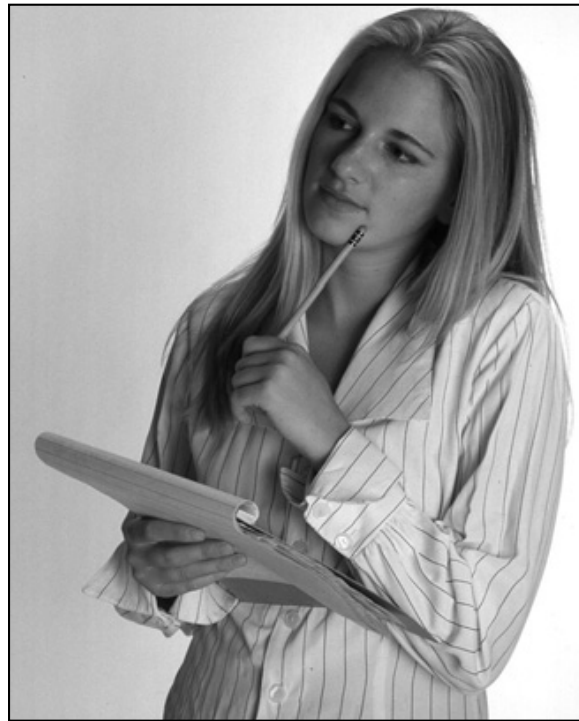


Basic Writing Refresher



Take this opportunity to strengthen your writing confidence. Whether you need to refresh your skills for work, or to help your kids with their homework, this course will strengthen your writing skills and your writing self-assurance. Review effective communication skills, grammatical skills, brainstorming strategies, business writing, research techniques, and editing strategies. Feel good about yourself, become a better writer.

CES 7318
Sec. 946103
Fee: \$155
Location: BTC 370

Wednesdays

12 Weeks
Begins September 22
6:00 pm - 8:00 pm
Instructor: S. Baranski

***Please see
other side for
Registration
Information***



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Registration for Fall 2010 semester begins Monday, August 2, 2010.

To register, complete the form below and return at least one week prior to class start date.
 For more information, please call Continuing Education and Professional Development at 734-462-4448
 or visit our web site www.schoolcraft.edu.

Refunds are issued in accordance with college policy.

It is the policy of Schoolcraft College that no person shall, on the basis of race, color, national origin, gender, age, marital status, creed, or handicap, be excluded from participating in, be denied benefits of, or be subjected to discrimination during any program or activity or in employment.

Continuing Education and Professional Development—Fall 2010

Please use one registration form per student. Duplicate this form as needed.

Date of Birth ___/___/___ Student Number ___ ___ ___ ___ ___ **OR** SS# ___ ___ ___ - ___ - ___ - ___
To be assigned to first-time students.

 Last First MI/Former

 Number Street City State Zip

 Day Phone Evening Phone Cell Phone

Section No.	CES No.	Title of Course
_____	_____	_____
_____	_____	_____
_____	_____	_____

- This data is optional and confidential:
- Female Male
 - White Black or African American
 - Hispanic or Latino Asian Other
 - American Indian or Alaskan Native
 - Native Hawaiian or Other Pacific Islander

AMT: \$ _____
 AMT: \$ _____
 AMT: \$ _____
 Total: \$ _____

Enclosed is my Check/Money Order payable to Schoolcraft College
 Charge to VISA/MC/Discover No. _____ Exp. Date _____

For office use only

Signature required for charge card payment (*Refund checks are issued to students rather than charge card credits*)

Walk-in Registration – Admissions & Enrollments office,
 McDowell Center Building
 Monday & Thursday: 8:00 am – 7:00 pm
 Tuesday, Wednesday and Friday: 8:00 am – 4:00 pm

OR

Mail to: Schoolcraft College/Cashier: CE
 18600 Haggerty Rd.
 Livonia, MI 48152-2696

Company-paid Tuition: Please send a copy of your purchase order when you register.

Co. Name _____
 Co. Address _____
 Billing Contact Person _____
 PO# _____