

Schoolcraft College
Personal Data & Academic Program Change Form
Please print out and return to the Registration Center

Student Number: _____ or Last four of SSN: _____

Current
Last Name: _____ First: _____ Middle: _____

Student Signature: _____ Date: _____

Instructions:

All personal data changes and academic program changes must be recorded below.

- Student name changes must provide: **Social security card, driver's license and/or court papers reflecting the new name required with this form for changes to be processed.**
- All residency changes will be verified by mail and proof of residency is required at the time of change. Refer to Important Dates for the deadline for residency changes that impact tuition rates.
 - **A copy of a driver's license or Michigan ID is required with this form for changes to be processed.**

International Students: If you are in the U.S. with any type of visa status, you MUST change your address with USCIS within 10 days. If you are an F-1 student, please notify the International Coordinator. Failure to do so could result in deportation.

Please note: If you wish to enter a limited or restricted program, you must complete an application for that program. For more information on these programs visit <http://www.schoolcraft.edu/academics/limited-restricted-enrollment>

Personal Data Change

Please update all changes. All changes will become effective with the date on this form.

New Last Name: _____ First: _____ Middle: _____

Former Name: _____

New Address: _____ City: _____ State: _____ Zip: _____

Cell Phone: _____ Home Phone: _____

Primary Emergency Contact: _____ Phone: _____ Relationship: _____

Academic Program Change

To view the program code list, visit: www.schoolcraft.edu/programs/programs.asp?p=fs

___ Skills Certificate ___ Certificate ___ Associate/Transfer Degree

Current Program

Program Name: _____ Program Code: _____
(Office use only)

New Program

Program Name: _____ Program Code: _____
(Office use only)

Non-degree seeking (Program Code: 00900) is NOT eligible for financial aid.

Schoolcraft College
Registration Center – McDowell
18600 Haggerty Road, Livonia MI 48152
Phone: 734-462-4426
Fax: 734-462-4553

Office Use Only
Proof of Residency: _____
Resident _____
Non-Resident _____
Verified by: _____ Date: _____