Health Information Technology Associate Degree

Radcliff Administrative Office
734-462-4770

Updated 07/26/12
What does a Health Information Technician do?

A Health Information Technician compiles and maintains the medical records of patients to document their conditions and treatments and to provide data for research studies.
Where does a Health Information Technician work?

Health Information/Medical Record Technicians work in hospitals, ambulatory care centers, mental health facilities, insurance companies, hospice, rehabilitative hospitals, correctional facilities, veterinary medicine, cancer registry and other health related agencies.
Employment opportunities for the Health Information Technician is expected to grow much faster than the average due to the rapid growth in the number of medical tests, treatments and procedures and because medical records/health information will be increasingly scrutinized by third-party payers, courts and consumers.
Health Information Technician

- $39,100 (Michigan)
Health Information Technology students must be officially admitted to the program.

This program requires a special admissions process. Please contact the Admissions Office at 734-462-4426 or admissions@schoolcraft.edu to complete an application.
ADMISSION PREREQUISITES

BIOL 236 Human Anatomy and Physiology
HIT 104 Medical Terminology
CIS 120 Software Applications
HIT 109 Principles of Health Information Management
FIRST YEAR

Fall Semester
HIT 113 Human Diseases 3
HIT 112 Basic Laboratory and Diagnostic Tests 2
HIT 114 Pharmacology for Health Professionals 2
ENG 101 English Composition 1 3
MATH 101 Business Mathematics 3

Winter Semester
HIT 111 ICD-9-CM Classification 3
HUM 106 Introduction to Art and Music 1
ENG 102 English Composition 2 3
HIT 158 Clinical Affiliation 1 2
HIT 116 Legal Aspects of Health Information 2

Spring/Summer Semester
PSYCH 153 Human Relations 3
HIT 216 Healthcare Delivery Systems 2
## Second Year

### Fall Semester
- **HIT 210** Healthcare Statistics of Health Information Management 3
- **HIT 217** Quality Management in Healthcare 2
- **HIT 222** Basic Ambulatory Coding 3
- **HIT 256** Clinical Affiliation 2 2
- **HIT 232** Computer Applications in Healthcare 2

### Winter Semester
- **HIT 240** Healthcare Reimbursement Methodologies 2
- **HIT 219** Organization and Management 2
- **HIT 233** Intermediate ICD-9-CM Coding 3
- **HIT 234** Intermediate Ambulatory Coding 3
- **HIT 258** Clinical Affiliation 3 2

### Total Program Credits
68

### Elective (Optional)
- **HIT 213** Health Information Seminar 1
- **HIT 230** ICD-9-CM Coding Practicum 2
- **HIT 231** Ambulatory Coding Practicum 2
Homework / Studies

Traditional

- 2 hrs for each hour of classroom time
Schoolcraft College – Radcliff
1751 Radcliff Street
Garden City, MI 48135
Related Web Sites

The American Health Information Management Association (AHIMA) [www.ahima.org]
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<th>Non-Resident</th>
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*Estimation of tuition and fees does not include the cost of textbooks. The above figures are based on 2012-2013 rates and are subject to change. A Resident student is one whose legal residence is in the school District of Clarenceville, Garden City, Livonia, Northville, Plymouth-Canton or part of Novi. All other students are Non-Residents.

Health Information Technology
What characteristics do I need?

You must have a strong interest in activities such as assisting medical staff in evaluating quality of healthcare, safeguarding the confidentiality of medical records, reviewing medical records for completeness, accuracy and compliance with requirements and the planning and developing of systems for healthcare data. The technician is detail oriented and recognizes the business aspects of healthcare.
Who can help?

Your Support Team

- Instructors
- Program Coordinator
- Schoolcraft Staff
- Friends, family, mentors
Knowledge

National Certification

• Upon graduation of an accredited program you are eligible to take a national examination given by AHIMA. Upon successful completion of the examination an individual would be an Registered Health Information Technician (RHIT).

A PROFESSION FOR LIFE
For More Information on the Health Information Technology Program, Please Contact:

JODY SCHELLER, MS, RHIA  
Program Coordinator  
734-462-4400, ext. 6025  
jschelle@schoolcraft.edu

Counseling Department  
734-462-4429

Admissions  
734-462-4426