

**Schoolcraft College**  
**Personal Data & Academic Program Change Form**

Please print out and return to the Registration Center

Student Number: \_\_\_\_\_ or Last four of SSN: \_\_\_\_\_

Current  
Last Name: \_\_\_\_\_ First: \_\_\_\_\_ Middle: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Instructions:**

All personal data changes and academic program changes must be recorded below.

- Student name changes must provide: **Social security card, driver's license and/or court papers reflecting the new name required with this form for changes to be processed.**
  
- All residency changes will be verified by mail and proof of residency is required at the time of change. Refer to Important Dates for the deadline for residency changes that impact tuition rates.
  - **A copy of a driver's license or Michigan ID is required with this form for changes to be processed.**

**International Students:** If you are in the U.S. with any type of visa status, you MUST change your address with USCIS within 10 days. If you are an F-1 student, please notify the International Coordinator. Failure to do so could result in deportation.

**Please note:** If you wish to enter a limited or restricted program, you must complete an application for that program. For more information on these programs visit <http://www.schoolcraft.edu/admissions/selective-admissions>

**Personal Data Change**

Please update all changes. All changes will become effective with the date on this form.

New Last Name: \_\_\_\_\_ First: \_\_\_\_\_ Middle: \_\_\_\_\_

Former Name: \_\_\_\_\_

New Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Primary Emergency Contact: \_\_\_\_\_ Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_

**Academic Program Change**

To view the program code list, visit: <http://www.schoolcraft.edu/academics/areas-of-study>

\_\_\_ Skills Certificate                      \_\_\_ Certificate                      \_\_\_ Associate/Transfer Degree

**Current Program**

Program Name: \_\_\_\_\_ Program Code: \_\_\_\_\_  
*(Office use only)*

**New Program**

Program Name: \_\_\_\_\_ Program Code: \_\_\_\_\_  
*(Office use only)*

Non-degree seeking (Program Code: 00900) is NOT eligible for financial aid.

**Schoolcraft College**  
**Registration Center – McDowell**  
18600 Haggerty Road, Livonia MI 48152  
Phone: 734-462-4426  
Fax: 734-462-4553

**Office Use Only**  
Proof of Residency: \_\_\_\_\_  
Resident \_\_\_\_\_  
Non-Resident \_\_\_\_\_  
Verified by: \_\_\_\_\_ Date: \_\_\_\_\_