brought in

Academic Advisor

Initials Date

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12. Complete this LPN to RN application with an Academic Advisor → Advisor will email application to Nursing Office at nursing@schoolcraft.edu

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Advisor
Initials

Advisor Typed Name

Advisor Signature/e-signature

Date

After acceptance, begin nursing course work in the Fall. Students may work with an advisor to take other courses towards a BSN degree while waiting to start the program.

Section III: Application to be signed by student



Applicant Signature

Date

Advisor submit application via email to nursing@schoolcraft.edu