

## Reviewer's Sheet for *Non-Statistical* Manuscripts

Manuscript Title: \_\_\_\_\_  
 \_\_\_\_\_

Weighting Criteria	Excellent (4)	Good (3)	Fair (2)	Poor (1)	Row Values
The information is substantial and relevant to community college concerns. (5)*					
The manuscript poses a clear objective and that objective is met. (5)*					
The manuscript argues a point of view that persuades the reader to think or take action. (5)*					
The manuscript is tightly written; transitions are smooth and cohesive; a conclusion, absolute or not, is clearly stated by the end of the piece. (3)*					
Grammar/punctuation (3)*					
The author uses stimulating, non-repetitive, informative language (2)*					
The manuscript follows a clear pattern of organization (perhaps [but not limited to], chronology, cause and effect, process, or logic (deductive or inductive)). (2)*					
* Multiply the row values by the columns to provide a total (possible 100)				Total	

**Overall Recommendation (narrative comments on back):**

- \_\_\_\_\_ Accept
- \_\_\_\_\_ Accept with minor editorial revision (grammar, punctuation, etc.)
- \_\_\_\_\_ Accept with major revision by author(s)
- \_\_\_\_\_ Reject
- \_\_\_\_\_ Reject, but advise submission to an other journal such as \_\_\_\_\_

Reviewer's Signature: \_\_\_\_\_

Affiliation: \_\_\_\_\_ Date \_\_\_\_\_

Address: \_\_\_\_\_  
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