

# Working for Yourself: The Ins & Outs of Becoming a Consultant, a Contractor, or other Service Provider

Registration is a two-step process; please complete Steps 1 & 2 below:

## Step 1: Register for seminar via Schoolcraft College's WebAdvisor

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*Registration for classes begins August 2<sup>nd</sup> and continues until the day before the class meets. Register early for best class selection!*

Credit card payment is required when registering; please have your credit card on hand.

- Go to <https://webadvisor.schoolcraft.edu> to access Schoolcraft College's WebAdvisor (or enter the URL in your browser window)
- Click on Continuing Education (Non-Credit)
- Click on Register and Pay for Continuing Education Classes
- Choose the subject line: Small Business/Entrepreneur
- Insert appropriate CES and Section Number for the date of the class you want to attend. (see table below)
- If you experience problems registering, contact the Admissions and Enrollment Center at 734-462-4426, during business hours:
  - Monday & Thursday, 8am - 7:30pm
  - Tuesday, Wednesday, Friday, 8am - 4:30pm

<b>CES# Section</b>	<b>Date Fee</b>	<b>Time Location</b>
CES2 1548 940744	Tuesday, September 28, 2010 \$40/person	9:30 am – 12:30 pm W 210-C
CES2 1548 940745	Tuesday, October 26, 2010 \$40/person	6 pm – 9 pm VT 455
CES2 1548 940733	Tuesday, November 23, 2010 \$40/person	9:30 am – 12:30 pm VT 455
CES2 1548 940734	Thursday, December 9, 2010 \$40/person	6 pm – 9 pm VT 455

## Step 2: Register with the MI-SBTDC

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Please go to the MI-SBTDC website: <http://www.misbtdc.net/center.aspx?center=39097&subloc=0>

- Identify the training session and date you are interested in attending
- Click on Register
- Enter your email address
  - If you are already in our database it will ask you for a password
  - If you do not know your password, click on the link to have it sent to you
- Complete the Counseling Application

