

Schoolcraft College
Continuing Education
AND Professional Development

**WANT TO TAKE
PHOTOS THAT DAZZLE?**
SEE ALL OF OUR
**PHOTOGRAPHY
OFFERINGS** on page 27

**SPRING &
SUMMER 2013**

New classes starting weekly

**Register APRIL 4
through AUGUST**



www.schoolcraft.edu/cepd



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REGISTRATION INFORMATION

Register April 4 through August
 new classes starting weekly

Most classes/activities are not scheduled on the following days:

- » Memorial Weekend: May 25, 26, 27
- » Independence Holiday: July 4

Exceptions are noted in the schedule.

**HOW TO REGISTER
 ON PAGES 40-41**



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Schoolcraft College Continuing Education AND Professional Development

734-462-4448 • CEPD@schoolcraft.edu

Continuing Education Center Hours

Monday–Friday, 8 am–5 pm

Schoolcraft College has published this schedule for informational purposes only and its contents shall not constitute a contract between this institution and prospective or enrolled students.

The information presented here reflects the current curricula, policies and regulations of the College. However, these are subject to change at any time by action of the Board of Trustees or the administration.

It is the policy of Schoolcraft College that no person shall, on the basis of race, color, national origin, gender, age, marital status, creed or disability, be excluded from participating in, be denied benefits of, or be subjected to discrimination during any program or activity or in employment.

A doctor's review of your health is advised before starting any exercise program.







The Schoolcraft College Continuing Education and Professional Development Schedule is published three times yearly.

HOW TO READ THIS SCHEDULE

SAMPLE CLASS

Subject →	CULINARY	Class Description
Class Title →	ServSafe	↓
		Designed for owners and managers of food service establishments, this class will prepare you for final examinations administered by the Educational Foundation of the National Restaurant Association. Upon successful completion of the program and exam (taken in class), the certified individual will be qualified to train personnel in sanitation techniques, communicate with representatives of the health departments having jurisdiction, recognize sanitation deficiencies, and initiate improvements.
Class Number →	CES 2087 (1.8 CEU)	← Continuing Education Units awarded upon completion
		← Cost/Senior Cost \$200/Senior Cost \$160
Duration →	2 days	← Start Date Feb 19
Section Number →	Sec. 921021	← Class Location Off Campus
		← Time 8 am-5 pm
		← Instructor T. Holewinski
	← Days Class Meets Thur & Fri	

CLASS KEY

-  Purchase textbook and bring to first class—available at the College Bookstore. View book pricing and details at www.schoolcraftbooks.com. The bookstore will be closed June 26–28 for inventory, May 27 and July 4.
-  Purchase a USB flash/thumb drive and bring to first class—available at the College Bookstore.
-  See *Online Class Information* on page 39 for specific requirements.
-  Waiver agreement required.
-  **Prerequisite**—CES 2187 *Cooking 101: Skill Development* or instructor's approval. See page 22 for tool kit requirements.
-  **CES 2380 Pastry 101: Skill Development** is strongly recommended before taking this class. *Cooking 101* is not required. See page 23 for tool kit requirements.

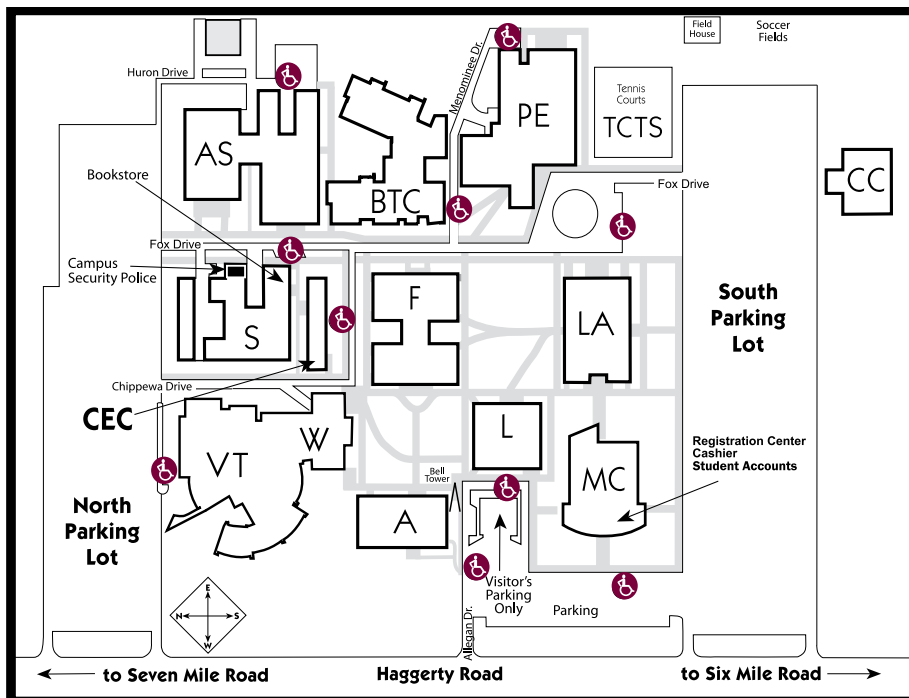
New classes and class sections continuously being added.
Visit www.schoolcraft.edu/cepd for updates.

CAMPUS MAP & DIRECTORY

Schoolcraft College
 18600 Haggerty Road
 Livonia, Michigan 48152-2696

General College 734-462-4400
 Continuing Education Center 734-462-4448
 Hearing Impaired Phone 734-462-4437

Bookstore 734-462-4409
www.schoolcraftbooks.com



Livonia Campus

- AS**..... Applied Sciences Building
- BTC** ... Biomedical Technology Center
- CEC**..... Continuing Education Center
- F**..... Forum Building
- LA**..... Liberal Arts Building
- L**..... Bradner Library
Learning Assistance Center
- MC**..... McDowell Center
Admissions & Welcome Center
Career & Transfer Center
Casher
Computer Lab
Counseling Center
Registration Center
Student Accounts
Transition Center
- PE**..... Physical Education Building
- TBA**..... To be announced
Students will be called when location is finalized. Class will be held at Livonia campus.
- TCTS**..... Tennis Courts
- VT**..... VisTaTech Center
American Harvest Restaurant
Business Development Center
Culinary Arts Program
Main Street Cafe
- W**..... Waterman Wing
Henry's Food Court
Meeting Rooms

Other Campus Offices

- A**..... Grote Administration Center
Human Resources
- CC**..... Children's Center
Child Care Program—
no drop-off care available
- S**..... Service Building
Bookstore
Lost & Found
Campus Security Police 734-462-4424

Off Campus Locations

- MED**..... Medical Center
17940 Farmington Road, Livonia
southeast corner at Curtis
- RC**..... Radcliff Center, Garden City
1751 Radcliff Street, Garden City
734-462-4770
just south of Ford Road
between Wayne & Merriman
- PSTC**... Public Safety Training Complex
31777 Industrial Road, Livonia

CAREER TRAINING/EXPLORATION

Whether you have been recently laid off, are re-entering the workforce, looking to bolster your career or want to transition into a new career, Schoolcraft College can provide you with an effective strategy to achieve your goals.

We offer training classes and skills certificates to help you move forward. Our convenient classes allow you to keep earning while learning. Schoolcraft instructors work hands-on with you throughout classes, sharing their knowledge, experience and skills to help you develop expertise.

Project Management

The Project Management Institute published the new *PMBOK® Guide—Fifth Edition* in January. The update to the PMP exam will be effective on July 31, 2013, while the CAPM exam will be updated on July 1. Exams prior to these dates will be on the current Fourth Edition. The Project Management Essentials & Exam Preparation course is aligned with the new Fifth Edition. PMP® Exam Focus™, and PMP® Exam Fuel™ are shorter courses for exams on the current Fourth Edition.

Project Management Basics

Are you a part-time project manager, accidental project manager, or a project manager who needs to refresh your knowledge and complement your skill sets? Learn the basics of project management, and apply these basics into your work projects. Group exercises and classroom discussion focus on practical application of project management principles, tools and techniques necessary to successfully initiate, plan, execute, monitor and control and close a project.

CES2 1593	(1.6 CEU)	\$295/Senior Cost \$236
6 weeks	Thurs	June 6
Sec. 927517	BTC160	E. van der Meulen, PMP

Project Management Essentials and Exam Preparation

Are you preparing for the PMP or CAPM exam? Or looking for valuable project management skills? Gain essential knowledge about project management to deliver results for your stakeholders. Topics include management of integration, scope, time, cost, quality, human resources, communications, risk, and procurement. Get tools and techniques for initiating, planning, executing, controlling, and closing projects. Do group practice exercises and discuss exam preparation questions. This course targets those who have project team experience, as well as project managers seeking to refresh their knowledge and complement skill sets. For each exam's preparation requirements visit www.schoolcraft.edu/CEPD/pmp.

CES2 1572	(3.6 CEU)	\$795
10 weeks	Mon	May 6
Sec. 927505	BTC165	E. van der Meulen, PMP

NEW PMP® Exam Focus™

Prepare to take the current PMP exam based on the *PMBOK® Guide—Fourth Edition*, effective through July 30, 2013. Cover each process in the nine knowledge areas and the code of ethics. Review the PMP framework and exam strategies. Take part in an intensive review of over 450 practice questions geared toward the current exam. **Prerequisite:** previous Project Management training and/or self-study, basic knowledge of project management and the *PMBOK® Guide—Fourth Edition*.

CES2 1608	(1.2 CEU)	\$295/Senior Cost \$236
4 weeks	Thurs	May 9
Sec. 927503	BTC160	E. van der Meulen, PMP

NEW PMP® Exam Fuel™

Prepare to take the current PMP exam based on the *PMBOK® Guide—Fourth Edition*, effective through July 30, 2013. Meet the July date by focusing on exam strategies and practice questions. This is not a review of the *PMBOK® Guide*. Instead, you will cover 160 practice questions with discussion of the most challenging. **Prerequisite:** previous Project Management training and/or self-study, basic knowledge of project management and the *PMBOK® Guide—Fourth Edition*.

CES2 1609	(.4 CEU)	\$149/Senior Cost \$119.20
1 day	Sat	May 18
Sec. 927506	BTC160	E. van der Meulen, PMP

MS Project 2010: An Introduction

Learn how to create a project schedule in MS Project. Use a work break down structure to decompose the project deliverables into tasks, define relationships between tasks, assign resources, analyze the critical path, and explore various schedule compression techniques to reach milestone dates. Then create a hands-on mock project plan in our computer lab, increasing your confidence using MS Project so you can get started creating your own project schedules. For memory storage, bring a USB Flash Drive (thumb drive) to class. **Prerequisite:** basic knowledge of Project Management. Daytime classes have an hour lunch which is not included in CEU total. †

CES2 6203	(.8 CEU)	\$149/Senior Cost \$119.20
1 day	Sat	May 11
Sec. 927518	AS210	J. Greer, PMP

Limited scholarship opportunities may be available for the following classes: Personal Fitness Trainer Certification and Project Management Essentials and Exam Prep. Contact the CEPD office for more information.

FREE INFORMATION SESSION

Are you a part-time project manager, accidental project manager, or a project manager who needs to refresh your knowledge and complement your skill sets? Learn the basics of PROJECT MANAGEMENT, and apply these basics into your work.

Come to our free session



Monday, April 22
6-7:30 pm
Biomedical Technology Center,
Room 100.

I appreciated Eric's sincere interest in helping us to understand the material and what we will face when we take the exam. His website for the course is chock full of helpful information and links.

Ted M., Project Management Essentials and Exam Preparation student

Physical Fitness Careers

Personal Fitness Trainer Certification

Join this fun field and be a part of what the US Labor Department and the fitness industry have documented as a high demand profession. Whether you desire a career change, or want to build your personal knowledge, get the information you need to become a Certified Personal Trainer. This challenging class is taught over an 8-week period. The National Exam is held on the 9th week. Sixteen hours of lectures include anatomy, exercise physiology, nutrition, health screening, etc. In addition, sixteen hours of "hands on" practical training prepares you to actually work with clients one-on-one and provides a great opportunity to network with employers. Certification requires passing the written and practical exam, completing a 30-hour internship and having current CPR/AED credentials. At the last class meeting, students need to be available for the entire class duration, but may not be on-site the entire time. A half-hour lunch is not included in CEU total. For more information on this program visit www.schoolcraft.edu/cepd/fitnesstrainer  


CES 9861	(3.5 CEU)		\$749
9 weeks	Sat	May 11	
	PE105		12 pm-2 pm
	PE210		2-4:30 pm
Sec. 927508		Certified Fitness Instructor	

CPR & AED Training

Acquire the knowledge and confidence to identify and provide necessary treatment for someone in need of CPR. This class teaches infant, child and adult CPR as well as airway obstruction management, and how to use an AED. An American Heart Association CPR/AED card, valid for two years, will be issued upon successful completion of the class. Textbook included. This is not a CPR certified class for healthcare professionals. Daytime classes have a one hour lunch which is not included in CEU total.


CES 4252	(.4 CEU)		\$89/Senior Cost \$71.20
1 day	Wed	May 22	5:30-9:30 pm
Sec. 927507	AS378		J. Nicholas
1 day	Sat	July 20	9 am-2 pm
Sec. 937529	AS378		Staff

Resume Writing *Online*

Transform your resume into a powerful tool that will help get you interviews. Learn different formats, how to write an employment objective, and tips on writing a persuasive cover letter. 


CES2 1512	(2.4 CEU)		\$99/Senior Cost \$79.20
6 weeks		Apr 17	Sec. 927509
6 weeks		May 15	Sec. 927511
6 weeks		June 19	Sec. 937525
6 weeks		July 17	Sec. 937527

Administrative Assistant Fundamentals *Online*

Discover and master the essentials of managerial and staff support, information and records management, communications technology, travel and meeting coordination, space planning and office ergonomics. 


CES2 1441	(2.4 CEU)		\$99/Senior Cost \$79.20
6 weeks		Apr 17	Sec. 927501
6 weeks		May 15	Sec. 927504

Administrative Assistant Applications *Online*

Explore how economics, accounting, business law, organizational behavior, and management affect administrative assistant responsibilities and activities. Plan and exercise control to increase your efficiency and effectiveness. 

CES2 1497	(2.4 CEU)		\$99/Senior Cost \$79.20
6 weeks		May 15	Sec. 927502
6 weeks		June 19	Sec. 937524


Become a Veterinary Assistant *Online*

Do you like animals? Consider preparing for a career as a veterinary assistant. Get the information you need to work in a veterinary office or hospital. 

CES 8426	(2.4 CEU)		\$99/Senior Cost \$79.20
6 weeks		Apr 17	Sec. 927513
6 weeks		May 15	Sec. 927515




Become A Veterinary Assistant 2: Canine Reproduction *Online*

A practicing veterinarian teaches you to manage the entire canine breeding cycle, from assessing the health of parents to puppy care. 


CES 8490	(2.4 CEU)		\$99/Senior Cost \$79.20
6 weeks		Apr 17	Sec. 927519
6 weeks		May 15	Sec. 927520

Become A Veterinary Assistant 3: Practical Skills *Online*

Learn the practical skills you'll need to be a valuable veterinary assistant or educated pet owner as you explore the many duties that a veterinary assistant typically performs. 


CES 8493	(2.4 CEU)		\$99/Senior Cost \$79.20
6 weeks		May 15	Sec. 927521
6 weeks		June 19	Sec. 937530

Travel Writing *Online*

Consider the possibility of exploring the world as a travel writer. Translate what is seen, heard, tasted, touched, smelled, and felt, into publishable articles and books. Understand the writing styles and methods needed to sell material in today's competitive market. 

CES 7201	(2.4 CEU)		\$99/Senior Cost \$79.20
6 weeks		May 15	Sec. 927516
6 weeks		June 19	Sec. 937526

The Craft of Magazine Writing *Online*

If you enjoy writing, explore the fundamentals of writing for magazines. Learn powerful brainstorming techniques designed to make writing easier and develop the skills needed to write and sell your articles. 

CES 7193	(2.4 CEU)		\$99/Senior Cost \$79.20
6 weeks		Apr 17	Sec. 927512
6 weeks		May 15	Sec. 927514



See *Online Class Information* on page 39 for specific requirements.


CAREER TRAINING/EXPLORATION

SMALL BUSINESS/ENTREPRENEUR

Event Planning Certificate

Event Planning Certificate: Our event planning courses are designed to accommodate all levels of education and experience, from entry level students to individuals in the event planning industry. To qualify for an Event Planning Certificate, participants must successfully complete all four courses. Various courses are offered throughout the year, with this semester's offering listed below. It is recommended that students complete the certificate in the following order: Introduction to Event Planning, Wedding Planning, Special Event Design & Décor, Event Planning Practical Experience.

Special Event Design & Décor

Have your special event looking great on the outside as well as the inside. After you've explored aspects of planning and promotion, learn more about the art of decorating and design. Acquire general knowledge of decorating ideas and language. By drawing from information and resources, you'll learn to creatively develop a decor, design, and theme for many different types of special events. **Recommendation:** CES2 1584 Introduction to Event Planning. 

CES2 1589	(1.4 CEU)		\$115/Senior Cost \$92
6 weeks	Mon	May 6	6:30-8:50 pm
Sec. 920709	VT445	C. Gregorich, J. Martinez	
6 weeks	Tues	May 7	6:30-8:50 pm
Sec. 920714	VT445	C. Gregorich, J. Martinez	

Event Planning Practical Experience

Explore available career opportunities while putting your event planning knowledge to work in the "real world." Learn the legalities associated with event planning including fundraising laws, performance riders and contracts. Understand the importance of professional etiquette, strong communication skills, maintaining a current vendor list, pursuing organizational memberships and marketing. Gain valuable practical experience through participation in both the planning and implementation of an event. **Prerequisite:** CES2 1584 Introduction to Event Planning, CES2 1517 Wedding Planning, CES2 1589 Special Event Design & Décor.

CES2 1590	(1.2 CEU)		\$99/Senior Cost \$79.20
6 weeks	Mon	July 8	6:30-8:30 pm
Sec. 930742	VT445	C. Gregorich, J. Martinez	
6 weeks	Tues	July 9	6:30-8:30 pm
Sec. 930740	VT445	C. Gregorich, J. Martinez	


Entertainment

Voice Acting I: More Than a Pretty Voice

If anyone has ever told you, "You've got a great voice, you should be doing commercials," explore voice acting. Discover what types of voice work there are, what you need to enter the job market and who has the jobs. Acquire the basic skills needed to create a voice-over demo, information about finding a talent agent and how to market your skills. If time permits, each participant will step up to the microphone for a brief recording and receive helpful feedback from an expert in the field.

CES2 1519	(.2 CEU)		\$49/Senior Cost \$39.20
1 day	Sat	May 11	10 am-12 pm
Sec. 920711	LA200	T. Force	

Voice Acting II

Identifying both the character and the target audience in any commercial script is the key to success. Learn to expand on the unique selling point and structure of voice acting. If time permits, each participant will step up to the microphone, record several takes of a script, and receive helpful feedback from an expert in the field. **Prerequisite:** CES2 1519 Voice Acting I: More Than a Pretty Voice. 

CES2 1532	(.2 CEU)		\$49/Senior Cost \$39.20
1 day	Sat	June 1	10 am-12 pm
Sec. 920719	LA200	T. Force	

Entrepreneurship

Small Business Entrepreneur Certificate:

Our Entrepreneur series is designed to provide entrepreneurs the education and tools to launch a successful small business. To qualify for a Small Business Entrepreneur Certificate, participants must successfully complete all five courses in the Entrepreneur Series. Various courses are offered throughout the year, with this semester's offering on the following pages.

For more information or questions about class content, please call the Michigan Small Business and Technology Development Center™ (MI-SBTDC™) at 734-462-4438.



money savings opportunity

ENTREPRENEUR SERIES

This money savings series is a real value and includes the following 5 classes:

- CES2 1542 Starting a Business
- CES2 1543 Writing a Business Plan
- CES2 1545 Marketing Your Business
- CES2 1546 Financial Management
- CES2 1544 Business Legal Issues

See class descriptions for more information.

CES2 1582	(1.5 CEU)		\$169/Senior Cost \$135.20
5 weeks	Thurs	May 16, 23, 30 Jun 6, 13	4-7 pm
Sec. 920718	VT445	Staff	

You must register prior to the start of the series to take advantage of the savings.

The Michigan Small Business & Technology Development Center™ (MI-SBTDC™) network provides a full range of services for small businesses that are emerging and growing throughout Michigan including new venture companies, existing small businesses, expanding businesses, new technology companies, and innovators. The MI-SBTDC at Schoolcraft College provides services and support to Western Wayne and South-west Oakland counties.

We can help you with the following:

- » Counseling
- » Training
- » Research
- » Business Plan Assistance

Starting a Business

Are you considering self-employment, or at the beginning stages of starting a business? Delivered in a workshop format, this introductory session will help you assess your ability to lead and manage a company, as well as evaluate the market and sales potential for your products. Discover resources available to help launch new ventures in Michigan.

CES2 1542	(.3 CEU)		\$30/Senior Cost \$24
1 day	Thurs	May 16	4-7 pm
Sec. 920720	VT445		Staff
1 day	Tues	June 11	9:30 am-12:30 pm
Sec. 920721	VT445		Staff
1 day	Tues	Aug 13	4-7 pm
Sec. 930748	VT445		Staff

Writing a Business Plan

Increase your chance for successful self-employment, or business launch by delving into business planning. Topics covered include: specifics of marketing, finance, legal, regulatory and operations issues; key components of information based planning and management; and the first steps for creating a business plan. Actual examples of effective business plans are used as course material.

Recommendation: CES2 1542 Starting a Business prior to this class.

CES2 1543	(.3 CEU)		\$40/Senior Cost \$32
1 day	Thurs	May 23	4-7 pm
Sec. 920723	VT445		Staff
1 day	Tues	June 18	9:30 am-12:30 pm
Sec. 920724	VT405		Staff
1 day	Thurs	Aug 15	4-7 pm
Sec. 930741	VT445		Staff

Marketing Your Business

Discover practical applications of marketing concepts designed to grow small businesses. Topics covered include: market analysis and research, target marketing, assessing competitors, and key marketing implementation tools. Examine a strategic, well-planned approach to marketing with several examples of effective hands-on marketing techniques that focus on creating and keeping customers. **Recommendation:** CES2 1542 Starting a Business prior to this class.

CES2 1545	(.3 CEU)		\$40/Senior Cost \$32
1 day	Thurs	May 30	4-7 pm
Sec. 920725	VT445		Staff

Financial Management

Become familiar with the basics of financial management. Topics covered include: how to apply the information from key financial statements to help you manage your business; accounting language, including debits and credits; preparation of the balance sheet and profit and loss statement; cash flow analysis; and break even with specific small business examples. **Recommendation:** CES2 1542 Starting a Business prior to this class.

CES2 1546	(.3 CEU)		\$40/Senior Cost \$32
1 day	Thurs	June 6	4-7 pm
Sec. 920729	VT445		Staff

Business Legal Issues

Gain an understanding of different types of legal entities that are appropriate for structuring and starting a new business. Topics covered include: tax and liability issues, basic elements of a contract, collections, licenses, registrations, employment and property issues, leasing and insurance. Prospective business owners will be guided in setting up the organizational structure that will help protect you from unnecessary legal challenges. **Recommendation:** CES2 1542 Starting a Business prior to this class.

CES2 1544	(.3 CEU)		\$40/Senior Cost \$32
1 day	Thurs	June 13	4-7 pm
Sec. 920727	VT445		Staff



Bridge the gap between
business need and
business results.

Partner with us to create your
training or consulting solution—
held on site at your facility.

Call 734-462-4441
or for more information go to
www.schoolcraft.edu/bdc

Small Business A La Carte! Select one of the following classes to complement the Entrepreneur classes or to enrich your business savvy.

One Day Marketing Plan Workshop: Create Your Plan

Are you struggling to find time to create your marketing plan for your growing business or don't know where to start? Are your marketing initiatives overwhelming and scattered? Join our working session, learn to assess your initiative, determine opportunities to drive awareness and sales, define your marketing goals, determine tactics to meet objectives, and draft a 12-month calendar. Contact the MI-SBTDC at 734-462-4438 for class prep worksheet. A one hour lunch is not included in CEU total.

CES2 1595	(.6 CEU)		\$150/Senior Cost \$120
1 day	Tues	May 14	9 am-4 pm
Sec. 920722	VT445		Staff

Working for Yourself: The Ins & Outs of Becoming a Consultant, a Contractor, or Other Service Provider

Are you an experienced professional with valuable, defined skill sets, looking for a new career avenue? Think about taking your expertise and becoming an independent consultant, a contractor, or a service provider. Explore the steps to form your business (LLC or other), market yourself and your services and define your client engagement.

CES2 1548	(.3 CEU)		\$45/Senior Cost \$36
1 day	Thurs	June 20	9:30 am-12:30 pm
Sec. 920710	VT445		Staff

Social Media 101 for Small Businesses

Learn the basics and etiquette of social networking for your small business. Explore how to leverage social networks to help grow your business while reducing your marketing costs. Discover the benefits, disadvantages and tricks of the major social networks (Facebook, Twitter, and LinkedIn).

CES2 1570	(.3 CEU)		\$45/Senior Cost \$36
1 day	Wed	Aug 14	4-7 pm
Sec. 930750	VT405		Staff

Know Your Numbers—Five Keys to Using Financial Statements

This state-wide training program is designed to help business owners strengthen financial literacy and improve the ability to access capital needed to grow. Topics discussed include identifying problems using your balance sheet and income statement, providing ways to increase your company's cash flow, using break-even analysis to improve decision-making, planning the working capital to support your growth and how to keep your banker on your side. Fifth Third Bank clients, please contact the MI-SBTDC office for scholarship information.

CES2 1558	(.4 CEU)	\$25/Senior Cost \$20
1 day	Tues	Aug 13 8:30 am-12:30 pm
Sec. 930749	VT445	Staff

Government Contracting 101

Let the government be your newest customer. Find out what it takes to sell your goods and services to the federal government and the State of Michigan. In addition, learn about the services and continuous support the Procurement Technical Assistance Center (PTAC) has available to help your company with the contracting process. For more information or questions about course content please call 734-462-4438. **Prerequisite:** Company must be in business for at least two years.



CES2 1539	(.3 CEU)	\$45/Senior Cost \$36
1 day	Thurs	May 23 9 am-12 pm
Sec. 920715	VT405	Staff
1 day	Thurs	June 20 9 am-12 pm
Sec. 920716	VT405	Staff
1 day	Thurs	July 11 9 am-12 pm
Sec. 930751	VT445	Staff
1 day	Thurs	Aug 15 9 am-12 pm
Sec. 930752	VT405	Staff

Wow, What A Great Event Online

Create, coordinate and execute successful special events. Develop skills, find resources and gain confidence to successfully plan and produce any type of event. 📺

CES2 1477	(2.4 CEU)	\$99/Senior Cost \$79.20
6 weeks		Apr 17 Sec. 920702
6 weeks		May 15 Sec. 920704

Secrets of the Caterer Online

Do you love to cook and plan parties? Think about starting your own catering business to make money doing what you love! 📺

CES2 2243	(2.4 CEU)	\$99/Senior Cost \$79.20
6 weeks		Apr 17 Sec. 920708
6 weeks		May 15 Sec. 920713

Start a Pet Sitting Business Online

Translate your passion for animals into a profitable career. Learn the essentials of starting a pet sitting business including animal care, home visits, finances and business start-up essentials. 📺

CES2 1583	(2.4 CEU)	\$99/Senior Cost \$79.20
6 weeks		May 15 Sec. 920707
6 weeks		July 17 Sec. 930746

Buy & Sell on eBay Online

Make extra money buying and selling goods online. Create titles that get noticed, learn to conduct financial transactions safely and explore today's global marketplace through eBay online auctions. 📺

CES2 1496	(2.4 CEU)	\$99/Senior Cost \$79.20
6 weeks		May 15 Sec. 920705

Growing Plants for Fun & Profit Online

Explore what you need to know to turn your love of plants into an enjoyable and potentially profitable home business. 📺

CES2 1347	(2.4 CEU)	\$99/Senior Cost \$79.20
6 weeks		June 19 Sec. 930743

Starting a Consulting Practice Online

Do you have training or knowledge that could be useful to others? Learn the complete process of starting and operating a consulting practice. 📺

CES2 1370	(2.4 CEU)	\$99/Senior Cost \$79.20
6 weeks		Apr 17 Sec. 920701
6 weeks		May 15 Sec. 920703
6 weeks		July 17 Sec. 930744

Business & Marketing Writing Online

Understand the power of writing and use it to present a solid, cohesive message to your target audience. Learn how business and marketing objectives affect writing choices and understand issues unique to writing for this discipline. 📺

CES2 1520	(2.4 CEU)	\$99/Senior Cost \$79.20
6 weeks		Apr 17 Sec. 920706
6 weeks		June 19 Sec. 930745



See Online Class Information on page 39 for specific requirements.

Online learning
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PROFESSIONAL DEVELOPMENT

COMPUTERS

NEW Keyboarding: From Hunt & Peck to Mastery

Accurate, quick keyboarding is an essential skill in every aspect of work today. Learn to type correctly using the “touch type” method. For the beginner, hands-on drills will provide basic skills. For those with limited experience, instruction will improve existing skills. Feel confident. Stop hunting and pecking forever! 📄 📖

CES 1601	(1.6 CEU)	\$169/Senior Cost \$135.20	
3 weeks	Mon & Wed	May 6	9-11:40 am
Sec. 920008	AS610		M. Cozad
3 weeks	Mon & Wed	June 3	6-8:40 pm
Sec. 920010	AS610		M. Cozad

Computers: Back to the Basics

Are you new to using personal computers? Familiarize yourself with the basic functions and uses of the personal computer in a relaxed, non-threatening environment. Learn the very basics about the hardware and software commonly found on IBM-compatible computers. Use the Windows operating system, and see how word processing and spreadsheet software can be used for your individual needs. Discuss how your information is stored, data security, computer viruses, and learn how to determine which computer would best fit your needs when purchasing. 📄 📖

CES 6946	(1.6 CEU)	\$169/Senior Cost \$135.20	
3 weeks	Mon & Wed	May 6	9-11:40 am
Sec. 920004	AS210		M. Wilson
6 weeks	Tues	May 14	6-8:40 pm
Sec. 920001	AS210		R. Pierman

Internet Basics

Find out how easy it is to: send electronic mail to your children, grandchildren, friends and relatives; check on your investments; make travel arrangements; shop; and maybe even instantly locate people you lost touch with years ago. Come explore the World Wide Web as you learn basic skills to “surf the Internet” on your own. Some computer experience and familiarity is required.

CES2 6119	(.6 CEU)	\$95/Senior Cost \$76	
2 weeks	Mon & Wed	June 3	9-11 am
Sec. 920009	CEC100		M. Wilson

MS Windows—An Introduction

Are you new to personal computers or do you just want to learn the basics of the Microsoft Windows operating system? Learn to maintain file management systems, perform disk cleanup operations, and create an easy to use desktop in Microsoft Windows 7. Find out how to install and remove programs and manage hardware keeping the computer running efficiently. **Prerequisite:** CES 6946 Computer Basics or equivalent knowledge. 📄 📖

CES 1909	(1.6 CEU)	\$169/Senior Cost \$135.20	
6 weeks	Tues	July 2	6-8:40 pm
Sec. 930060	MC155		A. Pearlman

Excel 1: An Introduction to Spreadsheets

Microsoft Excel, an electronic spreadsheet program, is used to perform numeric calculations rapidly and accurately. Learn the basic features of the MS Excel program by exploring the capabilities of the software in a hands-on environment. Learn to create professional spreadsheets, work with formulas and functions, use formatting techniques and create basic charts and graphs. **Prerequisite:** CES 1909 MS Windows—An Introduction or equivalent knowledge, and familiarity with basic math functions. 📄 📖

CES 1813	(1.6 CEU)	\$169/Senior Cost \$135.20	
6 weeks	Tues	May 7	6-8:40 pm
Sec. 920011	AS600		M. Richardson

Excel 2: Advanced Features

Expand your knowledge of Excel in the Windows environment. Explore more spreadsheet capabilities of this software package in a hands-on class. Learn to use lists, analyze list data, enhance charts, exchange data with other programs, and plan and run macros. **Prerequisite:** CES 1813 Excel 1 or equivalent knowledge, and familiarity with basic math functions. 📄 📖

CES 1815	(1.6 CEU)	\$169/Senior Cost \$135.20	
6 weeks	Tues	June 18	6-8:40 pm
Sec. 930068	AS610		M. Richardson

Access 1: An Introduction to Database Management

Computerized databases store large amounts of information and are able to retrieve all or part of the information as needed. Microsoft Access is used to manage data that can be organized into lists of related information. Learn to identify and work with a relational database. Build a database, create and edit tables and records, create and modify forms, reports and queries. **Prerequisite:** CES 1829 Word Level 1 or CES 1813 Excel 1 or equivalent knowledge. 📄 📖

CES 6556	(1.6 CEU)	\$189/Senior Cost \$151.20	
6 weeks	Mon	May 6	6-8:40 pm
Sec. 920016	AS210		M. Hickson



Access 2: Advanced Features

Learn advanced concepts of form and report development and design in this continuation of Microsoft Access. See how to share information with other Office programs, automate tasks with macros, create advanced and multiple table queries, manage database objects and manage the Access Database. **Prerequisite:** CES 6556 Access 1: An Introduction to Database Management or equivalent knowledge. 📄 📖

CES 6675	(1.6 CEU)	\$189/Senior Cost \$151.20	
6 weeks	Mon	June 24	6-8:40 pm
Sec. 930064	AS210	No class 7/29	M. Hickson

Getting Started with Facebook

If you have never created a social media profile, this class will familiarize you with one of the most popular social network tools. Activities include creating and customizing a user profile and exploring pages, groups, apps, and privacy and security settings.

Note: this hands-on introductory class focuses on the basics for those who have never used Facebook.

CES2 6219	(.3 CEU)	\$45/Senior Cost \$36	
1 day	Mon	May 13	6-9 pm
Sec. 920013	AS610		R. Pierman
1 day	Sat	May 18	9 am-12 pm
Sec. 920026	AS600		M. Hickson

LinkedIn Basics

Learn why it's practically a mandate to maintain an active LinkedIn account for today's career professional. You will establish and customize a user profile, build your contact network, learn how to create, join and contribute to LinkedIn Groups, and learn how to install and get the most out of LinkedIn Applications. **Note:** This hands-on basic class is geared toward students who have not used LinkedIn before or have only created a minimum profile.

CES2 6177	(.3 CEU)	\$45/Senior Cost \$36	
1 day	Wed	May 22	6-9 pm
Sec. 920019	AS220		M. Hickson



PROFESSIONAL DEVELOPMENT

Blogging Basics

Find out what blogs are all about—how they came to be, how they benefit you, your personal brand, your career development, your school or company and more. Learn to establish and customize a blog account and user profile, and create posts including multimedia elements. **Note:** This hands-on basic class is geared toward students who have never established a blog or written a blog post. Students may bring optional photos and content on a USB Flash Drive for practice.

CES2 6180	(.3 CEU)		\$45/Senior Cost \$36
1 day	Wed	May 29	6-9 pm
Sec. 920024	AS220		M. Hickson
1 day	Sat	June 1	9 am-12 pm
Sec. 920017	AS220		M. Hickson

Inside the iPad

Learn about the amazing features of the iPad. Explore the tablet's capabilities to surf the Web, play music, use email, organize your life, take photos, play games, use maps and watch movies, while becoming familiar with the many applications (apps) that are available for little or no cost. Student must bring their own iPad to class; all versions are welcome and sharing is allowed. Tablets other than the iPad will not be discussed. Optional ebooks will be recommended in class by the instructor.

CES2 6212	(.8 CEU)		\$109/Senior Cost \$87.20
3 weeks	Tues	June 4	6-8:40 pm
Sec. 920018	BTC170		T. McMahan

eBay Selling Basics

Don't miss this hands-on opportunity to become a savvy seller on eBay! Learn the workings of eBay: registering; researching; seller fees; pay methods; shipping choices; how to list an item including titles, descriptions, pictures, pricing values; and how to avoid common eBay sellers' pitfalls. Then roll up your sleeves and actually register to sell, become a PayPal member, look at past items for marketing ideas and price comparisons, and do online research. An eBay manual is included in the course cost.

CES2 6202	(.8 CEU)		\$119/Senior Cost \$95.20
3 weeks	Thurs	June 6	6:30-9:10 pm
Sec. 920020	AS610		T. McMahan

Adobe Illustrator CS6

Explore the world of graphic design and illustration using this professional computer drawing software. Learn the fundamental and exciting features of Adobe Illustrator that allow you to create amazing vector and raster graphics. Understand the fundamentals of creating a graphic document and utilize the program features including panels, preferences, and dialog boxes. Modify graphics and text to achieve your ideal project.

CES2 6192	(3.2 CEU)		\$345/Senior Cost \$276
12 weeks	Mon	May 6	6-8:40 pm
Sec. 920015	CEC100		C. Hunter

Photoshop Elements 11

Now that you have used your digital camera and migrated your photographs to your computer, discover how to use Adobe Photoshop Elements 11 to organize, transform, and perfect your pictures. This course is taught with Windows PC operating system. **Prerequisite:** CES 1909 MS Windows—An Introduction or equivalent computer knowledge and confidence with your digital camera.

CES2 6088	(1.6 CEU)		\$189/Senior Cost \$151.20
6 weeks	Mon	May 6	6:30-9:10 pm
Sec. 920012	AS220		M. Haselhuhn

Photoshop Elements 11—Level 2

Expand on the basics of using Adobe Photoshop Elements 11. Give your photos the perfect transformation and discover how to create special effects, retouch portraits, and restore and sharpen your photos. This course is taught with Windows PC operating system. **Prerequisite:** CES2 6088 Photoshop Elements 11 or equivalent knowledge.

CES2 6108	(1.6 CEU)		\$189/Senior Cost \$151.20
6 weeks	Mon	June 24	6:30-9:10 pm
Sec. 930062	AS220		M. Haselhuhn

Photoshop CS6

Learn the amazing capabilities of one of the most powerful software applications on the planet. Used by professionals and novices alike, Photoshop allows you to enhance and edit the images you've taken, create images from scratch and create works of art you never thought possible. **Prerequisite:** CES 1909 MS Windows-An Introduction or equivalent knowledge.

CES2 6218	(3.2 CEU)		\$345/Senior Cost \$276
12 weeks	Tues	May 7	6-8:40 pm
Sec. 920003	CEC100		C. Hunter




« MEET INSTRUCTOR *Monica Hickson*

Monica Hickson has earned a Masters Degree in Education, a Bachelors Degree in Journalism, and Associate Degrees in Office Information Systems and Liberal Arts. This will be her second year as an Instructor for Schoolcraft College Continuing Education. Monica has 15 years of experience in training, instruction, and instructional design and has taught at Cleary University, Washtenaw Community College, Henry Ford Community College, and Macomb Community College, and has lectured with the Bridge Program at the University of Michigan. She currently works for U of M Hospital as a Program Support Specialist. Monica has significant expertise with the Microsoft Office Suite, Google Mail, Google Calendar, Google Docs, Open Office, and other software. She continues to learn while she instructs, owing her knowledge to over ten years of teaching both online and in the classroom.

Monica also enjoys bowling, reading, dancing, and going to new restaurants with family and friends. She considers herself to be a life-long learner who is excited about learning new things.


This semester, Monica will be teaching Facebook, Blogging Basics, LinkedIn Basics and Access.

Creating Web Pages *Online*

Create and post your very own Web site on the Internet. Discover low-cost marketing techniques and search engine strategies. 


CES 6720	(2.4 CEU)	\$99/Senior Cost \$79.20
6 weeks	Apr 17	Sec. 920032
6 weeks	May 15	Sec. 920035
6 weeks	June 19	Sec. 930070
6 weeks	July 17	Sec. 930073

Designing Effective Web Sites *Online*

Master the basics of Web design and learn how to build better and more effective Web sites. Get ready to take your Web design skills to the next level! *Prerequisite:* CES 6720 Creating Web Pages or equivalent knowledge. 


CES2 6152	(2.4 CEU)	\$99/Senior Cost \$79.20
6 weeks	Apr 17	Sec. 920005
6 weeks	May 15	Sec. 920031
6 weeks	June 19	Sec. 930066

Advanced Web Pages *Online*

Take your Web development skills to the next level as you learn how to create advanced Web sites using CSS, HTML5, media queries for mobile devices, interactive forms, and embedded video. 


CES2 6209	(2.4 CEU)	\$99/Senior Cost \$79.20
6 weeks	Apr 17	Sec. 920043
6 weeks	May 15	Sec. 920046
6 weeks	June 19	Sec. 930078
6 weeks	July 17	Sec. 930080

Blogging & Podcasting for Beginners *Online*

Join the Web 2.0 world as you learn how to create and maintain your own blog, wiki, and podcast working with free online tools. 


CES2 6205	(2.4 CEU)	\$99/Senior Cost \$79.20
6 weeks	Apr 17	Sec. 920044
6 weeks	May 15	Sec. 920047
6 weeks	June 19	Sec. 930077
6 weeks	July 17	Sec. 930079

Introduction to Programming *Online*

Learn basic programming concepts and get hands-on practice in writing applications containing GUIs, sound, and graphics. Gain the skills and confidence you need to program in Just BASIC, a free and simple programming language, and design your own custom applications for home, school, or work. 


CES2 6198	(2.4 CEU)	\$99/Senior Cost \$79.20
6 weeks	May 15	Sec. 920041
6 weeks	July 17	Sec. 930075

Mac, iPhone, & iPad Programming *Online*

Learn the basics necessary to create Mac, iPhone, and iPad apps and programs using Objective-C and the Xcode compiler. *Requirements:* Xcode 4.3 compiler and an Intel-based Mac computer with OS X 10.6 Snow Leopard or higher. 


CES2 6215	(2.4 CEU)	\$99/Senior Cost \$79.20
6 weeks	Apr 17	Sec. 920022
6 weeks	May 15	Sec. 920025
6 weeks	June 19	Sec. 930061
6 weeks	July 17	Sec. 930067

Achieving Top Search Engine Positions for Your Web Site *Online*

Increasing your search engine ranking is critical to increasing visits to your Web site. Learn proven, easy-to-use, step-by-step strategies to achieve and maintain the highest possible position with the major search engines. *Prerequisite:* CES 6720 Creating Web Pages, HTML or HTML editor experience. 


CES2 1251	(2.4 CEU)	\$99/Senior Cost \$79.20
6 weeks	Apr 17	Sec. 920002
6 weeks	May 15	Sec. 920030
6 weeks	June 19	Sec. 930063

Dreamweaver *Online*

Master one of the most widely used Web design tools available. Create and format text, images, hyperlinks, tables, and various other media types. You'll also examine page design with an emphasis on avoiding common layout errors. *Requirements:* Adobe Dreamweaver software. 


CES 6999	(2.4 CEU)	\$99/Senior Cost \$79.20
6 weeks	Apr 17	Sec. 920036
6 weeks	May 15	Sec. 920039

Flash: An Introduction *Online*

Learn how to create engaging Web sites, Flash movies, animations and interactive applications. Create scenes, work with timelines, create video files, import images, use drawing tools, add decorative and visual effects, use ActionScript fundamentals, create interactive buttons, and more. *Requirement:* Adobe Flash Pro. 


CES 6995	(2.4 CEU)	\$99/Senior Cost \$79.20
6 weeks	Apr 17	Sec. 920034
6 weeks	June 19	Sec. 930072

Intermediate Flash *Online*

Delve into the use of more advanced Flash techniques including Movie Clip symbols, ActionScript, animation, application programming, and interactivity techniques. *Requirements:* Adobe Flash Pro. 


CES2 6206	(2.4 CEU)	\$99/Senior Cost \$79.20
6 weeks	Apr 17	Sec. 920042
6 weeks	May 15	Sec. 920045
6 weeks	June 19	Sec. 930076

Microsoft Publisher *Online*

Learn to use Publisher to create brochures, newsletters, and Web pages. Formal graphic design experience or training is not required. This class is not compatible with Macintosh computers. *Requirements:* you must have MS Publisher software. 


CES 6947	(2.4 CEU)	\$99/Senior Cost \$79.20
6 weeks	2010 version	May 15
		Sec. 920023

Microsoft Project *Online*

Learn how to use Microsoft Project to think through and organize your project's details. See how to plan a schedule, sequence tasks, produce a baseline, assign resources and costs, track your progress, identify and analyze variances, and revise your project plan. 


CES2 6199	(2.4 CEU)	\$99/Senior Cost \$79.20
6 weeks	May 15	Sec. 920040
6 weeks	July 17	Sec. 930074

Introduction to PC Troubleshooting *Online*

Learn to decipher and solve common PC problems. Explore step-by-step processes for resolving both typical and advanced hardware and operating system problems. This class is not compatible with Macintosh computers. 

CES 6724	(2.4 CEU)	\$99/Senior Cost \$79.20
6 weeks	Apr 17	Sec. 920033
6 weeks	June 19	Sec. 930071

Introduction to Database Development *Online*

Learn a systematic, structured approach to using powerful tools to help you build databases and database applications. *Recommendation:* software for any database management system, including Microsoft Access, Microsoft SQL Server, Oracle, PostgreSQL, or MySQL. See Online Course Information for specific requirements. 

CES2 6045	(2.4 CEU)	\$99/Senior Cost \$79.20
6 weeks	June 19	Sec. 930065




See *Online Class Information* on page 39 for specific requirements.

PROFESSIONAL DEVELOPMENT


NON-PROFIT/GRANT FUNDING

Nonprofit Management: An Introduction *Online*

Explore the unique characteristics of nonprofit organizations while mastering the core knowledge necessary to become an effective leader in the nonprofit arena. 


CES2 1460	(2.4 CEU)	\$99/Senior Cost \$79.20
6 weeks	Apr 17	Sec. 921107
6 weeks	May 15	Sec. 921111

Marketing Your Nonprofit *Online*

Further the ideals and goals of your nonprofit by learning to compete more effectively for members, media attention, donors, clients, and volunteers. 


CES2 1594	(2.4 CEU)	\$99/Senior Cost \$79.20
6 weeks	May 15	Sec. 921109
6 weeks	June 19	Sec. 931121

Nonprofit Fundraising Essentials *Online*

Learn the basics of fundraising for nonprofit organizations, from annual and special fund drives to more advanced projects involving corporate and foundation relations, major gifts, and planned giving. 


CES2 1599	(2.4 CEU)	\$99/Senior Cost \$79.20
6 weeks	Apr 17	Sec. 921110
6 weeks	May 15	Sec. 921112
6 weeks	June 19	Sec. 931122

A to Z Grant Writing: Relationship Focused *Online*

Explore how to research and develop relationships with potential funding sources, organize grant writing campaigns, and prepare proposals. 


CES2 1230	(2.4 CEU)	\$99/Senior Cost \$79.20
6 weeks	Apr 17	Sec. 921102
6 weeks	May 15	Sec. 921104
6 weeks	June 19	Sec. 931115
6 weeks	July 17	Sec. 931117

Writing Effective Grant Proposals: Content Focused *Online*

Preparing successful grant proposals to receive funding from corporations or foundations requires careful research, meticulous preparation and graceful writing. Learn to avoid common errors that lead to the rejection of proposals and techniques that have the potential to increase your funding chances. 

CES2 1452	(2.4 CEU)	\$99/Senior Cost \$79.20
6 weeks	Apr 17	Sec. 921103
6 weeks	June 19	Sec. 931116


Advanced Grant Proposal Writing *Online*

Do you know the best way to present information in a grant proposal? Learn what to do-and what not to do-to help make your grant competitive. Become skilled at ferreting out corporate, foundation, and government grant opportunities. 

CES2 1564	(2.4 CEU)	\$99/Senior Cost \$79.20
6 weeks	May 15	Sec. 921106
6 weeks	June 19	Sec. 931120

Becoming a Grant Writing Consultant *Online*

Learn how you can use your basic knowledge of grant or proposal writing to become an expert in the grant consulting field. This is one field where your writing skills can touch thousands of people and literally make a difference in their lives.

Requirements: must have a basic knowledge of the grant writing process. 

CES2 1472	(2.4 CEU)	\$99/Senior Cost \$79.20
6 weeks	May 15	Sec. 921105
6 weeks	July 17	Sec. 931119



See Online Class Information on page 39 for specific requirements.

HEALTH—GENERAL

NEW Reflexology for the Feet & Hands

Reflexology is an energy-based bodywork system which involves stimulation of areas beneath the skin to improve the function of the whole body, or of specific body areas. Learn the technical skills of applying pressure using thumb, finger and hand techniques. Experience a hands-on exchange with other students for both feet and hands. Clean feet and socks required. **Prerequisite:** must be a graduate of a massage therapy program.

CES 4320	(.4 CEU)	\$79/Senior Cost \$63.20
1 day	Sat	June 1 9 am-1 pm
Sec. 924202	RC320 Garden City	C. Milnes

NEW Basic Clinical Massage for the Low Back

Gain effective tools to address the muscles involved in low back dysfunction. Increase your understanding of the anatomy and bio-dynamics of the pelvis and lumbar spine. Learn to recognize patterns of dysfunction and assess, activate and release affected muscles by use of trigger point and other reflex points, fascial release, stretching and strengthening movements. Bring two sheets, a pillow, two pillow cases and massage oil. Wear loose fitting clothing. **Prerequisite:** must be a graduate of a massage therapy program.

CES 4319	(.4 CEU)	\$79/Senior Cost \$63.20
1 day	Sat	June 8 9 am-1 pm
Sec. 924201	RC275 Garden City	L. Travis

NEW Disney Institute Presents Building a Culture of Healthcare Excellence

Engaging Disney Institute professional facilitators will share with you the Disney strategies and philosophies used by its businesses all around the world, and how those key insights have been applied to numerous organizations in the healthcare industry. Learn how you can create a sustainable culture of service that can lead to a competitive edge for your healthcare organization. Mealtime is not included in CEU total.

Note: there will be no refunds for this class after September 6, 2013.

CES 4322	(.7 CEU)	\$399
1 day	Mon	Sep 16 8 am-5 pm
Sec. 944250	VT 500C&D	Disney Institute



BUILDING A CULTURE OF
HEALTHCARE EXCELLENCE



NURSING

Initial Healthcare Provider BLS-C/CPR

Designed for nursing students and health care professionals, this class teaches 1 and 2 person infant, child and adult CPR, use of an AED, airway obstruction management and bag mask techniques. An American Heart Association Healthcare Provider card, valid for two years, will be issued upon successful completion of the class. Textbook included. This class is worth 6 continuing education contact hours for nurses. Daytime classes have a one hour lunch which is not included in the CEU total.

CES 4151	(.6 CEU)	\$125/Senior Cost \$100	
1 day	Thurs	May 23	9 am-4 pm
Sec. 924103	BTC225	J. Nicholas	
1 day	Fri	May 24	9 am-4 pm
Sec. 924108	BTC225	J. Nicholas	

I.V. Therapy: the Ins & Outs

If you are a RN, LPN, or technician with little or no intravenous experience, you can gain hands-on experience in this comprehensive class. Explore I.V. therapy including I.V. calculations, I.V. fluids, insertion, maintenance, and discontinuation of I.V. lines. Learn about pump basics and the complications and use of the saline lock. Enjoy detailed demonstrations and guided mannequin practice. This class is worth 8 continuing education contact hours for nurses. Please bring a bag lunch. A half-hour lunch is not included in CEU total. An optional textbook is available in the Schoolcraft Bookstore.

CES 4185	(.8 CEU)	\$119/Senior Cost \$95.20	
1 day	Sat	June 15	8 am-4:30 pm
Sec. 924105	AS120	M. Siegel, RN	

Basic Electrocardiography (ECG) Review for Healthcare Personnel

Whether you are a student, EMT, monitoring technician, or registered nurse, understanding the principles of cardiac electrophysiology will enhance your job performance. Since cardiac monitoring is used in acute care, long-term care, and clinics it makes sense to update your skills. Practicing nurses and EMTs can use this course for renewal of their license. This class is worth 8 continuing education contact hours. A half-hour lunch is not included in CEU total.

CES 4291	(.8 CEU)	\$119/Senior Cost \$95.20	
1 day	Sat	June 22	8 am-4:30 pm
Sec. 924104	AS200	D. Denison RN, MSN	

Pharmacology Review for Nurses

Refresh your knowledge of specific drugs and their effects on the human body. Begin with a general overview and historical perspective, and then delve into the following areas: pharmacokinetic processes, biological response modifiers; drugs to treat infectious disease; drugs affecting the cardiovascular system, central nervous system, autonomic nervous system, endocrine system, immune system and respiratory system. This class is worth 8 continuing education contact hours for nurses. A half-hour lunch is not included in CEU total.

CES 4282	(.8 CEU)	\$119/Senior Cost \$95.20	
1 day	Sat	May 18	8 am-4:30 pm
Sec. 924107	AS200	D. Denison RN, MSN	



See *Online Class Information* on page 39 for specific requirements.

Medical Terminology:

A Word Association Approach *Online*

Use an anatomical approach to master challenging medical terminology. Study medical root words, and learn to apply prefixes and suffixes to better understand medical terms and titles. 📖

CES 4237	(2.4 CEU)	\$99/Senior Cost \$79.20	
6 weeks		Apr 17	Sec. 924101
6 weeks		May 15	Sec. 924106
6 weeks		July 17	Sec. 934112

Medical Math *Online*

Master the math skills you need to succeed in the medical field from calculating dosages to using scientific formulas. 📖

CES 4299	(2.4 CEU)	\$99/Senior Cost \$79.20	
6 weeks		May 15	Sec. 924102
6 weeks		June 19	Sec. 934110

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GERONTOLOGY

Dementia Care Certificate:

We have partnered with the Alzheimer's Association—Greater Michigan Chapter to offer a Dementia Care Certificate for professionals working with people living with dementia. Our Dementia Care classes are designed for those wanting to enhance their skills and those new to the field. The curriculum explores topics in dementia care, new care techniques, and augments students' current strengths. To qualify for a Dementia Care Certificate, participants must successfully complete five required classes and two elective classes. All materials are included in the course cost. Various classes are offered throughout the year with this semester's offering listed below. **Fundamentals of Dementia Care must be taken first. Other classes can be taken in any sequence.**

All classes are approved for continuing education contact hours for nurses from Schoolcraft College, continuing education contact hours for social workers from the Michigan Social Work Continuing Education Collaborative, and general CEUs for other professionals.

Fundamentals of Dementia Care

Get the information professionals need to understand the basics of dementia. Distinguish the common forms of dementia including Alzheimer's disease. Develop strategies to improve communication and understand the root cause of challenging behavior. The class will conclude with a question and answer opportunity with a person living with dementia and/or his/her care partner. **Required**

CES 4303	(.4 CEU)	\$89/Senior Cost \$71.20	
2 weeks	Tues	May 7	6:30-8:30 pm
Sec. 924601	LA200		Staff
1 day	Sat	May 18	8:30 am-12:30 pm
Sec. 924608	LA200		Staff

Making Meaningful Connections

Explore the social needs of people living with dementia. As a professional that interacts with persons who have dementia, learn tools and creative techniques for fostering meaningful interactions and connections at all stages of the illness. **Prerequisite:** CES 4303 Fundamentals of Dementia Care. **Required**

CES 4304	(.2 CEU)	\$49/Senior Cost \$39.20	
1 day	Tues	May 28	6:30-8:30 pm
Sec. 924602	LA230		Staff
1 day	Sat	June 1	8:30-10:30 am
Sec. 924609	LA230		Staff

NEW Combating Caregiver Stress

Increase your awareness of potential effects of stress on physical and mental health in order to preserve your well-being. Learn to recognize the signs of caregiver stress, reduce and manage this stress when it appears and prevent a decline in the quality of compassionate care. **Prerequisite:** CES 4303 Fundamentals of Dementia Care. **Required**

CES 4321	(.2 CEU)	\$49/Senior Cost \$39.20	
1 day	Sat	June 1	10:30 am-12:30 pm
Sec. 924603	LA230		Staff
1 day	Tues	June 4	6:30-8:30 pm
Sec. 924610	LA230		Staff

Making the Most of Mealtime

Understand the importance of proper nutrition for persons living with dementia, while learning approaches for handling challenging mealtime situations. Gain person-centered skills that will help professionals encourage independence and make mealtime a more pleasant experience. **Prerequisite:** CES 4303 Fundamentals of Dementia Care. **Required**

CES 4306	(.2 CEU)	\$49/Senior Cost \$39.20	
1 day	Tues	June 11	6:30-8:30 pm
Sec. 924604	LA230		Staff
1 day	Sat	June 15	8:30-10:30 am
Sec. 924611	LA230		Staff

Understanding Safe & Unsafe Wandering

Wandering is one of the greatest challenges faced by professionals working with persons living with dementia. Discover important information regarding what role wandering plays in dementia care. Learn strategies to promote safe wandering and how to respond to wandering incidents using the REACT method. **Prerequisite:** CES 4303 Fundamentals of Dementia Care. **Required**

CES 4307	(.2 CEU)	\$49/Senior Cost \$39.20	
1 day	Sat	June 15	10:30 am-12:30 pm
Sec. 924605	LA230		Staff
1 day	Tues	June 18	6:30-8:30 pm
Sec. 924612	LA230		Staff

Minimizing Fall Risks

Discover ways to reduce and prevent injuries caused by falls for people with dementia and older, frail adults. Learn to identify mobility options and promote effective plans to remove fall hazards and monitor fall risk factors on an ongoing basis. **Prerequisite:** CES 4303 Fundamentals of Dementia Care. **Elective**

CES 4308	(.2 CEU)	\$45/Senior Cost \$36	
1 day	Sat	June 22	8:30-10:30 am
Sec. 924606	LA230		Staff
1 day	Tues	June 25	6:30-8:30 pm
Sec. 924613	LA230		Staff

FREE INFORMATION SESSION

**Want to learn more about
DEMENTIA CARE?**

Come to our free session

Tuesday, April 30

6-7:30 p.m.

**Biomedical Technology Center,
Room 200**

Remove Restraints to Maximize Freedom

Examine strategies to proactively address the physical needs of persons living with dementia. As a care professional, identify a physical restraint and discover possible alternatives that can maximize the person's freedom and promote their well-being. See how planning ahead can avoid or reduce the use of physical restraints. **Prerequisite:** CES 4303 Fundamentals of Dementia Care. **Elective**

CES 4309	(.2 CEU)	\$45/Senior Cost \$36	
1 day	Sat	June 22	10:30 am-12:30 pm
Sec. 924607	LA230		Staff
1 day	Tues	July 2	6:30-8:30 pm
Sec. 934623	LA230		Staff

Team Building & Leading Your Care Team

Explore the importance of teamwork to positively impact the lives of persons with dementia. As a professional, identify characteristics of successful teams and develop strategies to empower your staff to align with the implementation of the Alzheimer's Association Dementia Care Practice Recommendations. **Prerequisite:** CES 4303 Fundamentals of Dementia Care. **Elective**

CES 4310	(.3 CEU)	\$59/Senior Cost \$47.20	
1 day	Sat	June 29	8:30-11:30 am
Sec. 924614	LA230		Staff
1 day	Tues	July 9	6-9 pm
Sec. 934621	LA230		Staff

Care At the End of Life

Gain insight into the final stage of life, how to prepare for it, how to recognize it, and how to provide support to those experiencing it and their caregivers. Learn how to minimize physical, emotional and spiritual distress; maximize well-being; and ensure meaningful communication with the person, family and care team. **Prerequisite:** CES 4303 Fundamentals of Dementia Care. **Elective**

CES 4311	(.4 CEU)	\$75/Senior Cost \$60	
1 day	Sat	July 13	8:30 am-12:30 pm
Sec. 934620	BTC225		Staff
2 weeks	Tues	July 16	6:30-8:30 pm
Sec. 934622	BTC225		Staff

Look for new electives for this popular Dementia Care Certificate Program in the Fall 2013 schedule, available online mid-July.

REAL ESTATE

Leasing Residential Property 101

Interested in leasing a property you own or purchasing a property to lease? Learn what every landlord in Michigan needs to know including state and federal housing laws, fair housing requirements, responsibilities for upkeep and repair of property, advertising and showing properties and a detailed review of required lease documents. Understand practical ways to reduce liability and exposure to risk in your property management business.

CES2 1581	(.9 CEU)	\$139/Senior Cost \$111.20	
3 weeks	Wed	May 8	6-9 pm
Sec. 920302	LA410		L. McMullen

QuickBooks for Contractors Online

Construction industry professionals will learn to utilize this powerful software program to create estimates, progress invoices, and even job cost reports. **Requirements:** QuickBooks Premier Contractor Edition software. This class is not compatible with Macintosh computers.

CES2 6081	(2.4 CEU)	\$99/Senior Cost \$79.20	
6 weeks		May 15	Sec. 920301

ACCOUNTING

Certified Payroll Professional Exam Preparation

Designed specifically to help you, the payroll professional, review and prepare for the Certified Payroll Professional certification exam. Topics covered include: core payroll concepts, compliance, principles of paycheck calculations, payroll processes and systems, accounting, and management/administration. In-class tests will also help you assess your readiness for the exam. Please have the current edition of "The Payroll Source" textbook for the first class. The textbook can be purchased through Amazon.com or the American Payroll Association at www.americanpayroll.org/store. If you plan to sit for the certification exam, be sure to review the required educational and work experience prerequisites in the Candidate Examination Handbook at www.americanpayroll.org/certification before registering for this class. No prerequisites are required for this preparation class.

CES 1981	(4.8 CEU)	\$195/Senior Cost \$156	
16 weeks	Wed	May 8	6:30-9:30 pm
Sec. 930612	MC110		Staff

Accounting Fundamentals 1 Online

Gain practical bookkeeping and common accounting knowledge for running a small business, to enhance your career, or for a better understanding of your personal finances.

CES2 1537	(2.4 CEU)	\$99/Senior Cost \$79.20	
6 weeks		Apr 17	Sec. 920601
6 weeks		May 15	Sec. 920603
6 weeks		June 19	Sec. 930611
6 weeks		July 17	Sec. 930614

Accounting Fundamentals 2 Online

Gain a solid understanding of corporate accounting practices including analyzing transactions, preparing corporate financial reports, and working with dividends, plant assets, depreciation, accrued revenue and expenses, retained earnings, and stockholders' equity. **Prerequisite:** CES2 1537 Accounting Fundamentals 1—Online Course.

CES2 1540	(2.4 CEU)	\$99/Senior Cost \$79.20	
6 weeks		Apr 17	Sec. 920602
6 weeks		May 15	Sec. 920605
6 weeks		June 19	Sec. 930613
6 weeks		July 17	Sec. 930616

QuickBooks: Introduction Online

Designed for the small to mid-sized business owner who wants easy-to-use software to set up accounts, handle invoicing, track payables and inventory, and generate reports. Class is not compatible with Macintosh computers. **Requirements:** QuickBooks Pro or Premier software.

CES 6725	(2.4 CEU)	\$99/Senior Cost \$79.20	
6 weeks		Apr 17	Sec. 920604
6 weeks		May 15	Sec. 920607
6 weeks		June 19	Sec. 930615
6 weeks		July 17	Sec. 930618

Intermediate Quickbooks Online

Discover how to use the advanced features in QuickBooks to gain more control over how you manage your company's accounting files, lists, and inventory. Class not compatible with Macintosh computers. **Prerequisite:** CES 6725 QuickBooks Introduction or equivalent knowledge. **Requirements:** QuickBooks Pro or Premier software.

CES2 6216	(2.4 CEU)	\$99/Senior Cost \$79.20	
6 weeks		Apr 17	Sec. 920606
6 weeks		May 15	Sec. 920608
6 weeks		June 19	Sec. 930620
6 weeks		July 17	Sec. 930621

Performing Payroll in Quickbooks Online

Create paychecks, pay tax liabilities and generate dazzling reports with little effort using QuickBooks. Learn everything from set-up to creating a new employee; tracking time and job cost data; and generating required forms and reports. If you are already using the QuickBooks payroll feature, learn troubleshooting tips and solutions for common problems and mistakes! Class not compatible with Macintosh computers. **Requirements:** QuickBooks Pro or Premier software.

CES 6948	(2.4 CEU)	\$99/Senior Cost \$79.20	
6 weeks		June 19	Sec. 930617
6 weeks		July 17	Sec. 930619



See Online Class Information on page 39 for specific requirements.

FINANCIAL PLANNING

Financial Markets & Securities: An Introduction

You need a strong financial knowledge base in order to become an educated investor. Gain a basic overview of the purpose and composition of the financial markets, major exchanges and indices (e.g., the S&P 500 Index). You will also learn the fundamentals of stocks, bonds, exchange-traded funds and mutual funds, including how they work and how to analyze them.

CES2 1488	(.6 CEU)	\$69/Senior Cost \$55.20	
3 weeks	Wed	May 8	6:30-8:30 pm
Sec. 920402	BTC170		W. Connell

Look for a fully updated version of the popular Financial Planning Series in our Fall 2013 schedule—available online in mid-July.

Where Does All My Money Go? Online

Are you never able to get ahead? Start by finding out where your money goes. Learn ways to drive where you want it to go. Begin to tackle your debt and stop worrying about money.

CES 5235	(2.4 CEU)	\$99/Senior Cost \$79.20	
6 weeks		Apr 17	Sec. 920404
6 weeks		June 19	Sec. 930411

Protect Your Money, Credit, & Identity Online

Learn how to guard against scam artists, identity thieves, predatory lenders, and abusive debt collectors. Understand how to avoid pitfalls when you're doing anything from buying a used car to selecting a credit card or considering a service contract.

CES 0975	(2.4 CEU)	\$99/Senior Cost \$79.20	
6 weeks		Apr 17	Sec. 920405
6 weeks		June 19	Sec. 930412



TEACHER RECERTIFICATION

IMSE Enhanced Comprehensive Orton-Gillingham Training

Dr. Samuel T. Orton and Anna Gillingham introduced the concept of multi-sensory education in the 1930s to help tutor individuals with dyslexia, but this method has been found to benefit all learners. The Institute for Multi-Sensory Education (IMSE) updated and customized the Orton-Gillingham concept for teachers. This face-to-face, hands-on technique works with any current reading program and can be an additional tool to incorporate into literacy instruction for general and special needs students. In IMSE training sessions, participants will learn: the 3-part drill (visual, auditory, kinesthetic), syllabication patterns for decoding and encoding, guidelines for weekly lesson plans, assessment, reciprocal teaching method, fluency, and multi-sensory techniques for sight words. They will learn how to incorporate into daily lessons the five essential reading program components: phonemic awareness, phonics, vocabulary development, and fluency and comprehension strategies. Teachers will secure an understanding of the revised Orton-Gillingham based methodology, assessment and higher level skills, and the tools to implement this program into existing curriculum. This course is geared toward Early Childhood educators (pre-K -3), Elementary educators (grades 2-5) and Special Education teachers (K-8) but anyone is welcome to attend. **Requirements:** Students must bring a red and green crayon, 3x3 post-it notes and 5 different colored highlighters to class, all other materials will be provided. This course is State Board approved for 30 State Continuing Education Clock Hours (SCECH) for educators. Lunch and breaks not included in SCECH total.

CES 0972 (3.0 CEU) \$975
 1 week M,T,W,R,F July 8-12 8:30 am-3:30 pm
 Sec. 939614 VT405 H. Brandon

Through a generous donation by the Riley Foundation, partial scholarships are available for this class. Please contact the Schoolcraft College CEPD office at 734-462-4448 or cepd@schoolcraft.edu for a scholarship application or more information.



The College Selection Process: A Training for Counselors Hybrid Course

In this hybrid class, get an introduction to the theory and skills needed to work with students and families in the college selection process. Topics include: preparation for college, developmental theory and college selection, researching colleges, college admission testing, the college application process, financial aid, college selection, working with students and families, and creating an effective college counseling office. Prerequisite: open to any school counselor, professionals holding a Master's degree in school counseling, students in a Masters counseling program, or by permission of the instructor. See Hybrid Course Information for specific requirements on page 39. This course is State Board approved for 45 State Continuing Education Clock Hours (SCECH). This course includes thirty hours of in-class instruction and 15 hours of online coursework. Daytime courses have a half-hour lunch which is not included in SCECH total.

CES 0944 (4.5 CEU) \$275/Senior Cost \$220
 3 weeks Classroom Mon-Fri June 24-28 8:30 am-3 pm
 Online Portion June 24-Jul 12
 Sec. 939605 MC110 P. O'Connor, PhD



**Teachers/K-12 Educators—
 Get your Continuing Education at Home!**

Let our classes come to you in the convenience and comfort of your own home. You can complete any one of our online classes at anytime from anywhere with Internet access.

- » These courses are approved for 24 State Continuing Education Clock Hours for educators
- » Online classes are 6 weeks
- » Class fee \$109/Senior Cost \$87.20
- » Try before you buy—sample the first 2 sessions



See Online Class Information on page 39 for specific requirements.

- Career Skills**
- Survival Kit for Teachers Online**
CES 0963 Apr 17 Sec. 929647
 June 19 Sec. 939652
 - Handling Medical Emergencies Online**
CES 4297 Apr 17 Sec. 929639
 May 15 Sec. 929640
 July 17 Sec. 939643
 - Keys to Effective Communication Online**
CES 7375 Apr 17 Sec. 929617
 May 15 Sec. 929624
 July 17 Sec. 939601
 - Interpersonal Communication Online**
CES 7366 Apr 17 Sec. 929652
 July 17 Sec. 939655

- Foreign Language**
- Spanish in the Classroom Online**
CES 3627 Apr 17 Sec. 929641
 May 15 Sec. 929642
 July 17 Sec. 939645
 - Speed Spanish Online**
CES 3459 Apr 17 Sec. 929603
 July 17 Sec. 939638
- Grant Funding**
- A to Z Grant Writing: Relationship Focused Online**
CES2 1230 Apr 17 Sec. 929609
 - Writing Effective Grant Proposals: Content Focused Online**
CES2 1452 June 19 Sec. 939613
 - Advanced Grant Proposal Writing Online**
CES2 1564 June 19 Sec. 939641

TEACHER RECERTIFICATION CONTINUED

Language Arts

Ready, Set, Read Online
 CES 7316 Apr 17 Sec. 929610
 May 15 Sec. 929627
 June 19 Sec. 939623

Guided Reading: Strategies for the Differentiated Classroom Online
 CES 7329 Apr 17 Sec. 929605
 May 15 Sec. 929629
 June 19 Sec. 939602

Guided Reading & Writing: Strategies for Maximum Student Achievement Online
 CES 7374 Apr 17 Sec. 929631
 July 19 Sec. 939610

Response to Intervention: Reading Strategies That Work Online
 CES 7337 Apr 17 Sec. 929632
 May 15 Sec. 929633

Enhancing Childhood Language Development Online
 CES 0898 Apr 17 Sec. 929604
 May 15 Sec. 929618
 July 17 Sec. 939603

Writing Essentials Online
 CES 7365 May 15 Sec. 929645
 June 19 Sec. 939649

Teaching Writing: Grades 4–6 Online
 CES 7338 June 19 Sec. 939615

Writing for Children Online
 CES 7304 June 19 Sec. 939622
 July 17 Sec. 939635

Introduction to Journaling Online
 CES 7376 May 15 Sec. 929638
 July 17 Sec. 939618

Merrill Ream Speed Reading Online
 CES 7231 Apr 17 Sec. 929611
 May 15 Sec. 929626
 July 17 Sec. 939621

Math

Singapore Math: Number Sense & Computational Strategies Online
 CES 8483 May 15 Sec. 929619
 June 19 Sec. 939612

Singapore Math: Model Drawing for Grades 1–6 Online
 CES 8484 Apr 17 Sec. 929628
 June 19 Sec. 939650

Singapore Math Strategies: Advanced Model Drawing for Grades 6–9 Online
 CES 8492 May 15 Sec. 929623
 July 17 Sec. 939606

Teaching Math: Grades 4–6 Online
 CES 0962 Apr 17 Sec. 929654
 May 15 Sec. 929656

Methodology

Understanding Adolescents Online
 CES 0925 Apr 17 Sec. 929602
 May 15 Sec. 929621
 June 19 Sec. 939616
 July 17 Sec. 939630

Leadership Online
 CES 0973 Apr 17 Sec. 929649
 May 15 Sec. 929655

Differentiated Instruction in the Classroom Online
 CES 0920 Apr 17 Sec. 929601
 June 19 Sec. 939620
 July 17 Sec. 939629

The Differentiated Instruction & Response to Intervention Connection Online
 CES 0964 Apr 17 Sec. 929660
 May 15 Sec. 929661
 June 19 Sec. 939659
 July 17 Sec. 939662

Differentiating K–12 Assessments Online
 CES 0977 May 15 Sec. 929664
 July 17 Sec. 939633

Teaching Students with Learning Disabilities Online
 CES 0928 Apr 17 Sec. 929607
 May 15 Sec. 929622
 July 17 Sec. 939625

Empowering Students with Disabilities Online
 CES 0956 May 15 Sec. 929650
 July 17 Sec. 939653

Teaching Students with Autism Online
 CES 0932 Apr 17 Sec. 929615
 May 15 Sec. 929630
 July 17 Sec. 939627

Teaching Students With ADHD Online
 CES 0978 May 15 Sec. 929663
 July 17 Sec. 939631

Teaching Preschool: A Year of Inspiring Lessons Online
 CES 0974 May 15 Sec. 929657
 June 19 Sec. 939648

The Creative Classroom Online
 CES 0908 June 19 Sec. 939607
 July 17 Sec. 939632

Solving Classroom Discipline Problems Online
 CES 0913 Apr 17 Sec. 929608
 May 15 Sec. 929620
 June 19 Sec. 939611

Solving Classroom Discipline Problems 2 Online
 CES 0929 June 19 Sec. 939619
 July 17 Sec. 939634

Methodology

Creating the Inclusive Classroom Online
 CES 0930 Apr 17 Sec. 929606
 May 15 Sec. 929612

Creating Classroom Centers Online
 CES 0988 Apr 17 Sec. 929635
 May 15 Sec. 929646

An Introduction to Teaching ESL/EFL Online
 CES 0952 Apr 17 Sec. 929643
 May 15 Sec. 929644
 July 17 Sec. 939647

Science

Teaching Science: Grades 4–6 Online
 CES 8491 Apr 17 Sec. 929651
 June 19 Sec. 939608

Integrating Technology in the Classroom Online
 CES2 6153 May 15 Sec. 929636

The Classroom Computer Online
 CES2 6122 May 15 Sec. 929616
 June 19 Sec. 939604

Creating a Classroom Web Site Online
 CES2 6137 June 19 Sec. 939636

Using the Internet in the Classroom Online
 CES 0911 June 19 Sec. 939609

Guiding Kids on the Internet Online
 CES 0924 Apr 17 Sec. 929614
 May 15 Sec. 929634

Teaching Smarter with SMART Boards Online
 CES2 6183 Apr 17 Sec. 929658
 May 15 Sec. 929659
 June 19 Sec. 939660
 July 17 Sec. 939661

Technology

Microsoft Word 2010 in the Classroom Online
 CES2 6211 Apr 17 Sec. 929653

Microsoft Excel 2010 in the Classroom Online
 CES2 6214 May 15 Sec. 929665

Microsoft PowerPoint 2010 in the Classroom Online
 CES2 6213 June 19 Sec. 939617

Creating Web Pages Online
 CES 6720 Apr 17 Sec. 929613
 May 15 Sec. 929625

Designing Effective Web Sites Online
 CES2 6152 May 15 Sec. 929637
 June 19 Sec. 939640

Advanced Web Pages Online
 CES2 6209 May 15 Sec. 929662
 July 17 Sec. 939628

Blogging & Podcasting for Beginners Online
 CES2 6205 Apr 17 Sec. 929648
 June 19 Sec. 939624

TEST PREPARATION

GED® Test Preparation

The GED® test can be the first step to newfound personal success. If you completed some high school, but did not graduate, prepare to succeed by learning about the GED® test format, gaining some helpful test-taking strategies and taking sample GED® tests. There will be a light review of English, writing, reading, and math. If you require in-depth instruction in any of these areas you may be interested in our Back to the Basics class offerings. Textbook and all materials will be provided.

CES 7278	(1.2 CEU)	\$119/Senior Cost \$95.20
4 weeks	Sat	May 4 10 am-1 pm
Sec. 926205	LA240	J. Lehman
4 weeks	Sat	June 8 10 am-1 pm
Sec. 926206	LA240	J. Lehman
4 weeks	Sat	July 13 10 am-1 pm
Sec. 936211	LA240	J. Lehman

Graduate Management Admission Test (GMAT) Preparation

Enhance your math and verbal skills and learn various test-taking strategies that will help you score to your highest potential on the GMAT. You will be tested on actual retired GMAT tests and be provided with a personal assessment report to identify areas needing improvement. You'll also receive a textbook and a CD-ROM with computer adaptive practice tests. Please be prompt for testing at the first class meeting and bring #2 pencils.

CES 0850	(3.2 CEU)	\$395/Senior Cost \$316
8 weeks	Sat	May 4 9 am-1 pm
Sec. 926202	LA420	J. Scott, L. Allman

Graduate Record Exam (GRE) Preparation

Prepare to succeed on the GRE by combining testing experience, using an actual retired exam, a follow-up personal assessment report identifying strengths and weaknesses, classroom review of all testing points, and test-taking strategies. For further personal study, a textbook and CD-ROM with computer adaptive practice tests are provided. Please be prompt for testing at the first class meeting and bring #2 pencils.

CES 0857	(3.2 CEU)	\$395/Senior Cost \$316
8 weeks	Sat	May 4 9 am-1 pm
Sec. 926204	LA425	J. Scott, F. Richardson

Test of English as a Foreign Language (TOEFL) Preparation

Be well prepared to answer questions on the TOEFL iBT (Internet-based test). Learn valuable test-taking strategies and review all required test points. Class sessions will provide hands-on experience with computer-based practice tests. Combined with home study using the provided textbook and CD-ROM with computer adaptive tests, you'll have all the tools necessary to succeed. This class is intended for TOEFL test preparation, not ESL instruction.

CES 0849	(2.7 CEU)	\$259/Senior Cost \$207.20
9 weeks	Sat	May 4 10 am-1 pm
Sec. 926203	AS610	No class 5/25 E. Rande

Law School Admission Test (LSAT) Preparation

Prepare for the LSAT by reviewing necessary reasoning and verbal skills, while building test-taking confidence and familiarity in an exam setting. Practice on actual retired tests, and then receive a personal assessment report identifying areas on which you need to improve. Receive a textbook and computer adaptive CD-ROM with practice tests to give you the winning edge. Please be prompt for testing at the first class meeting and bring #2 pencils and paper.

CES 0851	(3.2 CEU)	\$395/Senior Cost \$316
7 weeks	Sat	Apr 6 9 am-1:30 pm
Sec. 926208	LA410	No class 4/13 L. Adamcheki

Test of Essential Academic Skills (TEAS) Preparation

If you are planning a future in nursing, the TEAS is an important step in the process. Become familiar with the format of the test and learn strategies for the math, reading, English and science portions. Practice exams are included. Requirement: students must have college level skills in reading, English, and math. For more information go to the Testing Center Web site at www.schoolcraft.edu/assessment/.

CES 4296	(1.5 CEU)	\$125/Senior Cost \$100
5 weeks	Thurs	May 9 5:30-8:30 pm
Sec. 926207	LA405	P. Schneider

American College Testing (ACT) Preparation

Take control of your college future by preparing for the ACT test. Computer-based diagnostic tests will identify your strengths and weaknesses in math, science, reasoning, reading, English and writing. Based on the test results you'll develop and implement individualized study plans. Instruction and strategies for the writing portion of the ACT will also be covered. Textbooks and all materials will be provided. Please be prompt for testing at first class meeting and bring #2 pencils and a calculator.

CES 7341			\$259
7 weeks	Sat	Apr 6	9 am-12 pm
Sec. 916228	LA460		L. Allman
7 weeks	Mon	July 15	5:30-8:30 pm
Sec. 936213	LA140		K. Fotiu, D. Stearns
7 weeks	Wed	July 17	5:30-8:30 pm
Sec. 936215	LA140		K. Fotiu, D. Stearns

American College Testing (ACT) Preparation *Online Course*

Prepare for the ACT online! You'll get the same great benefits of our in-class ACT Preparation with online access 24/7 plus toll-free phone and email support. If you are self-motivated, you will benefit by reviewing all testing points, learning strategies and tips and putting them into practice. You can work at your own pace to become well prepared for this very important test. Shortly after registration, an email from Cambridge Educational Services will be sent to you with online class instructions. **Recommendation:** allow a minimum of 8 weeks to review the content (though online access is for 4 months).

CES 7321			\$229
8 weeks		May 6	Sec. 926201
8 weeks		July 8	Sec. 936214

MATH

Basic Math Refresher: Back to the Basics

Never liked math or just wanting to brush up? You are not alone! Improve your skills in fractions, decimals, percents, and learn the basics of algebra, geometry and statistics. Accomplish all this while reducing anxiety and building confidence in a fun and relaxed learning environment. Textbook included in class cost.

CES 8473	(3.0 CEU)	\$235/Senior Cost \$188
10 weeks	Wed	May 8 5:30-8:30 pm
Sec. 926401	LA475	J. Scott

READING

Merrill Ream Speed Reading *Online*

Are you struggling to keep up with a flood of email, articles, reports, books and other printed matter? Save yourself oodles of time by learning to read faster and with better comprehension from acclaimed speed reading expert Dr. Merrill Ream.

CES 7231	(2.4 CEU)	\$99/Senior Cost \$79.20
6 weeks		Apr 17 Sec. 926802
6 weeks		May 15 Sec. 926803
6 weeks		June 19 Sec. 936804
6 weeks		July 17 Sec. 936805



COMMUNICATION/WRITING

Writing Refresher: Back to the Basics

Whether you need to refresh your skills for work, or to help your children with their homework, this class will strengthen your writing skills and your confidence in writing. Review sentence and paragraph structure. Build your understanding with an overview of the writing process and editing strategies. Apply your skills by practicing essay writing and editing. Other topics include business writing and research techniques.

CES 7318	(2.4 CEU)	\$155/Senior Cost \$124
8 weeks	Mon	May 6 5:30-8:30 pm
Sec. 926117	BTC160	D. Stearns

Grammar Refresher: Back to the Basics

English grammar is critical to clear oral and written communications. Brush up on your grammar skills for your job, your schoolwork, or maybe to help your kids with their homework. Review word parts, punctuation rules, parts of speech and sentence types.

CES 7097	(2.4 CEU)	\$155/Senior Cost \$124
8 weeks	Wed	May 8 5:30-8:30 pm
Sec. 926103	BTC100	D. Stearns

Be Confident & Comfortable When Speaking

Improve the way you speak publicly. Learn useful speaking skills for both informal scenarios or for giving a formal presentation. Discover how to put a successful speech or presentation together from designing an outline to giving the presentation. In a warm, supportive atmosphere learn by doing. Get helpful tips, while being introduced to positive peer critiquing. Learn how to convey the right message at the right time.

CES 7383	(.6 CEU)	\$95/Senior Cost \$76
4 weeks	Tues	May 7 6:30-8 pm
Sec. 926116	VT405	M. Gordon

Writeriffic! Online

Banish writer's block with these tricks from a published writer's toolbox. Writeriffic liberates the imaginative, inventive bolts of genius that can shape your writing.

CES 7194	(2.4 CEU)	\$99/Senior Cost \$79.20
6 weeks		Apr 17 Sec. 926101
6 weeks		May 15 Sec. 926106
6 weeks		June 19 Sec. 936122
6 weeks		July 17 Sec. 936128



See Online Class Information on page 39 for specific requirements.

Pleasures of Poetry Online

If you want to write poetry, this course will help you create your best possible work, whether you're looking to be published or simply wish to craft a beautiful poem.

CES 7219	(2.4 CEU)	\$99/Senior Cost \$79.20
6 weeks		May 15 Sec. 926115
6 weeks		July 17 Sec. 936126

Write Fiction Like A Pro Online

Develop your own original story, beginning with your passion and theme. Then discover your characters, their flaws and struggles and structure your story from start to finish.

CES 7385	(2.4 CEU)	\$99/Senior Cost \$79.20
6 weeks		May 15 Sec. 926102
6 weeks		July 17 Sec. 936129

Write Your Life Story Online

Learn how to organize and write an inspirational, professional autobiography that will be treasured by family, friends and story-lovers everywhere.

CES 7377	(2.4 CEU)	\$99/Senior Cost \$79.20
6 weeks		May 15 Sec. 926111
6 weeks		July 17 Sec. 936120

Fundamentals of Technical Writing Online

Do you have a knack for explaining technical subjects in a way that makes them easy to understand? Learn the skills you need to succeed as a technical writer and develop your ability to translate complex information in easily understood text. **Requirement:** Microsoft Word software. This class is not compatible with Macintosh computers.

CES 7221	(2.4 CEU)	\$99/Senior Cost \$79.20
6 weeks		May 15 Sec. 926109
6 weeks		July 17 Sec. 936124

Mystery Writing Online

Using vivid examples from bestselling mystery novels, this course will teach you the techniques you need to become a successful mystery author.

CES 7388	(2.4 CEU)	\$99/Senior Cost \$79.20
6 weeks		Apr 17 Sec. 926104
6 weeks		June 19 Sec. 936131

The Keys to Effective Editing Online

Ask any published writer and you will hear that a good editor is not just helpful, but essential. Learn the fundamentals of top-notch copyediting for both fiction and nonfiction.

CES 7217	(2.4 CEU)	\$99/Senior Cost \$79.20
6 weeks		May 15 Sec. 926110
6 weeks		June 19 Sec. 936123

Research Methods for Writers Online

Learn how to efficiently and effectively conduct research for any writing project: fiction, nonfiction, and business, even term papers and dissertations.

CES 7286	(2.4 CEU)	\$99/Senior Cost \$79.20
6 weeks		Apr 17 Sec. 926105
6 weeks		May 15 Sec. 926114

Beginner's Guide to Getting Published Online

The book market is highly competitive—success comes to those who are prepared. A published writer shows you how to give yourself the credibility you need to get your books and articles published.

CES 7387	(2.4 CEU)	\$99/Senior Cost \$79.20
6 weeks		May 15 Sec. 926113
6 weeks		June 19 Sec. 936130

How to Make Money From Your Writing Online

You really can make money with your writing. Whether you want to create your own business, add to your income, supplement your retirement, or boost what you're earning as a writer, you'll find the how-to's here.

CES 7378	(2.4 CEU)	\$99/Senior Cost \$79.20
6 weeks		Apr 17 Sec. 926108
6 weeks		May 15 Sec. 926112
6 weeks		June 19 Sec. 936125
6 weeks		July 17 Sec. 936127

Writing for Children Online

Explore the changing world of children's literature. Touch the hearts of children as you write in various formats from a baby's first book through a novel for young adults.

CES 7304	(2.4 CEU)	\$99/Senior Cost \$79.20
6 weeks		May 15 Sec. 926107
6 weeks		July 17 Sec. 936121

Get BACK TO THE BASICS at Schoolcraft College

Take non-credit classes that sharpen your skills in

- ✓ Computer use
- ✓ Math
- ✓ Grammar
- ✓ Reading
- ✓ Writing
- ✓ Test taking

Prepare yourself to

- ✓ Return to college
- ✓ Plan a new career
- ✓ Learn how to handle tests and other challenges

See pages 9, 18–19 for classes offered this semester.

For more information call 734-462-4448.



PERSONAL ENRICHMENT

LIFELONG LEARNERS

money savings opportunity

CONVERSATION & COFFEE SERIES

Stimulate your mind while you socialize! Meet Schoolcraft faculty and guest lecturers, and enjoy presentations on a variety of topics guaranteed to provide an opportunity for learning and for fun. Each session in this series will challenge and entertain the curious and fun-loving soul. Don't miss out!

This money savings series is a real value and includes the following 3 classes:

- CES 8496 The Secret Life of Michigan Birds
- CES 7275 Exploring America's Pastime: Baseball
- CES 0990 Treasure Hunting: The Thrill of the Hunt

See individual descriptions below for more information.

CES 7274 (.6 CEU) \$36/Senior Cost \$28.80
 3 sessions Fri May 10, May 31, June 21 1-3 pm
 Sec. 927401 See individual listing to the left for class locations

You must register prior to the start of the series to take advantage of the savings.

NEW The Secret Life of Michigan Birds

Why do vultures really fly in circles? Why do shorebirds run from the waves and then go right back? What is a day in the life of a hummingbird's life really like? Discover how they make a living, migrate, raise a family and nest. Go beyond the field guides to find out the secret lives of Michigan birds.

CES 8496 (.2 CEU) \$15/Senior Cost \$12
 1 day Fri May 10 1-3 pm
 Sec. 927402 W210 J. Platte

NEW Exploring America's Pastime: Baseball

Have a grand slam time and discover what makes baseball "America's Pastime." Baseball boasts a colorful and complex history, peppered with dynamic characters that fashioned this great game. Reminisce about baseball greats of all times, pre-World War II baseball and about our own Detroit Tigers with a passionate speaker affiliated with major league baseball. Make your afternoon a big hit!

CES 7275 (.2 CEU) \$15/Senior Cost \$12
 1 day Fri May 31 1-3 pm
 Sec. 927403 W210 M. Himmelstein

NEW Treasure Hunting: The Thrill of the Hunt

Join Tom Klisz, a member of the Michigan Treasure Hunters, for an entertaining discussion on metal detector treasure hunting. Learn about the history of metal detecting, the types of detectors, laws that govern the activity, the historical significance of the items found and where to hunt in Michigan. Enjoy a show and tell format and see many of the items that have been found including coins, jewelry and relics.

CES 0990 (.2 CEU) \$15/Senior Cost \$12
 1 day Fri June 21 1-3 pm
 Sec. 927404 W210 T. Klisz



Marc Himmelstein, the Tigers' Director of Authentics, directs a unique department at Comerica Park that authenticates and sells game-used merchandise and other items. In addition to the requisite game used bats, balls, and jerseys, fans can purchase authenticated lineup cards and, last season, even empty bottles of champagne used in the Tigers' clubhouse celebrations during the 2012 playoffs. Himmelstein has spoken about the Tigers and about baseball to other large groups throughout Metro Detroit in the past.

COME LISTEN TO ENGAGING
 SPEAKER MARC HIMELSTEIN FROM
 THE DETROIT TIGERS!

May 31
 See class description above.

CULINARY

It is the sculpting of food...

- ...in the most advanced kitchens in the Midwest.
- ...with some of the best Certified Master Chefs in America.
- ...from international cuisine, to butchery, to pastry seminars.

With hands-on instruction, you'll cook with more confidence.

Let us show you the mastery of culinary arts.



CULINARY

Cooking 101: Skill Development

In this relaxed and comfortable environment you will learn basic cooking terminology and techniques. Learn how to properly use basic knives and hand tools and discover safe and sanitary methods for food preparation. This class or instructor's approval is a prerequisite for most Schoolcraft College's CEPD hands-on Culinary Arts classes, unless otherwise noted. A tool kit is not required for this class.

CES 2187	(.6 CEU)	\$109/Senior Cost \$87.20
2 days	Wed & Thurs	May 8 5-7 pm May 9 5-9 pm
Sec. 921002	VT630	J. Gabriel, CMC
2 days	Wed & Thurs	May 15 5-7 pm May 16 5-9 pm
Sec. 921011	VT630	J. Gabriel, CMC

Pastry 101: Skill Development

Learn basic baking terminology and techniques in a comfortable setting. You'll gain information on proper pastry tool skills and safe and sanitary methods for food/baking preparation. Set a solid base for your baking future. This course is strongly recommended for Schoolcraft College's CEPD Pastry and Baking hands-on Culinary Arts classes, unless otherwise noted.

CES 2380	(.6 CEU)	\$109/Senior Cost \$87.20
2 days	Mon & Tues	May 6,7 6-9 pm
Sec. 921009	VT630	M. Haight, CEC, CPC

Eastern Market Tour

Experience Detroit's Historic Eastern Market with Master Chef Jeff Gabriel as your tour guide. Chef Jeff will introduce and explain both local and exotic food products including flowers and wine highlighting all the market has to offer through the eyes of a culinary connoisseur. Learn how to identify and select the best and freshest items. Meet outside of R. Hirt, Jr. Co. at 9 am. Close parking is limited. Come early for the best parking opportunities. Bring a shopping bag if you plan to purchase items.

CES 2427	(.3 CEU)	\$45/Senior Cost \$36
1 day	Sat	May 4 9 am-12 pm
Sec. 921021	Off Campus	J. Gabriel, CMC
1 day	Sat	May 11 9 am-12 pm
Sec. 921001	Off Campus	J. Gabriel, CMC

Culinary Gardening

Whether you're interested in growing basil for pesto, cilantro for salsas or mint for summer iced tea, start here. Enjoy fresh herbs and vegetables all summer long from your own culinary garden! Learn how to choose, plant and use herbs, vegetables and edible flowers. Get tips for planting, growing and harvesting your bounty. Both outdoor and indoor gardens will be discussed.

CES 2334	(.3 CEU)	\$99/Senior Cost \$79.20
1 day	Sat	May 18 9 am-12 pm
Sec. 921007	VT635	J. Gabriel, CMC

**Authentic Mexican Cuisine—
The Ultimate Experience New Recipes!**

Learn all that Mexican fare has to offer from Chef Ana Perez, a native of Mexico. Through Ana's expertise see how to make and embrace authentic Mexican cuisine. Discover the history, culture, celebrations and distinctive spices that influence Mexican cuisine. From entrees like enchiladas to seafood to chicken to side dishes and desserts, each class will offer new and exciting food choices.

CES 2488	(.3 CEU)	\$99/Senior Cost \$79.20
1 day	Wed	May 22 6-9 pm
Sec. 921006	VT630	A. Perez





Prerequisite for all hands-on classes below—CES 2187 Cooking 101: Skill Development or instructor's approval. Please prepare a tool kit with the following: a paring, chef and bread knife; peeler; spatula; dough cutter; pastry brush; thermometer; and measuring spoons. Plan to wear a white chef's jacket, dark pants and comfortable shoes in all hands-on classes.

NEW Two Great Chefs— Two Great Styles: Hands-on

Experience how different cooking styles can transform ingredients. Join two Schoolcraft chefs—Chef Jeff Gabriel and Chef Shawn Loving—as they showcase their unique talents and cooking styles preparing international dishes from similar ingredients. Learn the techniques and taste the differences in their food. Each week you'll prep the first night and complete your fare the next meeting. Build a foundation for developing your own culinary style!

CES 2508 (.2.4 CEU) \$299/Senior Cost \$239.20
3 weeks Mon & Tues May 13, 14, 20, 21 6-10 pm
June 3, 4
Sec. 921013 VT620 No class 5/28 J. Gabriel, S. Loving

Outdoor Grilling: Hands-on

Transform your backyard into a successful outdoor party regardless of the weather. Learn to infuse your own oils and vinegars to prepare unique and flavorful marinades and salad dressings. The secrets of successful grilling of poultry, seafood and vegetables will be demonstrated. A variety of salad dishes will be demonstrated using mixed greens, fruits and pasta.

CES 2241 (.8 CEU) \$149/Senior Cost \$119.20
2 days Thur & Fri May 23, 24 5-9 pm
Sec. 921008 VT620 J. Gabriel, CMC

NEW Classic & Contemporary Sauces & Stocks: Hands-on

Dress up any plate and add flavor and moisture to all your dishes with homemade stocks and sauces. From breakfast to dinner, appetizers to snacks, classic and contemporary sauces and stocks enhance flavor and create elegant and exciting finishing touches. Begin with the very basic stocks and sauces used in all French cuisine and then move on to lighter, modern versions. You will never need packaged stocks or sauces again.

CES 2506 (.6 CEU) \$109/Senior Cost \$87.20
2 days Wed & Thur June 5, 6 6-9 pm
Sec. 921012 VT620 M. Russell, CMC

Knife Skills for Vegetables & Herbs: Hands-on

Did you know that many chefs consider the knife to be the most important tool in the kitchen? Improve your speed and safety in the kitchen by learning knife skills. Discover how to choose the proper knife for the item you're cutting and especially how to properly care for your knives. Learn to master basic cuts and especially how to cut vegetables and herbs. Please bring a chef knife, paring knife and peeler to class.

CES 2363 (.3 CEU) \$109/Senior Cost \$87.20
1 day Fri June 7 6-9 pm
Sec. 921005 VT620 J. Gabriel, CMC

Great Tasting Vegetarian & Vegan Meals: Hands-on

Learn how to create enticing meat and dairy free meals using fresh, high-quality ingredients. On day one learn about vegetarian and vegan cuisine, including hands-on prep work. On day two you'll cook, discovering firsthand how satisfying and flavorful vegetarian and vegan dishes can be. Even if you are not a vegetarian, discover how meat- and dairy-less meals can be great meal alternatives.

CES 2247 (.6 CEU) \$139/Senior Cost \$111.20
2 days Mon & Tues June 24, 25 6-9 pm
Sec. 921018 VT635 J. Gabriel, CMC

Authentic Mexican Cuisine—The Ultimate Experience: Hands-on New Recipes!

Learn to make traditional and authentic Mexican food with your own two hands from Mexican native, Chef Ana Perez. Each class will offer a total new cooking experience with an assortment of distinctive entrees, side dishes, soups and desserts. See and taste the distinctive flavors, variety of spices and ingredients, and colorful decoration of Mexican cuisine. Bring a little piece of Mexico home to your family.

CES 2491 (.3 CEU) \$109/Senior Cost \$87.20
1 day Wed June 26 6-9 pm
Sec. 921010 VT630 A. Perez

The Art of Advanced Grilling: Hands-on

Knowledge is power—and that applies to the grill, too. Learn the advanced grilling techniques to take your grilling to the next level. Learn how fire flavors food, and the kind of heat that is right for fish, vegetables and meat. Discover additional seasoning techniques and how to maximize your grill's capabilities. Get more flavor from your grilled foods and more compliments for the chef.

CES 2324 (.8 CEU) \$149/Senior Cost \$119.20
2 days Thur & Fri June 27, 28 5-9 pm
Sec. 921004 VT620 J. Gabriel, CMC

Perfecting the Everyday Breakfast: Hands-on

Breakfast, the most important meal of the day, is at times the meal we have the most difficulty getting right. Learn how to make it right from a certified master chef! Using equipment found in the average kitchen, identify, refine and practice your techniques for a variety of simple but appealing traditional breakfast foods. Learn to adapt your skills for one or for a group; or for brunch or dinner...remember breakfast isn't just for morning anymore!

CES 2495 (.6 CEU) \$109/Senior Cost \$87.20
1 day Wed July 10 6-9 pm
Sec. 931035 VT620 M. Russell, CMC

Grilling Vegetarian: Hands-on

Expand the culinary potential of your grill. Use it as a vessel for delicious vegetarian cooking. Discover the differences between cooking vegetables and other standard grill fare. Learn how to prepare your grill for efficient cooking and your fruits and vegetables for endless meal possibilities. Whether you're looking for side dishes to complement meat and seafood or planning a totally vegetarian cook-out, this class is for you.

CES 2404 (.6 CEU) \$139/Senior Cost \$111.20
2 days Tues & Wed July 16, 17 6-9 pm
Sec. 931036 VT690 J. Gabriel, CMC

NEW Unique Salsa = Unique Dishes: Hands-on

Learn to complement your main dishes with non-traditional salsas. Salsa meaning "sauce" can complement everything from seafood to salad and can be something besides tomatoes and spices. Try your hand at poached salmon with sweet and sour fruit salsa and char grilled pineapple salsa with roast pork salad. Discover the variety of salsa! Bring a set of knives.

CES 2505 (.3 CEU) \$109/Senior Cost \$87.20
1 day Wed July 24 6-9 pm
Sec. 931034 VT620 M. Russell, CMC



Want to get on our culinary mailing list to receive the dish directly to your home? Just email us at CEPD@schoolcraft.edu or give us a call at 734-462-4448.

Baking/Pastry



CES 2380 Pastry 101: Skill Development is strongly recommended before taking these classes. Cooking 101 is not required.

Please prepare a tool kit with the following: a rubber spatula; pastry brush; rolling pin; paring knife; vegetable peeler; french knife; melon baller; (2) 16" pastry bags; pastry tubes (Large No. 5 Plain Tube; Large No. 5 Star tube); serrated bread knife; 3" and 10" icing spatula. Plan to wear a white chef's jacket, dark pants and comfortable shoes in all hands-on classes.

Artisan Breads: Hands-on

Forget about buying bread forever! Explore many varieties of flavored breads using natural and sourdough starters. Learn about different types of flour and their effects on fermentation. Practice proper mixing and handling, while discovering the make-up of Artisan breads.

CES 2188	(2.0 CEU)	\$249/Senior Cost \$199.20
4 days	MTWR	June 10, 11, 12, 13 5-10 pm
Sec. 921020	VT635	J. Gabriel, CMC

Laminated Breads: Hands-on

Laminated bread dough is basic yeast dough, specially folded with butter to make flaky, soft bread. Learn to make laminated breads including sweet and savory croissants with fillings, Danish with fillings and brioche.

CES 2507	(1.0 CEU)	\$129/Senior Cost \$103.20
2 days	Wed & Thur	June 19, 20 5-10 pm
Sec. 921017	VT635	J. Gabriel, CMC

Pastry Boot Camp: Hands-on

Get ready to dig in the trenches, get dirty and be part of this four-evening basic-training pastry course. Fall in and learn the fundamentals and techniques used in preparing pastry creams and custards, pies and tarts, French pastries and tortes, and cheesecakes. Each night will be filled with new and exciting information, practical hands-on experience and opportunities to taste the results. Enlist now!

CES 2381	(1.6 CEU)	\$399/Senior Cost \$319.20
4 days	TWRF	July 23, 24, 25, 26 5:30-9:30 pm
Sec. 931033	VT635	J. Decker, CMPC

Wine

The Heart of Great Lakes Wines

Michigan, its surrounding states and Ontario, Canada have produced wine for generations. Changes over time to the native grapes of these areas are producing pleasant, high quality and even world-class wines. Enjoy the history and development, as well as, the tasting of these Great Lakes wines in this special class. You must be 21 years of age to attend.

CES 2196	(1.0 CEU)	\$169/Senior Cost \$135.20
5 weeks	Mon	May 6 7-9 pm
Sec. 921003	W210B	L. Hershey



Certification

ServSafe

Textbook included. Designed for employees, owners and managers of food service establishments, this course will prepare you for final examinations administered by the Educational Foundation of the National Restaurant Association. Upon successful completion of the program and exam (taken in class), the certified individual will be qualified to train personnel in sanitation techniques, communicate with representatives of the health departments having jurisdiction, recognize sanitation deficiencies and initiate improvements. A half-hour lunch is not included in CEU total.

CES 2087	(1.8 CEU)	\$225/Senior Cost \$180
2 days	Thur & Fri	July 18,19 8 am-5:30 pm
Sec. 931038	BTC160	L. Sebold

Youth Culinary

No prerequisite required for Youth Culinary classes.

NEW Campfire Cooking & S'mores for Adults & Kids: Hands-on

Share the joy of campfire cooking with your child... the smell of bacon or cobbler or beans mixed with the smoke from burning oak or pine. Don't forget the piece de resistance of the camping experience the toasted, melted marshmallow on graham crackers, fondly called s'mores. Learn to prep tasty recipes at home to finish at the campfire; and how to make mouthwatering homemade graham crackers and flavored marshmallows. Only the adult needs to register and one child per adult. This class is open for children seven years of age and older. Please bring measuring cups and aprons to class and a container to take your masterpieces home.

CES 2509	(.4 CEU)	\$129/Senior Cost \$103.20
1 day	Sat	May 11 10 am-2 pm
Sec. 921022	VT620	M. Haight, CEC, CPC

For Youth summer offerings, see www.schoolcraft.edu/koc for the Kids on Campus 2013 Summer Day Camps.



PERSONAL ENRICHMENT

FOREIGN LANGUAGE

Languages Around the World–Level I

Whether you're planning a cruise or a trip through a foreign land, trying to make that sale, or just getting back to your own family roots, learning a language is a wonderful personal experience. The time is now and the opportunity is here! Learn a language the easy and fun way. Start with simple grammar and vocabulary, and be able to engage in basic conversation and writing. Learn the political and social dos and don'ts that will increase your confidence and communication skills, making you more comfortable in all social situations whether they take place in the boardroom, on the Internet, or in travel ports worldwide. Grow as a person as you begin to appreciate other cultures through the magic of language.

Mandarin Chinese I Conversational

CES 3279	(2.4 CEU)	\$139/Senior Cost \$111.20
7 weeks	Mon & Wed	May 6 6-8 pm
Sec. 926016	LA470	W. Wei

French I Conversational

CES 3054	(2.4 CEU)	\$139/Senior Cost \$111.20
12 weeks	Wed	May 8 6-8 pm
Sec. 926005	LA420	J. Carter

German I Conversational

CES 3064	(2.4 CEU)	\$139/Senior Cost \$111.20
12 weeks	Tues	May 7 6-8 pm
Sec. 926012	LA360	H. Fruechtenicht

Italian I Conversational

CES 3063	(2.4 CEU)	\$139/Senior Cost \$111.20
12 weeks	Thurs	May 9 6-8 pm
Sec. 926014	LA415	S. Catalan

Brazilian Portuguese I Conversational

CES 3564	(2.4 CEU)	\$139/Senior Cost \$111.20
12 weeks	Mon	May 6 6-8 pm
Sec. 926008	LA410	K. Delgado

Spanish I Conversational

CES 3053	(2.4 CEU)	\$139/Senior Cost \$111.20
12 weeks	Mon	May 6 6-8 pm
Sec. 926003	LA430	No class 7/1 C. Cramb

Languages Around the World–Level II

Increase your writing and speaking skills by delving further into the grammar of your new language. Review what you learned in Level I and expand further your communication skills in everyday living skills such as banking, shopping, restaurants, hotels, airports, and even emergency situations. Feel an emotional tie start to root as you begin to understand and appreciate another culture's holidays and special celebrations that make them unique. Celebrate the progress you've made in your language experience!

French II Conversational

CES 3270	(2.4 CEU)	\$149/Senior Cost \$119.20
5 weeks	Mon & Thur	May 6 6-9 pm
Sec. 926009	LA460	V. Jablonski

German II Conversational

CES 3590	(2.4 CEU)	\$149/Senior Cost \$119.20
12 weeks	Sat	May 4 9-11 am
Sec. 926015	LA360	H. Fruechtenicht

Italian II Conversational

CES 3330	(2.4 CEU)	\$149/Senior Cost \$119.20
12 weeks	Mon	May 6 6-8 pm
Sec. 926007	LA415	S. Catalan

Spanish II Conversational

CES 3591	(2.4 CEU)	\$149/Senior Cost \$119.20
12 weeks	Wed	May 8 6:30-8:30 pm
Sec. 926006	LA430	No class 7/3 C. Cramb

American Sign Language I

American Sign Language is the fourth most commonly used language in the U.S. Discover the basics of ASL including facial expressions, hand gestures, and body language. Gain basic knowledge of the alphabet, numbers, colors, and time telling. Learn about the deaf culture and the use of the Michigan Relay Center (MRC). The first half of the textbook will be covered. This class is taught by a hearing instructor.

CES 3150	(2.4 CEU)	\$139/Senior Cost \$111.20
12 weeks	Tues	May 7 6-8 pm
Sec. 926011	LA415	A. Conrad

American Sign Language II

Take your American Sign Language skills to a new level. Enjoy the challenge of using less voice and using more ASL. Learn more complex sentence structure, finger spelling, facial expressions, classifiers, descriptions of objects and vocabulary. Practice your skills using storytelling and game playing. The second half of the textbook will be covered. This class is taught by a hearing instructor.

CES 7127	(2.4 CEU)	\$149/Senior Cost \$119.20
12 weeks	Wed	May 8 6-8 pm
Sec. 926004	LA415	A. Conrad

Speed Spanish *Online*

Imagine you speaking, reading and writing Spanish. Learn six easy recipes for gluing Spanish words together to form sentences. In no time at all, you'll be able to go into any Spanish speaking situation and converse in Spanish.

CES 3459	(2.4 CEU)	\$99/Senior Cost \$79.20
6 weeks		Apr 17 Sec. 926001
6 weeks		May 15 Sec. 926013

Speed Spanish 2 *Online*

With this follow-up to our popular Speed Spanish course, gain comfort in Spanish-speaking situations by learning even more clever new recipes you can put to immediate use. **Prerequisite:** CES 3459 Speed Spanish—Online Course.

CES 3532	(2.4 CEU)	\$99/Senior Cost \$79.20
6 weeks		May 15 Sec. 926010

Speed Spanish 3 *Online*

Accelerate your ability to speak, understand, and read Spanish by taking the final installment in our unique three-part Speed Spanish learning series. **Prerequisite:** CES 3532 Speed Spanish 2 Online Course.

CES 3571	(2.4 CEU)	\$99/Senior Cost \$79.20
6 weeks		June 19 Sec. 936020



See **Online Class Information** on page 39 for specific requirements.

Mr. Cramb went above and beyond expectations.

He made each class different which kept it fun and enjoyable.

Was very willing to stop and answer questions.

He was very positive, and he reinforced and encouraged learning.

It isn't easy to learn a new language as an adult,

but he made it a great experience!

Ellie B., Spanish I Conversational student

ENGLISH AS A SECOND LANGUAGE

Learn to use correct grammar and converse in English. Build vocabulary; improve your pronunciation and practice listening, speaking, reading and writing. Gain familiarity with American culture. Each level builds on the skills learned in the previous class.

A placement test is required for correct level placement. Testing takes place **before** classes start and space is limited, so please plan ahead. Testing is by appointment only. Please call 734-462-4448 to schedule an appointment. Testing begins promptly at the appointment time and lasts 2–3 hours.

Spring Placement Test Dates:

All sessions start at 6 pm unless otherwise noted.

Monday	April 22	Monday	April 29
Tuesday	April 23	Tuesday	April 30
Wednesday . . .	April 24	Wednesday . . .	May 1
Thursday	April 25	Thursday	May 2
Friday	April 26 10 am		

Once testing has been completed, students may register for ESL classes in-person in the McDowell Center. **No online registration is available.**

ESL I—English as a Second Language

CES 7235	(7.2 CEU)	\$305/Senior Cost \$244
12 weeks	Mon & Wed	May 6 6-9 pm
Sec. 926920	MC115	No class 5/27 R. Leider

ESL II—English as a Second Language

CES 7236	(7.2 CEU)	\$305/Senior Cost \$244
12 weeks	Tues & Thur	May 7 6-9 pm
Sec. 926921	MC115	No class 7/4 D. Szeman

ESL III—English as a Second Language

CES 7261	(7.2 CEU)	\$305/Senior Cost \$244
12 weeks	Mon & Wed	May 6 6-9 pm
Sec. 926922	MC120	No class 5/27 S. Stichler

ESL IV—English as a Second Language

CES 7262	(7.2 CEU)	\$305/Senior Cost \$244
12 weeks	Tues & Thur	May 7 6-9 pm
Sec. 926923	MC120	No class 7/4 E. Rande

ESL V—English as a Second Language

CES 7285	(7.2 CEU)	\$305/Senior Cost \$244
12 weeks	Tues & Thur	May 7 6-9 pm
Sec. 926924	MC125	No class 7/4 I. Baciak

Accent Improvement I

Improve your spoken English and learn to be better understood by American English speakers. The Accent Improvement I class has been developed to help the ESL student like you learn to speak with an American accent. You'll interact with others who are experiencing the same challenges and improve your clarity and ability to follow the English spoken language. **Requirement:** be enrolled in or completed ESL 4 or higher.

CES 7298	(4.8 CEU)	\$255/Senior Cost \$204
12 weeks	Sat	May 4 9 am-1 pm
Sec. 926925	LA475	No class 5/25 P. Konfara

TOEFL-Test of English as a Foreign Language Preparation Workshop. See Page 18.

I think the class I took for English at Schoolcraft College changed my life. The teacher has a great method to teach English, and they explain everything very well.

Talilant K., ESL II student

PERSONAL INTEREST

Ghost Hunting

Explore the phenomenon of paranormal activity and get a realistic view of what ghost hunting is all about. A local, independent investigator will share evidence and experiences while discussing the basics of investigating, including different types of spirits, natural causes, evidence, protection, and ways to get started. Open discussion is encouraged - bring any photos or other evidence you would like to share. Children age 12 and up are welcome if they register with a parent.

CES 0976	(.2 CEU)	\$19/Senior Cost \$15.20
1 day	Thurs	May 23 6:30-8:30 pm
Sec. 927001	LA200	Heidi S.

WELLNESS

Present Moment Meditation

Learn to use Present Moment Meditation, a light-hearted, practical approach that makes meditation inviting and beneficial for everyone. You'll see positive results in every area of your daily life-work, family, home, health, relationships, personal goals, and more. Each meeting includes two meditations, a short presentation on topics relating to meditation and stress reduction, discussion and Q & A time. New and repeat students are welcome. Chairs are provided.

CES 0966	(.6 CEU)	\$59/Senior Cost \$47.20
4 weeks	Mon	May 6 6:30-8 pm
Sec. 927301	LA200	K. Bindu Henning

DRAWING

Drawing I

Unlock your artistic talent by developing fundamental drawing skills. Learn how to create beautiful drawings using graphite and charcoal. Begin to understand composition, see value in form, and handle materials with a greater confidence. A variety of methods will be demonstrated covering line and value scales, sighting, and measuring techniques.

CES 3586	(2.4 CEU)	\$135/Senior Cost \$108
8 weeks	Thurs	May 9 6-9 pm
Sec. 922103	F400	A. Bacon

PERSONAL ENRICHMENT

PAINTING

Portrait Drawing & Painting I

Creating a likeness is a rewarding artistic accomplishment that enhances the artist's ability in every endeavor. In the studio learn to create a likeness from the live model by accessing your creative right brain and training your eye to see. This relaxed approach is supported with class presentations and an emphasis on individual instruction. You may draw throughout the class or work in your chosen medium. Please bring paper, pencils and a kneaded eraser to the first class. Some drawing experience is helpful. The model fee is included in the course cost.

CES 3337	(2.4 CEU)	\$149/Senior Cost \$119.20	
8 weeks	Tues	May 7	6:30-9:30 pm
Sec. 922002	F470		L. Baum

Acrylic Painting

Experience the versatility of acrylic paint as you explore different techniques, mixing colors, styles and consistencies using this water-soluble medium. Create realistic and impressionistic paintings including landscapes and still lifes. To the first meeting please bring a small detail brush and a medium flat brush; acrylic paints: Ultramarine blue, white, black, Cadmium yellow, red - choose from Naphtha, Pyrrole or Alizarin Crimson; a palette and a 18x24 canvas, and a pad of paper for sketching (it does not need to be a complete pad). Acrylic paint does not wash out of clothing; please wear appropriate clothing or bring a cover up.

CES 3589	(2.4 CEU)	\$149/Senior Cost \$119.20	
8 weeks	Wed	May 8	6:30-9:30 pm
Sec. 922003	F400		D. Zuccarini

Oil Painting

Learn the versatility of Alla Prima oil painting, the technique of painting masters. Explore different subjects and styles, while learning color theory, perspective and composition. Emphasis is placed on developing your own creativity through personal instruction, supported with class presentations. Some drawing experience is helpful. Please bring the following materials to the first session: oil colors-red, yellow, and blue; a bristle brush #4; 12"x16" canvas board or canvasette; odorless thinner or mineral spirits; and a small container. **Note:** Water Mixable Oils may be used in this class.

CES 3153	(2.4 CEU)	\$139/Senior Cost \$111.20	
8 weeks	Thurs	May 9	1-4 pm
Sec. 922001	F470		L. Baum

8 weeks	Thurs	May 9	6:30-9:30 pm
Sec. 922004	F470		L. Baum

Watercolor Painting

Introduce yourself to the basics of watercolor painting. A variety of projects will be explored to help develop creativity and self-expression in your art. Bring any supplies you have to the first class and a supply list will be discussed.

CES 3230	(2.4 CEU)	\$135/Senior Cost \$108	
8 weeks	Mon	May 6	6-9 pm
Sec. 922005	F370		A. Bacon

CERAMICS

Ceramics I

Discover the art of ceramics, in a relaxed and creative environment. You will be taught to hand-build and wheel-throw pottery, different ways to decorate your pieces and how to apply glazes giving your creations artistic life. Learn about kilns and the art of mixing glazes, while experiencing a unique sense of personal accomplishment. This class is for first-time participants only.

CES 3081	(2.4 CEU)	\$165/Senior Cost \$132	
8 weeks	Thurs	May 9	7-10 pm
Sec. 922201	F410		C. Laginess

Ceramics II

Continue developing your hand-building and wheel-throwing skills while creating functional as well as sculptural pieces. Learn to mix clay and glazes. Further explore the techniques and processes of applying glazes and slips to expand your mastery of the media. The class emphasis is on wheel-throwing techniques. **Prerequisite:** Ceramics I or equivalent experience.

CES 3426	(2.4 CEU)	\$165/Senior Cost \$132	
8 weeks	Mon	May 6	7-10 pm
Sec. 922202	F410		C. Laginess

Ceramics III

Expand the basic wheel-throwing and hand-building techniques you learned in Ceramics II. Enjoy using a variety of surface treatments including high-fire and low-fire glazes, slips, oxides, terra sig and Raku. Individual projects are encouraged coupled with interactive group instruction. Raku facilities are available. **Prerequisite:** Ceramics II or equivalent knowledge.

CES 3090	(2.4 CEU)	\$165/Senior Cost \$132	
8 weeks	Tues	May 7	7-10 pm
Sec. 922203	F410		M. Kuhn

Ceramics IV: Advanced Hand-Building

Learn the secrets of advanced hand-building techniques through insightful demonstrations and individual projects. Through an in-depth understanding of complex three-dimensional ceramic structure, this unique ceramic art opportunity features a small interactive class environment for greater exploration of techniques and lab equipment. Areas explored include slab-built construction, press molds, image transfer methods and advanced Raku glazing and firing. **Prerequisite:** Ceramics III or equivalent ceramics experience.

CES 3089	(2.4 CEU)	\$175/Senior Cost \$140	
8 weeks	Fri	May 10	7-10 pm
Sec. 922206	F410		F. Fisher

Introduction to Wheel Throwing

Making pottery on the wheel consists of using hand-eye coordination, sensitivity to pressure and speed. Through demonstration and individual projects learn to use different hand positions, to shape and form raw clay into sturdy, useful vessels. Learn to choose and prepare clay, and trim, slip and carve the forms into finished pieces of art. Necessary ceramic tools and respirator will be discussed at the first class.

CES 3645	(2.4 CEU)	\$165/Senior Cost \$132	
8 weeks	Sat	May 11	9 am-12 pm
Sec. 922205	F410		M. Kuhn

8 weeks	Sat	July 13	9 am-12 pm
Sec. 932212	F410		M. Kuhn

Personalized Ceramics Studio

Take your advanced ceramic skills and grow your individual creative personality! Choose from instructor developed projects or come up with one of your own. Get demonstrations and guided help using your own problem solving skills to build your imaginative works of art. **Prerequisite:** Ceramics III or equivalent ceramics experience.

CES 3664	(3.3 CEU)	\$185/Senior Cost \$148	
11 weeks	Sat	May 11	1-4 pm
Sec. 922207	F410		M. Kuhn

ART—GENERAL

Wet Felting: Irresistibly Beautiful Projects

Attention art enthusiasts, crafters and hobbyists of any skill level, learn the basics of wet felting. Discover this process by which natural fibers are stimulated by friction and lubricated by a moisture bond to form cloth. Tap into your individuality as you grow as an artist using this ancient process. Come away with mittens, a hat, a scarf or a unique decorative art piece.

CES 3623	(1.5 CEU)	\$89/Senior Cost \$71.20	
5 weeks	Fri	May 10	6-9 pm
Sec. 922602	LA360		M. Reeds

Weaving: Looming Large on Your Horizon

The ancient craft of hand weaving has moved into the 21st century! Learn the fiber art technique which takes two sets of yarns or threads and interlaces them to form cloth. Using a frame loom, weave an art piece or clothing piece that speaks to your own artistic creativity. Discover unlimited artistic possibilities. No experience necessary. All materials supplied.

CES 3630	(1.5 CEU)	\$89/Senior Cost \$71.20	
5 weeks	Fri	June 14	6-9 pm
Sec. 922605	LA360		M. Reeds

PHOTOGRAPHY

NEW Fundamental DSLR Photography Techniques

Are you looking to understand your DSLR camera and to gain fundamental techniques and be able to take a photo from amateur to professional? Look no further. Learn about exposure, shutter speeds and f/stops. Explore composition techniques such as: the Rule of Thirds, Leading Lines, S curves, C curves and Light Isolate Theory. Learn to use filters, flash extension tubes and tele-convertors. A half-hour lunch is not included in CEU total. **Note:** the word fundamental in the title does not mean "elementary" photography. Expect homework and reading assignments. **Requirement:** bring a DSLR camera to class.

CES 3674	(2.7 CEU)	\$295/Senior Cost \$236	
6 weeks	Wed	Apr 24	10:30 am-3 pm
Sec. 922413	AS374	B. Denison	
6 weeks	Wed	June 5	10:30 am-3 pm
Sec. 922410	LA460	B. Denison	

NEW Basic Studio Lighting & DSLR Portraiture

Learn to take portraits like the pros do. Gain a thorough understanding of portrait lighting, including posing, makeup and quantifying beauty. Learn how to diffuse and bounce light with reflectors, umbrellas, soft boxes, and the difference between hard edge and raw light. Learn posing techniques to enhance and flatter your subject. **Prerequisite:** CES 3674 Fundamental DSLR Photography Techniques, or with instructor's permission. Daytime classes have a half-hour lunch which is not included in CEU total. **Requirement:** bring a DSLR camera to class. **The first class meets at Schoolcraft College, the following weeks meet at 28830 W. 8 Mile Road, Farmington Hills, MI 48336.**

CES 3675	(2.0 CEU)	\$395/Senior Cost \$316	
5 weeks	Mon	Apr 22	10:30 am-3 pm
Sec. 922408	BTC170/Off Campus	B. Denison	
5 weeks	Mon	Apr 22	7-11 pm
Sec. 922409	BTC160/Off Campus	B. Denison	

NEW Photoshop for DSLR Photographers

Photoshop is the ultimate playground for bringing out the best in digital images and transforming them into anything imaginable. Learn to improve your images of people, nature, landscapes and more. Increase the impact of your photos by enhancing detail and technical quality. After learning how to use Photoshop, enjoy an all-day session and apply your newly learned techniques to your own photos and make exhibition grade prints! **Note:** this class is designed specifically for photographers, not graphic designers. Daytime classes have a half-hour lunch which is not included in CEU total. **Prerequisite:** strong computer skills and some photographic experience. Photoshop is not required on your home computer but is highly recommended. **The class meets at 28830 W. 8 Mile Road, Farmington Hills, MI 48336.**

CES 3676	(2.7 CEU)	\$395/Senior Cost \$316	
6 weeks	Thurs	May 23	10:30 am-3 pm
Sec. 922411	Off Campus	B. Denison	

MEET INSTRUCTOR **Bryce Denison** »

Bryce Denison has a life-long obsession with Photography. As a teenager, he helped a friend catch up with overdue deadlines of photographs that needed to be developed in time for a high school yearbook printing. Once the exposed print was put in the tray of developer, it was magic! He saw the image appear and was hooked on Photography for life. He made most of his spending money selling photographs until it was time to go to college. Bryce earned a B.F.A. in Applied Photography at the College for Creative Studies and a M.A. in Photography at Wayne State University. His education was not limited to the classroom as he had the privilege to study under some of the best photographers and educators such as: Ansel Adams, Gary Bernstein and Bill Rauhauser.

Bryce's Fine Art Photography subject matter is diverse- including landscape, wildlife, travel, nature, sports, architecture, and portraiture. His travels have taken him to all fifty states, most of the provinces of Canada and a dozen or so countries to boot. He recently retired from the Detroit Fire Department where he was in charge of all the forensic photography. Now he is in the 35th year as director of Midwest Photography Workshops which is now the nation's fourth largest school of Photography. His current fine art work is available for viewing at: <http://brycedenisonfineart.photorelect.com>

Bryce will return to teaching several classes in Photography at Schoolcraft College in April including a class in basic shooting techniques, a class in editing your images in Adobe Photoshop and a class on Studio Portrait Lighting. More classes will follow in the future as the curriculum grows.



Capture the Moment: Basic Photography

Experience the satisfaction of using your 35mm or digital camera to its fullest. Through lecture and field trips learn the basic tools of photography: camera operation and flash techniques. A 35mm point and shoot camera will work, but a 35mm SLR or digital camera with interchangeable lenses will produce better results and is recommended. All prints must be processed at an outside lab by you. Information on two field trips will be given the first night of class. **Requirement:** basic computer skills.

CES 3423	(2.4 CEU)	\$145/Senior Cost \$116	
8 weeks	Tues	May 7	6-9 pm
Sec. 922406	BTC160	B. Mitchell	

Compose a Fine Art Photograph

Learn the visual language of photography - color, form, space and sense of place, and your images will improve immediately. Discover how to express your creativity, stressing it's not what you look at, but rather what you see that matters. Recognize the challenges of the composition and gain the knowledge to resolve them. Using digital and film cameras, come to understand it's not how expensive the equipment is, but your execution of the idea that produces the message. **Prerequisite:** a complete understanding of the function and operation of your camera equipment.

CES 3660	(2.4 CEU)	\$145/Senior Cost \$116	
8 weeks	Wed	May 8	6-9 pm
Sec. 922412	BTC160	W. Gosa	

Field Photography

Improve your photography skills in the field...literally. After quick review of basic camera operations and techniques, enjoy hands-on field trips including nighttime photography in Windsor and garden photography at Cranbrook. Master advanced camera operations and discover the joy of magnificently capturing all your special moments. All field trips take place in addition to the class time listed below. **Prerequisite:** CES 3423 Capture the Moment: Beginning Photography or equivalent knowledge.

CES 3558	(1.8 CEU)	\$125/Senior Cost \$100	
6 weeks	Wed	May 8	6-9 pm
Sec. 922407	AS920	J. Campbell	

Prizewinning Photography Program

Join a prizewinning photographer for an evening of photographic pleasure. This photography program is all about shifting from taking snapshots to MAKING PHOTOGRAPHS! Learn about composition, shutter speeds, apertures and exposure. Come to understand depth of field, film and digital cameras, filters, flash, lenses, and much more. Let a master photographer improve your photographic skills.

CES 3431	(.4 CEU)	\$49/Senior Cost \$39.20	
1 day	Tues	June 18	6-10 pm
Sec. 922401	VT405	M. Nagler	

Online Photography class offerings on page 28. →

PERSONAL ENRICHMENT

Secrets of Better Photography *Online*

Designed for both film and digital photographers, this course is filled with tips and tricks to help you take better photographs. Learn the basic technology that all cameras use, and receive helpful information on exposure and lighting. 📷

CES 3530	(2.4 CEU)	\$99/Senior Cost \$79.20
6 weeks	Apr 17	Sec. 922402
6 weeks	May 15	Sec. 922404
6 weeks	June 19	Sec. 932410
6 weeks	July 17	Sec. 932411

Photographing Nature with Your Digital Camera *Online*

Use your digital camera to take stunning nature photos, including landscapes, flowers, animals, and even macro shots. 📷

CES 3663	(2.4 CEU)	\$99/Senior Cost \$79.20
6 weeks	May 15	Sec. 922405
6 weeks	July 17	Sec. 932413

Travel Photography *Online*

Learn the tricks and techniques digital photographers need to capture scenes from around the world and bring them home. 📷

CES 3656	(2.4 CEU)	\$99/Senior Cost \$79.20
6 weeks	Apr 17	Sec. 922403
6 weeks	June 19	Sec. 932412



See Online Class Information on page 39 for specific requirements.



Schoolcraft College Piano Academy

As one of the area's leading centers in piano education, Schoolcraft has designed a unique approach to teaching music at the keyboard. Programs are designed to accommodate a wide range of ages and ability levels, from first grade through high school. Information is available at www.schoolcraft.edu/music or by calling the Schoolcraft College Music Office at 734-462-4403.

MUSIC

Voice: Honing Your Instrument

Anyone can learn to sing! Whether you're a beginner hobby-singer, car-singer, or have some experience singing in a chorus, discover the fun of improving your voice. Learn to warm-up and do vocal techniques as you build confidence and eliminate fear. If comfortable, at the last class, put your heightened skills to use and perform. Class repeaters are encouraged and welcomed.

CES 3342	(1.6 CEU)	\$119/Senior Cost \$95.20
8 weeks	Tues	May 7 6:30-8:30 pm
Sec. 922501	LA140	M. Morgan

Jazz Band 1

This group is known throughout the Detroit Area for its jazz performances. The band also participates at concerts in the community during the school year. All aspiring jazz performers ages 16 through 80+ are invited to participate.

CES 3644	(3.0 CEU)	\$60
10 weeks	Mon	May 13 7-10 pm
Sec. 922504	F310	R. Selva

Jazz Lab Band - Improvisation 1

This group is geared to the less experienced jazz player, performing contemporary jazz music in the big band setting, but with some emphasis on improvisation. The Lab Band will perform at concerts during the school year. The class is open to all students, high school and college, and members of the community.

CES 3648	(3.0 CEU)	\$60
10 weeks	Thurs	May 16 7-10 pm
Sec. 922506	F310	R. Selva



MOTORCYCLE SAFETY

detroit metro consortium

Improving the safety of motorcyclists on our roads is our primary goal. The Detroit Metro Motorcycle Safety Consortium was formed in 1999 to offer hands-on, comprehensive motorcycle safety training in a safe and comfortable environment. Since 1999, the consortium has trained over 50,000 students. Our classes are taught by professional, certified instructors who not only have a passion for riding—but riding safety. State funds from a motorcycle safety grant administered by the Michigan Department of State support this program.

Classes fill quickly!

Motorcycle Information Hotline 734-462-4448

- » View current Schoolcraft course availability and section numbers, and the entire 2013 Detroit Metro Motorcycle Safety Consortium Schedule online:

www.schoolcraft.edu/cepd/motorcycle

- » Register online, by mail, or walk-in.

**Each class is
only \$25**

Basic Rider Course

Designed for someone who has minimal experience operating a motorcycle, this course focuses on the development of basic riding skills: turning, shifting and braking. You will receive approximately 16 hours of instruction, five (5) in the classroom and 11 on the range. Training bikes will be provided. This course is offered in different formats: one (1) weekend, two (2) weekend, weekday and week-night. The weekday, weeknight or two (2) weekend courses are recommended for novice riders. Successful completion allows a student to waive the Secretary of State riding skills test.

Three-Wheel Basic Rider Course

If you have minimal experience or are unlicensed operating a three-wheel motorcycle, this course is for you. Develop your basic riding skills as you learn proper turning, shifting and braking. You have approximately 12 hours of instruction in one (1) weekend; four (4) in the classroom and eight (8) on the range. Each student must provide their own three-wheel motorcycle. Sharing is not allowed. The cycle must be titled, properly registered, and display a valid license plate. Each student must provide proof of insurance and the bike must pass a safety inspection. Successful completion allows a student to waive the Secretary of State riding skills test.

Returning Rider Basic Rider Course

A one day course designed for the experienced but unlicensed rider to become licensed and legal. Many experienced, licensed riders use this course as a refresher and skills tune up. Topics include: braking, counter steering, turning, speed judgment, and other techniques necessary for the experienced rider to operate a motorcycle skillfully and safely. Each student must provide their own motorcycle. Scooters will be allowed in this class. Sharing is not allowed. The cycle must be titled, properly registered, and display a valid license plate. Each student must provide proof of insurance and the bike must pass a safety inspection. Successful completion allows a student to waive the Secretary of State riding skills test.



Advanced Rider Course

This one day course is designed for licensed, experienced riders who have a cycle endorsement to enhance their basic skills and help with personal risk assessment. Interactive classroom activities to improve perception and hazard awareness are combined with range exercises which enhance both basic skills and crash avoidance skills. You will learn to improve braking and corner finesse. It is the public version of the Military Sport Bike Rider Course. Each student must provide their own motorcycle. Sharing is not allowed. The cycle must be titled, properly registered, and display a valid license plate. Each student must provide proof of insurance and the bike must pass a safety inspection.

- \$25 non-refundable & non-transferable class fee for all motorcycle safety classes.
- You must be present for the entire class; students arriving late by 5 minutes or more for the first class session will not be allowed in the class, and no refund will be given.
- You must provide protective clothing/gear for all motorcycle classes—no sharing! Visit our Web site for more details on required clothing/gear.
- Students under the age of 18 are allowed to take the Basic Rider, 3-Wheel Basic Rider, or Returning Rider Basic Rider Courses starting at age 15 if they have a valid driver's license. This includes those that hold a Level 1 Graduated Driver License. A parent or guardian must accompany the student to the first class meeting; parent signatures are required on some documents.

PHYSICAL FITNESS

Get Fit, Have Fun, Make Friends

Physical exercise can help you maintain a healthy weight, build and maintain healthy bone density, muscle strength and joint mobility, promote physiological well-being and strengthen the immune system. We offer a vast array of affordable and convenient classes for all ages and skill levels. Please see below for important information:

- » For youth classes (Aquatics, Fencing, Tennis, etc.), please use **child's** information when registering.
- » Wear appropriate exercise clothing.
- » Bring a towel and water bottle to class. Bring a mat to class if noted in class description.

W All participants of Continuing Education & Professional Development Physical Fitness classes must agree to the terms of the **Schoolcraft College Waiver of Liability – Fitness Classes** at the time of registration:

- » If registering online, check box to signify agreement immediately after payment is made.
- » If registering by mail or walk-in, review waiver online at www.schoolcraft.edu/cepd/registration.asp before registering. Your registration signifies agreement to the waiver terms.

A doctor's review of your health is advised before starting an exercise program.



PHYSICAL FITNESS

Aerobics cross training

Hoop Blast

Hooping is becoming a popular form of exercise because it's fun, creative, and never boring. Using an adult size, weighted hula hoop, begin performing very basic moves on/off the body and then progress into a full-body workout. Hooping helps build motor skills, increases coordination, strengthens core, sculpts waistline and thighs, tones abs, glutes and arms, encourages cardiovascular health, and builds a strong and confident body. A weighted hula hoop will be provided or you may bring your own. **W**

CES 9821 \$59/Senior Cost \$29.50
8 weeks Sat May 11 10:30-11:30 am
Sec. 928125 PE140 K. Torres

Zumba®—A "Blast" Fitness Class

Zumba is a combination of easy-to-follow routines done to Latin and International music. Zumba Fit features Zumba toning and hip hop movements. The result is an energizing, fat-burning cardio workout that burns up to 500 calories per class! Zumba is designed for all fitness levels, with no dance experience necessary. Class format may vary. This class is taught by an official Zumba instructor. **W**

CES 9811 \$59/Senior Cost \$29.50
8 weeks Tues May 7 11 am-12 pm
Sec. 928123 PE Main Gym K. Agee
8 weeks Tues May 7 5-6 pm
Sec. 928117 PE140 C. Vidauri
8 weeks Thurs May 9 11 am-12 pm
Sec. 928124 PE Main Gym K. Agee
8 weeks Thurs May 9 6:30-7:30 pm
Sec. 928115 PE140 J. Dumbleton

Circuit Training

Lose inches while strengthening all your major muscle groups by combining strength training and cardio in the same workout. Move through timed stations to keep your heart rate up as you strengthen all major muscle groups. Learn to safely use fitness equipment to maximize your results while taking control of your individual improvement. **W**

CES 9778 \$105/Senior Cost \$52.50
12 weeks Tues & Thur May 7 5-6 pm
Sec. 928116 PE120 S. Bauslaugh
12 weeks Tues & Thur May 7 6-7 pm
Sec. 928113 PE120 S. Bauslaugh
CES 9365 \$85/Senior Cost \$42.50
12 weeks Sat May 11 11 am-12 pm
Sec. 928130 PE120 S. Bauslaugh

Cardio Kickboxing

Have fun and get a full body, fat-burning workout—all done to music! Cardio Kickboxing burns 800 calories per hour making it a great aerobic workout. Do punching, kicking, core, weight and toning exercises—something new each week. **W**

CES 9490 \$59/Senior Cost \$29.50
8 weeks Wed May 8 7:05-8:05 pm
Sec. 928127 PE140 S. Janiunas

**Looking for Zumba® Gold?
See page 31.**

Get Fit! From Top to Bottom

Recent research has shown that good muscle strength will help you live a longer and healthier life. Get fit from top to bottom improving your muscle and bone health, as well as your cardiovascular function. With the use of low impact aerobics, resistance-bands, exercubes, stability balls, and free weights, you'll have fun getting fit. This class is designed for all ages. **W**

CES 9677 \$95/Senior Cost \$47.50
8 weeks Tues & Thur May 7 8-9 am
Sec. 928109 PE140 S. Zydeck

Get Fit & Stay Fit

Enjoy this beginning to moderate level of exercise designed for all fitness abilities. Set your own pace in variations of low impact aerobics, strength training and sculpting. Learn to incorporate stability balls, exercubes, dynabands and hand weights into your fitness routine. Cool down with a relaxing segment of yoga type stretches. Class format varies by day of the week: Monday—Cardio, Wednesday—Weight Training, Friday—Chair Yoga. Please bring a mat to class. **W**

CES 9254 \$105/Senior Cost \$52.50
8 weeks Mon, Wed & Fri May 6 9-10 am
Sec. 928118 PE140 K. Carzon

Best Body Workout

Get a total body makeover! Begin with an energized, calorie-burning cardiovascular segment, with interval training, toning and sculpting. Using various equipment continue with a floor workout, reshaping abs, glutes and thighs. Finish with relaxing yoga type stretches. Please bring a mat to class. **W**

CES 9856 \$59/Senior Cost \$29.50
8 weeks Mon May 6 7-8 pm
Sec. 928134 PE140 S. Campbell
8 weeks Thurs May 9 7:30-8:30 pm
Sec. 928126 PE140 S. Campbell

Total Body Workout

This exciting muscle toning workout will help you get your heart rate into your training zone. Designed for all ages and levels of fitness, this workout is great for improving cardiovascular and muscle strength at the same time. It also adds variety for those interested in cross-training. **W**

CES 9823			\$59/Senior Cost \$29.50
8 weeks	Sat	May 4	9:30-10:30 am
Sec. 928120	PE140		B. Campbell
8 weeks	Mon	May 6	6-7 pm
Sec. 928119	PE140		S. Campbell
8 weeks	Wed	May 8	6-7 pm
Sec. 928121	PE140		J. Atkinson

Pilates

PI-YO Strength, Sculpt, Stretch

Power your entire core with Pilates and Yoga fusion exercises. Combine the power of Yoga and Pilates with muscle toning strength moves by adding light hand weights, resistance bands and other props. Improve strength, flexibility and balance and build stamina and strengthen your mind and body. Please bring a mat to class. **W**

CES 9819			\$59/Senior Cost \$29.50
8 weeks	Mon	May 6	8-9 am
Sec. 928104	PE140		J. Dumbleton
8 weeks	Wed	May 8	8-9 am
Sec. 928105	PE140		J. Dumbleton

Pilates I

A safe and effective mat Pilates workout offers a powerful conditioning program for the entire body. These exercises practiced correctly, promote functional strength of abdominal and back muscles, and help to develop pelvic floor strength and better posture. Please bring a mat to class. **W**

CES 9630			\$59/Senior Cost \$29.50
8 weeks	Mon	May 6	11 am-12 pm
Sec. 928112	PE140		J. Dumbleton
8 weeks	Tues	May 7	6-7 pm
Sec. 928102	PE140		A. Purzer

Pilates II

Looking for more intensity in your Pilates workout? Take it up a notch! Enjoy an invigorating routine that leaves you feeling stretched and toned. Gain stamina, balance, and endurance as you move through a mat Pilates workout. Please bring a mat to class. **Prerequisite:** Pilates I or previous experience. **W**

CES 9631			\$59/Senior Cost \$29.50
8 weeks	Wed	May 8	11 am-12 pm
Sec. 928114	PE140		K. Carzon
8 weeks	Thurs	May 9	5:30-6:30 pm
Sec. 928110	PE140		A. Purzer

Strength Training & Sculpting

Fit At Any Size

If you are a plus size (needs to lose around 50 pounds) you can adopt a healthier lifestyle. Get the knowledge, motivation and support you'll need to succeed while working with an unparalleled group of instructors, in a unique fitness facility stocked with equipment not found in your typical gym.

Through the use of lectures and monitored workouts gain increased mobility, range of motion and reduce joint pain as you gain a more positive self-image. Wear exercise clothing. Please bring a mat, towel and water bottle to class. **Classes will be held at 44191 Plymouth Oaks Blvd., Suite 600, Plymouth, MI 48170. W**

CES 9874			\$199/Senior Cost \$99.50
12 weeks	Tues & Thur	May 7	7-8 pm
Sec. 928128	Off Campus		E. Potis & D. Mozes

Guided Fitness Training

Here's your opportunity to work with a personal trainer learning to use fitness equipment safely and effectively maximizing your workout in a minimal amount of time. Receive a pre- and post-evaluation. An individualized exercise program will be established based on test results and personal goals. **W**

CES 9453			\$135/Senior Cost \$67.50
12 weeks	Sat	May 11	10-11 am
Sec. 928103	PE120		S. Bauslaugh

Strength Training & Muscle Conditioning

Focus on strengthening and toning the major muscle groups as you increase lean muscle mass. Enjoy a healthier body and a higher metabolic rate, as you firm, tone, and enhance the body's natural shape. Exercises are developed using a variety of machines. **W**

CES 9433			\$105/Senior Cost \$52.50
12 weeks	Tues & Thur	May 7	7-8 pm
Sec. 928107	PE120		S. Bauslaugh

CES 9432			\$85/Senior Cost \$42.50
12 weeks	Sat	May 11	9-10 am
Sec. 928106	PE120		S. Bauslaugh

Fit & Fun Challenge

Come work out with us in a 50 minute class while enjoying music from the 70s and 80s. Improve your strength, cardiovascular health, balance, and flexibility, using various types of gym equipment provided at class. Format may vary, circuit training stations included. All fitness levels welcomed. Please bring a mat to class. **W**

CES 9853			\$59/Senior Cost \$29.50
8 weeks	Tues	May 7	9-10 am
Sec. 928132	PE140		K. Carzon
8 weeks	Thurs	May 9	9-10 am
Sec. 928131	PE140		B. Campbell

Senior Fitness

Zumba® Gold

Zumba Gold is designed for the true beginner and the active older adult. This party-like fitness dance class, done to a variety of music like merengue, salsa, and tango, is an effective work out, burns tons of calories and is geared for all fitness levels. No dance experience is necessary. Class format may vary. This class is taught by an official Zumba instructor. **W**

CES 9855			\$59/Senior Cost \$29.50
8 weeks	Tues	May 7	1:30-2:30 pm
Sec. 928129	PE140		J. Dumbleton
8 weeks	Fri	May 10	10-11 am
Sec. 928133	PE140		J. Dumbleton

Strength Training for Seniors

Numerous studies have highlighted the health value of strength training for aging adults. Strengthening the major muscle groups of the upper and lower body improves metabolism, increases bone mineral density, and can reduce arthritic discomfort. At your own fitness level, enjoy great music, warm-up time, strength exercises, chair yoga and relaxation. **W**

CES 9720			\$99/\$49.50
7 weeks	Mon & Wed	May 6	1-2 pm
Sec. 928108	PE140		K. Agee

Fit as a Fiddle

Enjoy this beginning to moderately-paced workout while sitting comfortably in a chair, working at your own pace. Improve your range of motion, strength, balance and flexibility. Enjoy friends and fellowship, all while improving your energy levels and your quality of life. Optional standing exercises are included. Chair yoga included. **W**

CES 9815			\$75/Senior Cost \$37.50
6 weeks	Mon & Wed	May 6	10-11 am
Sec. 928101	PE140		J. Dumbleton



NOW BEING OFFERED IN MOST OF OUR PHYSICAL FITNESS CLASSES



AQUATICS

Different Strokes for Different Folks

Interested in learning new strokes or getting in shape with some low-impact water aerobics? Take a look at our wide-range of aquatics classes. We offer Prenatal, Parent & Tot, Youth Swim, and Competitive Edge classes in addition to many classes for adults such as Adult Swim, Hydrotoning, Swimnastics and Deep Water Aerobics. Not sure which Youth Swim or Adult Swim class to take? Refer to individual class descriptions, which include a list of skills to be learned. Our friendly, experienced staff and safe, comfortable environment make our classes fun for all ages and skill levels. Please see below for important information:

- » For youth classes (Parent & Tot, Youth Swim, Competitive Edge, etc.), please use **child's** information when registering and bring class confirmation/receipt to first class.
- » Waiver of Liability agreement is required for all Physical Fitness classes.
- » Bring a swimsuit, towel and goggles to class.
- » Class sizes are limited for quality instruction and feedback.
- » Family changing rooms are available to accommodate two distinct populations:
 1. Parents or guardians with children more than two (2) years of age of the opposite sex.
 2. Persons with disabilities requiring assistance from helpers of the opposite sex.

All others must use their designated locker room.



Youth Swim

Basic Swim for the Water Shy Youth: Ages 5+

Register in the child's name. Skills to be learned: enter and exit the pool correctly; five relaxed bobs; blow bubbles into the water through the nose only, and through the nose and mouth simultaneously; float on the front and back having all muscles relaxed; float with head in the water, with correct mouth-nose and/or nasal exhalation; keep head up with synchronized movement of arms, hands and legs; jump into shallow end from a sitting position or standing up; retrieve a ring from 1-2 feet with assistance; float and swim, with head up or down, in the deep water with a flotation device. For the instructor to recommend a student move to the next level, these skills must be demonstrated. **W**

CES 9773				\$105
12 weeks	Tues	May 7		5-6 pm
Sec. 928502	PE Pool		B. Schwaegerle	
12 weeks	Sat	May 11	10:30-11:30 am	
Sec. 928501	PE Pool		B. Pope	

Youth Swim Beginner: Ages 5+

Register in child's name. Skills to be learned: tread water for thirty seconds; ten relaxed bobs; do unassisted front and back arrow, no arm/leg movement; able to flip from a front float to a back float unassisted; proper freestyle flutter kick with flotation device; body undulation for ten yards with flotation device; swim ten yards freestyle (whole stroke) with any kind of breathing; proper backstroke kick with flotation device; elementary backstroke as a survival stroke with flotation device; retrieve a ring from 4 ½ feet with assistance to submerge if needed; jump into the deep end with flotation device. For the instructor to recommend a student move to the next level, these skills must be demonstrated. **Prerequisite:** Basic Swim for the Water Shy Youth: Ages 5+. **W**

CES 9704				\$105
12 weeks	Mon	May 6		5-6 pm
Sec. 928503	PE Pool		C. Skinner	
12 weeks	Tues	May 7		5-6 pm
Sec. 928504	PE Pool		D. Rapach	
12 weeks	Thurs	May 9		5-6 pm
Sec. 928505	PE Pool		B. Nash	
12 weeks	Sat	May 11	10:30-11:30 am	
Sec. 928506	PE Pool		C. Skinner	

Youth Swim Intermediate: Ages 5+

Register in child's name. Skills to be learned: tread water for one minute; twenty relaxed bobs; do tight, hand-over hand streamline on front and back, no kicking; retrieve a ring from 4 ½ feet unassisted; one half lap (25 yards) freestyle and backstroke with proper flutter kick and arm rotation, and for the freestyle alternate breathing; one half lap (25 yards) breaststroke with proper kick and arm movement, breathing every stroke with correct timing; jump into the deep end off the side or the diving board, swim back to the ladder and climb out; perform standing dive into the deep end off the side or the diving board. For the instructor to recommend a student move to the next level, these skills must be demonstrated. **Prerequisite:** Youth Swim Beginner: Ages 5+. **W**

CES 9705				\$105
12 weeks	Mon	May 6		5-6 pm
Sec. 928507	PE Pool		D. Rapach	
12 weeks	Tues	May 7		5-6 pm
Sec. 928508	PE Pool		C. Skinner	
12 weeks	Thurs	May 9		5-6 pm
Sec. 928509	PE Pool		C. Skinner	
12 weeks	Sat	May 11	10:30-11:30 am	
Sec. 928510	PE Pool		B. Schwaegerle	

“With the excellent instruction our family has received, I truly appreciate the fact that my children do not fear and can be safe around water.”

Parent & Tot Swim: Ages 6 months–3 years, Parent

Youth Swim Advanced: Ages 5+

Register in child's name. Skills to be learned: tread water for two minutes; retrieve a ring from 9-12 feet with feet first or a pike surface dive; one lap (50 yards) freestyle and backstroke with proper body position, body rotation, correct kick and arm rotation; one lap (50 yards) breaststroke with proper, arm movement and coordination, breathing every stroke; one half lap (25 yards) butterfly stroke with proper body undulation, correct arms and breathing every other stroke; one half lap elementary backstroke; jump off the diving board, swim back to the wall, and climb without using the ladder; standing dive off the diving board. For the instructor to recommend a student move to the next level, these skills must be demonstrated. **Prerequisite:** Youth Swim Intermediate: Ages 5+. **W**

CES 9706				\$105
12 weeks	Mon	May 6		5-6 pm
Sec. 928511	PE Pool			Staff
12 weeks	Thurs	May 9		5-6 pm
Sec. 928512	PE Pool			D. Rapach

Competitive Edge Beginner: Ages 7+

Register in child's name. Skills to be learned: tread water for five minutes; retrieve a ring in 9-12 feet with pike surface dive; one-and-a-half laps (75 yards) using the freestyle and backstroke with proper body position, body rotation, correct kick and arm rotation; one-and-a-half laps (75 yards) using the breaststroke with proper kicks, arms and coordination, breathing every other stroke; one lap (50 yards) using the butterfly with proper body undulation, correct arms and breathing every other stroke; and one elementary backstroke lap (50 yards); and perform proper starts and flip-turns. For the instructor to recommend a student move to the next level, these skills must be demonstrated. **Prerequisite:** Youth Swim Advanced: Ages 5+. **W**

CES 9584				\$105
12 weeks	Wed	May 8		5-6 pm
Sec. 928513	PE Pool			B. Schwaegerle
12 weeks	Sat	May 11	11:30 am-12:30 pm	
Sec. 928515	PE Pool			B. Pope

Competitive Edge Intermediate: Ages 7+

Register in child's name. Skills to be learned: two laps (100 yards) using the freestyle and backstroke with proper body position, body rotation, correct kick and arm rotation; two laps (100 yards) breaststroke with proper kick, arms, and coordination, breathing every stroke; one-and-a-half laps (75 yards) using the butterfly with proper body undulation, correct arms and breathing every other stroke; and one-and-a-half laps (75 yards) elementary backstroke; and perform proper starts and flip-turns. For the instructor to recommend a student move to the next level, these skills must be demonstrated. **Prerequisite:** Competitive Edge Beginning: Ages 7+. **W**

CES 9656				\$105
12 weeks	Wed	May 8		5-6 pm
Sec. 928516	PE Pool			D. Rapach
12 weeks	Fri	May 10		4-5 pm
Sec. 928517	PE Pool			D. Rapach
12 weeks	Sat	May 11	11:30 am-12:30 pm	
Sec. 928519	PE Pool			B. Schwaegerle

Competitive Edge Advanced: Ages 7+

Register in child's name. Skills to be learned: four laps (200 yards) using the freestyle and backstroke with proper body position, body rotation, correct kick and arm rotation; four laps (200 yards) breaststroke with proper kick, arms, and coordination, breathing every stroke; two laps (100 yards) butterfly stroke with proper body undulation, correct arms and breathing every other stroke; and two laps (100 yards) elementary backstroke; and perform proper starts and flip-turns. **Prerequisite:** Competitive Edge Intermediate: Ages 7+. **W**

CES 9657				\$105
12 weeks	Wed	May 8		5-6 pm
Sec. 928520	PE Pool			P. Roberts
12 weeks	Fri	May 10		4-5 pm
Sec. 928521	PE Pool			C. Skinner
12 weeks	Sat	May 11	11:30 am-12:30 pm	
Sec. 928522	PE Pool			C. Skinner

Family Swim

Prenatal Swim

No doubt about it, exercise is a big plus for both you and your baby! Swimming, an aerobic exercise, increases the ability of your pregnant body to process oxygen and use it. While burning calories, it makes you feel better by improving circulation. It increases muscle tone preparing you and your body for birth. You'll sleep better and feel less fatigued. Be sure to discuss your exercise plans with your doctor. **W**

CES 9377				\$85
12 weeks	Mon	May 6		8-9 pm
Sec. 928701	PE Pool			D. Rapach

Parent & Tot Swim: Ages 6 months-3 years

Register in child's name. Develop in your young child, 6 months through 3 years, a high comfort level in and around the water and a readiness to swim. Parent water participation is required. Children must wear tight rubber pants over cloth diapers, or swim pants. **W**

CES 9275				\$85
12 weeks	Mon	May 6		6-7 pm
Sec. 928523	PE Pool			C. Skinner
12 weeks	Tues	May 7		6-7 pm
Sec. 928524	PE Pool			D. Rapach
12 weeks	Thurs	May 9		6-7 pm
Sec. 928525	PE Pool			D. Rapach
12 weeks	Fri	May 10		11 am-12 pm
Sec. 928518	PE Pool			D. Rapach
12 weeks	Sat	May 11		9:30-10:30 am
Sec. 928527	PE Pool			B. Pope

Parent & Preschool Swim: Ages 3 & 4

Register in child's name. The three and four year old child will learn the basic skills of kicking, arm movement, blowing bubbles, floating and safety. All participants should have some water experience. Parent water participation is required. **W**

CES 9327				\$85
12 weeks	Mon	May 6		6-7 pm
Sec. 928528	PE Pool			Staff
12 weeks	Thurs	May 9		6-7 pm
Sec. 928529	PE Pool			B. Nash
12 weeks	Fri	May 10		11 am-12 pm
Sec. 928514	PE Pool			C. Skinner
12 weeks	Sat	May 11		9:30-10:30 am
Sec. 928531	PE Pool			C. Skinner

Parent & Child Swim: Ages 5+

Register in child's name. The five+ year-old child will learn the basic skills of kicking, arm movement, blowing bubbles, floating and safety. All participants should have some water experience. Parent water participation is required. **W**

CES 9363				\$85
12 weeks	Tues	May 7		6-7 pm
Sec. 928533	PE Pool			C. Skinner
12 weeks	Sat	May 11		9:30-10:30 am
Sec. 928532	PE Pool			B. Schwaegerle



PHYSICAL FITNESS

Adult Swim

Basic Swim for the Water Shy Adult

Skills to be learned: tread water for thirty seconds; unassisted front and back arrow with no arm/leg movement; able to flip from front float to back float unassisted; proper freestyle flutter kick with a flotation device; body undulation for ten yards with flotation device; swim ten yards freestyle with flotation device; proper backstroke kick with flotation device; elementary backstroke as a survival stroke with flotation device; retrieve an object from 4 ½ feet deep; jump into water from the side of the pool. For the instructor to recommend a student move to the next level, these skills must be demonstrated. **W**

CES 9583		\$85/Senior Cost \$42.50	
12 weeks	Tues	May 7	7-8 pm
Sec. 928729	PE Pool		D. Rapach
12 weeks	Wed	May 8	6-7 pm
Sec. 928702	PE Pool		B. Schwaegerle
12 weeks	Sat	May 11	8:30-9:30 am
Sec. 928703	PE Pool		C. Skinner

Beginning Adult Swim Stroke & Technique

Skills to be learned: tread water for one minute; tight, hand over hand streamline on front and back, no kicking; one half lap (25 yards) freestyle and backstroke with proper flutter kick and arm rotation, and alternate breathing with the freestyle; one half lap (25 yards) breaststroke with proper kick and arm movement, breathing every stroke with correct timing; jump off the diving board, swim back to the wall and climb out using the ladder; standing dive off the diving board. For the instructor to recommend a student move to the next level, these skills must be demonstrated. **Prerequisite:** Basic Swim for the Water Shy Adult; or the ability to float; or some deep water familiarity. **W**

CES 9408		\$85/Senior Cost \$42.50	
12 weeks	Wed	May 8	6-7 pm
Sec. 928704	PE Pool		P. Roberts
12 weeks	Thurs	May 9	7-8 pm
Sec. 928707	PE Pool		D. Rapach
12 weeks	Sat	May 11	8:30-9:30 am
Sec. 928705	PE Pool		B. Pope

Intermediate Adult Swim Stroke & Technique

Skills to be learned: tread water for two minutes; do a standing dive off the diving board; retrieve an object in 9-12 feet of water, with feet first or pike surface dive; one lap (50 yards) freestyle and backstroke with proper body position, body rotation, correct kick and arm rotation; one lap (50 yards) breaststroke with proper kick and arm movement and coordination, breathing every stroke; one half lap (25 yards) butterfly stroke with proper body undulation, correct arms and breathing every other stroke; and perform proper starts and flip-turns. For the instructor to recommend a student move to the next level, these skills must be demonstrated. **Prerequisite:** Beginning Adult Swim & Stroke Technique. **W**

CES 9410		\$85/Senior Cost \$42.50	
12 weeks	Mon	May 6	6-7 pm
Sec. 928740	PE Pool		D. Rapach
12 weeks	Wed	May 8	6-7 pm
Sec. 928706	PE Pool		D. Rapach
12 weeks	Sat	May 11	8:30-9:30 am
Sec. 928708	PE Pool		B. Schwaegerle

Advanced Adult Swim Stroke & Technique

Polish your swimming strokes and improve your endurance, resistance, strength and speed. Keep your swimming skills competitive and learn the most effective turns, starts, and finish techniques. Show off the best swimming styles. **Prerequisite:** Intermediate Adult Swim Stroke & Technique. **W**

CES 9658		\$85/Senior Cost \$42.50	
12 weeks	Fri	May 10	5-6 pm
Sec. 928716	PE Pool		C. Skinner

Aerobic Swim

Aquafit Interval Training

Work off unwanted pounds while improving your flexibility, range of motion, upper-body strength, and endurance. In shallow water using various class formats, tone your entire body using provided noodles, kickboard, fins and barbells. All fitness levels welcome. You do not need to know how to swim to take part in this class. **W**

CES 9709		\$65/Senior Cost \$32.50	
12 weeks	Mon	May 6	7-8 pm
Sec. 928710	PE Pool		K. Carzon
12 weeks	Thurs	May 9	8-9 pm
Sec. 928713	PE Pool		K. Carzon

Basic Swim & Exercise

Learn to relax and enjoy the water with stretching and flexibility exercises to music. Learn basic swimming and/or improve skills. Lap swimming for the more experienced. **W**

CES 9198		\$115/Senior Cost \$57.50	
12 weeks	Mon & Wed	May 6	10-11 am
Sec. 928711	PE Pool		K. Carzon

Hydro-toning

Enjoy an aquatic workout that utilizes the natural resistance of water. Begin with deep water running for 25 minutes, then move to the shallow end and use resistance weights on your arms and legs. This aquatic activity is equivalent to a Nautilus workout. To take this class you must be a deep-water swimmer. **W**

CES 9493		\$65/Senior Cost \$32.50	
12 weeks	Mon	May 6	6-7 am
Sec. 928709	PE Pool		P. Gould
12 weeks	Wed	May 8	4-5 pm
Sec. 928739	PE Pool		D. Rapach
12 weeks	Fri	May 10	3-4 pm
Sec. 928738	PE Pool		D. Rapach

CES 9284		\$115/Senior Cost \$57.50	
12 weeks	Tues & Thur	May 7	1-2 pm
Sec. 928735	PE Pool		D. Dallas
12 weeks	Wed & Fri	May 8	6-7 am
Sec. 928737	PE Pool		P. Gould
12 weeks	Wed & Fri	May 8	8-9 am
Sec. 928718	PE Pool		D. Dallas

Swimnastics I

You don't need to be a swimmer to benefit from this class. Progressive exercises and rhythmic activities in the water are designed to improve flexibility, circulation, and relaxation. Basic swimming skills will be taught as needed. **W**

CES 9138		\$115/Senior Cost \$57.50	
12 weeks	Mon & Wed	May 6	1-2 pm
Sec. 928743	PE Pool		Staff
12 weeks	Tues & Thur	May 7	9-10 am
Sec. 928744	PE Pool		N. Wagner
12 weeks	Tues & Thur	May 7	11 am-12 pm
Sec. 928745	PE Pool		N. Wagner
12 weeks	Tues & Thur	May 7	2-3 pm
Sec. 928746	PE Pool		D. Dallas
12 weeks	Wed & Fri	May 8	9-10 am
Sec. 928747	PE Pool		D. Dallas

CES 9445		\$65/Senior Cost \$32.50	
12 weeks	Fri	May 10	10-11 am
Sec. 928748	PE Pool		C. Skinner

Swimnastics II

If you would like a more vigorous swimnastics program and can easily swim at least four lengths of the pool, Swimnastics II is for you! Enjoy rhythmic, aerobic exercises improving your circulation, flexibility and endurance. **W**

CES 9160		\$115/Senior Cost \$57.50	
12 weeks	Mon & Wed	May 6	2-3 pm
Sec. 928749	PE Pool		Staff
12 weeks	Tues & Thur	May 7	8-9 am
Sec. 928750	PE Pool		N. Wagner
12 weeks	Tues & Thur	May 7	10-11 am
Sec. 928751	PE Pool		N. Wagner



Deep Water Aerobics I

Deep water aerobics is an enjoyable way to slim down and shape up! Spend forty-five minutes using the natural resistance of water to improve muscle tone, cardiovascular fitness and flexibility. Twenty minutes is equivalent to two hours of walking on land, burning up to 480 calories per hour. You do not need to know how to swim, but must be comfortable in deep water. **W**

CES 9343			\$65/Senior Cost \$32.50
12 weeks	Mon	May 6	8-9 am
Sec. 928742	PE Pool		M. Schweitzer
12 weeks	Mon	May 6	9-10 am
Sec. 928752	PE Pool		M. Schweitzer
12 weeks	Mon	May 6	4-5 pm
Sec. 928714	PE Pool		D. Rapach
12 weeks	Mon	May 6	7-8 pm
Sec. 928715	PE Pool		D. Rapach
12 weeks	Tues	May 7	6-7 am
Sec. 928717	PE Pool		P. Gould
12 weeks	Tues	May 7	3-4 pm
Sec. 928728	PE Pool		D. Dallas
12 weeks	Tues	May 7	6-7 pm
Sec. 928719	PE Pool		P. Gould
12 weeks	Tues	May 7	7-8 pm
Sec. 928720	PE Pool		P. Gould
12 weeks	Tues	May 7	8-9 pm
Sec. 928721	PE Pool		P. Gould
12 weeks	Wed	May 8	1-2 pm
Sec. 928722	PE Pool		D. Rapach
12 weeks	Wed	May 8	2-3 pm
Sec. 928723	PE Pool		D. Rapach
12 weeks	Thurs	May 9	6-7 am
Sec. 928736	PE Pool		P. Gould
12 weeks	Thurs	May 9	3-4 pm
Sec. 928730	PE Pool		D. Dallas
12 weeks	Thurs	May 9	6-7 pm
Sec. 928726	PE Pool		P. Gould
12 weeks	Thurs	May 9	7-8 pm
Sec. 928727	PE Pool		P. Gould
12 weeks	Thurs	May 9	8-9 pm
Sec. 928712	PE Pool		P. Gould
12 weeks	Fri	May 10	1-2 pm
Sec. 928724	PE Pool		D. Rapach
12 weeks	Fri	May 10	2-3 pm
Sec. 928725	PE Pool		D. Rapach
12 weeks	Fri	May 10	5-6 pm
Sec. 928731	PE Pool		D. Rapach
12 weeks	Sat	May 11	8:30-9:30 am
Sec. 928733	PE Pool		K. Carzon

Deep Water Aerobics II

Enjoy a challenging class format, which includes a thermal warm-up, stretching, aerobic walking, toning and final stretching. Discover increased cardiovascular fitness, muscle tone, flexibility and relaxation. **Prerequisite:** Deep Water Aerobics I. **W**

CES 9456			\$65/Senior Cost \$32.50
12 weeks	Wed	May 8	6:30-7:30 pm
Sec. 928734	PE Pool		P. Gould

Pool Yoga

Pool Yoga is a modern adaptation of yoga. Using the same poses as traditional yoga with minor modifications, the pool experience provides the perfect amount of resistance, yet allows you to be flexible as most poses require, relaxing the muscles while supporting your weight. All yoga levels welcome. No swimming experience needed. The head will not be submerged. Instructor is Aqua Yoga certified. Bring a swimsuit, towel, and lock to class. Water shoes are recommended. **W**

CES 9849			\$85/Senior Cost \$42.50
12 weeks	Fri	May 10	6-7 pm
Sec. 928732	PE Pool		L. Herman

DANCE

Lunchtime Line Dance I

Learn the latest line dances at this special daytime class. Whether this is your lunch hour, or just a time to have some fun and exercise, the hour will fly by! Learn the Hustle, Cha Cha's, Waltzes, the Charleston and more. This class is designed for those with little or no previous experience. **W**

CES 9333			\$75/Senior Cost \$37.50
12 weeks	Thurs	May 9	1:15-2:15 pm
Sec. 928007	PE140		J. Owen

Lunchtime Line Dance: One Plus

Completed Lunchtime Line Dance I? Not quite ready for Lunchtime Line Dance II? Dance your way into Lunchtime Line Dance: One Plus! Dance to all varieties of music from oldies, country top 40s and more. **W**

CES 9686			\$75/Senior Cost \$37.50
12 weeks	Thurs	May 9	12:15-1:15 pm
Sec. 928010	PE140		J. Owen

Lunchtime Line Dance II

Are you ready for a new lunchtime challenge? Take your afternoons to new heights and learn the latest line dances to a variety of music from oldies, country, top 40s and more. Count on great fun, a good workout and meeting new people. **Prerequisite:** Lunchtime Line Dance I or some previous experience. **W**

CES 9638			\$75/Senior Cost \$37.50
12 weeks	Tues	May 7	12:15-1:15 pm
Sec. 928003	PE140		J. Owen

Social Ballroom Dance I

If you've always wanted to learn how to ballroom dance, this is the place to start. Have fun learning the basic technique of the Waltz, Fox Trot, Cha-Cha, Swing, Rumba, Samba, Tango, Merengue or Polka. Couples and singles are welcome. Prices are per person. **W**

CES 9381			\$75/Senior Cost \$37.50
8 weeks	Tues	May 7	8:30-10 pm
Sec. 928001	PE140		N. Nader
8 weeks	Sun	May 12	2-3:30 pm
Sec. 928015	PE140		N. Nader

Social Ballroom Dance II

For couples and singles who want to review and retain what they've learned. Practice and receive tactful tips while updating the latest styles, techniques, patterns and combinations. Confidence, comfort, poise, control, and balance comes from practice and time provided by this class. It's healthy, fun, social, and exciting. Prices are per person. **W**

CES 9522			\$75/Senior Cost \$37.50
8 weeks	Thurs	May 9	8:30-9:45 pm
Sec. 928006	PE140		N. Nader

Swing Dance

Put your jitters to good use! Swing back in time and learn dances including the Half-time, Jitterbug, and Syncopated-Triples. Learn the steps and styles of yesterday-today! Couples and singles are welcome. Prices are per person. **W**

CES 9461			\$75/Senior Cost \$37.50
8 weeks	Sat	May 4	2:30-4 pm
Sec. 928009	PE140		N. Nader

Latin "Salsa" Dance I

Don't just sit there, get up and join the fun! Latin music and dance is the latest craze. Learn the basic techniques and special moves for Salsa, Mambo, Rumba, Cha-Cha and Merengue. No experience necessary. Wear hard-soled shoes. Couples and singles are welcome. Prices are per person. **W**

CES 9495			\$85/Senior Cost \$42.50
12 weeks	Fri	May 10	6:45-8:05 pm
Sec. 928002	PE140		J. Gomez

CES 9506			\$75/Senior Cost \$37.50
8 weeks	Sun	May 12	4-5:30 pm
Sec. 928013	PE140		N. Nader

Latin "Salsa" Dance II

Feel comfortable with the basics of Latin "Salsa" I? If you're ready for the next level challenge yourself with Latin "Salsa" Dance II. Enjoy doing intermediate Salsa, Rumba and Cha-Cha. Focus on developing stronger technique and styling. Learn and master harder steps and combinations. Wear hard-soled shoes. Couples and singles are welcome. Prices are per person. **Prerequisite:** Latin "Salsa" Dance I or previous experience. **W**

CES 9762			\$75/Senior Cost \$37.50
12 weeks	Fri	May 10	5:45-6:45 pm
Sec. 928008	PE140		J. Gomez

Latin "Salsa" Dance III


Take the next step...in Latin Salsa Dance. With the emphasis on social salsa, focus on making your movements flow with your partner. Learn styling and Cuban motion with more complex moves that will help you become a more confident dancer. Wear hard-soled shoes. Couples and singles are welcome. Prices are per person. **Prerequisite:** Latin "Salsa" Dance II or previous experience. **W**

CES 9831			\$75/Senior Cost \$37.50
12 weeks	Fri	May 10	8:05-9:05 pm
Sec. 928014	PE140		J. Gomez

PHYSICAL FITNESS

TAI CHI

Beginning Tai Chi


Tai Chi is a series of gentle turning and stretching exercises that aid in relaxation and stress reduction and improve flexibility, circulation, balance, muscle control and strength. This beginning course introduces the fundamentals of the 108 moves in the Taoist Tai Chi set. Wear loose clothing and comfortable shoes. 

CES 9330			\$95/Senior Cost \$47.50
12 weeks	Tues	May 7	7-8:20 pm
Sec. 928802	PE Main Gym		MI Tai Chi Association

TENNIS


Adult Tennis

Adult Tennis

This instructional tennis class teaches basic technical theory of stroke production, scoring, rules, and basic match play. Expect moderate physical activity designed for all physical abilities. 

CES 9850			\$119/Senior Cost \$59.50
4 weeks	Tues	June 18	7-8:30 pm
Sec. 938629	Tennis Courts		R. Kynast
4 weeks	Tues	July 16	7-8:30 pm
Sec. 938630	Tennis Courts		R. Kynast

Adult Instructional Tennis League: Level 3.0


See the benefits of combining instruction and match play. The first hour do instructional drilling at a high intensity pace. The second hour, participate in supervised match play for fun and recreation. Enjoy a fun, physical tennis workout. 

CES 9793			\$199/Senior Cost \$99.50
8 weeks	Wed	June 19	7-9 pm
Sec. 938621	Tennis Courts		R. Kynast

CES 9860			\$149/Senior Cost \$74.50
6 weeks	Wed	Aug 14	7-9 pm
Sec. 938635	Tennis Courts		R. Kynast


Youth Tennis

Young Players Tennis Camp: Ages 6-10

Enjoy this up-tempo tennis camp for young players, ages 6-10, of all skill levels. Take part in drills and fun games designed to enhance the learning of developmental skills, rules, etiquette, scoring and tennis strategy. 


CES 9820			\$109
1 week	MTWR	June 24	1:30-3:30 pm
Sec. 928602	Tennis Courts		R. Kynast
1 week	MTWR	July 8	1:30-3:30 pm
Sec. 938622	Tennis Courts		R. Kynast
1 week	MTWR	July 15	1:30-3:30 pm
Sec. 938624	Tennis Courts		R. Kynast
1 week	MTWR	July 22	1:30-3:30 pm
Sec. 938620	Tennis Courts		R. Kynast

Youth Tennis Beginner: Ages 10-18

Serve up some fun! Start playing tennis with sound instruction and advice geared for the beginner. This instructional tennis class teaches basic technical theory of stroke production, scoring, rules, etiquette and basic match play. Expect moderate physical activity designed for all physical abilities. 

CES 9871			\$65
1 week	MTWR	June 24	12:30-1:30 pm
Sec. 928604	Tennis Courts		R. Kynast
1 week	MTWR	July 8	12:30-1:30 pm
Sec. 938626	Tennis Courts		R. Kynast
1 week	MTWR	July 15	12:30-1:30 pm
Sec. 938627	Tennis Courts		R. Kynast
1 week	MTWR	July 22	12:30-1:30 pm
Sec. 938628	Tennis Courts		R. Kynast

Three Week Junior Tennis Camp: Ages 10-18


Enjoy this three week version of the Junior Tennis Camp for ages 10-18. Tennis skills will improve doing instructional drilling, conditioning, match play and competitive point play. Players of all skill levels are welcome. 

No class 7/1, 7/2, 7/3, 7/4

CES 9679			\$299
3 weeks	MTWR	June 17	3:30-6:30 pm
Sec. 928601	Tennis Courts		R. Kynast
3 weeks	MTWR	July 15	3:30-6:30 pm
Sec. 938623	Tennis Courts		R. Kynast




Junior Tennis Camp: Ages 10-18

Players, ages 10-18, who know the basics of the game, will improve their skills through instructional drilling, conditioning, match play and competitive games. Players of all skill levels are welcome. 

CES 9775			\$129
1 week	MTWR	June 17	3:30-6:30 pm
Sec. 928603	Tennis Courts		R. Kynast
1 week	MTWR	June 24	3:30-6:30 pm
Sec. 928605	Tennis Courts		R. Kynast
1 week	MTWR	July 8	3:30-6:30 pm
Sec. 938631	Tennis Courts		R. Kynast
1 week	MTWR	July 15	3:30-6:30 pm
Sec. 938632	Tennis Courts		R. Kynast
1 week	MTWR	July 22	3:30-6:30 pm
Sec. 938633	Tennis Courts		R. Kynast
1 week	MTWR	July 29	3:30-6:30 pm
Sec. 938634	Tennis Courts		R. Kynast

Last Chance Tennis Boot Camp: Ace the High School Try-Out!

Tennis try-outs are soon. You need to do all you can to impress the coach. Take part in this intense program designed to help the high school tennis age player excel during tryouts. Do drills, match play and conditioning while working on improving technical stroke development. 

CES 9869			\$99
2 days	Mon & Tues	Aug 5	9 am-12 pm
Sec. 938625	Tennis Courts		R. Kynast

SCHOOLCRAFT COLLEGE 2013 JUNIOR TENNIS TOURNAMENTS

Whether you are looking to earn a national ranking or sharpen your playing skills we have a tournament for you. The USTA sanctions thousands of local tournaments each year in all age divisions and NTRP levels. Please note, these are non-instructional.

TOURNAMENT NAME	TOURNAMENT ID	DATES	DEADLINE
Qualifier Tune Up	855706213	May 10-12	May 7
Spring Open	855706413	June 14-16	June 10
Summer Open	855706313	July 12-14	July 9
Junior Classic	855706713	July 26-28	July 22
End of Summer	855706913	August 16-18	August 12

To register for these tournaments, go to www.usta.com/tennislink and enter the tournament ID number.

FENCING

Fencing I

Fencing is one of only four sports that have been on every modern Olympic program since 1896. Gain a basic understanding of the sport of fencing—the art of sport swordplay—in an enjoyable and relaxed atmosphere. Learn basic fencing positions, movements, and principles. Equipment is provided. You must be 11 years of age or older to register. **W**

CES 9180			\$89/Senior Cost \$44.50
8 weeks	Fri	May 10	6:10-8:10 pm
Sec. 927901	PE Main Gym		D. McLaren

Fencing II

Build your knowledge of the sport and improve your fencing technique. Learn new movement and strategies necessary for bout fencing. Equipment is provided. You must be 11 years of age or older to register. **Prerequisite:** CES 9180 Fencing I. **W**

CES 9181			\$89/Senior Cost \$44.50
8 weeks	Fri	May 10	8:10-10:10 pm
Sec. 927902	PE Main Gym		D. McLaren

YOGA

Kid's Yoga: Ages 7-9

Children live in a hurry-up world of busy parents, school pressures, and the pace of video games and competitive sports. When presented in a child's language, yoga can help counter the stress of a child's hurried world. Through yoga stretching, poses and breathing; singing; playing yoga games; doing small art projects your child can develop increased self-awareness, calmness, social skills, emotional intelligence, and concentration. Please bring a sticky mat to class. **W**

CES 9882			\$85
8 weeks	Fri	May 10	5:15-6:15 pm
Sec. 928918	Off Campus Medical Center		C. Arango

"Easy Does It" Hatha Yoga

Hatha Yoga is a time-proven fitness system which is gentle, but effective, promoting flexibility, balance, strength, and wonderful posture. Yoga teaches breathing, stretching and relaxation. This course will be gentle, slow and calm. It is for those who want to be supple and ageless. Please bring a sticky mat and pillow to class. **W**

CES 9543			\$109/Senior Cost \$54.50
12 weeks	Mon	May 6	1:10-2:30 pm
Sec. 928901	Off Campus Medical Center		K. Farkas
12 weeks	Wed	May 8	1:10-2:30 pm
		No class 7/10	
Sec. 928902	Off Campus Medical Center		D. Kause

Enhance your ability to meditate. Try our offering Present Moment Meditation. See page 25.

Flowing Yoga I

In this beginning class you'll enjoy a moving sequence of Hatha Yoga poses for flexibility, strength and relaxation. You will learn the 12 part Sun Salutes in addition to several more yoga poses supported by yoga breathing. Leave with your body and mind refreshed and relaxed. Please bring a sticky mat and pillow to class. **W**

CES 9218			\$109/Senior Cost \$54.50
12 weeks	Mon	May 6	5:30-6:50 pm
		No class 7/8	
Sec. 928903	Off Campus Medical Center		D. Kause
12 weeks	Mon	May 6	7:10-8:30 pm
Sec. 928916	Off Campus Medical Center		S. Hembrough
12 weeks	Tues	May 7	5:30-6:50 pm
Sec. 928906	Off Campus Medical Center		K. Farkas
12 weeks	Thurs	May 9	11:15 am-12:35 pm
		No class 7/11	
Sec. 928905	Off Campus Medical Center		D. Kause

Flowing Yoga II

Build on the stamina you developed in Flowing Yoga I. Review the 12 part Sun Salutes, and then learn the 16 part and 24 part Sun Salutes increasing your breath capacity, body flexibility and strength. Enjoy more challenging poses and a variety of yoga breathing exercises. Please bring a sticky mat and pillow to class. **Prerequisite:** at least one year of Flowing Yoga I or at least one year of yoga training. **W**

CES 9541			\$109/Senior Cost \$54.50
12 weeks	Mon	May 6	11:15 am-12:35 pm
Sec. 928917	Off Campus Medical Center		K. Farkas
12 weeks	Tues	May 7	7:10-8:30 pm
Sec. 928909	Off Campus Medical Center		K. Farkas
12 weeks	Thurs	May 9	5:30-6:50 pm
Sec. 928910	Off Campus Medical Center		K. Farkas

Flowing Yoga III

Expect to do more advanced poses, including challenging balances, wheel, headstand, etc. Learn the Power Yoga Sun Salutes for an energizing, athletic, tension melting experience! Please bring a sticky mat and pillow to class. **Prerequisite:** at least one year of Flowing Yoga II or approval of the instructor. **W**

CES 9350			\$109/Senior Cost \$54.50
12 weeks	Mon	May 6	9:30-10:50 am
Sec. 928911	Off Campus Medical Center		K. Farkas
12 weeks	Thurs	May 9	7:10-8:30 pm
Sec. 928912	Off Campus Medical Center		K. Farkas

Looking for a new Yoga experience? Try Pool Yoga. See page 35.

Light Weights with a Little Yoga

Begin your fitness adventure doing yoga stretches to warm your neck, shoulders, arms, back and legs. Next, safely and comfortably work with one to ten pound weights increasing your strength, stamina and bone density. Learn to comfortably lift weights from sitting, standing, and lying positions feeling totally in control. Enjoy a relaxing cool-down feeling rejuvenated and stronger in both mind and body! Please bring a sticky mat and pillow to class. **W**

CES 9573			\$109/Senior Cost \$54.50
12 weeks	Wed	May 8	9:30-10:50 am
Sec. 928913	Off Campus Medical Center		D. Siegel-DiVita, RYT
12 weeks	Thurs	May 9	9:30-10:50 am
		No class 7/11	
Sec. 928908	Off Campus Medical Center		D. Kause
12 weeks	Fri	May 10	9:30-10:50 am
Sec. 928914	Off Campus Medical Center		D. Siegel-DiVita, RYT

Precision Yoga I—The Iyengar Way

Precision Yoga practices precise alignment to avoid injury and maximize inner and outer balance. Learn basic yoga postures and breathing techniques to build strength and peace of mind following the methods of B.K.S. Iyengar. If needed, props will be used to help you get into poses. Please bring a sticky mat and pillow to class. **W**

CES 9585			\$109/Senior Cost \$54.50
12 weeks	Wed	May 8	11 am-12:20 pm
Sec. 928904	Off Campus Medical Center		D. Siegel-DiVita, RYT

Yoga to Renew & Restore

Yoga is about honoring your own body. In this practice learn breathing techniques to help relax the mind. Move into a slow flowing sequence to help energize the body. Go into restorative poses, also called active relaxation, which will bring balance to your life and help you journey into a place of deep contentment, heal your body and calm your mind. Beginning and continuing students are welcome. Please bring a sticky mat and pillow to class. **W**

CES 9540			\$109/Senior Cost \$54.50
12 weeks	Wed	May 8	5:15-6:35 pm
		No class 6/26	
Sec. 928915	Off Campus Medical Center		J. Jeffery
12 weeks	Wed	May 8	7-8:20 pm
		No class 6/26	
Sec. 928907	Off Campus Medical Center		J. Jeffery

Fluid Yoga

Recommended for Schoolcraft Flowing Yoga II and Flowing Yoga III students only. Fluid Yoga is an energizing sequence of Hatha Yoga poses for flexibility and strength. This flow will rejuvenate, melt tension, and create well-being and physical and mental ease. After the yoga poses are completed, there will be 20-25 minutes of delicious relaxation. Please bring a sticky mat and pillow to class. **W**

CES 9639			\$48
4 weeks	Tues	July 30	7-8:30 pm
Sec. 938932	Off Campus Medical Center		K. Farkas
4 weeks	Mon	Aug 5	9:30-11 am
Sec. 938933	Off Campus Medical Center		K. Farkas

COMMUNITY HEALTH & FITNESS

The following programs are all unstructured activities for both independent and group enjoyment.

For more information, visit www.schoolcraft.edu/cepd/fitness.asp

Pool, Gym and Handball/Racquetball Courts are unavailable:

- » Memorial Weekend May 25, 26, 27
- » Independence Holiday July 4

Handball/Racquetball Court Information Available year-round

The Handball, Paddleball, Racquetball and Walleyball courts are available for use through the Fitness Center. The courts are available for 1½-hour periods (see schedule below) on a first-come, first-served basis. Usage is for adults only.

Note the maximum number of participants per activity: Handball/Paddleball (4), Racquetball (3), Walleyball (10). You may have more than the maximum number of participants rotate in/out of the court during a 1½-hour period, but no more than the maximum is allowed on a court at one time. Cost is \$5.00 per person, payable at the Fitness Center front desk. Check in no earlier than 15 minutes prior to court schedule start time.

Court Schedules

Monday–Friday

6–7:30 am	12 pm–1:30 pm	6–7:30 pm
7:30–9 am	1:30–3 pm	7:30–9 pm
9–10:30 am	3–4:30 pm	
10:30 am–12 pm	4:30–6 pm	

Saturday

7–8:30 am	10–11:30 am	1–2:30 pm
8:30–10 am	11:30 am–1 pm	2:30–4 pm

Sunday

10–11:30 am	2:30–4 pm
11:30 am–1 pm	
1–2:30 pm	

Saturday Gym & Fitness Center May 11–July 27

Gym & Fitness Center available 7–11 am

Saturday Gym & Fitness Center is designed so participants can enjoy unstructured activity in a fully-equipped physical education facility. Gym and Fitness Center are included. Fitness Center can be used by adult non-members during designated hours. All Fitness Center participants must sign a waiver of liability prior to entry. Cost is \$5.00 per person, payable at the Fitness Center front desk. Gym & Fitness Center usage is for adults only.

Family Sunday Health Club May 12–July 28

Pool, Gym & Fitness Center available 12–4 pm

Sunday Health Club is designed so participants can enjoy unstructured activity in a fully-equipped physical education facility. Pool, Gym and Fitness Center are included. Fitness Center can be used by non-members during designated hours and is limited to ages 14 years old and older. Participants ages 14–17 must be accompanied by a parent. All Fitness Center participants must sign a waiver of liability prior to entry. Cost is \$5.00 per person, payable at the Fitness Center front desk. Family Sunday Health Club is for all ages.

NON-INSTRUCTIONAL ACTIVITIES—REGISTRATION REQUIRED

Registration is required for the following non-instructional activities. Registrations received before April 4 will not be processed until that date.

Fencing Club: Non-Instructional Activity

This unstructured activity period is for those who have taken beginning through advanced fencing and would like an opportunity to practice their skills.

CESN 0004			\$40
8 weeks	Fri	May 10 – June 28	7-9 pm
Sec. 620101	PE Main Gym		

Synchronized Swim Club: Non-Instructional Activity

This club is for adults with synchronized swimming experience who would like an opportunity to practice their skills.

CESN 0003			\$90
12 weeks	Wed	May 8 - July 24	7:30-9 pm
Sec. 620202	PE Pool		

Online Class Information



Continuing Education and Professional Development offers a great alternative to traditional classes held here on campus. You can update your skills, discover a new talent or chart a career path at your own pace and convenience—we bring the classroom right to you, wherever you may be.

How do online classes work?

Each class consists of twelve lessons that are made available to you over a specific six week period. The first lesson is released after 4 a.m. on the first Wednesday of class; subsequent lessons are released on Fridays and Wednesdays. You do not need to be present when the lesson is released, but you must complete each lesson within two weeks of its release. The lessons are supplemented by interactive quizzes, assignments, tutorials, and online discussion areas available via the Web.

What classes are available?

Our online classes are notated throughout this schedule with the words “Online” next to the class title. You can also visit www.ed2go.com/schoolcraft for all of our general classes. Teachers interested in our teacher recertification classes should go to www.ed2go.com/sceducator.

What do I need to take an online class?

All you need is Internet access; Microsoft Internet Explorer or Mozilla Firefox Web browser; familiarity with the Internet; email; and a computer. Additional software requirements, if any, will be noted in the class description. Some classes are not compatible with Macintosh computers.

How do I register?

Getting started with our online classes takes just three easy steps:

1 Register and pay for your class with Schoolcraft College at least 24 hours prior to the class start date. You can do this online via WebAdvisor, by walk-in or mail-in—see pages 40-41.

2 Once you have registered and paid for your class with Schoolcraft College, you must also enroll with one of the following websites to gain access to your online classroom:

- For online general classes, enroll at www.ed2go.com/schoolcraft
- For online teacher recertification classes, enroll at www.ed2go.com/sceducator
- Choose the class title and select the “Enroll Now” button. Follow the instructions.

NOTE: Online Enrollment must take place no later than the Tuesday following your class start date, or your access to the class will be denied and no refund will be issued. If you register for more than one online class, it is imperative that you complete the Online Enrollment for each class.

3 When your class starts, return to the appropriate website listed above and click on the “My Classroom” link. Log in with the email address and password you created when initially enrolling with Ed2Go.

Hybrid Class Information

Hybrid classes—the best of both worlds

- If you want to try something new...
- If you are curious about online classes...
- If you like being in class with other students...
- If you aren't put off by technology and the Internet...
- If you are an independent, self-motivated learner...

How do hybrid classes work?

Students get the flexibility of online classes with the personal interactions of classroom sessions. Students will meet on campus for a portion of the class and the other portion will be completed online with assignments, reading and research. Class section information provides more detail on the exact meeting times and locations.

What classes are available?

Our hybrid classes are notated throughout this schedule with the words “Hybrid Class” next to the class title.

What do I need to take an online class?

Hardware and software requirements for hybrid classes are listed at www.schoolcraft.edu/sysreq.

Hybrid Classes:
a unique and flexible
learning experience that
encompasses in-class
instruction with online
coursework

REGISTRATION DATES AND INFORMATION

Registration begins Thursday, April 4

Online registration is strongly recommended—you will be enrolled immediately depending on class availability. If you prefer to pay with cash or check you may use the walk- or mail-in registration process. We are not able to take registration or payment information over the phone.

Register as soon as possible to ensure your place in class! Class sizes are limited to ensure the highest quality instruction. Our classes are designed for the adult learner. Unless otherwise noted, all classes are intended for students aged 18 and older. For more information, please refer to our website at www.schoolcraft.edu/cepd.

ONLINE <https://webadvisor.schoolcraft.edu>



Begins 8 am, Thursday, April 4
No registration May 27 and July 4
Hours: Monday–Saturday, 2 am–11 pm;
Sunday, 2 am–9 pm

Online registration continues until the day before the first class meets.

With WebAdvisor you can search and register for classes; add, drop and pay for classes; and print your schedule. A credit card is required to use online registration. Please have your payment information at hand. The following forms of payment are accepted: Discover, Mastercard, Visa, or eCheck. If you need assistance with registering online, please contact the Answer Center Help Line at 734-462-4426 before attempting to proceed with your registration.

How to Register Online

New Students

(if you have never taken a class at Schoolcraft College)

1. Go to <https://webadvisor.schoolcraft.edu>.
2. On the left menu select *Continuing Education (Non-Credit)*.
3. Under Registration, select *Register and Pay for Continuing Education Classes*.
 - Follow all prompts to search, register and pay for classes.
 - **Important!** When entering your personal identification information, you are required to input your exact social security number for the purposes of creating a unique record. If you do not wish to do this online, please utilize walk- or mail-in registration for the first time. Do not provide partial or false social security numbers.

While we understand, and share with you the concern to protect your identity, we also want you to know we ask for your full SSN only the first time you set up your student record. After that, when registering online, use your student ID number and password to authenticate your identity (see Current or Returning Students).
 - If you are signing up your child for classes, you must enter your child's personal information when registering. Please do not use your information in lieu of your child's.
4. You will receive an email confirmation of your registration as well as account information to be used for future registrations.

Now that you have created an account, see the Current or Returning Students instructions for how to log in to WebAdvisor so you can: add or drop a class; print your schedule and payment summary; and register for classes the next term.

Current or Returning Students

1. Go to <https://webadvisor.schoolcraft.edu>.
2. On the left menu select *Continuing Education (Non-Credit)*.
3. Click the *Log In* link at the top of the welcome page.

Important! Using the register and pay option without logging in will create multiple student records on file for you which may cause problems with payment. **Please log in to register for classes.**
4. Enter your User ID and password.
 - Your User ID consists of the lower-case initial of your first name and your student ID number. Remember to include leading zeros for ID numbers (example: c0123456, the c is lower case).

If you have forgotten your student ID number, select *What's My User ID?* and enter your information. If we don't have a SSN on file from previous transactions, this retrieval method won't work and you will need to come to the Registration Center, located in the McDowell Center, with photo identification.
 - Enter your password and click *Submit*.

If you have forgotten your password, check the password hint box on the Log In page for assistance OR click on *Reset My Password*. You will be sent a temporary password via email. If you haven't provided an email address, contact the Answer Center Help Line at 734-462-4426 for help with resetting your password.
5. Under Registration, select *Register and Pay for Continuing Education Classes*.
 - Follow all prompts to search, register and pay for classes.

Registration begins Thursday, April 4

Online registration is strongly recommended—you will be enrolled immediately depending on class availability. If you prefer to pay with cash or check you may use the walk- or mail-in registration process. We are not able to take registration or payment information over the phone.

Register as soon as possible to ensure your place in class! Class sizes are limited to ensure the highest quality instruction. Our classes are designed for the adult learner. Unless otherwise noted, all classes are intended for students aged 18 and older. For more information, please refer to our website at www.schoolcraft.edu/cepd.

MAIL-IN Schoolcraft College
Cashier: CE
18600 Haggerty Rd.
Livonia, MI 48152-2696



You also may use the drop box located in front of the McDowell Center in Livonia. Include payment or sign the registration form if you are paying by credit card. **Please note:** Processing of mail-in registrations begins at 8 am on the first day of registration; registrations are manually entered in the order they were received. Early receipt of mail-in registrations does **NOT** guarantee placement in the desired classes(es). If you are registering for a class that fills quickly, mail-in registration is not recommended.

Mail-in registration continues until one week before the class meets.

Your registration form and payment should be received at least one week before the class start date. Complete the registration form on page 49. A receipt and class confirmation will be mailed to you. If you do not receive your class confirmation within one week, please call 734-462-4448 to verify your enrollment.

WALK-IN Monday–Thursday, 8 am–6 pm; Friday 8 am–4:30 pm



No registration May 27 and July 4

Extended hours May 13-17

Monday–Thursday, 8 am–7 pm; Friday 8 am–4:30 pm

Bring your completed registration form to the McDowell Center, Livonia campus. Class fees must be paid in full. The college accepts cash, checks, money orders, VISA, MasterCard, Discover, and debit cards.

The college will be closed for the holidays May 27 and July 4. However, online registration will be available.

Most classes are not scheduled on the following days:

- » Memorial Weekend May 25, 26, 27
- » Independence Holiday July 4

Exceptions are noted in the schedule.

Changes to Student Contact Information

Changes to name, address or phone number(s) must be submitted on a Personal Data Change Form, which can be found in the FAQ section of our website. Email address changes can be made via WebAdvisor. Name changes require a copy of your driver's license or social security card.

Senior Adult Tuition Policy

In order to receive senior adult status, persons sixty (60) years of age or older must verify their age (using a birth certificate, driver's license, or other legal documents) with the Registration Center (main campus) **at the time of registration or prior to the start of the class** in order to receive the senior rate. No rate adjustments will be made after a class has started.

Dropping a Class and Refund Policy

You can drop a class for a full refund up to the day before the first class meets through WebAdvisor online or by written request.

The refund policy is:

- **Through the day before the first class meets: 100 percent class fees.**
- **Thereafter—no refund.**
- **No refund or transfers for motorcycle classes.**

Online requests:

- Log in to your account at <https://webadvisor.schoolcraft.edu>.
- On the left menu select Continuing Education (Non-Credit).
- Under Registration, click *Drop Classes for Refund or Withdraw*.
- Check the box next to the class you want to drop and click *Submit*.

Written requests for refunds must be initiated by the student and are to be mailed or walked in to the Registration Center in the McDowell Center. The request must contain the following:

- Student name.
- Student ID number.
- Class number, section number.
- A brief statement requesting the refund, signature and date.

Credit card payments will be credited to the account used for payment. All other refunds will be issued to the student by check and mailed to the student's address on record, or by direct deposit. See *Bank Info—Direct Deposit* under the Financial Information heading in the WebAdvisor student menu to select the direct deposit refund option.

Schoolcraft College Continuing Education AND Professional Development

Registration/Admission form | Spring/Summer 2013

Please use one registration form per student. Duplicate this form as needed.

Before registering notify the college of any change to name, address or phone number(s). Entering new contact information on your registration form does **not** automatically update your record. Changes must be submitted on a Personal Data Change Form which can be found in the FAQ section of our website.

1. Are you Hispanic? Yes No
2. Please select one or more races:
 - American Indian or Alaska Native
 - Asian Black or African American
 - Native Hawaiian or Other Pacific Islander
 - White

- - **OR** - - Male Female
 DATE OF BIRTH STUDENT NUMBER SOCIAL SECURITY NUMBER
To be assigned to first-time students. Returning students only need to include the last 4 digits.

 LAST NAME FIRST NAME MI/FORMER NAME

 NUMBER AND STREET CITY

 STATE ZIP CODE EMAIL ADDRESS

- - - - - -
 DAY PHONE EVENING PHONE CELL PHONE

Section No.	CES, CES2, CESN No.	Title of Class	Amount
<input type="text"/>	<input type="text"/>	<input type="text"/>	\$ <input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	\$ <input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	\$ <input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	\$ <input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	\$ <input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	\$ <input type="text"/>

Are you 60+? See Senior Adult Tuition Policy on page 41. **TOTAL:** \$

If registering for a Physical Fitness class, review waiver online at www.schoolcraft.edu/cepd/registration.asp before registering. Your registration signifies agreement to the waiver terms.

Mail to:
 Schoolcraft College
 Cashier: CE
 18600 Haggerty Road
 Livonia, MI 48152-2696

<p>Company-paid tuition: Please send a copy of your purchase order when you register.</p> <p>Co. Name <input type="text"/></p> <p>Co. Address <input type="text"/></p> <p>Billing Contact Person <input type="text"/></p> <p>PO# <input type="text"/></p>	<p>For office use only:</p>
---	-----------------------------

Enclosed is my Check/Money Order payable to Schoolcraft College (if your check is returned because of insufficient funds, we may redeposit it electronically)

Charge to VISA/MC/Discover No. Exp. Date

Signature required for charge card payment (Refund checks are issued to students rather than charge card credits)



College students— come home for the summer!

Guest students save money
at Schoolcraft College



DISCOVER

Schoolcraft

Guest Students can register beginning March 31

Save money by taking on-campus, online or open entry/open exit courses at Schoolcraft College this summer and transferring the credits to your current college or university.

www.schoolcraft.edu/guest/

Important:

Ⓞ **Complete an application**

Download a Michigan Uniform Guest Application at the Web site listed above. You must be admitted to Schoolcraft as a guest student before you can register.

Ⓞ **Have a plan**

Use that Web site to explore your options and then work with a counselor at your current college to identify the specific Schoolcraft courses that you will transfer.

Ⓞ **Register for classes**

Guest students can start registering at 3 p.m. on Sunday, March 31.

Spring 7-week classes: May 9–June 26

Spring 12-week classes: May 9–August 1

Spring 15-week classes: May 9–August 21

Summer classes: July 5–August 22

Be our **Guest**
this **Summer**

**Questions? Call
734-462-4426**



**Schoolcraft
College**



Continuing Education and
Professional Development
18600 Haggerty Road
Livonia, MI 48152-2696

NONPROFIT ORG
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TO: POSTAL CUSTOMER

www.schoolcraft.edu/cepd

Fall 2013 CEPD Schedule will be mailed early July; class listings online mid-June

Schoolcraft College
Continuing Education
AND Professional Development

Join us on Monday, September 16
from 8 a.m.–5 p.m.

“Disney’s Approach to Building a
Culture of Healthcare Excellence”

For more information
call 734-462-4448 or visit
www.schoolcraft.edu/cepd

Welcomes
DISNEY
INSTITUTE



KIDS
on campus
SCHOOLCRAFT COLLEGE
SUMMER 2013

- Camps run July 8–August 2
9 am–3 pm, Monday–Friday
- Enrichment day camps
for 1st–12th graders
- Academic skills workshops
for 6th–12th graders

New camps: Safety Olympics–Get In the Game; Sports Sampler;
The Imagination Station–Eco-Art; Kids with Cameras; Cooking With
the Masters; Bakers Academy; The Incredible Science of Sport

VISIT WWW.SCHOOLCRAFT.EDU/KOC TO VIEW THE SCHEDULE
OR CALL 734-462-4448 TO BE MAILED A COPY

Schoolcraft College Foundation
Golf Classic Fore Scholarships

Monday, June 3, 2013 Walnut Creek Country Club
South Lyon, Michigan

All proceeds benefit
the education of
Schoolcraft College students

For information please call
734-462-4518

